



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 19 November 2024

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

Table of Contents

ITEM	PAGE
G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE	3
G/0.3.3. MESSAGES OF CONDOLENCE	3
G/0.3.4. DECLARATION OF INTERESTS	4
G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....	4
G/2. CONFIRMATION OF MINUTES	5
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 5 NOVEMBER 2024	5
G/3. DEPUTATIONS	6
G/3.1. STANWELL CQH2.....	6
G/4. OFFICERS' REPORTS	7
G/4.1. 2023-24 ANNUAL REPORT	7
G/4.2. SPECIALISED SUPPLIER - EVENTS QUEENSLAND PTY LTD.....	8
G/4.3. AMENDMENT TO THE ANIMAL MANAGEMENT SUBORDINATE LOCAL LAW	9
G/4.4. AUDIT RISK AND IMPROVEMENT COMMITTEE EXTERNAL MEMBER APPOINTMENTS	10
G/4.5. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 OCTOBER 2024.....	11
G/5. COUNCILLORS REPORT.....	12
G/6. URGENT BUSINESS.....	13
G/7. NOTICE OF MOTION	13
G/8. CONFIDENTIAL ITEMS	14
G/8.1. OUT OF POLICY WATER LEAK CONCESSION	14

Elected Members

Councillor G Churchill
Councillor K Davis
Councillor M Wagner
Councillor M Holzheimer
Councillor N Muszkat
Councillor S McClintock
Councillor L Patrick

Officers

L Dowling (Chief Executive Officer)
R Millett (Executive Secretary)
T Whalley (Manager Governance and Risk)
M Holmes (General Manager Finance Governance and Risk)
C Quinn (General Manager People and Strategy)
K Lee (General Manager Community and Lifestyle)
R Huth (General Manager Operations, Acting)
M Francis (General Manager Assets and Environment)
A Moore (General Manager Customer Experience, Acting)
E Landman (Manager Revenue Services)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Mayor M Burnett was an apology with a previously resolved leave of absence (GM/24/5329).

GM/24/5337 Council Resolution:

Moved Cr McClintock
Seconded Cr Davis

That an apology for Councillor Goodluck be received.

CARRIED

G/0.3.3. MESSAGES OF CONDOLENCE

Councillor Glenn Churchill passed on a message of condolence for Dale Simpson and expressed immense sadness for the loss of Dale Simpson, a beloved member of the community, tradie work force, industry, and the Valleys Rugby League Football Club Gladstone community. Dale's recent passing on Saturday 16 November 2024, was sudden and a tragic death and has left many grieving deeply. Dale's love for his fiancée, Amie, and their two beautiful children, Aria and Elwood, was evident to all who knew him. As a community we stand together with the Mason and the Simpson families.

In the wake of this tragedy, a GoFundMe page has been created to help support Dale's family during this incredibly difficult time. While no contribution can fill the void he leaves behind, any support for Amie and the children will help provide some comfort, care and security as they face the tough road ahead.

Dale, or as better known to most as Simmo, had a sense of humour and loved to photo bomb including a few of the Councillors. He had a sense of friendship, and his enduring and loving spirit will always be a part of our thoughts and all the local rugby league fraternity. Forever in our hearts, rest in peace.

G/0.3.4. DECLARATION OF INTERESTS

Nil

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

Nil

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 5 NOVEMBER 2024

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 19 November 2024

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 5 November 2024.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 5 November 2024 be confirmed.

GM/24/5338 Council Resolution:

Moved Cr Patrick

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

G/3.1. STANWELL CQH2

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 19 November 2024

File Ref: CM7.6

Purpose:

For Stanwell CQH2 to provide an update on the CQH2 project and progress.

Officer's Recommendation:

That the deputation from Stanwell CQH2 be received.

GM/24/5339 Council Resolution:

Moved Cr Wagner

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

CARRIED

The meeting was adjourned for morning tea at 10.05am and reconvened at 10.30am.

Councillor Glenn Churchill arrived at the meeting.

G/4. OFFICERS' REPORTS

G/4.1. 2023-24 ANNUAL REPORT

Responsible Officer: General Manager Finance Governance and Risk

General Manager People and Strategy

Prepared By: Manager Strategy and Improvement

Council Meeting Date: 19 November 2024

File Ref: CM14.2

Purpose:

The purpose of this report is to seek Council endorsement of the Gladstone Regional Council 2023/24 Annual Report.

Officer's Recommendation:

That Council adopt the Gladstone Regional Council 2023/24 Annual Report provided as Attachment 1 to the report.

