

Philip Street Communities and Families

Advisory Group – Meeting Minutes – 11/05/2023



Time: 12noon to 2pm

Location: Ngallil, Philip Street Smart Room, Philip Street Communities and Families Precinct

Meeting Chair: Chris Ford

Apologies: Cr Natalia Muszkat
Cecelia Eggmolesse – Ordinary Member

Participants: Brianna Janson - Gladstone Regional Council Proxy to Kylie Lee
Cr Desley O’Grady
Kate Dufty – Ordinary Member
Supria Singh – Ordinary Member
Maxine Brushe - Ordinary Member
Shakira Raymond – Communities for Children
Chris Ford -The Salvation Army
Jakob Humphries – Ordinary Member / Gladstone Regional Council
Michele Battisson – Gladstone Regional Council (minute taker)
Kylie Lee – Gladstone Regional Council (part meeting)

Advisory Committee Principals of Working Together

- *Valuing diversity – exploring each other’s motivations, values, and underlying interests to build understanding and appreciation of the added value that comes from diversity*
- *Building equity – sharing equal rights to be at the table and valuing all contributions*
- *Being open – respecting and trusting each other and handling information with care and respect*
- *Ensuring mutual benefits – decision to be made with integrity and transparency and in the best interests of the partnership and its overarching goals*
- *Being courageous – being bold to tackle the many unknowns in relation to complex issues to achieve breakthrough results.*

Topic	Action
Meeting open: 12noon	
Acknowledgement of Country – Brianna Janson	

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Topic	Action
<p>Check In - In one word what do you hope to achieve from today's meeting?</p> <p>Kate - reconnection Brianna – reconnection Supria – reconnection Maxine – reconnection Shakira - energy Chris - collaboration Jakob - sharing</p>	
<p>Minutes & Conflicts of Interest</p> <p>Previous minutes accepted by committee.</p> <p>Moved – Kate Dufty Seconded – Maxine</p> <p>Conflicts of Interest declared - NIL</p>	For Noting
<p>Update of recommendations and actions</p> <p>Update of outcomes and progress of recommendations and actions from previous meetings - Community Development Officer</p> <p>RECOMMENDATIONS FOR ACTION</p> <p>ACTION: Recommendation to include lunch and learns ahead of future committee meetings.</p> <p>Looking to run through the cultural awareness training during the next Advisory Committee Meeting – we are looking at start the meeting a half hour earlier do this.</p> <p>RECOMMENDATIONS FOR ACTION</p>	For Noting

Topic	Action
<p>ACTION: Review centralised booking approach in March and bring report back to the Advisory Committee at next meeting.</p> <p>-A Bookings System Review Project is being undertaken for the Philip Street Bookings. This will involve an online survey to be completed by hirers and one on one interviews with collaborators and their tenants. The result of the review will come back to the Advisory Committee to see if there are any recommendations. This project is being carried out by the Senior Program Support Officer. Anticipated to be completed within the next month.</p>	
<p>ACTION: Advisory Committee to meet with GCOTA to see how we can support. Option for disability housing options in Retirement Village adjacent to PSP</p> <p>An update will be provided later in the meeting by the Manager Community Partnerships Team.</p>	
<p>ACTION: Investigate options for kitchen ovens and cooking utensils, appliances that are tested and tagged in the MB buildings for hirers to use.</p> <p>Gladstone Regional Council Health & Safety Department advised that the Maxine Brushe kitchen is not set up as a commercial kitchen therefore these requests can go no further. There will not be any further consideration given to the supply of ovens, appliances or cooking utensils etc.</p>	
<p>ACTION: Investigate Street signage placement to assist visitors to PSP. David Burns Street sign should be before the turn to avoid people getting lost or missing the turn off.</p> <p>No update available at this point.</p>	
<p>ACTION: MH (Waiki Wain Healing) worker at Nutchee building - what security measures are in place, is Nutchee building most appropriate area? Work out best service fit and better communication.</p> <p>Communities for Children have advised the current security measures which are in place – clients attending the Precinct are low risk, all high-risk client are seen in a clinical environment offsite. A copy of the current risk assessment they operation under has been provided.</p>	
<p>ACTION: Are computers going to be available in the Precinct library such as available in the Gladstone Library.</p> <p>There are currently 5 laptops available to the public through the Gladstone Neighbourhood Centre program, available at the Precinct’s Community & Neighbourhood Centre, Ngallil Building.</p> <p>The Library Computer Literacy Program runs from the Precinct’s Community & Neighbourhood Centre, Ngallil Building each Thursday afternoon.</p>	

