



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 4 June 2024

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor - Mayor M Burnett
Councillor G Churchill
Councillor K Goodluck
Councillor K Davis
Councillor M Wagner
Councillor M Holzheimer
Councillor N Muszkat
Councillor S McClintock
Councillor L Patrick

Officers

L Dowling (Chief Executive Officer)
R Millett (Executive Secretary)
M Holmes (General Manager Finance Governance and Risk)
K Lee (General Manager Community and Lifestyle)
M Francis (General Manager Assets and Environment)
A Moore (General Manager Customer Experience, Acting)
B Newton (General Manager Operations, Acting)
K Marxsen (Manager Strategy and Improvement, Acting)
B Janson (Manager Community Partnerships)
M Harris (Media Advisor)
H Robertson (Manager Development Services)
F Barker (Manager Arts and Entertainment, Acting)
J Iwasaka (Community Development Specialist)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Nil

G/0.3.3. MESSAGES OF CONDOLENCE

Nil

G/0.3.4. DECLARATION OF INTERESTS

Cr Patrick

Councillor Leanne Patrick declared a declarable conflict of interest in relation to a matter discussed at the Councillor Information Session held 28 May 2024. Council is undertaking a strategic land review and the strategic acquisition of land was discussed. Some of the land discussed is located in the vicinity of her husband's business.

Cr Patrick advised that she will remove herself from any discussions and will not participate in the decision relating to the acquisition of the relevant parcels.

Cr Muszkat

Councillor Natalia Muszkat declared a declarable conflict of interest in Agenda Item G/3.1. GLADSTONE REGION ENGAGING IN ACTION TOGETHER (GRT) as she is a director of Strong Communities Limited who recently signed a funding agreement with Gladstone Region engaging in action Together (GRT).

Cr Muszkat advised that she would leave the meeting room for the consideration of Item G/3.1.

Cr Goodluck

Councillor Kahn Goodluck declared a declarable conflict of interest in Agenda Item G/4.2. REGIONAL ARTS DEVELOPMENT FUND ROUND 1 2023/2024 as he is the president of the Boyne Tannum Arts Business and Community Association (BTABC) which has provided a letter of support to the Ocean Breeze Art Gallery funding application.

Cr Goodluck advised that he would leave the meeting room for the consideration of Item G/4.2.

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

Volunteer's Week was held from Sunday 19 May to Saturday 25 May 2024. As previously mentioned, it is the volunteers that make our community great. I want to thank all Councillors who attended a number of events around the region to acknowledge, celebrate and thank our volunteers across the region.

Huge 1770 Festival on Friday 24 May to Sunday 26 May 2024. What a fantastic event that is for our region as well. Thank you, Councillors, and thank you to the team at Discovery Coast Tourism and Commerce Inc (DCTC) and all the volunteers who put on that event on for our region. I am sure they are looking forward to an even bigger event again next year.

National Sorry Day morning tea was held on Monday 27 May 2024. And the Queensland Country Women's Association (QCWA) Conference was held last weekend (31 May - 2 June 2024). I thank Councillor Leanne Patrick who did attend and other Councillors who attended as well.

This weekend just gone (Sunday 2 June 2024), we had Ecofest. Huge event at the Tondoon Botanic Gardens. One of the biggest and best Ecofests. Thank you, Councillor Mellissa Holzheimer and Cr Patrick who attended that event, as well.

Upcoming events in the Gladstone Region. Rainbow on the Reef Pride Festival this weekend (Friday 7 June to Sunday 9 June 2024). Check out the Council website for more information.

The Mayors Youth Dinner. This year we're having a Youth Dinner rather than a Youth Breakfast, for people aged 12 to 24. We like to recognise them for their achievements and contributions to the Gladstone Region and this event will be held on Wednesday 7 August 2024 at the Gladstone Entertainment Convention Centre (GECC). Nominations close Monday 17 June 2024. That's whether its sporting, cultural, in their employment or whatever it is, we want to celebrate them and acknowledge our young people. Please make sure you nominate an outstanding young person for the Mayors Youth Dinner this year.

Our 2025 Apprenticeship and Traineeship program is open. I call for people to put their applications in. There will be an information session held at the Philip Street Families and Communities Precinct on Wednesday 19 June 2024 for anyone interested. Have a look on Council's website for more information. For the 2025 intake, applications will be received shortly, there is the information session and then they will start next year. It has been a fantastic program, ask anyone who has been involved. If you turn up to the information session you will not only hear about what the role could involve from our leaders, but also hear about firsthand experience from our current 2024 intake of apprentice and trainees.

