



## Attachment 6 Community Consultation Process

The following table provides a summary of the community engagement activities undertaken in the review of the Gates and Grids Policy.

<b>Date</b>	<b>Type</b>
20 December 2018	<b>1<sup>st</sup> letter</b> sent to identified grid owners advising community consultation will occur in New Year.
9 January 2019	<b>2<sup>nd</sup> letter</b> advising of community consultation dates and locations, including Registration/RSVP Form, sent to identified grid owners and most relevant landowners of unclaimed grids
11 January 2019	Survey Monkey activated on Council's website for landholders to confirm their attendance at community consultation sessions via online registration
12 – 14 February 2019	Community consultation sessions held: <ul style="list-style-type: none"> <li>• 12 February, 4.00pm - 6.00pm, Mt Larcom Public Hall</li> <li>• 13 February, 4.00pm - 6.00pm, Miriam Vale Community Centre</li> <li>• 14 February, 4.00pm - 6.00pm, Calliope Community Centre</li> </ul>
18 February 2019	Link activated on Council's website, providing the following information from community consultation sessions: <ul style="list-style-type: none"> <li>• PowerPoint Presentation</li> <li>• Fact Sheet</li> <li>• Feedback Form</li> <li>• Link to provide online feedback via Survey Monkey</li> </ul>
28 February 2019	<b>3<sup>rd</sup> letter</b> sent to identified grid owners and most relevant landowners providing the link to Council's website providing the following information from community consultation sessions: <ul style="list-style-type: none"> <li>• PowerPoint Presentation</li> <li>• Fact sheet</li> <li>• Feedback Form</li> <li>• Link to provide feedback via Survey Monkey</li> </ul> <p>The letter also included a printed copy of the Feedback Form for recipients to return via post or email and re-stated the closing date for the consultation period of 8 March 2019.</p>
4 March 2019	Questions and Answers Sheets from community consultation sessions made available on Council's website
11 March 2019	Online link to feedback (Survey Monkey) on Council's website closed in accordance with community consultation closing date of COB 8 March, 2019

Letters inviting landowners to attend the community consultation sessions were sent to 221 recipients, comprising of 140 identified grid owners and 81 landowners (most relevant landowners) whose properties lie within close proximity to the 42 unclaimed grids within our road network.

Of the 221 invitations issued, 62 landowners responded, with 51 confirming their attendance.



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Community consultation sessions were held in Mt Larcom, Miriam Vale and Calliope from 12 – 14 February 2019. 51 landowners, in total attended these sessions.

For those landowners that were unable to attend, the following information, from all three sessions, was made available on Council's website:

- PowerPoint presentation
- Fact Sheet
- Questions and Answers.

Landowners were given the option to provide their feedback either on the night, via email, post or on Council's website, with the Community Consultation process closing on 8 March 2019.