



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING AGENDA

**TO BE HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On 5 February 2019

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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G/1. MAYORAL STATEMENT OF CURRENT ISSUES

Nil.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 22 JANUARY 2019

Responsible Officer: Chief Executive Officer

Council Meeting Date: 5 February 2019

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 22 January 2019.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 22 January 2019 be confirmed.

Attachments:

1. Minutes of the General Meeting of Council held on 22 January 2019.

Tabled Items:

Nil.

Report Prepared by: Executive Assistant

G/3. DEPUTATIONS

G/3.1. DEPUTATIONS

Responsible Officer: Chief Executive Officer

Council Meeting Date: 5 February 2019

File Ref: CM7.6

Purpose:

The following Deputation will be held on 5 February 2019:-

Gladstone Airport Corporation to present an update. This will be presented in a **closed session** of Council.

Officer's Recommendation:-

That the Deputation from Gladstone Airport Corporation be received.

Background:

Council will receive a Deputation from Gladstone Airport Corporation to provide an update. The meeting will be closed to the public for this Deputation in accordance with section 275 (1) of the *Local Government Regulation 2012*, as the matter is confidential and to discuss business relating to the following:-

(h) Other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Attachments:

Nil.

Tabled Items:

Nil.

Reported Prepared by: Executive Assistant to the Chief Executive Officer

G/4. OFFICERS' REPORTS

G/4.1. OFFICE OF THE CEO

G/4.1.1. DEVELOPING NORTHERN AUSTRALIA CONFERENCE 2019 ATTENDANCE REQUEST

Responsible Officer: Chief Executive Officer

Council Meeting Date: 5 February 2019

File Ref: CM6.1

Purpose:

Approval is sought for Councillor PJ Sobhanian to attend the Developing Northern Australia Conference 2019 in Karratha, Western Australia from Thursday 11 to Friday 12 July.

Officer's Recommendation:

That Council authorise Councillor PJ Sobhanian to attend the Developing Northern Australia Conference 2019 from Thursday 11 to Friday 12 July in Karratha, Western Australia.

Background:

The annual conference will be held in Western Australia for the first time and discussions involving growth, progress and investment aligning the Northern Australia white paper is the focus. The conference is in its 5th year and attracts investors, policy makers, business owners, all sectors of government, decision makers, academics, visionaries, industry, researchers, Indigenous leaders and entrepreneurs that are all contributing to change and making a difference in Northern Australia.

The conversation at the 2019 conference will include the diversification of economies and creating vibrant, resilient communities in the north.

There will be over 60 presentations covering a range of topics to include resources, land, water, energy, renewables, agribusiness, Northern Australian population strategy and industry sector opportunities pertaining to a prosperous, sustainable future for Northern Australia.

Consideration:

Nil.

Communication and Consultation (Internal/External):

Mayor, Councillors and Chief Executive Officer

Legal Environmental and Policy Implications:

Approval by resolution for attendance at this conference is required under Section 6.2. of P-2018-31 Councillor Expenses Reimbursement and Provision of Facilities Policy as the following criteria has not been met:

- The conference is to be held outside of Queensland.

Under section 6.1.1 of P-2018-27 Council Meetings Procedures Policy a leave of absence is automatically granted to a Councillor where the Council passes a formal resolution for a Councillor to attend a conference or event. Approval to attend this conference will also grant a leave of absence from a General or Committee Meeting.

Financial and Resource Implications:

Total estimated costs including registration of \$990.00, travel, accommodation, and some meals and incidentals is estimated at \$3,000.00.

Commentary:

Nil.

Summary:

Nil.

Anticipated Resolution Completion Date:

13 July 2019.

Attachments:

Nil

Tabled Items:

Nil

Report Prepared by: Executive Assistant to the Office of the Chief Executive Office

G/4.1.2. LEAVE OF ABSENCE REPORT AS AT FEBRUARY 2019

Responsible Officer: Chief Executive Officer

Council Meeting Date: 5 February 2019

File Ref: CM7.2

Purpose:

Reporting on Councillors' leave of absences proposed as at February 2019 as required under section 6.1.1 of the Council Meetings Procedures Policy (P-2018-27).

Officer's Recommendation:

That Council grant Cr Sobhanian a leave of absence from 4 – 5 March 2019 as he is attending Gladstone Area Water Board meetings.

Background:

In accordance with Council's Meetings Procedures Policy (P-2018-27) a Councillor must seek a leave of absence from a General or Committee meeting where a Councillor cannot attend for a private reason. This applies to Council's General Meetings and Committee meetings such as the Business Improvement Committee meeting.

Leave from a meeting is granted to a Councillor at the discretion of Council via a resolution and can be applied for prior to the meeting or at the meeting itself. A leave of absence does not need to be requested by a Councillor in person.

The Policy notes that a leave of absence is automatically granted to a Councillor where the Council passes a formal resolution for a Councillor to attend a conference or represent Council at an event.

This report is the leave of absences proposed as at 25 January 2019 that have been previously requested by Councillors.

Consideration:

On 15 January 2019, Cr Sobhanian submitted a leave of absence request for the period of 4 to 5 March 2019 as he has committed to Gladstone Area Water Board meetings on both of those days. Cr Sobhanian is Council's representative on the Gladstone Area Water Board.

Communication and Consultation (Internal/External):

Mayor and Chief Executive Officer.