Another huge event in the Gladstone Region on Saturday 22 June and Sunday 23 June 2024 is the Mount Larcom & District Show. I'm sure everyone will be there with bells on.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 21 MAY 2024

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 4 June 2024

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 21 May 2024.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 21 May 2024 be confirmed.

GM/24/5228 Council Resolution:

Moved Cr Churchill

Seconded Cr McClintock

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

G/3.1. GLADSTONE REGION ENGAGING IN ACTION TOGETHER (GRT)

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 4 June 2024

File Ref: CM7.6

Cr Muszkat (declarable conflict of interest)

left the room for Agenda Item G/3.1. and did not participate in the decision.
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4)

Purpose:

For Gladstone Region engaging in action Together (GRT) to provide an update on the GRT initiative in the Gladstone Region.

Officer's Recommendation:

That the deputation from Gladstone Region engaging in action Together be received.

GM/24/5229 Council Resolution:

Moved Cr Goodluck

Seconded Cr Patrick

That the Officer's Recommendation be adopted.

CARRIED

For the Motion: Cr McClintock, Cr Holzheimer, Cr Davis, Cr Goodluck, Cr Patrick, Cr Wagner, Cr Churchill, Mayor Burnett

Against the Motion: Nil

Ineligible: Cr Muszkat

G/4. OFFICERS' REPORTS

G/4.1. LEASE OF LOT 7 SP312056 AT 2 DAVE BURNS DRIVE TO COMMUNITY HOUSING (QLD) LIMITED

Responsible Officer: General Manager Assets and Environment

Prepared By: Manager Strategy and Improvement (Acting)

Council Meeting Date: 4 June 2024

File Ref: CP10.1

Purpose:

To allow Council to consider disposing of Lot 7 SP312056 at 2 Dave Burns Drive, for the fulfillment of its Strategic Priority and vision for the Phillip Street Precinct, defined in February 2021 as being *to enable seniors to have options to live, interact and contribute in a voluntary capacity to the activities and programs delivered at the Philip Street Communities and Families Precinct.*

Officer's Recommendation:

That Council:

1. Resolves that s236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed lease of part of Lot 7 on SP312056 to Community Housing Queensland Limited to facilitate the provision of an affordable housing development with a focus on the over 55's market on the following terms and conditions:
 - a. A term of no more than 99 years;
 - b. At a rental of \$1.00 per annum payable on demand; and
 - c. Such other terms and conditions that the Chief Executive Officer deems appropriate in the circumstances; and
2. Authorises the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the Lease.

Motion

Moved Cr Goodluck

Seconded Cr McClintock

That the Officer's Recommendation be adopted.

Amendment to the Motion

Moved Cr Churchill
Seconded Cr Holzheimer

That Council:

1. Resolves that s236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed lease of part of Lot 7 on SP312056 to Community Housing Queensland Limited to facilitate the provision of an affordable housing development with a focus on the over 55's market on the following terms and conditions:
 - a. A term of no more than 99 years;
 - b. At a rental of \$1.00 per annum payable on demand;
 - c. That the lease be subject to timeframes to ensure that construction and operation of the site is achieved in a timely manner; and
 - d. Such other terms and conditions that the Chief Executive Officer deems appropriate in the circumstances; and
2. Authorises the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the Lease.

CARRIED

GM/24/5230 Council Resolution:

Moved Cr Goodluck
Seconded Cr McClintock

That Council:

1. Resolves that s236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed lease of part of Lot 7 on SP312056 to Community Housing Queensland Limited to facilitate the provision of an affordable housing development with a focus on the over 55's market on the following terms and conditions:
 - a. A term of no more than 99 years;
 - b. At a rental of \$1.00 per annum payable on demand;
 - c. That the lease be subject to timeframes to ensure that construction and operation of the site is achieved in a timely manner; and
 - d. Such other terms and conditions that the Chief Executive Officer deems appropriate in the circumstances; and
2. Authorises the Chief Executive Officer to negotiate, finalise and execute any and all matters associated with or in relation to the Lease.

CARRIED

A division was called:

For the Motion: Cr Muszkat, Cr McClintock, Cr Holzheimer, Cr Davis, Cr Goodluck, Cr Patrick, Cr Wagner, Cr Churchill, Mayor Burnett

Against the Motion: Nil

Ineligible: Nil

G/4.2. REGIONAL ARTS DEVELOPMENT FUND ROUND 1 2023/2024

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Manager Arts and Entertainment

Council Meeting Date: 4 June 2024

File Ref: CC7.16

Cr Goodluck (declarable conflict of interest)
left the room for Agenda Item G/4.2. and did not participate in the decision.
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4)

Purpose:

The purpose of this report is to seek Council endorsement of the Regional Arts Development Fund Committee's recommendations for projects submitted to round one 2023/2024.

