



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 16 May 2023

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor - Mayor M J Burnett
Councillor G G Churchill
Councillor K Goodluck
Councillor R A Hansen
Councillor D V O'Grady (via teams)
Councillor C A Trevor
Councillor N Muszkat
Councillor C Cameron
Councillor D Branthwaite

Officers

Mrs L Dowling (Chief Executive Officer)
Mrs R Millett (Executive Secretary)
Mrs T Whalley (Manager Governance and Risk)
Mr M Holmes (General Manager Finance Governance and Risk)
Ms C Quinn (General Manager Strategy and Transformation)
Ms K Lee (General Manager Community Development and Events)
Mr J Tumbers (General Manager Operations)
Mr M Francis (General Manager Strategic Asset Performance)
Mr R Huth (General Manager Customer Experience)
Mr T Mienie (General Manager People Culture and Safety)
Ms B Janson (Manager Community Partnerships)
Ms K Marxsen (Manager Strategy and Improvement)
Ms L Cattermole (Community Investment Officer)
Ms V Hankinson (Governance Business Partner)
Ms F Barker (Manager Arts and Entertainment, Acting)
Mr G Scanlan (Economic Development Specialist)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Nil

G/0.3.3. MESSAGES OF CONDOLENCE

Nil

G/0.3.4. DECLARATION OF INTERESTS

Cr Goodluck

Councillor Kahn Goodluck advised that he has a prescribed conflict of interest in Agenda Item G/4.6 COMMUNITY INVESTMENT PROGRAM - FUNDING APPLICATIONS and Item G/4.7. REGIONAL ARTS DEVELOPMENT FUND ROUND 1 2022/23 as he is the President of the Boyne Tannum Arts Business and Community Association who's application for funding for the Under the Trees event will be considered as part of Item G/4.6 and Item G/4.7.

Cr Goodluck advised that he would leave the meeting room for the consideration of Item G/4.6 and G/4.7.

Cr Churchill

Councillor Glenn Churchill advised that he has a declarable conflict of interest in Agenda Item G/4.7 REGIONAL ARTS DEVELOPMENT FUND ROUND 1 2022/23. Cr Churchill advised that the Gladstone Independent Schools Music Association (GISMA) has submitted an application for funding for the GISMA Instrumental Music Workshop for 2023 and as a member of the International Percussion Society, and as a qualified accomplished drummer, he has offered his volunteer services to GISMA for part of the weeklong workshops in June, as an honorary percussion tutor and performer to help develop aspiring and keen musicians. Cr Churchill advised that he receives no remuneration for this service and declared this same conflict at the Regional Arts Development Fund (RADF) committee meeting.

Cr Churchill advised that he believes that his personal interest will not affect his ability and judgement to participate in this decision in the best interests of the public and requested to stay in the meeting room for the consideration of Item G/4.7.

GM/23/4987 Council Resolution:

Moved Mayor Burnett
Seconded Cr Goodluck

That notwithstanding Cr Churchill's declarable conflict of interest, it is in the public interest for Cr Churchill to remain in the room and participate in the decision without restriction

CARRIED

Cr Hansen

Councillor Rick Hansen advised that he has a prescribed conflict of interest in Agenda Item G/4.6 COMMUNITY INVESTMENT PROGRAM - FUNDING APPLICATIONS as his wife, Lyndal Hansen, is CEO of Not For Profit House who's application for funding will be considered as part of item G/4.6.

Cr Hansen advised that he would leave the meeting room for the consideration of Item G/4.6.

Cr Muszkat

Councillor Natalia Muszkat advised that she has a prescribed conflict of interest in Agenda Item G/4.6. COMMUNITY INVESTMENT PROGRAM - FUNDING APPLICATIONS as she is the Director of Strong Communities Ltd who will directly benefit from an application for funding which will be considered as part of item G/4.6.

Cr Muszkat advised that she would leave the meeting room for the consideration of Item G/4.6.

Cr Branthwaite

Councillor Darryl Branthwaite advised that he has a declarable conflict of interest with Agenda Item G/4.6. COMMUNITY INVESTMENT PROGRAM - FUNDING APPLICATIONS as he is a member of Gladstone Area Promotion and Development Limited (GAPDL) who provide minor booking services to his business.

Cr Branthwaite advised that he will leave the meeting room for the consideration of the application for GAPDL's Event Equipment project.

Cr Branthwaite advised that he believes that his personal interest will not affect his ability and judgement to participate in the consideration of the GPADL Communities for Children application and requested to remain in the meeting room for the consideration of this application.

GM/23/4988 Council Resolution:

Moved Cr Churchill
Seconded Cr Cameron

That notwithstanding Cr Branthwaite's declarable conflict of interest, it is in the public interest for Cr Branthwaite to remain in the room and participate in the decision of the Gladstone Area Promotion Development Limited (GAPDL) Communities for Children application without restriction.