Legal Environmental and Policy Implications:

The Council Meetings Procedures Policy requires Councillors to seek a leave of absence from General or Committee meetings where the Councillor cannot attend for a private reason under section 6.1.1. An application for leave does not need to be made in person but must be granted by Council.

The *Local Government Act 2009 (section 162)* states that if a Councillor is absent, without the local government's leave, from two or more consecutive General meetings of the local government over at least 2 months, the Councillor's office becomes vacant.

Financial and Resource Implications:

Nil.

Commentary:

Nil.

Summary:

Nil.

Anticipated Resolution Completion Date:

19 February 2019

Attachments:

Nil.

Tabled Items:

Nil.

Report Prepared by: Executive Assistant to the Chief Executive Officer

G/4.2. STRATEGY AND TRANSFORMATION

Nil

G/4.3. STRATEGIC ASSET PERFORMANCE

G/4.3.1. TRAFFIC ENVIRONMENT ADVISORY COMMITTEE (TEAC) MEETING 1 NOVEMBER 2018

Responsible Officer: General Manager Strategic Asset Performance

Council Meeting Date: 5 February 2019

File Ref: RD4.4

Purpose:

The purpose of this report is to allow Council to note the minutes from the Traffic Environment Advisory Committee (TEAC) meeting held on the 1 November 2018.

Officer's Recommendation:

That Council note the adopted Traffic Environment Advisory Committee Minutes from the meeting held on 1 November 2018.

Background:

The 1 November 2018 TEAC agenda was electronically distributed to all Councillors and TEAC members on the 25 October 2018 for their review.

The minutes from the TEAC meeting (Confidential Attachment 1) were adopted by the attending TEAC members on the 15 November 2018.

Consideration:

Nil.

Communication and Consultation (Internal/External):

Minutes were circulated to the attending TEAC members for review on 9 November 2018 and adopted by the Committee on 15 November 2018.

Legal Environmental and Policy Implications:

Nil.

Financial and Resource Implications:

Resolving the right hand turn into Rosedale Transfer Station issues will be the responsibility of Council. Consideration of treatment will need to be included in future Integrated Project Planning (IPP).

Commentary:

Minutes were circulated to the attending TEAC members for review on 9 November 2018 and adopted by the Committee on 15 November 2018.

Summary:

Nil

Anticipated Resolution Completion Date:

Not applicable as noting report.

Attachments:

CONFIDENTIAL - Adopted Traffic Environment Advisory Committee (TEAC) Minutes 1 November 2018

Tabled Items:

Nil.

Report Prepared by: Senior Technical Officer

G/4.4. OPERATIONS

Nil

G/4.5. COMMUNITY DEVELOPMENT AND EVENTS

Nil

G/4.6. CUSTOMER EXPERIENCE

Nil

G/4.7. PEOPLE CULTURE AND SAFETY

Nil

G/4.8. FINANCE GOVERNANCE AND RISK

Nil

G/5. COUNCILLORS REPORT

Nil

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

G/7.1. NOTICE OF MOTION

Notice of Motion - Council Meeting Date: 5 February 2019

Purpose:

Mayor Burnett proposes that Council amend the Naming of Infrastructure Assets Policy (P-2018-09) that was adopted at the General Meeting of 22 January 2019 (Item G/4.8.2 Naming of Infrastructure Assets Policy) to delegate the naming of minor infrastructure assets to the Mayor.

Councillor's Recommendation:

That Council amend the Naming of Infrastructure Assets Policy (P-2018-09) to delegate powers associated with naming of minor infrastructure assets to the Mayor (in accordance with section 257(a) of the *Local Government Act 2009*) and revoke the delegation to the Chief Executive Officer.

Background:

On 4 December 2018 Council considered the revised Naming of Infrastructure Assets Policy with the matter being held over to allow for a revision of delegated positions for the naming of minor assets. The item was again presented to Council at the General Meeting on 22 January 2019.

Council resolved at the General Meeting of 22 January 2019 to delegate powers associated with naming of minor infrastructure assets to the Chief Executive Officer. This was carried on the casting vote of the Deputy Mayor (Chairperson).

A copy of the report of item G/4.8.2. and attachments are attached for your information.

Consideration:

See report attached for further information.

Communication and Consultation (Internal/External):

- Executive Team
- Manager Asset Governance

Legal Environmental and Policy Implications:

Under section 257 of the *Local Government Act 2009* a local government may, by resolution, delegate a power under this Act or another Act to -

- (a) The Mayor; or
- (b) The Chief Executive Officer; or
- (c) A standing committee, or joint committee, of the local government; or
- (d) The Chairperson of a standing committee, or joint standing committee, of the local government; or
- (e) Another local government, for the purposes of a joint government activity.

Financial and Resource Implications:

Nil.

Summary:

Nil.

Attachments:

1. G/4.8.2. Naming of Infrastructure Assets Policy report and attachments

Tabled Items:

Nil.

Notice of Motion Prepared by: Mayor Matt Burnett

G/8. CONFIDENTIAL ITEMS

G/8.1. RED ROVER ROAD WIDENING STAGES 3 AND 4

Responsible Officer: General Manager Operations

Council Meeting Date: 5 February 2019

File Ref: CM8.7

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

- (e) contracts proposed to be made by it.

G/8.2. CCTV WASTEWATER DATA MANAGEMENT SERVICES

Responsible Officer: General Manager Operations

Council Meeting Date: 5 February 2019

File Ref: CM8.7

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

- (e) contracts proposed to be made by it.

ATTACHMENTS