



Gladstone Regional Council

Council Policy

Title	FIRE SAFETY
Policy Number	P-2017-31
Responsible Directorate	OFFICE OF THE CEO
Responsible Officer	OHS COORDINATOR
Date of Adoption	4 JULY 2017
Resolution Number	G/17/3102
Date Review Due	4 JULY 2020

1.0 PURPOSE:

The purpose of the Fire Safety policy is to demonstrate that Gladstone Regional Council shall comply with the provisions outlined within the Building Fire Safety Regulation 2008.

2.0 SCOPE:

All workers of Gladstone Regional Council as defined under s7 of the *Work Health and Safety Act 2011*.

3.0 RELATED LEGISLATION:

- Building Act 1975;
- Building Fire Safety Regulation 2008;
- Work Health and Safety Act 2011.

4.0 RELATED DOCUMENTS:

- Corporate Standard -Fire Safety;
- Corporate Standard - OHS Internal Emergency and Disaster Management.

5.0 DEFINITIONS:

To assist in interpretation of this policy the following definitions apply:

“Evacuation Route” means a path of travel from any place in the building, through a final exit of the building, to a place of safety outside the building.

“Fire Safety Installation” means a fire safety installation within the meaning of the *Building Act 1975*.

"Worker" means a worker as defined in accordance with s7 of the *Work Health and Safety Act 2011* who is directly or indirectly engaged by Gladstone Regional Council.

6.0 POLICY STATEMENT:

6.1 Aim

Gladstone Regional Council aims to ensure that fire safety is integrated into all our management systems and core operations so that prevention of occupational injury, illness and property damage becomes an integral part of our organisational culture.

6.2 Commitment

Gladstone Regional Council is committed to ensuring a safe, productive, protective and healthy working environment for Workers who may be affected by our activities in accordance with the Building Fire Safety Regulation 2008.

The *Building Fire Safety Regulation 2008* requires Gladstone Regional Council, as an employer, to ensure:

- that all Fire Safety Installations are maintained;
- that all Evacuation Routes and exit doors are maintained;
- that Fire Safety Inspections are undertaken;
- that relevant instructions are provided on fire safety;
- that Building Fire Safety Plans are maintained.

7.0 ATTACHMENTS:

Nil

8.0 REVIEW TRIGGER:

This policy will be reviewed when any of the following occur:

1. The related legislation/documents are amended or replaced.
2. Other circumstances as determined from time to time by a resolution of Council
3. Periodic Review – 3 years from date of adoption.

TABLE OF AMENDMENTS		
Originally Adopted	3 SEPTEMBER 2013	G/13/1704 (formerly P-2013/3)
Amendment 1	18 AUGUST 2015	G/15/2516
Amendment 2	4 JULY 2017	G/17/3102
Amendment 2	<INSERT DATE COUNCIL MEETING>	<INSERT RESOLUTION NUMBER>

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CALE DENDLE
ACTING CHIEF EXECUTIVE OFFICER