



**GLADSTONE**  
REGIONAL COUNCIL

**GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 3 December 2024**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

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**Elected Members**

Councillor N Muszkat (Chairperson)  
Councillor G Churchill  
Councillor K Goodluck  
Councillor K Davis  
Councillor M Holzheimer  
Councillor L Patrick

**Officers**

L Dowling (Chief Executive Officer)  
R Millett (Executive Secretary)  
T Whalley (Manager Governance and Risk)  
M Holmes (General Manager Finance Governance and Risk)  
C Quinn (General Manager People and Strategy)  
K Lee (General Manager Community and Lifestyle)  
R Huth (General Manager Operations, Acting)  
M Francis (General Manager Assets and Environment)  
A Moore (General Manager Customer Experience, Acting)  
E Landman (Manager Revenue Services)  
V Hankinson (Governance Business Partner)  
R Creedy (Community Development Officer)  
R Delaney (Curator, Gladstone Regional Art Gallery and Museum, Acting)

**G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Mayor Matt Burnett (GM/24/5329), Councillor Simon McClintock (GM/24/5309) and Councillor Michelle Wagner (GM/24/5309) were apologies with previously resolved leave of absence to attend the Local Roads and Transport Congress in Western Australia.

**G/0.3.3. MESSAGES OF CONDOLENCE**

Nil

**G/0.3.4. DECLARATION OF INTERESTS**

Nil

**G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

Nil

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 19 NOVEMBER 2024**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 3 December 2024

**File Ref:** CM7.2

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**Purpose:**

Confirmation of the minutes of the General Meeting held on 19 November 2024.

**Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 19 November 2024 be confirmed.

**GM/24/5348 Council Resolution:**

Moved Cr Churchill

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

**G/3. DEPUTATIONS**

Nil

## **G/4. OFFICERS' REPORTS**

### **G/4.1. SALE OF LAND**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Manager Revenue Services

**Council Meeting Date:** 3 December 2024

**File Ref:** FM7.1

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#### **Purpose:**

This report identifies properties that have outstanding rates in excess of three years and recovery action is available under the Local Government Regulation 2012.

#### **Officer's Recommendation:**

That Council, pursuant to section 140(2) of *Local Government Regulation 2012*, resolve to sell the 30 properties listed in Attachment 1 to the officer's report, for overdue rates and charges.

#### **GM/24/5349 Council Resolution:**

Moved Cr Davis

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.2. QUEENSLAND AUDIT OFFICE - FINAL MANAGEMENT REPORT 2023-24**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Financial Controller

**Council Meeting Date:** 3 December 2024

**File Ref:** FM4.4

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### **Purpose:**

To present a copy of the Final Management Report to ensure transparency and accountability of Council regarding audit findings.

### **Officer's Recommendation:**

That Council note the Final Management Report (Attachment 1 to the report) provided to Council in accordance with Section 213 of the Local Government Regulation 2012.

### **GM/24/5350 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**



### **G/4.3. STATUTORY DELEGATIONS OF POWER TO THE CHIEF EXECUTIVE OFFICER**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Governance Business Partner

**Council Meeting Date:** 3 December 2024

**File Ref:** CM9.2

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**Purpose:**

This report seeks Council delegation of legislative powers to the Chief Executive Officer (CEO) to ensure that the CEO can exercise the powers and sub-delegate to relevant Officers within the organisation where appropriate.

**Officer's Recommendation:**

That the legislative powers listed in Attachment 1 'Delegations Register – Exercise of Statutory Powers – Council to CEO' to the Officer's Report excluding those identified as 'Remain with Council', be delegated to the Chief Executive Officer pursuant to Section 257 of the *Local Government Act 2009*.

**GM/24/5351 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

#### **G/4.4. SAIKI SISTER CITY COMMITTEE 2025**

**Responsible Officer:** General Manager Community and Lifestyle

**Prepared By:** Community Development Officer

**Council Meeting Date:** 3 December 2024

**File Ref:** CR2.14

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**Purpose:**

This report recommends appointments to the Gladstone Saiki Sister City Advisory Committee for 2025 and presents the annual President's Report for 2024.

**Officer's Recommendation:**

That Council:

1. Appoint the following Saiki Sister City Advisory Committee Members for the 2025 calendar year with appointments expiring on the 31 December 2025:
  - Jaclyn Iwasaka (President)
  - Chris Moore (Vice President)
  - Carolina Bocos
  - Robina Cupitt
  - Beverly Fellows
  - Maureen Mason
  - Yukiko Moore
  - Peter O'Dwyer
  - Mayumi Rey du Boissieu
  - Garry Scanlan
  
2. Receive the 2024 Saiki Sister City Advisory Committee President's Report.

**GM/24/5352 Council Resolution:**

Moved Cr Davis

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**

**G/4.5. REGIONAL ARTS DEVELOPMENT FUND - OUT OF ROUND FUNDING APPLICATION**

**Responsible Officer:** General Manager Community and Lifestyle

**Prepared By:** Acting Curator, Gladstone Regional Art Gallery and Museum

**Council Meeting Date:** 3 December 2024

**File Ref:** CC7.16

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**Purpose:**

The purpose of this report is to seek Council endorsement of the Regional Arts Development Fund Committee's recommendations for projects submitted as an Out of Round Response.

**Officer's Recommendation:**

That Council accepts the recommendations of the Regional Arts Development Fund Committee and approve funding for out of round application as detailed in the table below:

<b>Applicant</b>	<b>Requested Funding</b>	<b>Recommended Funding</b>
Jennifer Hollstein	\$2,000	\$2,000

**GM/24/5353 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**

## G/5. COUNCILLORS REPORT

Councillor Kahn Goodluck mentioned that the biggest and last Beach Arts Music (BAM) event is on at Tannum Sands this weekend (Saturday 7 December 2024) from 2pm until 7pm. Cr Goodluck noted that there will be lots of stalls, great music, with plenty of local musicians, and lots of fun for the whole family.

