

Gladstone Region Youth Council

Terms of Reference

Background

On the 6th May 2014 Gladstone Regional Council endorsed the re-establishment of the Gladstone Region Youth Council.

The Gladstone Region Youth Council is a formal advisory committee to the Gladstone Regional Council and is recognized under the Local Government Regulation Act 2012, ss. 264-265.

Membership

- ◆ Young people aged between 15 and 24yrs (inclusive).
- ◆ Youth Council Advisory Committee shall contain nine (9) members including a Chair and Deputy Chairperson/s (who shall be appointed by Youth Council members).
- ◆ Open to young people residing in the Gladstone Region.
- ◆ Open to young people engaged in fulltime employment, University studies, Education and a combination of both casual/part- time employment and studies

Governance

1. Membership shall be for an initial term of one year, with appointed members able to seek re- appointment for subsequent terms.
2. Within reason, Council will seek to ensure demographic balance (sex, age, ethnicity, residential location etc.) of the appointed members.
3. Meetings will continue to be held 1st and 3rd Monday (except public holidays - no meetings) of the Month Meetings will be held at Council Chambers, 101 Civic Centre, Goondoon St, Gladstone
4. Proxy votes will not be accepted.
5. Gladstone Region Youth Council with the purpose to be a formal advisory committee will respond to inquiries from the Council regarding specific youth needs/issues across the region.
6. Gladstone Region Youth Council with the purpose to be a formal advisory committee is able to respond and provides recommendations and or provide considerations to youth related topics if consulted by community members via the briefing note process.
7. Be representative of diversity of young people that make up the youth population in the local government area.
8. The Chair and Deputy Chair will be elected annually by the members of the committee.
9. Quorum for meetings is 50% of members + 1. (5)

Governance Continued

10. The principal reporting officer to the Youth Council shall be the Manager Community Wellbeing with secretariat support for the Youth Council provided by Community Wellbeing Department
11. Gladstone Region Youth Council minutes/records remain the property of Gladstone Regional Council and will be managed in line with legislative/corporate requirements
12. Members will be sought via public advertising facebook pages; Gladstone Regional Council, Gladstone Regional Council Youth and Discovery Coast Young People
13. Council representative/staff to complete briefing report on any presentations that require a youth perspective and consideration from the youth council members.
13. External community members must submit a formal request to meet with Gladstone Region Youth Council members.

Reporting

1. A monthly activity report will be prepared and provided by the Youth Development Officer to Gladstone Regional Council.