



**GLADSTONE**  
REGIONAL COUNCIL

**GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 5 November 2024**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

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**Elected Members**

Councillor - Mayor M Burnett  
Councillor G Churchill (via teams)  
Councillor K Goodluck  
Councillor K Davis  
Councillor M Wagner  
Councillor M Holzheimer  
Councillor N Muszkat  
Councillor S McClintock  
Councillor L Patrick

**Officers**

L Dowling (Chief Executive Officer)  
R Millett (Executive Secretary)  
T Whalley (Manager Governance and Risk)  
M Holmes (General Manager Finance Governance and Risk)  
C Quinn (General Manager People and Strategy)  
K Lee (General Manager Community and Lifestyle)  
R Huth (General Manager Operations, Acting)  
M Francis (General Manager Assets and Environment)  
A Moore (General Manager Customer Experience, Acting)  
L Kroese (Manager Strategy and Improvement, Acting)  
J Iwasaka (Community Development Specialist)

**G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

**GM/24/5329 Council Resolution:**

Moved Mayor Burnett  
Seconded Cr Davis

That Council approve a leave of absence for Mayor Burnett for the following dates:

- Tuesday 19 November 2024
- Tuesday 3 December 2024

**CARRIED**

**G/0.3.3. MESSAGES OF CONDOLENCE**

Councillor Michelle Wagner passed on a message of condolence for Dianne (Di) Schelbach. Di Schelbach passed away last week from motor neuron disease. Di was active in the Boyne Tannum Bowls Club and involved in sewing groups and other organisations. Cr Wagner mentioned it will be a sad loss and passed on condolences to the Schelbach family.

## **G/0.3.4. DECLARATION OF INTERESTS**

### **Mayor Burnett**

Mayor Matt Burnett raised that at the General Meeting on 15 March 2022 he declared a declarable conflict of interest in relation to the Boyne Tannum Aquatic Recreation Centre (BTARC) due to his role as a then Federal candidate for Flynn and then the Federal Government's commitment at the time to make a \$15m contribution to the facility. Mayor Burnett mentioned that since his declaration on 15 March 2022, he has voluntarily left the room and not participated in any decisions for any matters relating to BTARC.

Mayor Burnett advised that as he is no longer a candidate, nor does he intend to be a candidate at the next Federal election, he feels he no longer has a conflict of interest, and it is his intention to participate in future Council decisions regarding BTARC.

Mayor Burnett invited the Councillors, in accordance with Section 150EW of the Local Government Act, to raise any concerns they may have regarding the matter. As Councillors raised no concerns regarding the matter, Mayor Burnett confirmed he will participate in any future decisions regarding BTARC.

### **Cr Goodluck**

During the discussion of Agenda Item G/3.1. ROSEBERRY QLD deputation, Councillor Kahn Goodluck raised a declarable conflict of interest as he is the chair of the Headspace Consortium, which is a collaboration of support services, including Roseberry Qld.

Cr Goodluck advised that although he has a declarable conflict of interest, he believes it would be in the public interest for him to participate in the decision for the following reasons:

- the deputation is an information briefing;
- Cr Goodluck has already been and will continue to advocate for Headspace and Roseberry.

It was resolved for Cr Goodluck to remain in the room for Agenda Item G/3.1. (refer page 7)

During the discussion of Agenda Item G/4.2 APPOINTMENT OF YOUTH REPRESENTATIVE TO THE PHILIP STREET PRECINCT ADVISORY COMMITTEE, Councillor Kahn Goodluck raised a declarable conflict of interest as he is the chair of the Headspace Consortium (non-legal entity) and Kerry Myer is the General Manager of Headspace and Ngara Kennedy is on the committee. Kerry Myer and Ngara Kennedy are recommended to be appointed to the Philip Street Communities and Families Precinct Advisory Committee.

Cr Goodluck left the meeting room for Agenda Item G/4.2. (refer page 10)

## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

The 49th Martin Hanson Memorial awards were held on 19 October 2024 at the Gladstone Regional Art Gallery and Museum (GRAGM), and it is great to see some local artists doing very well in the awards. On the same day, the Gladstone Gem Club celebrated their 60th birthday.

On Monday 21 October 2024 we held our first world titles in Gladstone with the International One Metre World Championships 2024. That was due to all the good work of the Gladstone Radio Control Yacht Club and a shout out to Grant and Natalie Cooper and all the volunteers who organised that event for more than 70 competitors participating from 20 different countries across the world all here in Gladstone. Some of them spent more than a week in the Gladstone Region enjoying Heron Island, Agnes Water and Seventeen Seventy as well as part of their visit to our region. Thank you, Councillor Michelle Wagner, for being there for the opening and for Councillors who attended some of the other events after the Local Government Association of Queensland (LGAQ) conference.

Last Saturday, 2 November 2024, was the Lake Awoonga Adventure Race and Councillor Simon McClintock and I participated, and Councillor Leanne Patrick was there volunteering.

On Saturday 2 November 2024, Marine Rescue Queensland Gladstone held their open day (previously called Volunteer Marine Rescue and now called Marine Rescue Queensland Gladstone). The First Lego League was also held that day.

