



GLADSTONE
REGIONAL COUNCIL

**GENERAL MEETING NOTICE
AND AGENDA**

**TO BE HELD AT THE MOUNT LARCOM COMMUNITY HALL
47 RAGLAN STREET, MOUNT LARCOM**

On Tuesday 1 October 2024

Commencing at 10.00am

**Carly Quinn
CHIEF EXECUTIVE OFFICER, Acting**

Table of Contents

ITEM	PAGE
G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....	3
G/2. CONFIRMATION OF MINUTES	4
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 17 SEPTEMBER 2024	4
G/3. DEPUTATIONS	5
G/4. OFFICERS' REPORTS	6
G/4.1. ELEVATOR FUND APPLICATION - COMMUNITY INVESTMENT PROGRAM.....	6
G/4.2. PROPOSED CHANGES TO THE YOUTH COUNCIL ADVISORY COMMITTEE TERMS OF REFERENCE.....	13
G/4.3. REVIEW OF COUNCIL MEETING PROCEDURES POLICY	15
G/5. COUNCILLORS REPORT.....	19
G/6. URGENT BUSINESS.....	19
G/7. NOTICE OF MOTION	19
G/8. CONFIDENTIAL ITEMS	19

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 17 SEPTEMBER 2024

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 1 October 2024

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 17 September 2024.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 17 September 2024 be confirmed.

Attachments:

1. Minutes of the General Meeting of Council held on 17 September 2024.

G/3. DEPUTATIONS

G/4. OFFICERS' REPORTS**G/4.1. ELEVATOR FUND APPLICATION - COMMUNITY INVESTMENT PROGRAM****Responsible Officer:** General Manager Community and Lifestyle**Prepared By:** Community Leasing Specialist (Acting)**Council Meeting Date:** 1 October 2024**File Ref:** GS3.1**Purpose:**

To consider the recommendation of the Community Investment Panel on applications received under the Elevator fund.

Officer's Recommendation:

That Council:

1. Adopt the Community Investment Panel's recommendation of funding for the applications received under the categories of funding as detailed in the table below:

Applicant	Project	Requested Amount	Recommended Amount
Community Shed Boyne Valley	Project Stage - Shed Slab	\$12,300	\$12,300
Port Curtis Sailing Club	OziOpti Dinghy Purchase	\$24,000	0
Gladstone Mindcare	Together for Wellbeing Program	\$30,000	0
Not For Profit House	Gladstone Region Volunteer Portal Enhancements	\$26,750	\$26,750
Walking 4 Warriors Inc	W4W Bush Retreat Equipment	\$25,000	\$25,000
Integreat Queensland	Micro Food Business Program	\$22,000	\$22,000
		\$140,050	\$86,050

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

Summary:

Council has received 6 applications for funding from its Community Investment Program across its Elevator funding stream (Round 1, 2024/25). The applications have been assessed by a Panel of Council Officers in line with Council's Community Investment Policy, with a recommendation presented for Council's consideration.

Link to Corporate Plan:

Connecting Communities - We work with you and for you, supporting the success of our communities.
 Delivering Value - We work efficiently to deliver value for your rates.
 Resilient Economy - We play our part in supporting the success of our region.

Background:

The **ELEVATOR FUND** is intended for higher cost proposals of from \$10,000 to \$30,000, which involve a more detailed application and acquittal process. Applicants need to demonstrate a high level of competency, capacity, and planning capability to deliver the stated outcomes for Elevator proposals.

Applicant’s proposals must align with one or more of the five Elevator Fund Objectives – Capacity, Place, Connect, Wellbeing and/or Planning.

These funding objectives align to Councils [Community Development Strategy](#), which aim to strengthen and enhance the health and wellbeing of the region.

The following Elevator Fund applications have been received for consideration:

Application ID	Applicant	Project	Requested Amount
ELVTR001-R1-24/25	Community Shed Boyne Valley	Project Stage - Shed Slab	\$12,300
ELVTR002-R1-24/25	Port Curtis Sailing Club	OziOpti Dinghy Purchase	\$24,000
ELVTR004-R1-24/25	Gladstone Mindcare	Together for Wellbeing Program	\$30,000
ELVTR005-R1-24/25	Not For Profit House	Gladstone Region Volunteer Portal Enhancements	\$26,750
ELVTR006-R1-24/25	Walking 4 Warriors Inc	W4W Bush Retreat Equipment	\$25,000
ELVTR007-R1-24/25	Integreat Queensland	Micro Food Business Program	\$22,000
Total Funding Requested			\$140,050

Risk Management Summary:

In accordance with the Community Investment Policy (P-2023-10) the eligible applications have been assessed by a Panel and each application is reviewed against a Key Selection Criteria (KSC) to determine an order of merit. Following individual panel assessments, a moderation process is followed.