Cr Goodluck gave a shout out to Jeremy Jones from the ABC Capricornia Breakfast radio show. Cr Goodluck mentioned that Jeremy is in Gladstone today talking to people, local businesses and event coordinators and if you see Jeremy around town, be sure to say hello or reach out to the Capricornia Breakfast show on ABC Radio.

Councillor Karen Davis mentioned that she had the pleasure of attending 3 graduation ceremonies for grades 8 and 6 and wished all the students that are transitioning to high school every success.

Councillor Mellissa Holzheimer mentioned that last week was Disability Action Week and that Queensland Disability Network (QDN) celebrated their second birthday. Cr Holzheimer mentioned it was lovely to be a part of so many events including the opening of the social cafe, Equal Ground Community Gift Shop and Cafe.

Councillor Leanne Patrick mentioned that she has attended a lot of events over the past few weeks including the following:

- Councillors attended Community Forums in the Boyne Valley and in Gladstone. Cr Patrick thanked all of the community members for coming to the forums and noted that there are 2 more Community Forums to be held (Saturday 7 December 2024 at the Boyne Island Community Centre; Thursday 12 December 2024 at the Calliope Community Centre).
- The Gladstone Healthy Harbour Partnership launched the Healthy Harbour Report which was very positive and excellent news for the health of the Harbour.
- The Friends of the Theatre held their 30th Anniversary Gala Dinner. Cr Patrick made a special mention of 2 members, Bev Fellows and Gloria Homes, who celebrated 30 years of volunteering with the Friends of the Theatre. Cr Patrick mentioned that there have been over 3,000 hours of volunteering this year by the Friends of the Theatre which equates to \$139,000 worth of volunteering. Cr Patrick noted that the Friends of the Theatre are a significant group that add a lot of value to the Gladstone Region.
- Cr Patrick was a judge at the National North Region FIRST LEGO League Competition. Cr Patrick mentioned seeing the joy and enthusiasm for the next generation in STEM robotics was great. Cr Patrick acknowledged that Chanel College were winners of an award and wished all the winners and FIRST LEGO teams going onto the National Asia Pacific Competition all the very best. Cr Patrick noted that it was great to host the event in Gladstone as there were lots of visitors from around Queensland staying in Gladstone for the weekend.
- The Welcome to the Gladstone Region Morning Tea was held in the Boyne Valley. Cr Patrick noted that it was a great opportunity to interact with the community and thanked everyone involved in the morning tea.
- Disability Action Week and Disabilities Connect Network celebrated their second birthday at Lions Park which is a great facility.
- Tannum Sands State High School held their 25th Anniversary Mural unveiling. Cr Patrick mentioned that the theme of the mural was 'Yesterday Today Tomorrow'. Cr Patrick congratulated the staff and the local artist.

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Councillor Natalia Muszkat mentioned the following:

- Councillors have been attending school graduations. Cr Muszkat expressed joy at the opportunity to join the young people, their parents and teachers and celebrating their achievements.
- Congratulations to the Friends of the Theatre for their 30year anniversary. Cr Muszkat noted that there are many wonderful volunteer organisations throughout the facilities in the region such as the Tondoon Garden volunteers and the Friends of the Library volunteers.
- The Welcome to the Gladstone Region Morning Tea at the Boyne Valley.
- Launched the Mayor's Giving Tree at the Gladstone Centre Plaza.
- Disability Action Week events.
- Commenced the 16 Days of Activism around domestic and family violence awareness and prevention. Cr Muszkat encourage the community to attend any of the events.
- Gladstone Healthy Harbour Partnership launched their 10th Healthy Harbour report.
- Equal Ground Community Gift Shop and Cafe opened.
- The First Nations Chamber of Commerce and Industry Summit was hosted in Gladstone. Cr Muszkat congratulated the organisers and noted that there were a few hundred people attending and talking about First Nations, the path to reconciliation and inclusion of First Nations in economic development.
- Received delegations from Vietnam and a number of African countries which has been part of the many people Council receive and welcome to the Gladstone Region to discover what the Gladstone Region is doing in terms of the economic transition and energy.
- Hosted the Central Queensland Regional Organisation of Councils (CQROC) meeting which includes is all of the neighbouring councils.

Cr Muszkat mentioned upcoming events including the following:

- Wednesday 4 December 2024 - Boyne Library Christmas Tree Decorating Extravaganza which is lots of fun for children.
- Friday 6 December 2024 - Santos GLNG Mayors Carols which is a huge event for the Region.
- Saturday 7 December 2024 - the biggest Beach Arts Music (BAM) event of the year.
- Saturday 7 December 2024 - Miriam Vale Community Christmas Fair
- Saturday 7 December 2024 - Ulysses Motorcycle Xmas Toy Run
- Sunday 8 December 2024 - Agnes Water Community Christmas Carols
- The last 2 community forums for the year with Saturday 7 December 2024 at Boyne Tannum and Thursday 12 December 2024 at Calliope. Cr Muszkat noted that the community forms will return in 2025.

**G/6. URGENT BUSINESS**

Nil

**G/7. NOTICE OF MOTION**

Nil

**G/8. CONFIDENTIAL ITEMS**

Nil

There being no further business the Deputy Mayor formally closed the meeting.

**THE MEETING CLOSED AT 9.40am.**