GM/24/5340 Council Resolution:

Moved Cr Holzheimer

Seconded Cr McClintock

That the Officer's Recommendation be adopted.

CARRIED

G/4.2. SPECIALISED SUPPLIER - EVENTS QUEENSLAND PTY LTD

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Manager Arts and Entertainment

Council Meeting Date: 19 November 2024

File Ref: CP8.2, CR2.11

Purpose:

This report seeks a resolution from Council to make use of this provisions in Section 235 of the *Local Government Regulation 2012* that allows for the exception to the requirement for the written quotes or tenders.

The use of this provision is sought in relation to a one-year arrangement with Events Queensland Pty Ltd to deliver the Brisbane to Gladstone (B2G) Village program of events as part of Council's Easter in Gladstone initiative.

Officer's Recommendation:

That Council:

1. Resolve, in accordance with Section 235(a) of *Local Government Regulation 2012*, that it is satisfied that due to the specialised nature of the service sought, Events Queensland Pty Ltd is the only supplier reasonably available; and
2. Authorise the Chief Executive Officer to enter into a contract with Events Queensland Pty Ltd to deliver the B2G Village for 2025.

GM/24/5341 Council Resolution:

Moved Cr Churchill

Seconded Cr McClintock

That the Officer's Recommendation be adopted.

CARRIED

A division was called:

For the Motion: Cr Muszkat, Cr McClintock, Cr Holzheimer, Cr Patrick, Cr Churchill

Against the Motion: Cr Davis, Cr Wagner

Absent: Mayor Burnett, Cr Goodluck

G/4.3. AMENDMENT TO THE ANIMAL MANAGEMENT SUBORDINATE LOCAL LAW

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Governance Business Advisor

Council Meeting Date: 19 November 2024

File Ref: LE3.1

Purpose:

This report proposes an amendment to *Subordinate Local Law No. 2 (Animal Management) 2011* to correct an administrative error that occurred in drafting the amendments to the Subordinate Local Law adopted on the 20 June 2023.

Officer's Recommendation:

That Council:

1. Propose to make *Animal Management (Amendment) Subordinate Local Law (No. 1) 2024* presented as Attachment 1 to this report.
2. Resolve that proposed *Animal Management (Amendment) Subordinate Local Law (No. 1) 2024* which amends an existing subordinate local law of Council, and in particular, *Subordinate Local Law No. 2 (Animal Management) 2011*, only makes an insubstantial change.
3. Proceed with the making of, and make, *Animal Management (Amendment) Subordinate Local Law (No. 1) 2024*.
4. Adopt, pursuant to section 32 of the *Local Government Act 2009*, a consolidated version of *Subordinate Local Law No. 2 (Animal Management) 2011* in the form contained in Attachment 2 to this report.

GM/24/5342 Council Resolution:

Moved Cr Davis

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

CARRIED

G/4.4. AUDIT RISK AND IMPROVEMENT COMMITTEE EXTERNAL MEMBER APPOINTMENTS

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: General Manager Finance Governance and Risk

Council Meeting Date: 19 November 2024

File Ref: CM 26.2

Purpose:

This report provides a recommendation on the appointment of two external members for the Audit Risk and Improvement Committee to replace the two existing members who have reached the end of their tenure on 31 December 2024, and to appoint a Chairperson for the Committee commencing 2025.

Officer's Recommendation:

That Council:

1. Offer Mary Goodwin and John Halliday external member positions on the Audit Risk and Improvement Committee for an initial period of 18 months commencing 1 January 2025 with the option to extend for a maximum tenure being a further period of 3.5 years subject to the extension being mutually agreed.
2. Appoint Mary Goodwin to the position of Committee Chair commencing 1 January 2025 for a period of 18 months.

GM/24/5343 Council Resolution:

Moved Cr McClintock

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

CARRIED

G/4.5. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 OCTOBER 2024

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Management Accounting Specialist

Council Meeting Date: 19 November 2024

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the year 2024-25 to date, for the period ended 31 October 2025

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2024-25 year to date, for the period ended 31 October 2024 as required under Section 204 Local Government Regulation 2012.

GM/24/5344 Council Resolution:

Moved Cr Holzheimer

Seconded Cr Wagner

That the Officer's Recommendation be adopted.

CARRIED

G/5. COUNCILLORS REPORT

Councillor Leanne Patrick congratulated all of the graduating year 12's in the region. Cr Patrick noted that a number of the Councillors and community members have taken the time to attend formals, awards nights and other festivities for the graduating class of 2024. Cr Patrick congratulated all of the graduating students and award winners and wished them lots of luck on their next chapter.

