

UBOBO PROGRESS ASSOCIATION

c/- The Secretary
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18 June 2023

Matt Burnett
Mayor
Gladstone Regional Council

Following a resolution, moved at the recent public meeting held in Nagoorin, requesting that Council employ people to clean the toilets used by the public in the three valley locations, you stated a preference for the community to continue to do this, with upgraded funding from Council.

The management committee of the Ubobo Progress Association has asked that I contact you with a request for this funding, to enable the Association to employ a contractor to carry out this work.

Council has provided some assistance to each association to contribute to cleaning costs for many years. While the facilities are not "Public Toilets" they provide that service.

Our members and management committee are cognisant of recent changes in law relating to the responsibilities imposed on management committee's and applicable penalties. Research has also been done regarding taxation, superannuation, workers compensation, Workplace Health and Safety etc.

The organisation cannot undertake the duties involved in having employees do the work.

The association has decided to let the work by tender and will seek quotes from suitable businesses who will do the work as contractors.

The association needs to be fully separate from the businesses providing these services, especially taking into account recent rulings relating to superannuation, where, for taxation purposes, a business may be seen to be operating properly as a contractor, but for superannuation purposes, the association could, if managed incorrectly, still be responsible for superannuation.

We have based our figures on past usage of our facilities and anticipated future usage, to estimate an amount that a business doing this work might reasonably quote.

An estimate has been made for necessary cleaning equipment/supplies which a contractor would need to purchase and is also based on actual expenditure in past years. Basic public risk is at least \$650 p.a., but quotes can range up to \$1000.

Estimate of anticipated funds needed to cover reasonable quotes to do the work

3hrs x \$40 x 52weeks + \$6240

Basic public risk insurance = \$650

Material & Consumables = \$600 p.a.

TOTAL = \$7490

This only allows for daytime ordinary rates and no loading for public holidays etc. These amounts do not include GST.

Would you be able to arrange for this funding to be put in place so that the association can move ahead and organise the work as soon as possible?

Yours faithfully,

Kathy McLachlan

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Secretary

Ubobo Progress Assn