



**GLADSTONE**  
REGIONAL COUNCIL

**GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 2 July 2024**

**Commencing at 9.00am**

**Kylie Lee**  
**CHIEF EXECUTIVE OFFICER, Acting**

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**Elected Members**

Councillor G Churchill  
Councillor K Goodluck  
Councillor K Davis  
Councillor M Wagner  
Councillor M Holzheimer  
Councillor N Muszkat  
Councillor L Patrick

**Officers**

K Lee (Chief Executive Officer, Acting)  
R Millett (Executive Secretary)  
T Whalley (Manager Governance and Risk)  
A Moore (General Manager Customer Experience)  
H Robertson (Manager Development Services)  
L Kroese (Corporate Strategy Specialist)  
C Greenaway (Land Management Officer)  
C Bayliss (Operations Support Officer)  
J Rossow (Manager Contracts and Procurement, Acting)  
S Hunter (Manager Capital Program) (via teams)

**G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

**GM/24/5248 Council Resolution:**

Moved Cr Holzheimer  
Seconded Cr Wagner

That an apology for Mayor Burnett and Cr McClintock be received.

**CARRIED**

### **G/0.3.3. MESSAGES OF CONDOLENCE**

Councillor Natalia Muszkat mentioned that on 22 June 2024, Enid Elizabeth Mann, wife, mother, grandmother and great grandmother passed away peacefully in Gladstone at the age of 86. Enid lived in Benaraby for most of her adult life after she took on a teaching job at Gladstone State High School until she married grazier Bruce in 1960. In those days, married women had to resign from their teaching jobs once they married. Enid was a much loved mother and mother-in-law to Michael and Erin, Anthony and Helen, Robin, Jonathan and Joanne, Philip and Claire. Enid was also a greatly loved Nana and Great Nana.

Enid left behind a legacy of service and caring for her family and friends. Cr Muszkat acknowledged, that personally, she had the privilege of knowing Enid through her association with the Queensland Country Women's Association (QCWA) Tannum Sands Branch where Enid is and will always be remembered as one of the founding members of the branch in 1971.

Enid was also the first women elder of the Presbyterian Church from 1975 until her passing. Enid's big and close family and those who shared memories with her attended her funeral on Monday 1 July 2024 at the Boyne Tannum Memorial Parklands. Enid was a gracious lady, genuine and sincere, respected, cherished and admired. Enid will be dearly missed by all who knew and loved her. Cr Muszkat thanked Councillor Leanne Patrick for attending the funeral along with her and passed on condolences to the Mann Family on behalf of Council.

### **G/0.3.4. DECLARATION OF INTERESTS**

#### **Cr Churchill**

Councillor Glenn Churchill confirmed that as he was appointed to the Gladstone Airport Corporation board by Council, he does not have a conflict of interest in Agenda Item G/4.2. PROPOSED TRANSFER OF LAND TO GLADSTONE AIRPORT CORPORATION.

**G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

Nil

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 18 JUNE 2024**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 2 July 2024

**File Ref:** CM7.2

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#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 18 June 2024.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 18 June 2024 be confirmed.

#### **GM/24/5249 Council Resolution:**

Moved Cr Churchill

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3. DEPUTATIONS**

#### **G/3.1. HEART OF AGNES COMMUNITY ASSOCIATION INC.**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 2 July 2024

**File Ref:** CM7.6

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**Purpose:**

For the Heart of Agnes Community Association Inc to present the outcomes of their community consultation for input into Council's Planning Scheme Review.

**Officer's Recommendation:**

That the deputation from the Heart of Agnes Community Association Inc be received.

**GM/24/5250 Council Resolution:**

Moved Cr Holzheimer

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4. OFFICERS' REPORTS**

### **G/4.1. APPLICATION FOR PERMANENT ROAD CLOSURE - CORNER OF BLAIN DRIVE AND HANSON ROAD, CALLEMONDAH**

**Responsible Officer:** General Manager Assets and Environment

**Prepared By:** Land Management Officer

**Council Meeting Date:** 2 July 2024

**File Ref:** CP2.5 RD7.3

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#### **Purpose:**

The purpose of this report is to allow Council to consider supporting an application for permanent road closure of an area of land within the road reserve of Blain Drive and Hanson Road, Callemondah. Council's consideration is of the proposed section of land and the current and future use as a road and whether the construction of such a facility would inhibit future development of the intersection of Blain Drive and Hanson Road.