GLADSTONE REGIONAL COUNCIL GENERAL MEETING AGENDA - 1 OCTOBER 2024

The overall score (ranking) is used to inform the recommendation. The table below defines the KSC, weighting and definition of score applied in the assessment matrix:

RATING MATRIX	
GREEN = Score 75% and above Full Funding	The application has <u>met or exceeded</u> all assessment criteria Applicants are offered 100% of funding requested
ORANGE = Score 65%-74% Partial Funding	The application has <u>met most</u> assessment criteria Applicants are offered 85% of funding requested
YELLOW = Score 56%-64% Partial Funding	The application <u>meets some</u> of all assessment criteria Applicants are offered 75% of funding requested
RED = Score 55% and below No Funding	The application <u>does not meet</u> any assessment criteria Unsuccessful - no funding offered

Options and Opportunity Analysis:

Individual panel member scores are captured within the Smarty Grants portal and collated in an assessment matrix.

The Community Investment Panel recommendation is summarised within this table:

Applicant	Project	Project Location	Applicant Request	Panel Score	Recommendation
			Cash		Cash
Community Shed Boyne Valley	Project Stage - Shed Slab	Boyne Valley	\$12,300	75%	\$12,300
Port Curtis Sailing Club	OziOpti Dinghy Purchase	Gladstone	\$24,000	54%	0
Gladstone Mindcare	Together for Wellbeing Program	Gladstone	\$30,000	45%	0
Not For Profit House	Volunteer Portal Enhancements	Gladstone	\$26,750	77%	\$26,750
Walking 4 Warriors Inc	W4W Bush Retreat Equipment	Turkey Beach	\$25,000	85%	\$25,000
Integreat Queensland	Micro Food Business Program	Gladstone	\$22,000	78%	\$22,000
Total Funding Recommended					\$86,050

GLADSTONE REGIONAL COUNCIL GENERAL MEETING AGENDA - 1 OCTOBER 2024

A brief overview and moderated commentary is provided below:

APPLICATION: ELVTR001-R1-24/25	
Organisation	Community Shed Boyne Valley
Project Title	Shed Project – Slab Installation
Project Dates	October 2024
Description	The project is to build a concrete slab to design specifications to enable the progress of construction of a work shed for the Men's Shed activities. Funding will allow the organisation to engage competent workman to ensure footings and construction comply to the design and building codes.
Target Audience	Boyne Valley community members of all ages and welcoming people from surrounding areas.
Total Project Cost	\$14,700
Total Amount Requested	\$12,300
Funding Used For	Engaging contractor to complete slab
Previous Funding Received	22/23 - \$7,920 - Grassroots - "Project Clean Up" Nagoorin Rail Siding 22/23 - \$3,000 - Ignite Event - Boyne Valley Showcase
Will Applicant Accept Partial Funding	Yes - \$10,000
Panel Commentary	The application is strong and demonstrates multiple partnerships and significant in-kind contributions, which are highly beneficial to the project's success. The project has potential for significant community outcomes.
Panel Recommendation	Application successful for full funding.

APPLICATION: ELVTR002-R1-24/25	
Organisation	Port Curtis Sailing Club
Project Title	OziOpti Dinghy Project
Project Dates	November 2024
Description	The project is the purchase of 8 OziOpti dinghies for use by the youth who participate in the accredited Tackers courses run by the club. The dinghies are the approved watercraft for this Australian Sailing endorsed course and are the ideal vessel for young people aged between 6 and 14.
Target Audience	Young people aged between 6 and 14.
Total Project Cost	\$24,000
Total Amount Requested	\$24,000
Funding Used For	Purchase of 8 OziOpti dinghies, plus freight.
Previous Funding Received	19/20 – \$900 - Sport & Rec Fund – Sail Replacement 20/21 – \$4,480 - COVID funding – Safety Boat Maintenance
Will Applicant Accept Partial Funding	No
Panel Commentary	The application could have been strengthened through the use of statistics to demonstrate participation levels and providing evidence of need and impact in the community.
Panel Recommendation	Application unsuccessful