CARRIED

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

I would like to thank the Opposition Leader for Queensland, David Crisafulli for visiting Gladstone on Thursday 4 May 2023. I caught up with Dave and updated him on a number of local issues and challenges and the pipeline of projects planned for Central Queensland, particularly in the renewable sector. Dave was in town to attend a meeting with community regarding Maternity Services in the Gladstone Hospital. As many would know, for some time, many mothers have not been able to have their babies locally mostly due to a lack of obstetrics services at the Gladstone Hospital. Since that meeting, I have been advised by the Member for Gladstone, Mr Glenn Butcher, that 62% of babies are being born in the Gladstone Hospital however high-risk babies still being referred to Rockhampton. Glenn has advised that the Central Queensland Health and Hospital Service has also signed a number of obstetricians who are currently awaiting approval from the obstetrician's college, AMPRA, and the VISA process, however this takes time. It is fantastic to see babies are being delivered in the Gladstone Region again and I look forward to that service returning to 100% of babies being delivered in our Gladstone Region. There is absolutely no reason why a region and a city our size, that mums shouldn't be able to have babies here. And I thank Glenn for that update.

We also had a visit from the Minister for Employment and Small Business, Training and Skills Development, Di Farmer, on Friday 5 May 2023 who attended the biggest networking function, at the Gladstone Chamber of Commerce and Industry (GCCCI) and Di also met with some of Council's apprentices and trainees funded under the Skilling Queenslanders for Work program.

Recently I participated in the Bella the Brave Run for a Cure on Sunday 7 May 2023 at the Millennium Esplanade with many other locals, and council officers, raising funds for childhood cancer. I thank the team for organising the event. It has returned after a COVID break and it was a huge event this year including our half marathon.

Thursday 11 May 2023 was a huge day for the Gladstone Region, especially for our Gladstone Airport, as we had our first direct flight to Melbourne thanks to Bonza. I encourage everyone in the Gladstone Region, this is an opportunity to visit friends and family, and invite them to visit Gladstone, with direct to Melbourne flights. It is something we really appreciate in our region and if this is successful, you might see the return of direct flights to Sydney and a northern flight, perhaps to Townsville or Cairns. I know many people have asked why they can't do flights to Brisbane, but that is not what Bonza is about. They aren't about competing with the other two airlines; they are about creating new opportunities and new options for local commuters around Queensland and Australia. This flight to Melbourne is one we need to support and then we will hopefully see other legs that the other two airlines aren't interested in pursuing.

Later this week I will be attending the Energy Minister's meeting in Alice Springs, as the Vice-President of the Australian Local Government Association. I will be representing all of the 537 Councils in the country with all Energy Ministers, State and Federal, across the country to talk energy and this is very timely and appropriate for the Gladstone Region considering the energy transition we're going through at the moment.

Later this month is the Santos GLNG Mayor's Charity Ball on Saturday 27 May 2023. I want to thank the team at the Gladstone Entertainment Convention Centre and our volunteer committee for everything they have done to put this event together. It is going to be a very successful night, raising funds for three local charities. And thank you, Councillor Desley O'Grady, I know you have been representing me on that committee.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 2 MAY 2023

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 16 May 2023

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 2 May 2023.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 2 May 2023 be confirmed.

GM/23/4989 Council Resolution:

Moved Cr Hansen

Seconded Cr Trevor

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

G/3.1. ANGLICARE CENTRAL QUEENSLAND

Responsible Officer: Chief Executive Officer

Prepared By: Executive Secretary

Council Meeting Date: 16 May 2023

File Ref: CM7.6

Purpose:

Anglicare Central Queensland will provide information regarding a social housing project targeting over 55's accommodation.

Officer's Recommendation:

That the deputation from Anglicare Central Queensland be received.

GM/23/4990 Council Resolution:

Moved Cr Churchill

Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED UNANIMOUSLY

G/4. OFFICERS' REPORTS

G/4.1. 2022/23 OPERATIONAL PLAN PERFORMANCE REPORT - QUARTER 3

Responsible Officer: General Manager Strategy and Transformation

Prepared By: Business Planning Business Partner

Council Meeting Date: 16 May 2023

File Ref: CM14.2

Purpose:

To present Council with the third quarterly progress report for the 2022-2023 Operational Plan.

Officer's Recommendation:

That Council endorse the 2022-2023 Operational Plan Quarter Three Progress Report.

GM/23/4991 Council Resolution:

Moved Cr Branthwaite

Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/4.2. MONTHLY FINANCIAL STATEMENTS FOR THE PERIOD ENDING 30 APRIL 2023

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Management Accounting Specialist

Council Meeting Date: 16 May 2023

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the year 2022-23 to date, for the period ended 30th April 2023.

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2022-23 year to date, for the period ended 30 April 2023 as required under Section 204 Local Government Regulation 2012.

