



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING AGENDA

**TO BE HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On 2 April 2019

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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G/1. MAYORAL STATEMENT OF CURRENT ISSUES

Nil.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 19 MARCH 2019

Responsible Officer: Chief Executive Officer

Council Meeting Date: 2 April 2019

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 19 March 2019.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 19 March 2019 be confirmed.

Attachments:

1. Minutes of the General Meeting of Council held on 19 March 2019.

Tabled Items:

Nil.

Report Prepared by: Executive Assistant

G/3. OFFICERS' REPORTS

G/3.1. OFFICE OF THE CEO

G/3.1.1. LEAVE OF ABSENCE FOR MARCH 2019

Responsible Officer: Chief Executive Officer

Council Meeting Date: 2 April 2019

File Ref: CM7.2

Purpose:

Reporting on Councillors' leave of absences proposed as at March 2019 as required under section 6.1.1 of the Council Meetings Procedures Policy (P-2018-27).

Officer's Recommendation:

That Council grant Cr Muszkat a leave of absence from 2 – 16 July 2019 (inclusive).

Background:

In accordance with Council's Meetings Procedures Policy (P-2018-27) a Councillor must seek a leave of absence from a General or Committee meeting where a Councillor cannot attend for a private reason. This applies to Council's General Meetings and Committee meetings such as the Business Improvement Committee meeting.

Leave from a meeting is granted to a Councillor at the discretion of Council via a resolution and can be applied for prior to the meeting or at the meeting itself. A leave of absence does not need to be requested by a Councillor in person.

The Policy notes that a leave of absence is automatically granted to a Councillor where the Council passes a formal resolution for a Councillor to attend a conference or represent Council at an event.

This report is the leave of absences proposed as at 11 March 2019 that have been previously requested by Councillors.

Consideration:

On 6 March 2019, Cr Muszkat submitted a leave of absence request for the period of 2 – 16 July 2019 inclusive for a private reason.

Communication and Consultation (Internal/External):

Mayor and Chief Executive Officer.

Legal Environmental and Policy Implications:

The Council Meetings Procedures Policy requires Councillors to seek a leave of absence from General or Committee meetings where the Councillor cannot attend for a private reason under section 6.1.1. An application for leave does not need to be made in person but must be granted by Council.

The *Local Government Act 2009 (section 162)* states that if a Councillor is absent, without the local government's leave, from two or more consecutive General meetings of the local government over at least 2 months, the Councillor's office becomes vacant.

Financial and Resource Implications:

Nil.

Commentary:

Nil.

Summary:

Nil.

Anticipated Resolution Completion Date:

16 April 2019

Attachments:

Nil.

Tabled Items:

Nil.

Report Prepared by: Executive Assistant to the Chief Executive Officer

G/3.2. STRATEGY AND TRANSFORMATION

Nil

G/3.3. STRATEGIC ASSET PERFORMANCE

Nil

G/3.4. OPERATIONS

Nil

G/3.5. COMMUNITY DEVELOPMENT AND EVENTS

G/3.5.1. ASSESSMENT OF SPONSORSHIP FUNDING - OUT OF ROUND

Responsible Officer: General Manager Community Development and Events

Council Meeting Date: 2 April 2019

File Ref: GS3.1

Purpose:

The purpose of this report is to seek approval for recommendations made under Council's grant and sponsorship objectives.

Officer's Recommendation:

That Council fund the five (5) events below subject to conditions being met:

- 1. Turkey Beach Tractor Bash** (Turkey Beach Progress Association Inc)
A one (1) year sponsorship agreement developed between the parties that provides for \$9,800 (ex GST) sponsorship towards the 2019 event.
- 2. Mount Larcom & District Show** (Mt Larcom & District Show Society Inc)
A one (1) year sponsorship agreement developed between the parties that provides for \$10,000 (ex GST) sponsorship towards the 2019 event and \$5,000 towards developing and implementing a five (5) year strategic plan specifically for the Mt Larcom & District Show.
- 3. Botanic to Bridge** (Gladstone Ports Corporation)
 - a. A one (1) year sponsorship agreement developed between the parties that provides for \$15,607.27 (ex GST) sponsorship towards the 2019 event; and
 - b. Allocate this amount in Council's 2019/20 budget.
- 4. Baffle Creek Car and Bike Muster** (Baffle Creek Men's Shed Inc)
A one (1) year sponsorship agreement developed between the parties that provides for \$2,500 (ex GST) sponsorship towards the 2019 event.
- 5. Brisbane to Gladstone Yacht Race**
A one (1) year sponsorship agreement developed between the parties that provides for \$60,000 (ex GST) sponsorship for live streaming, promotion, and marketing of the 2019 event.