The Best in Business awards were held on Saturday night, 2 November 2024. Congratulations to Chamberlain Road Vet Clinic who took out the Overall Best in Business award. There were so many other locals nominated and many winners on the night in the other categories. Congratulations to them all, over 450 people attending at the Gladstone Entertainment Convention Centre (GECC).

There are a lot of school graduations coming up over the next few weeks and thank you to the Councillors for attending those between now and Christmas. On Monday 11 November 2024, we have Remembrance Day with services right across the region.

Our Community Forums coming up, we have the Rosedale Community Forum on Saturday 16 November 2024 in the Rosedale Hall. Gladstone at the Philip Street Communities and Families Precinct on Wednesday 20 November 2024. Nagoorin in the Boyne Valley on Saturday 30 November and Boyne Island on Saturday 7 December 2024 at the Community Centre. Thursday 12 December 2024 in Calliope. And there will be more Community Forums next year as well.

A final reminder that our Youth Council expressions of interest close on Sunday 8 December 2024 and the Australia Day Award nominations close on Friday 8 November 2024. Please nominate your local champions whether they're champions in terms of contributing to our community for a long time; in terms of volunteering; whether they're involved in sport or whatever their participation in our community is, please get those nominations in.

I would also like to mention that at the Local Government Conference, thank you to my Councillors for being there and Chief Executive Officer and Executive Assistant, Sha Phelps, who were there to support me, I was elected President of the Local Government Association of Queensland. For the first time, the Mayor of Gladstone has been elected as the President of the Local Government Association of Queensland and of Australia. So, we are certainly being heard in Brisbane and in Canberra and not just for our Council but for all council's across the State and Nation.

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 15 OCTOBER 2024**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 5 November 2024

**File Ref:** CM7.2

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#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 15 October 2024.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 15 October 2024 be confirmed.

#### **GM/24/5330 Council Resolution:**

Moved Cr Patrick

Seconded Cr Wagner

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/3. DEPUTATIONS**

### **G/3.1. ROSEBERRY QLD**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 5 November 2024

**File Ref:** CM7.6

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During the discussion of Agenda Item G/3.1. ROSEBERRY QLD deputation, Councillor Kahn Goodluck raised a declarable conflict of interest as he is the chair of the Headspace Consortium which is a collaboration of support services, including Roseberry Qld.

Cr Goodluck advised that although he has a declarable conflict of interest, he believes it would be in the public interest for him to participate in the decision for the following reasons:

- the deputation is an information briefing;
- Cr Goodluck has been and will continue to advocate for Headspace and Roseberry.

#### **GM/24/5331 Council Resolution:**

Moved Cr Wagner

Seconded Cr Muszkat

That notwithstanding Cr Goodluck's declarable conflict of interest, it is in the public interest for Cr Goodluck to remain in the room and participate in the decision without restriction.

**CARRIED**

#### **Purpose:**

For Roseberry Qld to provide an overview of current projects including Roseberry Hub and Waybeah Friend Street Village.

#### **Officer's Recommendation:**

That the deputation from Roseberry Qld be received.

#### **GM/24/5332 Council Resolution:**

Moved Cr Churchill

Seconded Cr Davis

That the Officer's Recommendation be adopted.

**CARRIED**

## **GLADSTONE REGIONAL COUNCIL GENERAL MEETING MINUTES - 5 NOVEMBER 2024**

Mayor Burnett mentioned that Tex Newberry, a member of the public who has been attending Council meetings for a long time, celebrated a milestone 90th birthday recently. Mayor Burnett acknowledged that both Tex and his wife, Ros, have committed a lot of their life to the Gladstone Region over many years to many different organisations, whether it's GRAGM, Cancer Council, swimming and other activities and organisations like Roseberry Qld. Mayor Burnett wished Tex a happy birthday.

**The meeting was adjourned for morning tea at 10.00am and reconvened at 10.34am.**



## **G/4. OFFICERS' REPORTS**

### **G/4.1. 2024/25 OPERATIONAL PLAN - QUARTER ONE PERFORMANCE REPORT**

**Responsible Officer:** General Manager People and Strategy

**Prepared By:** Manager Strategy and Improvement (Acting)

**Council Meeting Date:** 5 November 2024

**File Ref:** CM14.2

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**Purpose:**

To present Council with the first quarterly performance report for the 2024/25 Operational Plan.

**Officer's Recommendation:**

That Council endorse the 2024/25 Operational Plan Quarter One Performance Report.

**GM/24/5333 Council Resolution:**

Moved Cr McClintock

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.2. APPOINTMENT OF YOUTH REPRESENTATIVE TO THE PHILIP STREET PRECINCT ADVISORY COMMITTEE**

**Responsible Officer:** General Manager Community and Lifestyle

**Prepared By:** Community Development Specialist

**Council Meeting Date:** 5 November 2024

**File Ref:** CR3.2

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During the discussion of Agenda Item G/4.2 APPOINTMENT OF YOUTH REPRESENTATIVE TO THE PHILIP STREET PRECINCT ADVISORY COMMITTEE, Councillor Kahn Goodluck raised a declarable conflict of interest as he is the chair of the Headspace Consortium and Kerry Myer is the General Manager of Headspace and Ngara Kennedy is on the committee. Kerry Myer and Ngara Kennedy are recommended to be appointed to the Philip Street Communities and Families Precinct Advisory Committee.