GM/23/4992 Council Resolution:

Moved Cr Cameron

Seconded Cr Trevor

That the Officer's Recommendation be adopted.

CARRIED

G/4.3. TENDER RPQS 118-23 PROVISION OF ICT PROFESSIONAL SERVICES

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Manager Contracts and Procurement

Council Meeting Date: 16 May 2023

File Ref: PE1.1

Purpose:

This report seeks resolution from Council to enter into agreements for the provision of ICT Professional Services under a Register of Pre-Qualified Suppliers.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation to appoint the following nineteen (19) service providers on RPQS 118-23 Provision of ICT Professional Services:
 - Aryon Pty Ltd;
 - Anatas Pty Ltd T/as Attura Data and Integration;
 - Avec Global Pty Ltd;
 - Chartertech Pty Ltd;
 - Data#3 Limited;
 - Elysium DC Solutions Pty Ltd;
 - Ethan Indigenous Pty Ltd;
 - Galaxy 42 Pty Ltd T/as Attura Business Applications;
 - Green Cloud Consulting Pty Ltd;
 - INEXYS Pty Ltd;
 - Infor Global Solutions (ANZ) Pty Ltd;
 - InfoPAF Pty Ltd;
 - Intuit Technologies Pty Ltd;
 - Jeacocke Electronic Services Pty Ltd T/as Jones Communications;
 - Mapdojo;
 - Meier IT Pty Ltd;
 - Pack of 7 Pty Ltd;
 - Perfekt Pty Ltd; and
 - Specht Networking Solutions Pty Ltd.

2. Authorise the Chief Executive Officer to negotiate and enter into contracts for a term of one year with the option to extend for four further periods of one year, to a maximum of five years in total, with the above service providers

GM/23/4993 Council Resolution:

Moved Cr Churchill

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

CARRIED

G/4.4. REVENUE POLICY 2023/24

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Governance Business Partner

Council Meeting Date: 16 May 2023

File Ref: CM28.2

Purpose:

To consider the annual review of the Revenue Policy prior to the adoption of the 2023/24 budget.

Officer's Recommendation:

That Council:

1. Repeal P-2022-03 Revenue Policy; and
2. Adopt Draft P-2023-06 Revenue Policy provided as Addendum 1 and apply it to the 2023/24 financial year.

GM/23/4994 Council Resolution:

Moved Cr Trevor

Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

The meeting was adjourned for morning tea at 10:36am and reconvened at 11:06am.

G/4.5. REVIEW OF GATES AND GRIDS POLICY

Responsible Officer: General Manager Finance Governance and Risk

Prepared By: Governance Business Partner

Council Meeting Date: 16 May 2023

File Ref: CM28.2

Purpose:

This report presents two options for Council's consideration for the ongoing management of gates and grids in Council controlled roads.

Officer's Recommendation:

That Council:

1. Repeal Existing P-2020-03 Gates and Grids Policy;
2. Adopt new P-2023-03 Gates and Grids Policy as set out in Addendum 2; and
3. Commence the development of a Subordinate Local Law to facilitate a gates and grids permit system in Council controlled roads.

GM/23/4995 Council Resolution:

Moved Cr Goodluck
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

G/4.6. COMMUNITY INVESTMENT PROGRAM - FUNDING APPLICATIONS**Responsible Officer:** General Manager Community Development and Events**Prepared By:** Community Investment Officer**Council Meeting Date:** 16 May 2023**File Ref:** GS 3.1**Purpose:**

To consider the recommendation of the Community Investment Panel on applications received under the Impact Event and Elevator funds.

Officer's Recommendation:

That Council:

1. Adopt the Community Investment Panel's recommendation of funding for the applications received under the categories of funding as detailed in the table below:

Application ID	Applicant	Project	Recommended Amount
IMPACT001-R2	Gidarjil Development Corporation Ltd	1770 Cultural Immersion Festival	\$21,250
IMPACT002-R2	Boyne Tannum Arts Business & Community Assoc.	Under the Trees Event	\$24,000
IMPACT003-R2	Gladstone Ports Corp	Port to Park Fund Run 2023	\$5,000 cash / \$10,200 in-kind
ELVTR001-R2	Gladstone Men's Shed Association Inc	Gladstone Men's Shed Extension	\$30,000
ELVTR004-R1	NFP House	NFP Organisation Monitoring / Score Card Development	\$30,000
ELVTR004-R2	Gladstone Kart Club Inc	Amenities building upgrade	\$16,400
ELVTR005-R2	Gladstone Area Promotion and Development Ltd	Event Equipment	Nil
ELVTR006-R2	YMCA Bundaberg	Gladstone and Beyond	Nil
ELVTR009-R1	Women's Health	Ask Angela	Nil
ELVTR010-R2	Calliope Rodeo Association Inc	Calliope Rodeo Panel renewal	\$14,000
ELVTR011-R2	Collective Action Social Impact Ltd	Unleash the mental health champion within	Nil
ELVTR012-R2	GAPDL – Communities for Children	Baby NaN (Nurture & Nutrition)	Nil