Background:

In line with Council's Operational Plan, Officers are currently reinvigorating the Community Investment Program and associated Policy. During this time, applications for sponsorship have been channeled directly to Council and not through the previous process via the Major Events Advisory Panel (MEAP).

Whilst the current review and development of Council's Community Investment Policy is in process and a concurrent development of Council's Regional Event Strategy, the application and assessment for 2019 events are being assessed via an out-of-round process and considered against MEAPs existing objectives for funding major events including:

- Grow major events in the region;

- Grow sustainability of events;
- Encourage maximisation of the economic and tourism impacts of major events; and
- Capacity building for existing events to further develop capabilities and sustainability.

Consideration:

Council has received five (5) event applications as tabled below:

ORGANISATION	EVENT	SPONSORSHIP REQUESTED (ex GST)	
		Monetary	In-Kind
Turkey Beach Progress Association Inc	Turkey Beach Tractor Bash	\$9,800	Nil
Mt Larcom & District Show Society Inc	Mt Larcom & District Show	\$15,000	Nil
Gladstone Ports Corporation	Botanic to Bridge	Nil	\$15,607.27
Baffle Creek Men's Shed Inc	Baffle Creek Car & Bike Muster	\$2,500	Nil
Queensland Cruising Yacht Club	71st Brisbane to Gladstone Yacht Race	\$60,000	Nil

Delegated Officers' undertook the assessment of applications against the event outcomes intended through MEAP including:

- **Sustainability** - Reduce reliance on local government funding over time.
- **Innovation** - Embrace an attitude of enterprise, creativity and sustainability.
- **Destination Profile** - Raise an awareness of the Gladstone Region, contributing to destination appeal.
- **Economic Contribution** - Attract overnight stays and support local businesses.
- **Community** - Foster community pride.

All five (5) events have potential to contribute to and are in line with Council's Operational Plan:

- 1.3 - Activate our public spaces.
- 1.4 - Build community capacity for events.
- 8.2 - Increase visitation to the region.

An overview of each event is detailed below.

Turkey Beach Tractor Bash

Date:	13 July 2019
Locality:	Turkey Beach
Application request:	\$9,800 (ex GST) This equates to 31% of the total cash expenditure budget
Council support directed to:	<ul style="list-style-type: none"> • Engaging spaces for youth • Stage, audio, technicians • Marketing and media • Logistics - temporary fencing

Turkey Beach Tractor Bash is a family friendly event that invites machinery and vehicle exhibits from yesteryear, tractors, trucks, motorbikes and cars to show their pride and joy. Entertainment includes lawn mower races, wood chop, markets stalls, amusement rides and kids corner. In line with the objectives of the former MEAP program, delegated Officer's undertook the following assessment:-

Criteria	Evidence
Sustainability (Reduce reliance on local government funding over time)	<ul style="list-style-type: none"> • Entry fee of \$2 • Market stall income. • Collaboration with local businesses and organisations to explore alternative revenue streams and reduce reliance on local government funding. • Reinvestment of profit for future events. • Council funding only 31% of total cash expenditure.
Innovation (Embrace an attitude of enterprise, creativity and sustainability)	<ul style="list-style-type: none"> • Captures the spirit of the Turkey Beach area through a combination of activities that celebrate history and today. • Event Management and Marketing Plan has scope to attract 5,000 - 10,000 visitors and an expansion of the event from 1 - 2 days.
Destination Profile (Raise awareness of the region, contributing to destination appeal)	<ul style="list-style-type: none"> • Turkey Beach Progress Association delivering event in line with Event Management and Marketing Plan with the vision <i>"to showcase and promote the hidden treasures of Turkey Beach and evoke energy into the area whilst bringing together the community."</i>
Economic contribution (Attract overnight stays and support local business)	<ul style="list-style-type: none"> • 2019 attendance estimated at 3,000 (990 intrastate) • 35 market stalls • Visitor attraction by 2022 increasing from 3,000 to 5,000 in line with Event Management & Marketing Plan. • Live entertainment is scheduled for the evening of the event, encouraging local stays and support of local business.
Community (Foster community pride)	<ul style="list-style-type: none"> • Event Management and Marketing Plan strives to demonstrate community togetherness. • Currently 75 volunteers and focus on greater involvement and training of volunteers. • A contribution from gate takings is provided to the volunteer groups that assist with the event.

