



PO Box 29, Gladstone Qld 4680
 Phone (07) 4970 0700 Fax (07) 4975 8500
 Email info@gladstone.qld.gov.au
 Website www.gladstone.qld.gov.au

Office:
Date:/...../.....
Time:
Name:

Release of Impounded Vehicle

PERSONAL DETAILS FOR OWNER OF VEHICLE

Full Name:		
Address:		
Ph Home:	Work:	Mobile:

VEHICLE INFORMATION

Make of Vehicle?	
Model of Vehicle?	
Colour of Vehicle?	
Street location where vehicle impounded from?	
Reason for impoundment of vehicle?	<input type="checkbox"/> OBSTRUCTION <input type="checkbox"/> ABANDONED <input type="checkbox"/> COMMUNITY SAFETY <input type="checkbox"/> ILLEGALLY PARKED
Is vehicle currently registered?	<input type="checkbox"/> YES <input type="checkbox"/> NO - if no, vehicle cannot be driven out of Council Holding Yard
If yes, Registration Plate Number?	
If no, Vehicle MUST be towed	<input type="checkbox"/> PRIVATE TOWING <input type="checkbox"/> TOWING COMPANY: _____
Photo Identification Attached?	<input type="checkbox"/> YES <input type="checkbox"/> NO - if no, vehicle cannot be released
Type of Photo Identification?	
Proof of Ownership Attached?	<input type="checkbox"/> YES <input type="checkbox"/> NO - if no, a Statutory Declaration must be completed and attached
Type of Proof of Ownership?	

LODGEMENT AND PAYMENT

In Person	At any Council Administration Centre during cashier hours.
Post	Cheque/Money orders payable to Gladstone Regional Council. Mail to: Gladstone Regional Council, PO Box 29, GLADSTONE QLD 4680
Credit Card	<input type="checkbox"/> Please tick this box if you wish to pay via Credit Card and a Customer Solutions Officer will call for payment over the phone prior to processing the application.

DECLARATION OF LODGEMENT

I acknowledge that submission of this application and payment:

- I will undertake to remove the vehicle at the time and date appointed to me by Council.
- I hereby declare that the information I have provided on this form is true and correct and agree to abide by the conditions of the permit and registration as set by Council.

Signature of Vehicle Owner: _____ Date: _____

PRIVACY ACT PERSONAL INFORMATION COLLECTION NOTICE:
 Gladstone Regional Council is collecting your personal information to process this Request for Release of Impounded Vehicle. The information collected will be entered into Gladstone Regional Council's names and address database and may be used for any necessary Council business. The information will only be accessed by authorised Council employees. This information will not be given to any other person or agency unless you have given us permission, or we are required by law.

<input type="checkbox"/> All sections complete	<input type="checkbox"/> All attachments received	Receipt Number:	CSO:
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