APPLICATION: ELVTR004-R1-24/25	
Organisation	Gladstone Mindcare
Project Title	Together for Wellbeing program
Project Dates	November 2024 to September 2025
Description	The project aims to collaborate with primary schools in the Gladstone Region to respond to a community led request for supporting students to understand, increase awareness and empathy to support themselves and fellow students with mental health conditions.
Target Audience	Primary school students, teachers and parents.
Total Project Cost	\$30,000
Total Amount Requested	\$30,000
Funding Used For	Development of program, facilitator fees, engagement and evaluation.
Previous Funding Received	22/23 - \$10,000 - Together Gladstone Fund - Women's Wellness Event
Will Applicant Accept Partial Funding	No
Panel Commentary	The application appears to be in concept phase. The Application could have been strengthened through the use of data to evidence need and inclusion of key project information.
Panel Recommendation	Application unsuccessful.

APPLICATION: ELVTR005-R1-24/25	
Organisation	Not For Profit HQ Ltd
Project Title	Volunteer Portal Enhancements
Project Dates	October 2024 to April 2025
Description	The project aims to upgrade and enhance the Volunteer Portal that will allow for increased connection and creation of liveable communities to address volunteer shortages in the Gladstone Region.
Target Audience	Both community organisations seeking volunteers, and all individuals in the community interested in volunteering.
Total Project Cost	\$26,750
Total Amount Requested	\$26,750
Funding Used For	System upgrades by software consultant over several stages.
Previous Funding Received	21/22 - \$8,990 - Grassroots - Cybersecurity Training and Support 21/22 - \$25,000 - Together Gladstone - Grant writer support service 22/23 - \$30,000 - Elevator – Monitoring NFP Sector 23/24 - \$9,238 - Grassroots – Building NFP Sector 23/24 - \$30,000 - Elevator - Next Generation Volunteering 23/24 - \$750 - Community Donation – Flights to Parliament
Will Applicant Accept Partial Funding	Yes - \$18,000
Panel Commentary	A strong application with good supporting evidence and reasoning that highlights the need to increase volunteerism in the community, particularly with a youth focus.
Panel Recommendation	Application successful.

APPLICATION: ELVTR006-R1-24/25	
Organisation	Walking4Warriors Inc
Project Title	W4W Bush Retreat
Project Dates	October 2024 to June 2025
Description	The project is to establish the Bush Retreat location in Turkey Beach to provide safe and accessible social infrastructure through the purchase of essential equipment and machinery.
Target Audience	<ul style="list-style-type: none"> • Individuals struggling with the stress of life and possible mental health conditions • Community groups focused on mental well-being • Organisations that have a focus on developing life skills within our youth • Fitness groups that are looking for somewhere different to explore and train in
Total Project Cost	\$28,186.50
Total Amount Requested	\$25,000
Funding Used For	PPE, water tank, ride on mower, firefighter pump and fittings, machinery hire, whipper snipper, tables and chairs for men's shed, and miscellaneous materials.
Previous Funding Received	22/23 - \$8,500 - Ignite Event - W4W Endurance Challenge 2023 23/24 - \$8,500 - Ignite Event - W4W Endurance Challenge 2024 23/24 - \$10,000 - Grassroots - Outdoor Activity Equipment
Will Applicant Accept Partial Funding	Yes - \$10,000
Panel Commentary	A strong, well-evidenced application that demonstrates the positive outcomes that could be achieved in the region through the project.
Panel Recommendation	Application successful.

APPLICATION: ELVTR007-R1-24/25	
Organisation	Integreat
Project Title	Micro Food Business
Project Dates	February 2025 to January 2026
Description	<p>Funding is requested to support Integreat's third Moving Feast catering enterprise project designed to empower individuals from the multicultural community through cooking and a commitment to contributing to the catering industry in the Gladstone region.</p> <p>The initiative provides participants with training in areas such as Food Safety Supervision and hospitality skills, equipping them to offer a wide range of culturally diverse catering options.</p>
Target Audience	<ul style="list-style-type: none"> • The target audience for the events organised through the program is inclusive and open to all community members. • The primary beneficiaries are members of the multicultural community who are eager to establish a sustainable and culturally enriching catering business
Total Project Cost	\$27,830
Total Amount Requested	\$22,000
Funding Used For	Delivery of the program to include, trainer fees, catering requirements, ingredients, project management, evaluation, uniforms, advertising, food safety certificates, kitchen ware, etc.