Note – Cash or in-kind has not been specified in the recommendation to allow Officers the flexibility to negotiate the sponsorship arrangements.

Please refer to Attachment 1 for suggested Sponsorship Entitlements that could be negotiated, should Council fund this event for the recommended amount.

Mt Larcom & District Show

Date:	22-23 June 2019
Locality:	Mount Larcom
Application request:	\$15,000 (ex GST) This equates to 6.45% of the total cash expenditure budget
Council support directed to:	<ul style="list-style-type: none"> • Engaging spaces for youth • Activating the food court area • \$10,000 for event support • \$5,000 to develop and implement a five-year strategic plan

The first Mount Larcom Show was held in 1919 and has become the biggest Agricultural Show in the region. There are reoccurring events such as the animal shed, dog show, woodchop and chainsaws, horse and cattle show, as well as the trade sites and entertainment (special act Crackup Sisters) that provides education and activities for the patrons.

In line with the objectives of the former MEAP program, delegated Officer's undertook the following assessment:-

Criteria	Evidence
Sustainability (Reduce reliance on local government funding over time)	<ul style="list-style-type: none"> Attractive entry pricing structure (entry fee:- Adult \$15, Adult Weekend \$20, concession \$8, concession weekend \$15, Family \$40 (2 adults and 3 children 5-16yrs), Family Weekend \$45 Council funding only 6.45% of total cash expenditure. Income from trade sites
Innovation (Embrace an attitude of enterprise, creativity and sustainability)	<ul style="list-style-type: none"> Continual improvement driven from existing business plan focused on growing existing events, creating new events, attracting state and national finals, improve exhibitions and infrastructure upgrades.
Destination Profile (Raise awareness of the region, contributing to destination appeal)	<ul style="list-style-type: none"> Longevity and relativity of event, now in 80th year. Business plan focused on attraction of state and national events.
Economic contribution (Attract overnight stays and support local business)	<ul style="list-style-type: none"> Forecasted attendance for 2019 is 11,600 (2,500 intrastate, 100 interstate) 97 trade sites (at capacity) National Championship Chainsaw event attraction resulting in at least 100 people interstate (this is competitors, family and support people).. Mount Larcom Show Ball attracting 90 guests.
Community (Foster community pride)	<ul style="list-style-type: none"> 80th year of the Mount Larcom Show Community celebration through Mt Larcom Show Ball. Strong volunteer base with financial contributions provided to volunteer organisations between \$500 - \$1,500

Note – Cash or in-kind has not been specified in the recommendation to allow Officers the flexibility to negotiate the sponsorship arrangements.

The Mount Larcom & District Show Society Inc is working under a Business Plan (prepared October 2012) to continually improve their products and services and their role within the community. Key projects identified are to increase the size of current events, add new events, offer new attractions at existing events, attract state and national finals for certain activities, improve the quality of exhibitors, competitors and participants, formalise and improve opportunities for funding, and maintain and upgrade the infrastructure.

With the development and implementation of a five (5) year strategic plan, specifically for the Mt Larcom & District Show (if successful with funding), this will set priorities, focus energy and resources, strengthen operations, ensure that everyone is working toward common goals, agreeance on intended outcomes/results, and assess the Show's direction in response to a changing environment. By no means is it suggested that this is not currently happening within the organisation, however having this information documented may assist the Mount Larcom & District Show Society with future funding applications.

This year Mt Larcom & District Show Society Inc were nominated to host the 3 day National Championship Chainsaw event (21-23 June 2019) in conjunction with the Show. This was a result of successfully holding the event in 2016.

The Mount Larcom & District Show is quite different to other events in that the Committee don't just hire a venue to hold the Show. They need to maintain the venue all year round, as well as make

improvements to encourage events throughout the year and for the Show. Refer to “Commentary” for further information regarding this.