Topic	Action
<p>Community can access a printing service through the Gladstone Neighbourhood Centre program also. The request for printing must be of a minimal and reasonable amount.</p> <p>From Operational Group</p> <p>Request that all regular hirers start attending the Operations Meeting.</p> <p>Manager Community Partnerships Team confirmed that Relationships Australia have been advised of this expectation and will be attending. This will be advised to all regular hirers.</p> <p>Access behind Nutchee building.</p> <p>This access is now restricted - flagged, chained, and signed no access.</p> <p>Orange Skye update</p> <p>The pod has now arrived and is currently in the carpark and will be installed and operational next week.</p> <p>Media Release will go out on 17th May. Opening will also happen on Wednesday the 17th, Advisory members more than welcome to attend if they wish.</p> <p>ACTIONS done</p> <p>Moved – Maxine Brushe</p> <p>Seconded – Jakob Humphries</p>	

Topic	Action
<p>Advisory Committee Members Reports</p> <p>Advisory Committee Members</p> <p>Disability Community Representative - Kate Dufty</p> <ul style="list-style-type: none"> - No updates overall. - Kate advised she is thinking she will soon put it to the Gladstone Disability Community Network (DCN) to get their overall impressions of the Precinct. - Having read through the minutes from last meeting, Kate advised she was disappointed that an update was not available from GCOTA on the residential tail proposal this meeting. <p>Culturally and Linguistically Diverse Community Representative – Supria Singh</p> <ul style="list-style-type: none"> - Trend in the last few weeks has been transport and availability of driving lessons for new arriving professionals over 25 years old. They need support in relation to cost of driving lessons, the confidence to drive here is also an issue. Discussions were had around a volunteer program for example retired people to assist these groups, but there are a lot of issues around obtaining licensing to train, so this is not as easy as thought. <p>ACTION: Chris to talk with Sarge of PCYC, can they expand the program for disadvantage to be included through a partnership arrangement between PCYC and another organization?</p>	
<p>Shakira Raymond - Communities 4 Children - Project Support Officer</p> <ul style="list-style-type: none"> - Regarding the risk assessment topic from last meeting, we have looked at and refined process in the Nutchee building since then. Whilst in a meeting with building users we will talk through their risks, and we now hold their assessments in our files. We also ask for client intake methods and screening tools and have developed a simple risk development plan mainly for users who may not identify risk when coming onboard with us, but if a risk should arise, they can then use this document, included with hire agreements etc. - Strong communities started a Multicultural Hub on a Monday morning, a safe space for families to come. There are some children’s activities set up, mainly the aim is for a chat and to provide a connection between families. This Monday a couple of families attended, the event having a warm feeling in that space, a really nice atmosphere. - Commencing next Friday 19th May, Strong communities are introducing their new program ‘Pregnancy Circle’, hosted in the Nutchee Building. Being run by Bronwyn who is a certified birth doula. There is a \$25/session fee attached to this program. (Brochure attached) 	<p>INVESTIGATE & REPORT BACK</p>



Topic	Action
<ul style="list-style-type: none"> - Next week is 'U8's Week' – professional networking done early. Hosting two expo's back to back next Wednesday 17th May here at the Maxine Brushe Community Meeting Place. Will also launch 'The Blue Tiger' butterfly book, a project worked on with the Gooreng Gooreng mob, it is the story of their dance. The launch will be at 11:00am Wednesday 17th May outside the Maxine Brushe building. The book will be distributed to our local schools, childcare centres and libraries. - New building user, the Bahai Association are holding youth groups on Saturday mornings (primary and high school ages - 2 groups). First weekend users for the Nutchee building. <p>Youth Community Representative – Jakob Humphries</p> <ul style="list-style-type: none"> - Two weeks ago, Jakob visited the Mount Larcom Youth Group, in a Youth Council capacity. Simone and Daniel run this group – there were just over 20 children in attendance, primary through to high school aged, young ones having their parents stay during the session – young kids interacted well with older kids. Have presented this to the Youth Council in hope of getting advocacy out there on a regular basis, also hoping to spread more across to the region. Looking to get some life skills activities and programs out there for this group such as budgeting and traineeships and apprenticeships through Council. They do a free tea and toast for everyone and there is talk about a Sunday session in the afternoon. It provides peer support, getting together, connecting, doing activities such as cricket, ping pong, table tennis, piano – somewhere between structured and non-structured activities. <p>Senior Community Representative – Maxine Brushe</p> <ul style="list-style-type: none"> - No new updates, most have already been discussed. - will continue to make known the options available to the elderly community within Gladstone and our Region. - have been talking with retirement villages as well encouraging them to come and have a look at what is going on in relation to the land available at the Precinct – looking forward to Council's consideration of a further EOI request going out. 	
<p>Advisory Committee Members Updates/Reports</p> <p>Councilors</p> <p>Cr Desley O'Grady - entered meeting at 12:33PM</p> <p>-this weekend on Saturday 13th May is the Suicide Awareness Ride this weekend – 250 motorbike riders</p>	

