



**GLADSTONE**  
REGIONAL COUNCIL

**GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 21 May 2024**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

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**Elected Members**

Councillor N Muszkat (Chairperson)  
Councillor G Churchill  
Councillor K Goodluck  
Councillor K Davis  
Councillor M Holzheimer

**Officers**

L Dowling (Chief Executive Officer)  
R Millett (Executive Secretary)  
T Whalley (Manager Governance and Risk)  
M Holmes (General Manager Finance Governance and Risk)  
C Quinn (General Manager People and Strategy)  
K Lee (General Manager Community and Lifestyle)  
J Tumbers (General Manager Operations)  
M Francis (General Manager Assets and Environment)  
A Moore (General Manager Customer Experience, Acting)  
M Harris (Media Advisor)  
K Marxsen (Manager Strategy and Improvement, Acting)  
B Meinberg (Manager Contracts and Procurement)

**G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

**GM/24/5221 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Davis

That an apology for Mayor Burnett, Cr McClintock, Cr Patrick and Cr Wagner be received.

**CARRIED**

**G/0.3.3. MESSAGES OF CONDOLENCE**

Nil

**G/0.3.4. DECLARATION OF INTERESTS**

Nil

**G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

Nil

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 7 MAY 2024**

**Responsible Officer:** Chief Executive Officer

**Prepared By:** Executive Secretary

**Council Meeting Date:** 21 May 2024

**File Ref:** CM7.2

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#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 7 May 2024.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 7 May 2024 be confirmed.

#### **GM/24/5222 Council Resolution:**

Moved Cr Churchill

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3. DEPUTATIONS**

Nil

## **G/4. OFFICERS' REPORTS**

### **G/4.1. 2023/24 OPERATIONAL PLAN - QUARTER THREE PERFORMANCE REPORT**

**Responsible Officer:** General Manager People and Strategy

**Prepared By:** Manager Strategy and Improvement

**Council Meeting Date:** 21 May 2024

**File Ref:** CM14.2

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#### **Purpose:**

To present Council with the third quarterly performance report for the 2023/24 Operational Plan.

#### **Officer's Recommendation:**

That Council endorse the 2023/24 Operational Plan – Quarter Three Performance Report.

#### **GM/24/5223 Council Resolution:**

Moved Cr Holzheimer

Seconded Cr Davis

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.2. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2024**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Management Accounting Specialist

**Council Meeting Date:** 21 May 2024

**File Ref:** FM15.1

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### **Purpose:**

This report seeks Council adoption of the Monthly Financial Statements for the year 2023-24 to date, for the period ended 30 April 2024.

### **Officer's Recommendation:**

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2023-24 year to date, for the period ended 30 April 2024 as required under Section 204 Local Government Regulation 2012.

### **GM/24/5224 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**



**G/4.3. TENDER 116-24 1770 CARAVAN PARK AND CAMPGROUND AND WORKMAN'S BEACH CAMPGROUND LEASE**

**Responsible Officer:** General Manager Finance Governance and Risk

**Prepared By:** Manager Contracts and Procurement

**Council Meeting Date:** 21 May 2024

**File Ref:** FM21.1

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**GM/24/5225 Procedural Motion:**

Moved Cr Churchill  
Seconded Cr Muszkat

That the meeting be closed in accordance with section 254J (g) of the Local Government Regulation 2012 to discuss negotiations relating to Item G/4.3 TENDER 116-24 1770 CARAVAN PARK AND CAMPGROUND AND WORKMAN'S BEACH CAMPGROUND LEASE as public discussion on the matter would be likely to prejudice the interests of Council.

**CARRIED**

The item was discussed and considered including the presentation of different options to consider and the opportunities and risks associated with the item.

**GM/24/5226 Procedural Motion**

Moved Cr Goodluck

That Council reopen the meeting to the public.