GLADSTONE REGIONAL COUNCIL GENERAL MEETING AGENDA - 1 OCTOBER 2024

Previous Funding Received	22/23 - \$13,500 - Grassroots Fund - Micro Food Business 22/23 - \$92,464 - Together Gladstone - Delivery Childcare Training 23/24 - \$7,500 - Ignite Event - Strategic Planning 23/24 - \$22,000 - Elevator Fund - Micro Food Business
Will Applicant Accept Partial Funding	Yes - \$15,000
Panel Commentary	A sound application for a project that supports cultural inclusion and employment opportunities for those who participate. The program objectives and outcomes are clearly articulated.
Panel Recommendation	Application successful.

Stakeholder Engagement:

As detailed within the Community Investment Corporate Standard, the delegated assessment panel were consulted.

Legal and Regulatory Implications:

The applications have been assessed against Council's Community Investment Program Policy (P-2023-10).

On favourable adoption of the Panel's recommendations detailed in this report, authorised officers will proceed to enter into a grant and/or funding agreement (detailing entitlements and conditions) with the successful applicant.

Financial and Resource Implications:

Within the 2024/2025 budget, Council allocated \$210,000 for the Elevator fund (\$105,000 per round).

Applications outlined within this report total \$140,050.

The recommended funding is \$86,050.

Upon endorsement of the officer's recommendation the Elevator Fund for Round 1 will be under budget by \$18,950. This amount may be allocated to Round 2 of the Elevator fund. Any underspend in Round 2 can be allocated to other funds across the Community Investment Program.

Anticipated Resolution Completion Date:

17 October 2024

Attachments:

1. CONFIDENTIAL – Elevator Fund - Score Matrix – Application Overview
2. CONFIDENTIAL – Elevator Fund - Scoring Report – Community Shed Boyne Valley
3. CONFIDENTIAL – Elevator Fund - Scoring Report – Port Curtis Sailing Club
4. CONFIDENTIAL – Elevator Fund - Scoring Report – Gladstone Mindcare
5. CONFIDENTIAL – Elevator Fund - Scoring Report – NFP House
6. CONFIDENTIAL – Elevator Fund - Scoring Report – Walking 4 Warriors
7. CONFIDENTIAL – Elevator Fund - Scoring Report – Integreat

G/4.2. PROPOSED CHANGES TO THE YOUTH COUNCIL ADVISORY COMMITTEE TERMS OF REFERENCE

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Community Development Specialist

Council Meeting Date: 1 October 2024

File Ref: CC9.10

Purpose:

To consider the changes proposed to the Gladstone Region Youth Council Advisory Committee Terms of Reference.

Officer's Recommendation:

That Council adopt the revised Terms of Reference for the Gladstone Region Youth Council Advisory Committee.

Summary:

This report proposes changes to the Gladstone Region Youth Council Advisory Committee Terms of Reference to reflect a new direction for the committee with revised objectives and a greater focus on building the capacity of participants to be a voice for young people. The changes aim to reduce administrative processes, to allow more time for training and capacity building, and provide greater flexibility for the committee to engage with the wider youth community.

Link to Corporate Plan:

Connecting Communities - We work with you and for you, supporting the success of our communities.

Background:

In response to feedback from committee members and the secretariat of the committee, the Community Development Specialist conducted a review of the Youth Council Advisory Committee to identify any challenges with the current model and opportunities to increase the value of the program.

While the program is delivering positive outcomes, several challenges were identified that are lessening the effectiveness of the committee to fulfil their role as a voice for young people.

Challenges identified include:

- Administrative processes are taking time away from training and engagement opportunities
- Engagement with the wider youth community is minimal
- Lack of a long-term vision and clear objectives is leading to unrealistic and unattainable expectations
- Attendance and retention rates are low at times – potentially caused by the mismatch of expectations and competing priorities

In addition to the proposed changes to the Terms of Reference, additional training, mentoring, and a proactive approach to engagement will be implemented by the Secretariat of the committee to support the Youth Council to achieve their objectives.