Officer's Recommendation:

That Council accepts the recommendations of the Regional Arts Development Fund Committee and approve funding to applications received for Round 1, 2023/2024 as detailed in the table below:

Applicant	Requested Funding	Recommended Funding
Greg Duckham	\$1,000	\$1,000
Caitlyn Leeke	\$1,500	\$1,500
Capricorn Film Festival Inc	\$6,500	\$6,500
Embroiderers Guild Qld Inc	\$2,700	\$2,700
Gladstone Performing Arts Company	\$20,219	\$20,219
Noosa Film Academy Pty Ltd	\$15,969	\$15,969
FND Artworks	\$6,582	\$6,582
Donella Waters	\$5,000	\$4,500
Ocean Breeze Gallery	\$8,000	\$8,000
Gladstone News	\$9,200	\$9,200
Zeta Ware	\$11,400	\$11,400

GM/24/5231 Council Resolution:

Moved Cr Wagner
 Seconded Cr Holzheimer

That Council

1. accepts the recommendations of the Regional Arts Development Fund Committee and approve funding to applications received for Round 1, 2023/2024 as detailed in the table below:

Applicant	Requested Funding	Recommended Funding
Greg Duckham	\$1,000	\$1,000
Caitlyn Leeke	\$1,500	\$1,500
Capricorn Film Festival Inc	\$6,500	\$6,500
Embroiderers Guild Qld Inc	\$2,700	\$2,700
Gladstone Performing Arts Company	\$20,219	\$20,219
Noosa Film Academy Pty Ltd	\$15,969	\$15,969
FND Artworks	\$6,582	\$6,582
Donella Waters	\$5,000	\$4,500
Zeta Ware	\$11,400	\$11,400

2. Seek additional information in relation to the Gladstone News and Ocean Breeze Gallery applications to ensure compliance with the guidelines prior to approval by the CEO for distribution of funding as per below:

Ocean Breeze Gallery	\$8,000	\$8,000
Gladstone News	\$9,200	\$9,200

CARRIED

For the Motion: Cr McClintock, Cr Holzheimer, Cr Davis, Cr Patrick, Cr Wagner, Cr Churchill, Mayor Burnett

Against the Motion: Cr Muszkat

Ineligible: Cr Goodluck

Mayor Burnett paused the order of business to acknowledge 3 awards received by Council and provided the following statement:

"Our Industrial Ecosystem video which was the winner of the Local Government Association of Queensland (LGAQ) LGx Award for Excellence in Local Government Communications Best Use of Video award. For an internally produced and produced locally by our staff here at Gladstone Regional Council. They have done a fantastic job. The video is translating our industrial ecosystem so everyone could easily understand it. If you haven't watched it, please do. It was also translated into 4 languages and used across the world. I will acknowledge Garry Scanlan for his efforts in putting this together. In terms of the digital production, Daren and Kylie Lee's (General Manager Community and Lifestyle) team have done a fantastic video which anyone who watches it can really understand what our industrial ecosystem is all about. Being able to cram that into 5 minutes is something we present in boardrooms around the world in 30 minutes to 45 minutes and then we get questions for another 30 minutes or so on how we want our industrial ecosystem to grow over the number of years. Well done to your team Kylie.

At the Local Government Managers Australia (LGMA) Awards for Excellence Council won the Workplace Wellbeing category. Our Workplace Wellbeing Culture Journey where we've seen quantitative improvements in important things such as capital works delivery, turn over and absenteeism, and I really like seeing and hearing and feeling the move to a constructive approach to our workplace. Some of the statistics in our culture journey include 47% increase in capital works delivery from 2021 to 2023, 36% boost in operational plan initiative delivery, absenteeism has dropped by 13% and turnover by 2%, proudly GRC videos have been created, our cultural champions network, the 'thank you' cards and there are so many more key achievements. The work involved in improving workplace culture is never truly done but I'm so pleased that we are making a difference in our employees lives and allowing them to bring their whole selves to work. Well done to the team.