Total Funding Recommended	\$140,650 cash / \$10,200 in-kind
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and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

GM/23/4996 Procedural Motion:

Moved Mayor Burnett
Seconded Cr O'Grady

That the applications be split for consideration as follows:

1. Gidarjil Development Corporate Ltd; Gladstone Ports Corporation; Gladstone Men's Shed Association Inc; Gladstone Kart Club Inc; YMCA Bundaberg; Women's Health; Calliope Rodeo Association Inc; Collective Action Social Impact Ltd.
2. Boyne Tannum Arts Business and Community Association
3. Not for Profit House
4. Gladstone Area Promotion and Development Ltd - Event Equipment
5. Gladstone Area Promotion and Development Ltd - Communities for Children

CARRIED

In favour of the motion: Cr Trevor, Cr Cameron, Cr O'Grady, Cr Churchill, Mayor Burnett

Against the motion: Nil

Not eligible: Cr Goodluck, Cr Branthwaite, Cr Muszkat, Cr Hansen

GM/23/4997 Council Resolution:

Moved Cr Cameron
 Seconded Cr Churchill

That Council:

1. Adopt the Community Investment Panel’s recommendation of funding for the applications received under the categories of funding as detailed in the table below:

Application ID	Applicant	Project	Recommended Amount
IMPACT001-R2	Gidarjil Development Corporation Ltd	1770 Cultural Immersion Festival	\$21,250
IMPACT003-R2	Gladstone Ports Corp	Port to Park Fund Run 2023	\$5,000 cash / \$10,200 in-kind
ELVTR001-R2	Gladstone Men's Shed Association Inc	Gladstone Men's Shed Extension	\$30,000
ELVTR004-R2	Gladstone Kart Club Inc	Amenities building upgrade	\$16,400
ELVTR006-R2	YMCA Bundaberg	Gladstone and Beyond	Nil
ELVTR009-R1	Women’s Health	Ask Angela	Nil
ELVTR010-R2	Calliope Rodeo Association Inc	Calliope Rodeo Panel renewal	\$14,000
ELVTR011-R2	Collective Action Social Impact Ltd	Unleash the mental health champion within	Nil

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions including with respect to the Gladstone Men’s Shed Association Inc a condition that the Gladstone Men's Shed Association Inc’s funding be conditional upon them receiving additional funding necessary to complete the project.

CARRIED

In favour of the motion: Cr Goodluck, Cr Branthwaite, Cr Trevor, Cr Cameron, Cr O'Grady, Cr Hansen, Cr Churchill, Mayor Burnett

Against the motion: Cr Muszkat

Not eligible: Nil

Cr Goodluck (prescribed conflict of interest)
left the room for Agenda Item G/4.6. consideration of the Boyne Tannum Arts Business & Community Association application
and did not participate in the decision.

(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4)

GM/23/4998 Council Resolution:

Moved Cr Hansen
Seconded Cr O'Grady

That Council:

1. Adopt the Community Investment Panel's recommendation of funding for the applications received under the categories of funding as detailed in the table below:

Application ID	Applicant	Project	Recommended Amount
IMPACT002-R2	Boyne Tannum Arts Business & Community Assoc.	Under the Trees Event	\$24,000

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

CARRIED

In favour of the motion: Cr Branthwaite, Cr Trevor, Cr Cameron, Cr O'Grady, Cr Muszkat, Cr Hansen, Cr Churchill, Mayor Burnett

Against the motion: Nil

Not eligible: Cr Goodluck

**Cr Hansen (prescribed conflict of interest)
left the room for Agenda Item G/4.6. consideration of the NFP House application
and did not participate in the decision.**

(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4)

GM/23/4999 Procedural Motion:

Moved Mayor Burnett
Seconded Cr Trevor

That the meeting be adjourned for lunch.

CARRIED

The meeting was adjourned for lunch at 12:40pm and reconvened at 1:08pm.