**CARRIED**

**Purpose:**

The purpose of this report is to present the outcome of the tender process for the 1770 Caravan Park & Campground and to recommend awarding the lease to the most suitable lessee, ensuring alignment with Council's strategic objectives. This report also informs the Council that the decision on the Workman's Beach Campground lease is on hold until further notice.

**Officer's Recommendation:**

That Council:

1. Endorses the Tender Evaluation Panel's recommendation and accepts the offer from Agnes Water 1770 Pty Ltd for Tender 116-24 1770 Caravan Park Campground and Workmans Beach Campground Lease; and
2. Authorises the Chief Executive Officer to negotiate and finalise a lease over Lot 12 on CPFD1132 and Lot 25 on SP193722 for a term of up to 10 years with Agnes Water 1770 Pty Ltd; and
3. Defers a decision on the award of the Workman's Beach Campground component of the Tender with a further report to be presented to Council by 16 July 2024.

**GM/24/5227 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Holzheimer

That the Officer's Recommendation be adopted.

**CARRIED**

## G/5. COUNCILLORS REPORT

Councillor Natalia Muszkat mentioned the following events:

- Tuesday 7 May 2024 - Minister for Regional Development, Local Government and Territories, Kristy McBain, visited the region and key projects with Mayor Matt Burnett. Cr Muszkat thanked the Minister for visiting the region.
- Friday 10 May 2024 - The Boyne Tannum Turtleway Artscape launched a new 'Sunset Turtles' bench. Cr Muszkat attended the launch along with Councillor Leanne Patrick and Councillor Glenn Churchill. Cr Muszkat congratulated Boyne Tannum Arts Business and Community Association and the Boyne Tannum Turtleway Artscape on their continued efforts in making the area a better place.
- Sunday 12 May 2024 - The Mother's Day Classic was held at the Millennium Esplanade in Tannum Sands. Cr Patrick, Councillor Karen Davis and Councillor Mellissa Holzheimer attended the event wearing pink tutus that were proudly donated by the Queensland Country Women's Association (QCWA) Tannum Sands.
- Sunday 12 May 2024 – The Gladstone Islamic Society held an Open Day and International Food Festival. Cr Muszkat attended the event with Cr Holzheimer, Cr Davis and Cr Patrick. Cr Muszkat congratulated the Gladstone Islamic Society for their openness and a great event.
- Friday 17 May 2024 - Integreat Queensland held the Mad Hatters High Tea raising funds for the Cancer Council. Cr Muszkat mentioned that there were more Cancer Council fundraising events coming up and that they are a great way to connect with other members of the community.
- Sunday 19 May 2024 - Turkey Beach Walking 4 Warriors Bush Retreat. Cr Muszkat attended along with Cr Holzheimer and Councillor Simon McClintock. Cr Muszkat mentioned that it was a great day in Turkey Beach and that she, along with Cr Churchill, also met with the Turkey Beach Progress Association who are doing great work in that area of the region.

Cr Muszkat mentioned that this week is National Volunteers Week and that there are several events celebrating the volunteers in the region. Cr Muszkat noted that there was an event in Gladstone at the bowls club yesterday (20 May 2024) with Cr Churchill, Cr Patrick, Cr Wagner and Cr McClintock attending and that there will be more events in Calliope and Agnes Water coming up. Cr Muszkat congratulated all of the volunteers in the region and thanked officers for continuing to organise events to recognise the volunteers.

Cr Muszkat mentioned that Federal Treasurer, Jim Chalmers visited the region for the announcement of the green iron project by Quinbrook. Cr Muszkat highlighted that the Gladstone Region was once again in the news regarding renewable energy and that the Gladstone Region is a key part in the renewable energy transition process.

Cr Muszkat mentioned that the 1770 Festival is on Friday 24 May until Sunday 26 May 2024 and encouraged everyone to check out Council's website or the event website and Facebook page for further details.

**G/6. URGENT BUSINESS**

Nil

**G/7. NOTICE OF MOTION**

Nil

**G/8. CONFIDENTIAL ITEMS**

Nil

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 9.56am.**