The Gladstone region not only benefits from the economic contribution that is generated from the Mount Larcom & District Show, but also from the other events that are held at the grounds throughout the year.

Please refer to Attachment 1 for suggested Sponsorship Entitlements that could be negotiated, should Council fund this event for the recommended amount.

Botanic to Bridge

Date:	18 August 2019
Locality:	Gladstone
Application request:	\$15,607 (ex GST) This equates to 8% of the total cash expenditure budget
Council support directed to:	<ul style="list-style-type: none"> • Equipment and technical expertise of Gladstone Entertainment Convention Centre • Complimentary use of Tondoon Botanic Gardens & Reg Tanna Memorial Park (duck ponds) • Two (2) LED Variable Message Boards • Advertising • 3 x \$100 GECC Gift Vouchers

The event offers an 8km and 3km course. 8km starting at Tondoon Botanic Gardens and 3km starting at Reg Tanna Memorial Park (duck ponds), with both finishing at the GPC Marina Parklands. There will be a prize ceremony, activities for families, food, massage stations and celebrations for the milestone anniversary.

In line with the objectives of the former MEAP program, delegated Officer's undertook the following assessment:-

Criteria	Evidence
Sustainability (Reduce reliance on local government funding over time)	<ul style="list-style-type: none"> • Botanic to Bridge event celebrating its 10th year. • Attractive entry pricing structure • Council funding only 8% of total cash expenditure. • Income from market stalls
Innovation (Embrace an attitude of enterprise, creativity and sustainability)	<ul style="list-style-type: none"> • Continuous improvement generated from community feedback on an annual basis.
Destination Profile (Raise awareness of the region, contributing to destination appeal)	<ul style="list-style-type: none"> • Event is well established in the calendar for professional and recreational runners. • Significant focus on regional marketing to promote the event through a range of channels.
Economic contribution (Attract overnight stays and support local business)	<ul style="list-style-type: none"> • Forecasted attendance for 2019 is 3,600 (210 intrastate, 35 interstate)
Community (Foster community pride)	<ul style="list-style-type: none"> • Proactive school engagement program focused on the importance of health and wellbeing for the regions youth. • Funds raised are donated back to regional schools through a matched entry system. • Funds are also provided to a community beneficiary to undertake significant and value adding community projects.

Note – Cash or in-kind has not been specified in the recommendation to allow Officers the flexibility to negotiate the sponsorship arrangements.

Please refer to Attachment 1 for suggested Sponsorship Entitlements that could be negotiated, should Council fund this event for the recommended amount.

Baffle Creek Car and Bike Muster

Date:	20-21 July 2019
Locality:	Baffle Creek
Application request:	\$2,500 (ex GST) This equates to 77% of the total cash expenditure budget
Council support directed to:	<ul style="list-style-type: none"> • Hiring of equipment • Entertainment • Marketing

The Baffle Creek Car & Bike Muster provides an opportunity for car, bike and retro caravan enthusiasts to display their prestige vehicles for the local and broader community.

In line with the objectives of the former MEAP program, delegated Officer's undertook the following assessment:-

Criteria	Evidence
Sustainability (Reduce reliance on local government funding over time)	<ul style="list-style-type: none"> • Gold coin entry fee • Reinvestment of profit for future events lessening dependence on Local Government funding.
Innovation (Embrace an attitude of enterprise, creativity and sustainability)	<ul style="list-style-type: none"> • Alignment of event with statewide event calendar to ensure target audience participation
Destination Profile (Raise awareness of the region, contributing to destination appeal)	<ul style="list-style-type: none"> • Unique event in regional Queensland for a specific target market. • Previous events have attracted car exhibitors and clubs from Bundaberg, Sunshine Coast and Rockhampton. • Event schedule is in line with statewide schedule for car and bike exhibitions.
Economic contribution (Attract overnight stays and support local business)	<ul style="list-style-type: none"> • Forecasted attendance for 2019 is 1,520 (500 intrastate, 20 interstate) • Markets for local businesses to sell products and services. • Local business engaged to supply equipment and services.
Community (Foster community pride)	<ul style="list-style-type: none"> • Muster competition encouraging participants to embrace the retro rock and roll era with costumes. • Opportunity to showcase prestige vehicles • Organised by the Baffle Creek Men's Shed engaging community organisations for the benefit of community engagement.