Councillor Glenn Churchill passed on a message of condolence for Dale Simpson (refer 0.3.3 Messages of Condolence page 3).

Councillor Natalia Muszkat acknowledged events held in the Gladstone Region recently including the following:

- Central Queensland University celebrated 10 years of joining with TAFE Central Qld.
- Last Saturday, 16 November 2024, a Community Forum was held in Rosedale with great conversations held with the community members that attended.
- Monday 11 November 2024 was Remembrance Day with services around the region. Cr Muszkat noted that she attended the service at Mount Larcom with Councillor Karen Davis with all Councillors attending various services around the region. Cr Muszkat thanked the Returned and Services League of Australia (RSL) branches and subbranches for hosting the services.
- Last weekend was the celebration of 100 Years of the Star of the Sea Church in Gladstone. Cr Muszkat acknowledged that 100 years is a wonderful achievement. Cr Muszkat noted that she attended the Sunday Service and brunch and that it was nice to spend some time with the parish and members of the church and thanked them for their hospitality.

Cr Muszkat mentioned some upcoming events in the Gladstone Region including the following:

- Wednesday 20 November 2024, a Community Forum will be held in Gladstone and Cr Muszkat encouraged the community to attend to have a chat with the Councillors.
- Sunday 24 November 2024 is the Welcome to Gladstone morning tea being held in the Boyne Valley.
- Saturday 7 December 2024 a Community Forum will be held in Boyne Island Tannum Sands.
- Saturday 30 November 2024 a Community Forum will be held in the Boyne Valley.
- Friday 29 November 2024 is the Calliope Community Christmas Carols.

Cr Muszkat mentioned that the Expression of Interest (EOI) for the Youth Council is currently open and closes on Sunday 8 December 2024. Cr Muszkat encouraged anyone aged between 14 to 25, wanting to join the Youth Council to go to Council's website for details.

Cr Muszkat encouraged the small business owners in the region to undertake the Small Business Friendly Survey which is available on Council's Conversations website. Cr Muszkat noted that the survey is to assist in improving Council's work to support the small businesses in the Gladstone Region.

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

GM/24/5345 Procedural Motion

Moved Cr Holzheimer
Seconded Cr Wagner

That the meeting be closed in accordance with section 254J (d) of the Local Government Regulation 2012 to discuss Item G/8.1. OUT OF POLICY WATER LEAK CONCESSION as the report will discuss rating concessions.

CARRIED

The item was discussed and considered including the presentation of different options to consider and the opportunities and risks associated with the item.

GM/24/5346 Procedural Motion

Moved Cr Davis
Seconded Cr Patrick

That Council reopen the meeting to the public.

CARRIED

G/8. CONFIDENTIAL ITEMS

G/8.1. OUT OF POLICY WATER LEAK CONCESSION

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Revenue Services

Council Meeting Date: 19 November 2024

File Ref: FM7.1

Purpose:

To consider applications made by ratepayers for out-of-policy concealed water leak concessions under the Rates and Charges Concessions and Exemptions Policy P2024-07.

Officer's Recommendation:

That Council refuse the applications for out-of-policy concealed water leak concessions with respect to assessment numbers 22193-7, 16634-8, 29015-5, 41042-3, 21546-7.

Motion:

Moved Cr Churchill

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

LOST

GM/24/5347 Council Resolution

Moved Cr Muszkat
Seconded Cr Wagner

That Council:

1. Refuse the applications for out-of policy concealed water leak concessions with respect to assessment numbers:
 - (a) 22193-7
 - (b) 16634-8
 - (c) 29015-5

2. Grant an out-of policy concealed water leak concession the greater of 20% or the equivalent of 600kl with respect to assessment numbers:
 - (a) 21546-7
 - (b) 41042-3

Statement of Reasons (s254H of the Local Government Regulations 2012): To provide financial assistance to the not-for-profit entities due to the economic hardships that the applicants may be suffering or the consequences that they may experience as a result of the amount owing.

CARRIED

A division was called:

For the Motion: Cr Muszkat, Cr McClintock, Cr Holzheimer, Cr Davis, Cr Wagner

Against the Motion: Cr Patrick, Cr Churchill

Absent: Mayor Burnett, Cr Goodluck

There being no further business the Deputy Mayor formally closed the meeting.

THE MEETING CLOSED AT 12.46pm.