Topic	Action
<p>-Men’s circle group – starting in Calliope also now, small group has started on a Monday night – Aaron (Outback Mind Foundation) has been running from Agnes Water for a few years now, about 70 men registered – also being held at Boyne Tannum and now Rockhampton.</p> <p>Bri gave further update and details advising Aaron is a NFP and delivers for free. He will be the facilitator at the ‘Unlikely Conversation’ event at the Marina Stage on Sunday 11th June.</p> <p>-Bonza flights are now coming in from Melbourne on Mondays and Thursdays – first flight came in today Thursday 11 May made up of a group of student pilots.</p>	
<p>Council & Appointed Members Update/Report</p> <p>Appointed Members</p> <p>Gladstone Regional Council – Manager Community Partnerships – Brianna Janson</p> <p>–Orange Sky will work on a volunteer basis being open on a Tuesday and Wednesday mornings from 9:30am-11:30am, the Wednesday morning coinciding with Kingdom Chat Room (Salvation Army). The concept is that the volunteers are there to ‘lend an ear’ to their ‘friends’/clients, providing support, conversation, and referrals. The pod will be permanently situated in the Salvation Army carpark next to the gated bin area. The pod provides 2 clothes washers and 2 clothes dryers as well as chairs. This program has been well received in the volunteer space, having had quite a few people interested in volunteering.</p> <p>-Relationships Australia have now moved into Community & Neighbourhood Centre providing a family and relationship counsellor 3 days per week and 2 days for other visiting programs and officers from Rockhampton.</p> <p>-The Neighbourhood Centre Community Garden is currently getting an overhaul as it has come to end of life and time for renewal. Looking to replant it to be as low maintenance as possible – herbs, citrus, passion fruit etc. The raised garden beds will be looked after two youth groups who are incorporating community gardening into the programs. They are currently working on soil renourishment then they’ll let us know what they’d like to plant out. This will be part of their weekly program.</p> <p>Onsite activities:</p> <p>-Smith Family launch happening in the Maxine Brushe Community Meeting Place on Tuesday 30th May.</p> <p>-Sport and Active Living Expo on Sunday 11th June, on site here at the Precinct from 10am-2pm. Discussion had around what the Expo is about, a suggestion was made around having an area of representation for the disabled keeping active etc.</p>	

Topic	Action
<p>–Another event on that date, a nighttime event ‘Unlikely Conversation’ will be held at marina stage from 5pm-7pm. A panel discussion with 5 NRL players around mental health, breaking down the stigma and starting conversations in that space. Darius Boyd is already attending the Sport & Active Living Expo, so we’ve teamed up with a Capras player and a few other retired players who live in Gladstone to form this panel. This event leads into Men’s Health Week – stats for Gladstone are actually double the national rate for men’s suicide.</p> <p>-NAIDOC Expo and our Reconciliation Action Plan Launch coming up in July.</p> <p>-Observation/trend – increase in need for homelessness services / people sleeping rough – we do have people sleeping rough at the Precinct itself. We are working in conjunction with GRC parks and local laws teams, we are getting together packs with some essentials that these teams can give out with referrals/numbers to call for assistance and support– 2021 census have indicated increase in homelessness – the food centre are run off their feet – Rays Soup Kitchen are also looking to put on a second night due to demand. New demand is being seen where previously over 40yr old single males, they are now seeing families coming in as difficult to put food on the table as all income is going to bills and putting a roof over their heads. Boyne Tannum area is reflecting similar situations as well as Agnes which is also quite bad, when looking at the statistics Agnes Water has the highest level of homelessness within the Gladstone Region.</p> <p>-Seniors Living – Senior Citizens (GCOTA) key committee members are out of town at present so were unable to attend today. They have put a proposal through to Council in relation to the Precinct land available. We have additional interest also from Anglicare who are providing to council a deputation next Tuesday also looking to do something with the land here at the Precinct. There is a lot of funding available at the moment in the social housing space. We attended an information session just this week around the process and the changes since the initial EOI for the block of land here back in 2021. That environment has now changed providing for a lot more interest in this area now, yet to be determined but Council may consider another EOI process. Conversation has arisen and started to happen around opening the land up to a broader range to assist in homelessness, disability, and domestic violence areas, that it may not just be limited to over 55 years.</p> <p>Salvation Army – Philip Street Manager – Chris Ford</p> <ul style="list-style-type: none"> - Homelessness – quite an increase in homelessness people presenting. Starting to put together a strategy on the national front around how we look at the new budget announcement especially those on the cusp who not necessary get assistance. Young families are now presenting who have never needed support before. - NILS loans are on the increase at the moment, Sonya having done the most nationally, doing around 10 per week. Examples of qualifying expenses to obtain a NILS loan may be car registrations, whitegoods, furniture, car repairs, interlocks, medical expenses (glasses, dental). Eligibility is complex and assessed on a case-by-case basis, must be on Centrelink benefit. - Narcotics Anonymous currently going well with around 8 participants. 	