#### **Officer's Recommendation:**

That Council support the application for permanent closure of an area of land within the road reserve of Blain Drive and Hanson Road, Callemondah, to form an unallocated State land parcel so the Applicant may enter into an agreement to purchase or lease the land parcel from the Department of Resources for the installation of Gladstone City Gate Station.

#### **GM/24/5251 Council Resolution:**

Moved Cr Churchill

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**



## **G/4.2. PROPOSED TRANSFER OF LAND TO GLADSTONE AIRPORT CORPORATION**

**Responsible Officer:** General Manager Assets and Environment

**Prepared By:** General Manager Assets and Environment and Land Management Officer

**Council Meeting Date:** 2 July 2024

**File Ref:** CP2.5

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### **Purpose:**

To allow Council to consider the disposal of land adjacent to Gladstone Airport, to be transferred to Gladstone Airport Corporation.

### **Officer's Recommendation:**

That Council:

1. Transfers freehold title in land described as Lot 1 on SP271689 and Lot 1 on RP617719 for the sum of \$1.00 to Gladstone Airport Corporation; and
2. Resolves that the exception to valuable non-current asset contracts in s236(1)(b)(i) of the *Local Government Regulation 2012* applies to the disposal to Gladstone Airport Corporation.

### **GM/24/5252 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/4.3. COUNCILLOR ATTENDANCE AT THE NATIONAL RURAL HEALTH CONFERENCE**

**Responsible Officer:** General Manager People and Strategy

**Prepared By:** Manager Strategy and Improvement

**Council Meeting Date:** 2 July 2024

**File Ref:** CM6.1

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**Purpose:**

To seek approval for Councillor representation at the 2024 National Rural Health Conference.

**Officer's Recommendation:**

That Council approve Councillor Natalia Muszkat to attend and represent Gladstone Regional Council at the 2024 National Rural Health Conference on 16-18 September 2024, located in Perth, Western Australia.

**GM/24/5253 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Davis

That the Officer's Recommendation be adopted.

**CARRIED**

**G/4.4. TENDER 72-24 GLADSTONE WASTEWATER TREATMENT PLANT INLET DISTRIBUTION STRUCTURE UPGRADE**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Manager Contracts and Procurement (Acting)

**Council Meeting Date:** 2 July 2024

**File Ref:** FM21.1

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**GM/24/5254 Procedural Motion**

Moved Cr Churchill  
Seconded Cr Muszkat

That the meeting be adjourned for morning tea.

**CARRIED**

**The meeting was adjourned for morning tea at 10.20am and reconvened at 10.40am.**

**GM/24/5255 Procedural Motion**

Moved Cr Goodluck  
Seconded Cr Holzheimer

That the meeting be closed in accordance with section 254J (g) of the Local Government Regulation 2012 to discuss negotiations relating to Item G/4.4 TENDER 72-24 GLADSTONE WASTEWATER TREATMENT PLANT INLET DISTRIBUTION STRUCTURE UPGRADE as public discussion on the matter would be likely to prejudice the interests of Council.

**CARRIED**

The item was discussed and considered including the presentation of different options to consider and the opportunities and risks associated with the item.

**GM/24/5256 Procedural Motion**

Moved Cr Churchill

That Council reopen the meeting to the public.

**CARRIED**

**Purpose:**

This report seeks resolution from Council to enter into a contract with Silverstrand Developments Pty Ltd for both portions of the Gladstone Wastewater Treatment Plant Inlet Distribution Structure Upgrade.

**Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Team's recommendation to enter into a contract for the Gladstone Wastewater Treatment Plant Inlet Distribution Structure Upgrade with Silverstrand Developments Pty Ltd.
2. Authorise the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the contract.

**GM/24/5257 Council Resolution:**

Moved Cr Davis

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.5. ENDORSEMENT OF UPDATED LOCAL DISASTER MANAGEMENT PLAN**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Disaster Response Specialist

**Council Meeting Date:** 2 July 2024

**File Ref:** ES2.2

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**Purpose:**

This report seeks endorsement of the updated 2024 Local Disaster Management Plan.

**Officer's Recommendation:**

That the Local Disaster Management Plan be endorsed by Council.

