

Philip Street Communities and Families

Advisory Group – Meeting Minutes – 21/11/2024



Time: 12noon - 2PM

Location: GRC Smart Room, Philip Street Communities and Families Precinct

Meeting Chair: Kate Dufty

Apologies:

Debbie Meier-Cuddy - Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts

Kylie Lee – Gladstone Regional Council

Cr. Mellissa Holzheimer

Cecelia Eggmolesse – Indigenous Community Representative

Carmen Jen – Disability Community Representative

Charmaine Bennett – Culturally and Linguistically Diverse Community Representative

Anitha Christopher – Culturally and Linguistically Diverse Community Representative

Maxine Brushe - Senior Community Representative

Shakira Campbell – Communities for Children (GAPDL)

Participants:

Desley O’Grady – Senior Community Representative

Kate Dufty – Disability Community Representative

Kerry Myer – Youth Community Representative

Ngara Kennedy – Youth Community Representative

Cr. Leanne Patrick

Christopher Ford - The Salvation Army

Brianna Janson - Gladstone Regional Council (proxy for Kylie Lee)

Jaclyn Iwasaka – Gladstone Regional Council (Secretariat)

Advisory Committee Principals of Working Together

- **Valuing diversity – exploring each other’s motivations, values, and underlying interests to build understanding and appreciation of the added value that comes from diversity**
- **Building equity – sharing equal rights to be at the table and valuing all contributions**
- **Being open – respecting and trusting each other and handling information with care and respect**
- **Ensuring mutual benefits – decision to be made with integrity and transparency and in the best interests of the partnership and its overarching goals**
- **Being courageous – being bold to tackle the many unknowns in relation to complex issues to achieve breakthrough results.**

Topic	Action
<p>Meeting open: 12:08PM Acknowledgement of Country – Kate</p>	
<p>Welcome to new members – The committee welcomed two new members, Kerry Myers and Ngara Kennedy, who were recently appointed as Youth Community Representatives. The committee gave a brief run down on the history of the Precinct and the establishment and purpose of the advisory committee.</p>	For Noting
<p>Check In – What’s one thing you have recently learned about yourself?</p>	
<p>Minutes & Conflicts of Interest Previous minutes accepted by committee. Moved – Kate Seconded – Desley Conflicts of Interest declared - NIL</p>	For Noting
<p>Update of recommendations and actions</p>	For Noting

Topic	Action
<p>Update of outcomes and progress of recommendations and actions from previous meetings - Community Development Specialist</p> <p>For Action: Investigate street signage placement to assist visitors to PSP. David Burns Street sign should be before the turn to avoid people getting lost or missing the turn off.</p> <p>Jaclyn is progressing an application with the Department of Transport and Main Roads for a community facilities sign (blue background with white writing) to be installed on Philip Street.</p> <p>For Action: Forward information about the Gladstone First Nations Community Honouring Excellence Awards to the RAP Committee for discussion.</p> <p>No new updates. Awaiting a response from RAP reference group.</p> <p>For Action: Investigate seating for outside of the Maxine Brushe building.</p> <p>A red bench has been installed next to the Maxine Brushe building to raise awareness for Domestic and Family Violence. The red bench will be launched on December 2nd at a community event as part of the 16 Days of Activism.</p> <p>For Action: Create a calendar of awareness days/events to celebrate at the Precinct to allow for proactive conversations.</p> <p>Action item was discussed as an agenda item. Marked as complete.</p> <p>For Action: Follow up with Council’s Environmental Team about mosquito fogging.</p> <p>The environmental team advised that they attended the site and could not find evidence of mosquito breeding grounds on site. The mosquitos most likely come in on the wind from the tidal flats. They recommended Precinct users wear mosquito repellent and protective clothing during active times. Action marked as complete.</p> <p>For Action: Investigate flutter flags and concrete signage for Maxine Brushe building.</p> <p>There are plans for new signage to be added above the entrances to all four buildings to help with wayfinding from the carpark.</p>	