Risk Management Summary:

Council has adopted a minimum risk appetite for reputational risks and a moderate risk appetite for service delivery risks. The Advisory Committee assists Council to manage reputational and service delivery risks by providing strategic advice to Council.

Options and Opportunity Analysis:

Option 1 – Officer’s Recommendation - Adopt the proposed changes to the Terms of Reference.

The opportunities associated with this is that Council can:

- Reduce administrative burden to free up time for additional training for committee members and engagement with the wider youth community by:
 - o Informally meeting fortnightly to engage with community organisations and individuals on youth matters
 - o Reducing formal advisory meetings to only three times per year
- Give the Youth Council greater flexibility to determine where and when to hold meetings
- Provide a clear objective for the committee and reduce unrealistic expectations
- Change the maximum number of committee members to a minimum number, to allow for flexibility to change membership numbers year by year

Option 2 – Council could elect not to adopt the proposed changes and to provide direction for required amendments.

The risk of this option is that Youth Council participation rates may continue to decline due to dissatisfaction of committee members.

Stakeholder Engagement:

Past and present members of the Youth Council Advisory Committee were engaged through a survey. Current members of the committee were then invited to help shape the revised objectives and proposed changes through participation in a workshop. The proposal was also shaped through engagement with the community development team, including the secretariat of the advisory committee.

Legal and Regulatory Implications:

The Gladstone Region Youth Council Advisory Committee is an advisory committee to Council, constituted under ss 264 and 265 of the Local Government Regulation 2012 and operates under a Council adopted Terms of Reference.

Financial and Resource Implications:

Administrative and secretarial costs and resources to support the Committee are absorbed as a part of the existing operational budget of Community Partnerships.

Anticipated Resolution Completion Date:

15 October 2024

Attachments:

1. Proposed updates to the Terms of Reference
2. Stakeholder Engagement – Past and Present Youth Council Member Survey

G/4.3. REVIEW OF COUNCIL MEETING PROCEDURES POLICY

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Governance and Risk

Council Meeting Date: 1 October 2024

File Ref: CM7.2

Purpose:

To present a revised Council Meeting Procedures Policy, incorporating recent amendments to the Model Meeting Procedures and Best Practice Standing Orders for Council's consideration.

Officer's Recommendation:

That Council adopt the Council Meeting Procedures Policy (Version 7) in Attachment 1.

Summary:

There is a legislative requirement that Council adopts meeting procedures that are consistent with the Model Meeting Procedures provided by the Department of Housing, Local Government, Planning and Public Works in accordance with the Local Government Act 2009. The proposed Council Meetings Procedures Policy satisfies Council's regulatory obligations.

Link to Corporate Plan:

Accountable Council - We are providing good stewardship built on a foundation of trust.

Background:

The Department of Housing, Local Government, Planning and Public Works (the Department) has released an updated version of the Model Meeting Procedures which capture all recent amendments to the Local Government Act 2009 ("LGA") and Local Government Regulation 2012 ("LGR"). The Model Meeting Procedures set out certain procedures to ensure that all the local government principles are reflected in the conduct of local government meetings, standing and advisory committee meetings.

Section 150G of the LGA requires Council to either adopt the Model Meeting Procedures or develop other procedures for the conduct of its meetings and meetings of its committees which must be consistent with the Model Meeting Procedures.

In addition to the Model Meeting Procedures, the Department provides a set of Best Practice Standing Orders for Council Meetings.

A proposed version 7 of the Council Meeting Procedures Policy ("the Policy") incorporating the current Model Meeting Procedures and Best Practice Standing Orders is included as Attachment 1 for Council's consideration.

As part of a review of Council's Policy Framework, Council's policy template has been updated. The changes include:

- Removal of Policy Reference Number – replaced with a version numbering.
- Inclusion of "Link to Corporate Plan" to promote alignment with the strategic direction of Council.
- Inclusion of a Head of Power – to understand where Council's authority to create the policy is derived from.
- Inclusion of a Statement about the consideration of Human Rights (Refer also to the Human Rights Impact Statement in the Legal and Regulatory section of this report.
- A statement on the Evaluation of Policy – to provide clarity on what we are trying to achieve by implementing a policy and a description of what "success" looks like.

Risk Management Summary:

Council has established a risk appetite that takes a balanced approach to Legal and Regulatory Risk and takes a cautious approach towards Reputational risk.