**GM/24/5258 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Wagner

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.6. SHOW HOLIDAY 2025, 2026, 2027 AND 2028**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Governance Business Partner (Acting)

**Council Meeting Date:** 2 July 2024

**File Ref:** CM23.1

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### **Purpose:**

The purpose of this report is to provide options for consideration and for Council to nominate a preferred show holiday for the Gladstone Region for the 2025, 2026, 2027 and 2028 calendar years.

### **Officer's Recommendation:**

That Council:

1. Nominate the following dates as the show holiday for the Gladstone Regional Council local government area in 2025, 2026, 2027 and 2028:
  - Monday 11 August 2025;
  - Monday 10 August 2026;
  - Monday 9 August 2027; and
  - Monday 14 August 2028.
  
2. Advocate for relevant state and federal agencies to recognise the show holiday to apply across the whole Gladstone Region.

### **GM/24/5259 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Patrick

That the Officer's Recommendation be adopted.

**CARRIED**

## G/5. COUNCILLORS REPORT

Councillor Michelle Wagner mentioned that several councillors attended the Queensland Country Women's Association (QCWA) in the Boyne Valley for their International Day recently which was a great success. Cr Wagner acknowledged that the QCWA Gladstone Branch recently celebrated 100 years and congratulated them on their achievement and the work over the years.

Councillor Natalia Muszkat highlighted important events in the region including the following:

- The Citizenship Ceremony was held on Wednesday 19 June 2024 where 58 new citizens were welcomed to the region.
- The 2025 Apprenticeship and Traineeship Program Information Session was held on Wednesday 19 June 2024. Cr Muszkat noted that the session provided information for anyone wanting to engage in Council's apprenticeship and traineeship program.
- The World Science Festival was held on Friday 21 June 2024 and Saturday 22 June 2024. Cr Muszkat congratulated the Gladstone Entertainment Convention Centre (GECC), and everyone involved for a great event.
- The Mt Larcom show was held on Saturday 22 June 2024 and Sunday 23 June 2024 with Cr Wagner opening the show and other councillors were in attendance. Cr Muszkat acknowledged that the event was a great success.
- On Wednesday 26 June 2024, Gladstone Area Promotion and Development Limited (GAPDL) announced they had achieved ECO Destination Certification. Cr Muszkat acknowledged Councillor Leanne Patrick attended the event on Councillor Karen Davis' behalf. Cr Muszkat congratulated GAPDL on their achievement and acknowledged that this certification will contribute to the Tourism in the region.
- Mayor Matthew Burnett attended and spoke at the Careers for Net Zero Roadshow on Wednesday 26 June 2024.

Cr Muszkat mentioned upcoming events in the region including the following:

- National NAIDOC Week is held across the country from Sunday 7 July 2024 until Sunday 14 July 2024. Cr Muszkat noted that celebrations have started this week with an Elder's breakfast. Cr Muszkat advised that NAIDOC Week is a week to celebrate and recognise the history, culture and achievements of Aboriginal and Torres Strait Islander peoples. And that this week is an opportunity for all Australians to learn about First Nations cultures and histories and participate in celebrations of the oldest, continuous living culture on earth. Cr Muszkat mentioned that there were a number of events being held in the region including NAIDOC Services and Cultural Expo at the Philip Street Communities and Families Precinct on Wednesday 3 July 2024; Sunday 7 July 2024 the official opening of the NAIDOC Exhibition at the Gladstone Regional Art Gallery and Museum (GRAGM); Monday 8 July 2024 the NAIDOC Flag Raising Ceremony at 9am; and workshops. Cr Muszkat encouraged everyone to check the Council website and Facebook page for further details and how to get involved.
- Thursday 4 July 2024 is the Marine Rescue Queensland Gladstone Launch Celebration.
- The Queensland Training Awards will be held on Saturday 6 July 2024 at the GECC. The Central Queensland region will come together to celebrate the achievements and stories of the region's finalists and winners.
- The Community Dinner - How We Win Change for Our Community is on Thursday 11 July 2024 by the Queensland Community Alliance. Cr Muszkat encouraged everyone to check out their website for more details.
- One of Council's biggest and award-winning events, Luminous 2024, is on Friday 12 July until Sunday 14 July. Cr Muszkat encouraged everyone to make sure it is in your calendar.

**G/6. URGENT BUSINESS**

Nil

**G/7. NOTICE OF MOTION**

Nil

**G/8. CONFIDENTIAL ITEMS**

Nil

There being no further business the Deputy Mayor formally closed the meeting.

**THE MEETING CLOSED AT 11.21am.**