GM/23/5000 Council Resolution:

Moved Cr Churchill
Seconded Cr Branthwaite

That Council:

1. Adopt the Community Investment Panel's recommendation of funding for the applications received under the categories of funding as detailed in the table below:

Application ID	Applicant	Project	Recommended Amount
ELVTR004-R1	NFP House	NFP Organisation Monitoring / Score Card Development	\$30,000

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

CARRIED

In favour of the motion: Cr Goodluck, Cr Branthwaite, Cr Trevor, Cr Cameron, Cr O'Grady, Cr Churchill, Mayor Burnett

Against the motion: Cr Muszkat

Not eligible: Cr Hansen

Cr Muszkat and Cr Branthwaite (declarable conflict of interest)
left the room for Agenda Item G/4.6. consideration of the Gladstone Area Promotion Limited (GAPDL)
application
and did not participate in the decision.
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 5)

GM/23/5001 Council Resolution:

Moved Cr Goodluck
Seconded Cr Cameron

That Council adopt the Community Investment Panel's recommendation of funding for the applications received under the categories of funding as detailed in the table below:

Application ID	Applicant	Project	Recommended Amount
ELVTR005-R2	Gladstone Area Promotion and Development Ltd	Event Equipment	Nil

CARRIED

In favour of the motion: Cr Goodluck, Cr Trevor, Cr Cameron, Cr O'Grady, Cr Hansen, Cr Churchill, Mayor Burnett

Against the motion: Nil

Not eligible: Cr Muszkat, Cr Branthwaite

Cr Muszkat (declarable conflict of interest)

left the room for Agenda Item G/4.6. consideration of the GAPDL - Communities for Children application and did not participate in the decision.

(refer G/0.3.1. Disclosure of Interest section of the minutes - page 5)

GM/23/5002 Council Resolution:

Moved Cr O'Grady

Seconded Cr Branthwaite

That Council adopt the Community Investment Panel's recommendation of funding for the applications received under the categories of funding as detailed in the table below:

Application ID	Applicant	Project	Recommended Amount
ELVTR012-R2	GAPDL – Communities for Children	Baby NaN (Nurture & Nutrition)	Nil

CARRIED

In favour of the motion: Cr Goodluck, Cr Branthwaite, Cr Trevor, Cr Cameron, Cr O'Grady, Cr Hansen, Cr Churchill, Mayor Burnett

Against the motion: Nil

Not eligible: Cr Muszkat

G/4.7. REGIONAL ARTS DEVELOPMENT FUND ROUND 1 2022/23

Responsible Officer: General Manager Community Development and Events

Prepared By: Manager Arts and Entertainment

Council Meeting Date: 16 May 2023

File Ref: CC7.16

**Cr Goodluck (prescribed conflict of interest)
left the room for Agenda Item G/4.7. and did not participate in the decision.
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4)**

Purpose:

The purpose of this report is to seek Council endorsement of the Regional Arts Development Fund Committee’s recommendations for projects submitted to round one, 2022/23.

Officer's Recommendation:

That:

1. Council accept the recommendations of its RADF Committee and approve funding to 9 of the 14 applications received for round one 2022-23:

Applicant	Project Title	Project Description	Artform	Total Project Value	Total Funding Requested	Recommended RADF Funding (meeting 13 April 2023)
Gladstone Independent Schools Music Association (GISMA)	GISMA Instrumental Music Workshop 2023	Instrumental workshop for students in independent schools in the Gladstone region or that are home schooled.	Music	\$12,172.36	\$5,520.00	\$5,520.00
Gladstone Performing Arts Company Inc.	CODA Drama Workshops	10 drama workshops held by the Company of Dramatic Artists	Drama	\$2,500.00	\$1,000.00	\$1,000.00, pending confirmation of professionals
Coleen Joy McCray	Pioneering McCray Family of Gladstone eBook	Compilation, creation and publication of an eBook from the successful tour app	Social History	\$21,234.50	\$13,485.00	\$0
Mackenzie May Music	Junior Academy Country Music	Attendance at the Junior Academy Country Music course	Music	\$3,300.00	\$2,000.00	\$0
Boyne Tannum Men’s Shed	Boyne Tannum Men’s Shed	Research, collect photos and memorabilia together with the history of the BTMS and	Social History	\$8,360.00	\$5,000.00	\$5,000.00

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		surrounds.				
The Outback Mind Foundation	Men's Health Promotion – Gladstone Region	Documentary around how men within the Gladstone region are looking after their mental health	Film	\$11,000.00	\$11,000.00	\$11,000.00, pending breakdown of costs
Spring in the Vale	Nights at the Marina	Ticketed live music event at the Seventeen Seventy Marina	Music	\$14,547.00	\$5,267.00	\$0 – Redirect to Council's Community Investment Program
Boyne Tannum Arts Business & Community Association Inc.	Under the Trees 2023 Collaboration Incubator	Artist development, creation and installation of art works, documentation, experience enhancement	Visual Art Festivals & Events Music	\$12,252.00	\$6,092.00	\$6,092.00
Trustee for the Huglin Family Trust - Andrea Huglin	Remote Youth Screen Production Workshops and Inter-Regional Red-Carpet Community Screening	8-day program – youth acting workshops involving 150 students from Rosedale SS, Mount Larcom SS, Discovery Coast Christian College, Gladstone West SS. Professional development for 8 educators. Short-film red carpet event.	Film Drama	\$51,435.00	\$12,991.00	\$12,991.00
Katrina Elliott PHOTOGRAPHY	Calliope Public Art Concept Plan	Design and develop a plan for public art in Calliope.	Public Art Visual Art	\$5,702.40	\$3,422.40	\$0
Cosmos Arts for Health Inc.	The Art Gallery Gladstone Hospital	Project management, curation, exhibitions and artist in residence program at Gladstone Hospital	Visual Art	\$23,838.30	\$8,000.00	\$8,000.00
Janenne Suter	Creative Generation State Schools Onstage 2023	To assist Campbell Suter to attend auditions, rehearsals and performances at the 2023 Creative Generation State Schools on Stage Spectacular.	Performing Arts	\$4,920.00	\$4,920.00	\$4,920.00
Turkey Beach Progress Association	Turkey Beach 50th Birthday Celebration: Research the history	Research the origins of the street names in Turkey Beach	Social History	\$1,300.00	\$100.00	\$100.00