Note – Cash or in-kind has not been specified in the recommendation to allow Officers the flexibility to negotiate the sponsorship arrangements.

Refer to Attachment 1 for suggested Sponsorship Entitlements that could be negotiated, should Council fund this event for the recommended amount.

Queensland Cruising Yacht Club (Brisbane to Gladstone Yacht Race)

Date:	18 - 21 April 2019
Locality:	Brisbane to Gladstone
Application request:	\$60,000 (ex GST)
Council support directed to:	<ul style="list-style-type: none"> • Global live streaming • Marketing • Media

In line with the objectives of the former MEAP program, delegated Officer's undertook the following assessment:-

Criteria	Evidence
Sustainability (Reduce reliance on local government funding over time)	<ul style="list-style-type: none"> • Queensland Cruising Yacht Club actively seeking out partnerships with local industry to contribute to race event costs.
Innovation (Embrace an attitude of enterprise, creativity and sustainability)	<ul style="list-style-type: none"> • Live streaming to actively engage a broader audience. • Partnering with Gladstone Regional Council to deliver 'experiential events' to further enhance community connectivity with the event.
Destination Profile (Raise awareness of the region, contributing to destination appeal)	<ul style="list-style-type: none"> • Iconic event celebrating 71 years engaging crews from across Australia. • Association of high-quality events to attract families and spectators of the race to the region. • State wide marketing of the race and associated events. • Live streaming to national and international audiences.
Economic contribution (Attract overnight stays and support local business)	<ul style="list-style-type: none"> • Activation of East Shores precinct across the Easter weekend to attract overnight stays and support of local business. • Engagement of local event provider to facilitate associated events for the race. • Local business engaged to supply equipment and services.
Community (Foster community pride)	<ul style="list-style-type: none"> • Focus on connecting the community with the Brisbane to Gladstone Yacht Race. • Marketing and media plans designed to promote the Gladstone region as the place to be for Easter.

Queensland Cruising Yacht Club (QCYC) are the event organisers of the Brisbane to Gladstone Yacht Race now in its 71st year.

The race is embedded in the yachting calendar as a prestigious event, and Council has been partnering with the QCYC to continue to enhance the event and its connection to the community.

Council has previously partnered with QCYC to broaden the engagement of the race through technology and have live streamed the race from its starting point in Moreton Bay. This global initiative has been positively received by the community and made available across Council's assets for the enjoyment of the public. For example, Council hosts a live stream screen at its site at Gladstone Harbour Festival and at a new initiative, the Brisbane to Gladstone Village.

In addition to the live streaming, media and marketing services are included to assist in the promotion of this iconic event and to assist in the promotion of Gladstone as a regional destination and ultimately act as an economic stimulus to drive visitation to Gladstone over the Easter period.

Refer to Attachment 1 for suggested Sponsorship Entitlements that could be negotiated, should Council fund this event for the recommended amount.

Communication and Consultation (Internal/External):

Internal

- General Manager Community Development and Events
- Manager Engagement and Partnerships
- Acting Manager Events and Entertainment
- Community Investment Officer
- Team Leader Workshops
- Events Booking Officer
- Cr O'Grady

External

- Turkey Beach Progress Association Inc
- Mt Larcom & District Show Society Inc
- Gladstone Ports Corporation
- Baffle Creek Men's Shed Inc
- Queensland Cruising Yacht Club

Legal Environmental and Policy Implications:

A Policy is currently under development that will incorporate donations, grants and sponsorship, and as such there is no current policy in place to assess applications for major events. Requests prior to the Community Donations Policy review were assessed via Council's Major Events Advisory Panel (MEAP) operating under a Terms of Reference. A key responsibility of the Panel was to consider sponsorship requests and provide recommendations to Council.

Although the new Community Investment Policy is still in development, it is anticipated that the objectives and outcomes for events will incorporate similar objectives and outcomes adopted by the former MEAP Panel.

The development of this Policy also needs to align with the Regional Events Strategy that is being developed by Council. Therefore, it is considered that there is minimal risk to Council considering these applications prior to the draft Policy being adopted by Council.

Council will enter into funding agreements with the five (5) organisations that have been recommended, should Council choose to fund their event. Benefits will be negotiated by Council Officers and defined in these agreements.