Topic	Action
<p>- Kingdom Chatroom has it's ups and downs from week to week – last week low, this week around 50 attended.</p> <p>Kylie Lee - Gladstone Regional Council – General Manager Community Development & Events - entered meeting at 12:56pm</p> <p>-The Salvation Army as part of collective change budget have secured consultant Nic Rogers to document our service model, everything we've been doing here for the last 5 years, and our evaluation framework. Chris, Kylie, Maxine and Bri attended a meeting with these consultants today and we went over the unique Service Model that we've all created, which has been working over the last year and a half, so we know we can embed it and improve it. It was lovely to be able to see it on the screen and in paper soon, and to have the tools and resources to be able to evaluate the work we're doing here and to be able to provide what we're doing here in facts and figures. As a group we'll start looking at the evaluation framework now starting at our next meeting in readiness in September. The documents will be shared, there's a 40 page version or a 12 page presentation we'll take everyone through. The consultants have advised that what we are doing here is best practice, the fact that we've been able to bring together the different levels of government and commented that on how strong the relationships are which makes their job as consultants so much easier.</p> <p>-The operational plan was presented to the Councilor's yesterday and on Tuesday. We are intending to move forward with a Disability and Inclusion Action Plan. The Manager Community Partnerships Team, Brianna Janson, will head this up with the General Manager sponsoring it. In 2013 we did our first plan and then we did a few audits, but we have not had a defined action plan that we've been proactively implementing for a few years. This body of work will give business rules around design on infrastructure, as well as a plan on how to engage, what are our community development activities, how do we include our disability groups. This plan commences 1 July 2023 and we have a year to undertake it with a project budget of \$50,000. There are a number of council's about to embark on this journey who will be linking up to discuss lessons learnt etc to assist with the project. Council will officially approve our budget and operational plans in June 2023, as soon as that's done we can share the project scope and objectives.</p> <p>Chris provided update on the following:-</p> <p>-Central Queensland University are here filming. As part of The Salvation Army's commitment they are documenting everything and asking how we can embed and honor the last 15 years of the Precinct, to ensure that in years to come what has been embedded here will stay here. They are building an induction program also which will have a multi-layers aspect to it, the partners (TSA, GRC, GAPDL) will have a more detailed induction process and then this process changes as you go down so that our tenants and other partners have a slightly lessor one, and then the NHC have their series and then your more ad hoc/hirers etc have a more simple one. It will go through things like, what is collaboration, how will it actually work, why do we operate like this and the expectations etc. Then we'll have a package which people will be expected to do as part of their induction.</p>	

Topic	Action
<p>Operations Group Discussion Piece</p> <p>Kylie Lee requested the following be added to the agenda for the next Operations Group Meeting:-</p> <p>-signage at The Precinct is not clear enough. Attendees are finding it difficult to find their way around. Particularly relating to the entry point and meeting rooms at the Maxine Brushe Community Meeting Place.</p>	
<p>Collaboration and Operations Update</p> <p>GRC Senior Program Support Officer</p> <ul style="list-style-type: none"> - Service Mix - Organisations on site - Bookings update <p>RECOMMENDATIONS FOR ACTION – NIL</p>	
<p>Recommendations from Operations Group to Advisory</p> <p>Operations Meetings scheduled for 04/05/23 - cancelled</p> <p>RECOMMENDATIONS FOR ACTION - NIL</p>	
<p>Recommendations to Council - NIL</p>	
<p>Check out question – What is your number one highlight of your time on the Advisory Committee?</p> <p>Brianna – the enthusiasm and comradery</p> <p>Kylie – lovely to be able to talk about the positiveness of the Precinct – nice to see everyone – very proud of the advisory committee, feels like we’re making a difference</p>	

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<p>Kate – raising disability awareness across the board</p> <p>Cr O’Grady – nice to reflect on the achievements of the Precinct</p> <p>Supria – achieving that reconnection with this committee, good to be back</p> <p>Maxine – positive updates given today, great to see new services coming to town and that the senior’s retirement village is looking more positive than it has for some years.</p> <p>Shakira – feeling more energized from positive updates</p> <p>Chris – achieving that reconnection we were looking for</p> <p>Jakob – thankful that a youth representative gets a voice within this group, working with such knowledgeable people</p>	
<p>Check out and close meeting: 1:29pm</p>	For Noting
<p>Next Meeting date: 13 July 2023, 12pm-2pm</p> <p>Meeting Chair: Captain Chris Ford</p> <p>Location: Philip Street Communities & Families Precinct</p>	