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	behind street names					
Integreat Queensland	Flourish Workshop Program	This project engages local artists with multicultural backgrounds to run workshops aimed to foster community connection and a sense of belonging.	Community Arts and Cultural Development Festivals & Events	\$15,456.00	Unknown	\$0.00

2. Council note the acceptance of three (3) Outcome Reports for the following RADF projects:

- Jo Williams – Scapecoates
- Eloise Bowen – Coppelia
- Luke Wrathall – Our Voice in Colour

3. Council note that the project *GPC's Pop-up Art Village*, received from Gladstone Festivals and Events in round two, 2018/19 has not been fully completed and that the RADF Committee have declined a fifth project extension request, and are seeking the return of unspent funds.

GM/23/5003 Council Resolution:

Moved Cr Muszkat

Seconded Cr Branthwaite

That:

1. Council approve funding to 10 of the 14 applications received for round one 2022-23:

Applicant	Project Title	Project Description	Artform	Total Project Value	Total Funding Requested	Recommended RADF Funding (meeting 13 April 2023)
Gladstone Independent Schools Music Association (GISMA)	GISMA Instrumental Music Workshop 2023	Instrumental workshop for students in independent schools in the Gladstone region or that are home schooled.	Music	\$12,172.36	\$5,520.00	\$5,520.00
Gladstone Performing Arts Company Inc.	CODA Drama Workshops	10 drama workshops held by the Company of Dramatic Artists	Drama	\$2,500.00	\$1,000.00	\$1,000.00, pending confirmation of professionals
Coleen Joy McCray	Pioneering McCray Family of Gladstone eBook	Compilation, creation and publication of an eBook from the successful tour app	Social History	\$21,234.50	\$13,485.00	\$0
Mackenzie May Music	Junior Academy	Attendance at the Junior	Music	\$3,300.00	\$2,000.00	\$0

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	Country Music	Academy Country Music course				
Boyne Tannum Men's Shed	Boyne Tannum Men's Shed	Research, collect photos and memorabilia together with the history of the BTMS and surrounds.	Social History	\$8,360.00	\$5,000.00	\$5,000.00
The Outback Mind Foundation	Men's Health Promotion – Gladstone Region	Documentary around how men within the Gladstone region are looking after their mental health	Film	\$11,000.00	\$11,000.00	\$11,000.00, pending breakdown of costs
Spring in the Vale	Nights at the Marina	Ticketed live music event at the Seventeen Seventy Marina	Music	\$14,547.00	\$5,267.00	\$0 – Redirect to Council's Community Investment Program
Boyne Tannum Arts Business & Community Association Inc.	Under the Trees 2023 Collaboration Incubator	Artist development, creation and installation of art works, documentation, experience enhancement	Visual Art Festivals & Events Music	\$12,252.00	\$6,092.00	\$6,092.00
Trustee for the Huglin Family Trust - Andrea Huglin	Remote Youth Screen Production Workshops and Inter-Regional Red-Carpet Community Screening	8-day program – youth acting workshops involving 150 students from Rosedale SS, Mount Larcom SS, Discovery Coast Christian College, Gladstone West SS. Professional development for 8 educators. Short-film red carpet event.	Film Drama	\$51,435.00	\$12,991.00	\$12,991.00
Katrina Elliott PHOTOGRAPHY	Calliope Public Art Concept Plan	Design and develop a plan for public art in Calliope.	Public Art Visual Art	\$5,702.40	\$3,422.40	\$3,422.40
Cosmos Arts for Health Inc.	The Art Gallery Gladstone Hospital	Project management, curation, exhibitions and artist in residence program at Gladstone Hospital	Visual Art	\$23,838.30	\$8,000.00	\$8,000.00
Janenne Suter	Creative Generation State Schools Onstage 2023	To assist Campbell Suter to attend auditions, rehearsals and performances at the 2023 Creative Generation State Schools on	Performing Arts	\$4,920.00	\$4,920.00	\$4,920.00