Options and Opportunity Analysis:

Option 1 – Officer's Recommendation – Adopt the Council Meetings Procedure Policy version 7.

The Policy in Attachment 1 incorporates both the Model Meeting Procedures and Best Practice Standing Orders. There is no deviation from the Model Meeting Procedures.

The Policy includes some minor amendments to the previous version of the Policy (Version 6) including a removal of the agenda production timeline which is largely operational. A marked up copy of the differences between Version 6 and Version 7 has not been provided as the Policy has been rewritten to align more closely to the Model Meeting Procedures and Best Practice Standing Orders to make future reviews of the Policy more efficient.

The adoption of the Policy will not impact the way Council Meetings are conducted as Council's meetings are held in line with all legislative requirements.

Option 2 – Adopt the Council Meetings Procedures Policy version 7 with amendments

Council may wish to adopt the proposed Council Meetings Procedures Policy with amendments. This would be an acceptable approach provided the amendments were not inconsistent with the Model Meeting Procedures.

Stakeholder Engagement:

There has been no engagement in the preparation of this Policy as the Policy is a statutory policy that reflects legislative requirements.

Legal and Regulatory Implications:

Section 150G of the LGA requires Council to either adopt the Model Meeting Procedures, or develop other procedures for the conduct of its meetings and meetings of its committees which must be consistent with the Model Meeting Procedures.

Human Rights Impact Statement

An assessment on the impact of human rights contained within the *Human Rights Act 2019* ("HR Act") has been undertaken by officers and it is considered that the Policy will have minor impacts on the following human rights:

- Recognition and Equality before the Law (s15 HR Act) - protects an individual's right to be treated equably and fairly despite any limitations on the person's abilities such as being able to read, write, speak or due to a disability.
Council publishes its meeting notices, agendas and minutes in written form and conducts its meeting proceedings in English. It is considered reasonable for this to occur given that the majority of the Gladstone Region are English speaking. For those who cannot participate through English based materials and discussion, individuals can access a wide range of language and disability assistance services. Council's meeting chambers cater for those physical disabilities and individuals can also elect to have an agent represent them should there be issues with non-physical disability.
- Privacy and reputation (s25 HR Act) - protects the individual from unlawful or arbitrary interferences with their privacy, family, home, correspondence (written and verbal) and reputation. It also protects a person from having their reputation unlawfully attacked.
Council meetings are open to the public and livestreams are broadcast and published on the internet. During the course of a meeting, there is potential for personal or reputational information to be raised which could impact on an individual's rights under s25. It is considered that the limitation on this human right is reasonable in that those participating in meetings have the right to be heard on comments or matters raised (from a Councillor perspective) in response to information raised or tabled and in relation to the general public the Information Privacy Act 2009 provides for a member of the community to have public records amended or added to where they consider that Council has inaccurate, false or misleading information.
- Freedom of movement (s19 HR Act) protects people's rights to move freely within Queensland, which means a person cannot be arbitrarily forced to remain in, or move to or from, a particular place.
The Policy provides that where an unacceptable standard of conduct is displayed a member of the public can be asked to withdraw from the meeting place. It is considered that the limitation on this human right is reasonable, appropriate and is necessary to ensure the orderly conduct of Council Meetings and achieve the Policy's purpose.
- Freedom of expression (s21 of the HR Act) - protects the right of all persons to hold an opinion without interference, and the right of all persons to seek, receive and impart information and ideas of all kinds (including verbal and non-verbal communication).
The Policy does impose minor restrictions on the way in which Councillors and members of the public can share information opinions during a Council Meeting. It is considered that while this does limit the freedom of expression, it will also promote the ability of others to exercise their freedom of expression and strong debate and is necessary to achieve the Policy's purpose.

It is noted that this Policy primarily implements legislation, and the impact of the legislation on human rights has been considered as part of the legislation's development.

Financial and Resource Implications:

There are no financial or resource implications associated with the adoption of the Policy.

Anticipated Resolution Completion Date:

The Policy will take effect upon adoption by Council.

Attachments:

1. Proposed Council Meeting Procedures Policy (Version 7)
2. Current Council Meetings Procedures Policy (Version 6)
3. Model Meeting Procedures
4. Best Practice Standing Orders

G/5. COUNCILLORS REPORT

G/6. URGENT BUSINESS

G/7. NOTICE OF MOTION

G/8. CONFIDENTIAL ITEMS