Cr Goodluck left the meeting room for Agenda Item G/4.2.

### **Purpose:**

This report recommends appointment of two Youth Community Representatives to the Philip Street Communities and Families Precinct Advisory Committee, and an amendment to the Terms of Reference to allow one additional Ordinary Member.

### **Officer's Recommendation:**

1. Endorse the appointment of two (2) Ordinary Members to the Philip Street Communities and Families Precinct Advisory Committee (Youth Representatives) until May 2026 as below:
  - Kerry Myers
  - Ngara Kennedy
2. Endorse a temporary change to the Philip Street Communities and Families Precinct Terms of Reference to allow two youth representatives for the duration of Ms Myers and Ms Kennedy's tenure on the committee.

### **GM/24/5334 Council Resolution:**

Moved Cr Holzheimer

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**

**G/4.3. AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING SUMMARY 18  
SEPTEMBER 2024**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Principal Internal Auditor

**Council Meeting Date:** 5 November 2024

**File Ref:** CM26.2

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**Purpose:**

To provide a written report of the Audit Risk and Improvement Committee Meeting held 18 September 2024, pursuant to section 211(1)(c) of the Local Government Regulation 2012.

**Officer's Recommendation:**

That Council receive the summary of the Audit Risk and Improvement Committee Meeting that was held on 18 September 2024.

**GM/24/5335 Council Resolution:**

Moved Cr Muszkat  
Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.4. CANCELLATION OF GENERAL MEETING 7 JANUARY 2025**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Executive Secretary

**Council Meeting Date:** 5 November 2024

**File Ref:** CM7.2

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### **Purpose:**

To allow Council to consider the cancellation of the 7 January 2025 General Meeting.

### **Officer's Recommendation:**

That Council cancel the General Meetings scheduled for:

- Tuesday 7 January 2025;
- Tuesday 6 January 2026;
- Tuesday 5 January 2027; and
- Tuesday 4 January 2028.

### **GM/24/5336 Council Resolution:**

Moved Mayor Burnett  
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

## G/5. COUNCILLORS REPORT

Councillor Michelle Wagner mentioned that she attended the International One Metre World Championships. Cr Wagner commended the Gladstone Radio Control Yacht Club for hosting the event and mentioned that the feedback from the competitors has been very positive. Cr Wagner highlighted that this event was the first world championship event of any kind in the Gladstone Region. Cr Wagner congratulated the Cooper's on the event noting that it was first class. Mayor Burnett noted that at the closing ceremony and the presentation of the awards, it was mentioned that Gladstone has set a new benchmark for how to run the competition in years to come.

Councillor Leanne Patrick mentioned that some Councillors and Council's leadership team, had the privilege of visiting ConocoPhillips' APLNG facilities. Cr Patrick thanked the APLNG team for the invitation and providing a firsthand look at the advanced processes and technologies that powers one of the Region's major energy projects. Cr Patrick noted that everyone came away with more knowledge on the energy production and exporting of that energy and how ConocoPhillips support the local community.

Councillor Mellissa Holzheimer mentioned that she spent Friday (1 November 2024), Saturday (2 November 2024) and Sunday (3 November 2024) immersed in the access and inclusion space. On Friday was 'Welcoming People Well' training with Council officers invited to attend as well. The training looked at how access and inclusion is offered for people with disabilities within Council including being employed and some areas to start having more conversations and really exploring the topic. Cr Holzheimer mentioned it was a pleasure to be a part of that training and finding out that Council was the first council to be a part of it, which is something to be proud of. Cr Holzheimer further mentioned that feedback was provided that Council was one of the leading councils, likely in the top five, with regards to access and inclusion.

Cr Holzheimer noted that she then travelled to Brisbane to attend the Special Olympics State Conference which had a focus of 'Unified Leadership and Opportunities for People with Disabilities', which had discussions focused on how leaders can create spaces where people with disabilities, especially those with intellectual disabilities (ID) and Autism (ASD) have access to meaningful jobs and roles. Cr Holzheimer noted that unified leadership builds on the principles of sport, teaching leaders without disabilities to value and learn from those with disability to make real, impactful changes to foster environments where everyone's contributions are recognised and valued.

Councillor Glenn Churchill raised concern that the Camping Motorhome Club of Australia has released their latest magazine edition showing all the RV Friendly towns and cities in Australia and no town in the Gladstone Region has been identified as an RV Friendly town. Cr Churchill requested a report to be provided regarding the progress of towns in the Gladstone Region being identified as RV Friendly. Mayor Burnett mentioned that Miriam Vale has a sign advertising them as an RV Friendly town along with good work being undertaken around Calliope and other areas to achieve RV Friendly status.

**G/6. URGENT BUSINESS**

Nil

**G/7. NOTICE OF MOTION**

Nil

**G/8. CONFIDENTIAL ITEMS**

Nil

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 11.20am.**