GENERAL MEETING MINUTES 16 MAY 2023

		Stage Spectacular.				
Turkey Beach Progress Association	Turkey Beach 50th Birthday Celebration: Research the history behind street names	Research the origins of the street names in Turkey Beach	Social History	\$1,300.00	\$100.00	\$100.00
Integreat Queensland	Flourish Workshop Program	This project engages local artists with multicultural backgrounds to run workshops aimed to foster community connection and a sense of belonging.	Community Arts and Cultural Development Festivals & Events	\$15,456.00	Unknown	\$0.00

2. Council note the acceptance of three (3) Outcome Reports for the following RADF projects:
 - Jo Williams – Scapecoates
 - Eloise Bowen – Coppelia
 - Luke Wrathall – Our Voice in Colour

3. Council note that the project *GPC's Pop-up Art Village*, received from Gladstone Festivals and Events in round two, 2018/19 has not been fully completed and that the RADF Committee have declined a fifth project extension request, and are seeking the return of unspent funds.

CARRIED

In favour of the motion: Cr Branthwaite, Cr Trevor, Cr Muszkat, Cr Hansen, Mayor Burnett

Against the motion: Cr Cameron, Cr Churchill, Cr O'Grady

Not eligible: Cr Goodluck

G/5. COUNCILLORS REPORT

G/5.1. MAYOR BURNETT - 2023 SMART CITY SUMMIT AND EXPO

Responsible Officer: Mayor Burnett

Council Meeting Date: 16 May 2022

File Ref: CM6.1

Purpose:

Mayor Matt Burnett and Economic Development Specialist to provide a report on leading a Gladstone Delegation to Taiwan for the 2023 Smart City Summit & Expo 28-31 March 2023 including scheduled meetings with key Taiwanese stakeholders in the renewable energy and Net Zero sectors.

Councilor's Recommendation:

That Council receives the report from Mayor Burnett and Economic Development Specialist.

GM/23/5004 Council Resolution:

Moved Cr Trevor

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

CARRIED

GENERAL MEETING MINUTES 16 MAY 2023

Councillor Desley O'Grady mentioned that the 1770 Festival is on this weekend (Friday 19 May 2023 - Sunday 21 May 2023). Cr O'Grady noted that the event commences at 4:50pm on Friday 19 May 2023 with the Official Opening and the Re-Enactment at 5pm. Cr O'Grady further noted that there are heaps of activities over the weekend including on Saturday 20 May 2023, a street parade at 9am; Welcome to Country 11:00am; Gooreng Gooreng Presentation at 11:15am; and goes for three days. Cr O'Grady mentioned that it will be a fantastic weekend in Seventeen Seventy and encouraged everyone to attend. Mayor Burnett mentioned that the 1770 Art Show Opening Night Gala Event was on tomorrow night (Wednesday 17 May 2023) which kicks starts the festival.

Cr O'Grady congratulated the organisers of the Ride For Lives event and noted that over 300 motorcycle riders participated. Cr O'Grady mentioned that the riders met at Ubobo Discovery Centre for the finish where there was an event held with live music and presentations. Cr O'Grady further mentioned that it was a great event for everybody to get together and share their stories and talk to each other on suicide awareness. Cr O'Grady thanked Mark, Karen and all the crew from Ride For Lives Australia.

Councillor Glenn Churchill mentioned a few events coming up in the region including Symphony Under the Stars on Friday 19 May 2023; Real Estate Industry Forum on Friday 19 May 2023 at the Gladstone Entertainment Convention Centre; and Gladstone Chamber of Commerce and Industry (GCCCI) 2023 Business Expo next Thursday 25 May 2023.

Mayor Burnett mentioned that it was National Volunteers Week and it a fantastic night at the Philip Street Communities and Families Precinct last night (Monday 15 May 2023) with Councillors and volunteers. Mayor Burnett noted that Councillor's will be attending a number of functions around the region to celebrate the region's volunteers. Mayor Burnett thanked all of the volunteers in the Gladstone Region.

G/6. URGENT BUSINESS

Nil

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

Nil

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 1:57pm.

ATTACHMENTS

Addendum 1

Gladstone Regional Council

Council Policy

Title	REVENUE POLICY
Policy Number	P-2023-06
Business Unit/s	FINANCE GOVERNANCE AND RISK
Date of Adoption	16 MAY 2023
Resolution Number	
Review Date	17 MAY 2024
Date Repealed	

1.0 PURPOSE:

Under section 169(2)(c) of the *Local Government Regulation 2012* (Regulation), Gladstone Regional Council's (Council) budget must include a Revenue Policy, with section 193 of the Regulation setting out what the Revenue Policy must state.

Section 193(3) also requires that "a local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year".

This policy seeks to meet the above requirements.