Council also won the Community Shaping award for the First Nations Fire Officer initiative. An initiative which I'm so excited to be creating here at Gladstone Regional Council. As part of our reconciliation action plan, our commitment to building stronger relationships with First Nations people we were a successful applicant in the Federal Government's Black Summer Bush Fires Grants Program to support continued recovery from the 2019 - 2020 bush fires. The grant supported our First Nations Fire Officer to facilitate the delivery of cultural burns and land management on Council reserves. In May 2022, Council opened applications and created our new First Nations Fire Officer role. Congratulations Michael Willmot, who commenced in the role in August 2022, a proud Wakka Wakka man who came to Council with extensive experience from both Federal and State National Park management as a Ranger. Since then, Council has budgeted to extend this role beyond the March 2024 funding period and we will be expanding the program to include First Nations Fire and Land Management Trainees as part of our 2025 intake. We are the only Council in Queensland with a dedicated First Nations Fire Officer and over the past year, this approach has led to the successful completion of 12 burns across 200 hectares of land. Well done to the team."

The meeting was adjourned for morning tea at 10.51am and reconvened at 11:13am.

G/4.3. PHILIP STREET PRECINCT ADVISORY COMMITTEE REVIEW OF TERMS OF REFERENCE AND APPOINTMENT OF COMMITTEE

Responsible Officer: General Manager Community and Lifestyle

Prepared By: Community Development Specialist

Council Meeting Date: 4 June 2024

File Ref: CR3.2

Purpose:

This report recommends changes to the Philip Street Communities and Families Precinct Advisory Committee Terms of Reference and appointments to the committee for a 24-month period from June 2024 to May 2026.

Officer's Recommendation:

That Council:

1. Adopt the Philip Street Communities and Families Precinct Advisory Committee Terms of Reference as set out in Attachment 2 to this report to increase the number of members for the Philip Street Communities and Families Precinct Advisory Committee; and
2. Appoint seven (7) Ordinary Members to the Philip Street Communities and Families Precinct Advisory Committee for a period of 24-months, from June 2024 to May 2026 as below:
 - Cecelia Eggmolesse – Indigenous Community Representative (returning member)
 - Maxine Brushe – Senior Community Representative (returning member)
 - Kate Dufty – Disability Community Representative (returning member)
 - Carmen Jen – Disability Community Representative
 - Charmaine Bennett – Culturally and Linguistically Diverse Community Representative
 - Anitha Christopher – Culturally and Linguistically Diverse Community Representative
 - Desley O’Grady – General Member

GM/24/5232 Council Resolution:

Moved Cr McClintock

Seconded Cr Muszkat

That Council:

1. Adopt the Philip Street Communities and Families Precinct Advisory Committee Terms of Reference as set out in Attachment 2 to this report to increase the number of members for the Philip Street Communities and Families Precinct Advisory Committee; and
2. Appoint seven (7) Ordinary Members to the Philip Street Communities and Families Precinct Advisory Committee for a period of 24-months, from June 2024 to May 2026 as below:
 - Cecelia Eggmolesse – Indigenous Community Representative (returning member)
 - Maxine Brushe – Senior Community Representative (returning member)
 - Kate Dufty – Disability Community Representative (returning member)
 - Carmen Jen – Disability Community Representative
 - Charmaine Bennett – Culturally and Linguistically Diverse Community Representative
 - Anitha Christopher – Culturally and Linguistically Diverse Community Representative
 - Desley O’Grady – Senior Community Representative

CARRIED

G/5. COUNCILLORS REPORT

G/5.1. WORLD HYDROGEN SUMMIT 2024

Responsible Officer: Chief Executive Officer

Prepared By: Mayor Matt Burnett

Council Meeting Date: 4 June 2024

File Ref: CM6.1 or CM7.1

Purpose:

For Mayor Matt Burnett and Chief Executive Officer, Leisa Dowling to submit a report on attendance at the World Hydrogen 2024 Summit and Exhibition.

Councillor's Recommendation:

That Council receive the report from Mayor Matt Burnett and Chief Executive Officer, Leisa Dowling.

GM/24/5233 Council Resolution:

Moved Mayor Burnett

Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

G/5.2. LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CIVIC LEADERS SUMMIT

Responsible Officer: Chief Executive Officer

Prepared By: Cr Leanne Patrick

Council Meeting Date: 4 June 2024

File Ref: CM6.1 or CM7.1

Purpose:

For Councillor Patrick to submit a report on attendance at the 2024 Local Government Association of Queensland (LGAQ) Civic Leaders Summit.

Councillor's Recommendation:

That Council receive Cr Patrick's report on the Local Government Association of Queensland Civic Leaders Summit.

GM/24/5234 Council Resolution:

Moved Cr Patrick

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

CARRIED

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

Nil

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 11.41am.