Financial and Resource Implications:

Council's 2018/19 budget for major events sponsorship has sufficient funds to provide financial assistance for the four (4) events (Turkey Beach Tractor Bash, Mt Larcom & District Show, Baffle Creek Car & Bike Muster and Queensland Cruising Yacht Club).

Previously, in-kind support for Botanic to Bridge has been absorbed through operating budgets. It is suggested that \$15,607.27 be included in the 2019/20 budget to cover the in-kind expenses from the Botanic to Bridge event.

Commentary:

All five (5) organisations have applied for financial assistance in the past. Refer to Attachment 2 for the historical information with respect to the organisation's prior funding requests.

Summary:

Nil

Anticipated Resolution Completion Date:

30 June 2019

Attachments:

1. CONFIDENTIAL – Proposed Sponsorship Entitlements
2. Community Investment – Prior funding

Tabled Items:

Nil.

Report Prepared by: Community Investment Officer

G/3.6. CUSTOMER EXPERIENCE

Nil

G/3.7. PEOPLE CULTURE AND SAFETY

Nil

G/3.8. FINANCE GOVERNANCE AND RISK

G/3.8.1. ANNUAL REPORT

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 2 April 2019

File Ref: CM18.1

Purpose:

Presenting the 2017-2018 Gladstone Regional Council Annual Report for adoption.

Officer's Recommendation:

That the 2017-2018 Gladstone Regional Council Annual Report be adopted in accordance with Section 182 of the *Local Government Regulation 2012*.

Background:

Section 104(3)(a) of the *Local Government Act 2009* and s182 of the *Local Government Regulation 2012* requires local governments to prepare an Annual Report for each financial year. The Annual Report is Council's primary progress report to the community, documenting the progress and achievements of the 2017-2018 financial year, and relating this progress to our adopted Operational and Corporate Plans. Also included in this report are the final audited financial statements for the reporting period 1 July 2017 to 30 June 2018, which have been audited by Queensland Audit Office, without qualification.

Consideration:

Nil.

Communication and Consultation (Internal/External):

Relevant officers were asked to provide information for inclusion in the report.

Legal Environmental and Policy Implications:

Local Government Regulation 2012 s182 legislates both the requirement for Council to prepare an annual report and also the time within which Council must adopt an annual report, which is legislated as not more than 1 (one) month from the date the Auditor General certifies the annual financial statements. *Local Government Act 2009* s104(5)(b) requires the preparation of the Annual Report to be a core integrated part of Councils financial management systems.

Financial and Resource Implications:

2017-2018 Audited Financial Statements included in the Annual Report.

Commentary:

The 2017-2018 Gladstone Regional Council Annual Report presents Council's performance against the delivery of Council's Corporate Plan 2013-2017. The Annual Report 2017-2018

showcases the significant events and achievements of our organisation and our region, along with reporting our performance across the entire business.

The report is centred around the theme, 'Further' meaning "*at or to a greater distance*", "*at or to a more advanced point; to a greater extent*" and "*in addition, moreover*". It calls upon the concepts of distance, time, progress and the notion of continuance, which can be aligned and related to our next five-year Corporate Plan. Essentially 'Further' in this respect draws parallels to the ideas of closing gaps, future-thinking and thinking further ahead; extending and furthering of diversification; smart thinking towards stretching and furthering our rate dollars; developing and furthering our people and our safety; taking a leadership role in protecting the environment and efficiently using resources.

The report also highlights our financial position and performance not only for 2017-2018, but includes current forecasts for two subsequent financial years.

Summary:

Nil

Anticipated Resolution Completion Date:

Within one month of report.

Attachments:

Nil

Tabled Items:

1. 2017/2018 Gladstone Regional Council Annual Report

Report Prepared by: Manager Governance

G/4. DEPUTATIONS

Nil

G/5. COUNCILLORS REPORT

Nil

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

G/8.1. SCHNEIDER ELECTRIC SOLE SUPPLIER

Responsible Officer: General Manager Operations

Council Meeting Date: 2 April 2019

File Ref: PE1.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

- (e) contracts proposed to be made by it.

G/8.2. PROPOSED ENVIRONMENTAL HEALTH LICENSING FEES AND CHARGES 2019/2020

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 2 April 2019

File Ref: FM7.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

- (c) the local government's budget.

ATTACHMENTS