



Department of Transport and Main Roads Facility ID

Facility name

Description of nature and scope of maintenance works proposed

Project proposal details

Name of organisation proposing the project (please PRINT)

Postal address

Postcode

Contact officer's name

Contact officer's position

Contact officer's email address

Contact telephone number

Authorisation (this form is to be authorised by a person with appropriate delegation from the organisation)

I authorise the submission of this application for funding and declare that the information supplied is to the best of my knowledge correct and complete.

Authorising officer's name

Authorising officer's signature

Authorising officer's position

Date

Organisation

Project details

Reason for the proposed project (provide details of justification, studies, condition assessment reports, incident reports, user feedback, risk assessments). Attach extra documents if appropriate.

Describe any other land-based works or other in-water works to be undertaken in conjunction with the proposed project that will not be funded by the Department of Transport and Main Roads

If more than one maintenance proposal is being submitted, what priority do you assign to this project? (for example, 1 of 9 where 1 is the highest priority)

Has a recent condition assessment been conducted on this facility?

No  Yes  Please provide a copy.

Has there been any recent maintenance works undertaken on this structure?

No  Yes  If so, when? Provide details of works.


**Consultation**

Please outline any consultation that has taken place leading to the proposed project


Please list key stakeholders and contact details (for example, traditional owners, adjoining landowners, lease holders, residents, fishing and boating clubs and commercial users)

Organisation and contact name	Contact number(s)/email

Are there any other known issues or potential risks relating to the project? Will the facility need to be closed to undertake the proposed works?


Is the proponent prepared to undertake design, obtaining statutory approvals and/or construction for this project?

Design and approvals No  Yes  N/A  Construction No  Yes  N/A

What timeframe(s) does the proponent consider most appropriate for the works?

Commencement of planning/design/approvals <input type="text"/>	Commencement of works <input type="text"/>
Completion of project <input type="text"/>	

**Project cost estimates**

	Components (for Department of Transport and Main Roads funding)	Components for proponent funding
Design/feasibility	\$	\$
Construction	\$	\$
Contract administration	\$	\$
Other	\$	\$
Total project	\$	\$
Less other contributions	\$	\$
Total Department of Transport and Main Roads funding required	\$	
Total proponent funding		\$

**Environmental considerations**

Are any environmental/or other statutory approvals notifications required?

No  Yes  Please provide details

Are there any environmental issues/zones that need to be considered as part of the project?

Dugong protection area No  Yes

Fish habitat area No  Yes

State marine park zone No  Yes

Costal management district No  Yes

GBRMPA zone No  Yes

Contaminated land No  Yes

Acid sulphate area No  Yes

RAMSAR wetlands No  Yes

Damage or destruction of marine plants No  Yes

If Yes to any of the above - please attach details and any proposed mitigation measures.

**Department of Transport and Main Roads regional office use only**

Where applicable, has the supporting documentation been supplied for the below environmental constraints

No  Yes  N/A

No  Yes  N/A

No  Yes  N/A

No  Yes  N/A

No  Yes  N/A

No  Yes  N/A

No  Yes  N/A

No  Yes  N/A

No  Yes  N/A

## Notes

### Program funding

The Department of Transport and Main Roads provides a source of state funding in partnership with local government and other organisations to improve, develop and maintain public boating facilities for recreational boat users in Queensland through the Marine Infrastructure Capital and Maintenance Program (MICMP).

The provision of a public boating facility is generally a joint undertaking between the Department of Transport and Main Roads (which provides the water based components) and the facility manager (which provides the land based components and carries out the daily management and maintenance of the whole facility).

Proposals for structural maintenance works on existing facilities are generally initiated by, or through local governments or ports. The Department of Transport and Main Roads may also initiate maintenance projects.

Proposals from members of the public or other organisations **must** be submitted through the relevant local government (or port operator if the facility is on port land). Proposals that are not supported by the relevant local government or port will not usually be considered by the Department of Transport and Main Roads.

Completed proposal documents should be forwarded to the nearest Department of Transport and Main Roads district office.

Valid proposals not included on the program in the first year will be reconsidered for inclusion in the second year after receipt.

Successful projects will be included in a four year rolling program and scheduled in accordance with funding availability.

### Project initiation

For a proposal to be considered all applicable sections are to be addressed and attachments (for example, photos, maps) provided where applicable. Additional information and documents should be attached as required to support the proposal.

The assessment involves proposals being initially reviewed and prioritised along with other submissions by Department of Transport and Main Roads regional officers. If supported at regional level, they are then collated with other proposals from around Queensland for further consideration and prioritisation on a whole-of-state basis.

### Assessment

Applications will firstly be checked for completeness, reviewed and prioritised along with other applications within each Department of Transport and Main Roads district/region.

Maintenance projects may be based on the results of facility inspections by the Department of Transport and Main Roads and facility managers, public and user feedback or reported incidents.

If supported at district/regional level, proposals are forwarded to Brisbane for consideration and prioritisation on a state-wide basis.

**Note:** 'All-tide' means all tide access to the open sea (not just to the immediate waterway).

### Contact us

- For further information on completing this form or on boating infrastructure projects generally, please contact the nearest Department of Transport and Main Roads district office.
- Additional information may also be obtained from the Boating Infrastructure Program Unit in Brisbane:  
Telephone: 07 3066 3781 (program manager)  
Email: [BoatingInfrastructure@tmr.qld.gov.au](mailto:BoatingInfrastructure@tmr.qld.gov.au)