Topic	Action
<p>Advisory Committee Strategic Planning Calendar</p> <p>The committee reviewed the proposed calendar.</p> <p>Kerry suggested adding Pride month to the calendar and reaching out to Rainbow of the Reef to discuss whether the Precinct could be an appropriate venue for a pride event or activity. The committee agreed to this proposal.</p> <p>The committee decided to add the calendar as a standing item on the agenda to plan and discuss opportunities.</p> <p>Annual Report</p> <p>The Secretariat is seeking feedback from the committee to be included in the annual report.</p> <p>The committee proposed the following topics be included:</p> <ul style="list-style-type: none">• Precinct Occupancy – as evidence of the value & community need, with the vision to demonstrating the need to build stage 1B• Department of Social Services’ vision for the Precinct – Chris to forward more information to Jaclyn about this.• Community Events – including information such as the number of attendees (if available)• Growth of the Advisory Committee – currently all positions are filled• Collaboration On-site – Precinct user meetings, Interagency meetings, warm referrals• Data sharing with GRT – informing future initiatives for our community and professional development opportunities for community service providers• Visitors/Interest in the Precinct – LGAQ, Palmerston Council, Social Impact Leadership Australia, Queenslanders with a Disability Network – emphasis on innovativeness of the Precinct• Stories – salvos videos, diversity of groups at the Precinct <p>Jaclyn to seek feedback from committee members who were not present at today’s meeting, and draft report for review by committee at January meeting.</p> <p>Precinct Christmas Competition</p> <p>Each year the three Precinct partners hold a Christmas decoration contest where teams decorate their reception areas. The teams are looking for judges to choose the winner.</p>	

Topic	Action
<p>The committee suggested that we invite the community to judge, placing ballot boxes in each reception area, and advertising it, as a way to bring more people to the Precinct and encourage people to walk around to the other buildings that they might not usually visit. Secretariat to pass on this feedback.</p> <p>The committee also suggested an idea for next year, that we have a community Christmas tree at the Precinct and hold workshops for community to make the decorations. A local school choir could be invited to attend and sing Christmas Carols while the tree is being decorated. Secretariat to forward recommendation to the Operations committee to investigate.</p> <p>Advisory Committee Members Updates/Reports</p> <p>Advisory Committee Members</p> <p>Disability Community Representative - Kate Dufty</p> <ul style="list-style-type: none">• Gladstone Disability Community Network (DCN) will hold an event to celebrate Disability Action Week and DCN’s second birthday at Lions Park Gladstone on the 27 November, 9am - 1pm. All are welcome. <p>Youth Community Representative – Kerry Myers & Ngara Kennedy</p> <ul style="list-style-type: none">• Recent motor vehicle accidents are affecting young people in area. Headspace is currently working with local schools to support students to cope with the recent loss of a young person from Calliope. <p>RECOMMENDATIONS FOR ACTION –</p> <p>Secretariat to add Strategic Planning Calendar as a standing agenda item.</p> <p>Secretariat to seek feedback on annual report from committee members who were not present at meeting, and draft report for review by committee at January meeting.</p> <p>Secretariat to forward recommendation for Community Christmas Tree to the Operations Committee to investigate.</p>	

Topic	Action
<p>Advisory Committee Members Updates/Reports</p> <p>Councilors</p> <p>Cr. Leanne Patrick</p> <p>The annual report will be a tool that we can use to advocate to Council for future development. It is important to tell the story of the Precinct with data evidence.</p> <p>RECOMMENDATIONS FOR ACTION – NIL</p>	
<p>Council & Appointed Members Update/Report</p> <p>Appointed Members</p> <p>Gladstone Regional Council – Brianna Janson</p> <p>The Precinct will be closed from December 25 – January 1, reopening January 2.</p> <p>Development at 2 Dave Burns Drive –</p> <ul style="list-style-type: none"> • This land was originally earmarked for an over 55s development. • About a year ago, there was a change in the market and more funding became available for social housing. • Council sent out Expressions of Interest for an organisation to take on the lease. The successful organisation has since put in a development application which is currently being assessed. There have been some community concerns and some misinformation about the development. As Council is responsible for assessing the development application, we have had to remain neutral in our communications with community around the development. <p>Salvation Army – Chris</p> <p>There have been fewer applications for Christmas support this year – and lots of no shows.</p> <p>The Salvos have been receiving an influx of phone calls recently in relation to an error. Shell Service Station have their business address listed as 1 Pengelly Street, and people have been calling to ask why we have taken money out of their account, as they have seen the address listed on their bank statements. Chris is working to resolve this issue.</p>	

Topic	Action
RECOMMENDATIONS FOR ACTION – NIL	
Collaboration and Operations Update Secretariat - Community Development Officer The committee reviewed the hire stats for Sept and October 2024.	For Discussion and Decision
RECOMMENDATIONS FOR ACTION - NIL	
Recommendations from Operations Group to Advisory Secretariat - Community Development Officer There are no new recommendations for the Advisory Committee.	For Discussion and Decision
RECOMMENDATIONS FOR ACTION - NIL	
Recommendations to Council - NIL	For Discussion and Decision
Check out question – What are you most looking forward to in 2025?	
Check out and close meeting: 2:10PM	For Noting
Next Meeting date: 16 January 2025, 12:00PM-2:00PM Meeting Chair: Maxine Brushe Location: Philip St GRC Smart Room	

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