2.0 SCOPE:

In accordance with section 193(1) of the Regulation, the scope of this policy is to set out the principles to be used by Council in the framing of its rates and charges for the 2023/2024 year in the following areas:

- levying of rates and charges; and
- granting of concessions for rates and charges; and
- purpose for granting concessions for rates and charges; and
- recovery of overdue rates and charges; and
- setting of cost recovery methods; and
- the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

A Revenue Policy may also (under section 193(2) of the Regulation) state guidelines that may be used for preparing the local government's Revenue Statement. No such guidelines have been included in this policy.

3.0 RELATED LEGISLATION:

- *Human Rights Act 2019*
- *Local Government Act 2009*
- *Local Government Regulation 2012*



4.0 RELATED DOCUMENTS:

- Revenue Statement
- Debt Administration Corporate Standard
- Rates and Charges Concessions and Exemptions Policy.

5.0 DEFINITIONS:

To assist in interpretation of this policy, definitions that apply are available in the dictionary of the:

- *Local Government Act 2009*
- *Local Government Regulation 2012*

6.0 POLICY STATEMENT:

6.1 General Principles

Council will raise its revenue in accordance with two basic principles of revenue collection:

- requirement-to-pay principle; and
- benefit principle.

Council will use a combination of the requirement-to-pay principle and the benefit principle, applied consistently across the region, as a rational and generally equitable means of raising its revenue.

6.1.1 Requirement-to-Pay Principle

By this principle, landowners (and some land occupiers) are levied with a tax (a general rate) based on the value of their land.

The general rate funds programs where there is not a direct link between the service recipient and the service. Examples include parks, roads, community services, cultural development, disaster management, statutory services, economic development, and general administration.

6.1.2 Benefit Principle

The benefit principle requires that individuals in the community pay for goods and services:

- from which they derive a special benefit; or
- for which they especially generate a need; or
- that they acquire individually from Council.

The benefit principle will be applied where there is a clear link between the service recipient and the use of the goods or services. Examples include connection to a water supply or sewerage service.

6.2 Principles Used for the Levying of Rates and Charges

Section 94 of the *Local Government Act 2009* (Act) obliges Council to levy general rates on all rateable land within its local government area.

Council will be guided by its legislative obligations under the Act and the Regulation and will give due consideration to:

- the requirement to balance its service levels;
- the needs and expectations of the community; and
- the setting of appropriate rates and charges to adequately resource its roles and responsibilities.

Council will apply the following principles in the 2023/2024 financial year:

- Council will be transparent in its revenue raising activities and will endeavour to use systems and practices able to be understood by the community;
- Council will be accountable to ratepayers and service recipients to ensure revenue is applied effectively and efficiently in satisfying the objectives for which the revenue was raised;
- Council will ensure it manages revenue diligently, having in place a revenue system that is simple and inexpensive to administer whilst having regard to its long term financial plan, relevant drivers, and price paths;
- Section 74 of the Regulation requires Council to use property valuations for raising rate revenue, Council will monitor the impact of valuation changes and limit increases to rates and charges where possible; and
- Council will establish different rating categories based on land use and the potential use of the land to recognise the different demands placed on Council resources.

6.3 Principles Used and Purposes for the Granting of Concessions for Rates and Charges

Chapter 4, Part 10 of the Regulation provides Council with the power to grant a ratepayer a concession for rates and charges for land.

Council will grant concessions in accordance with the criteria set out in section 120 of the Regulation and will be guided by the principles of:

- encouraging pensioners to be independent and live in their own home where possible which Council considers has a "quality of life" benefit;
- acknowledging the role of community and sporting organisations by providing financial assistance to those non-profit organisations that would otherwise have difficulty in paying their general rates without such concession; and
- applying the same treatment for ratepayers with similar circumstances.

6.4 Principles Used for the Recovery of Overdue Rates and Charges

Council will exercise its rate recovery powers under Chapter 4, Part 12 of the Regulation in order to reduce the overall rate burden on ratepayers.

Council will be guided by the principles of:

- Ratepayers are expected to pay all rates and charges by the due date and Council will consider legal action if rates and charges remain outstanding;
- Council will make clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations;
- Council will ensure it manages overdue rates and charges diligently, having in place a recovery system that is simple and inexpensive to administer; and
- Council will apply the same treatment for ratepayers with similar circumstances.

6.5 Principles Used for Cost-Recovery Methods

Section 97 of the Act provides Council with the power to set cost-recovery fees.

Council considers that in almost all instances it is appropriate and in the community interest to apply full cost recovery to its water, sewerage, and waste management services.

The recovery methods used may include obtaining a return on capital for assets used in the delivery of these services as appropriate and where identified in the long term financial forecast. A return on capital will only be calculated and charged where permissible under the Act or Regulation.

Council will achieve efficiency and sustainable financial management by imposing charges that accurately reflect the full cost of the provisions of services where appropriate.

From time to time, Council may decide to subsidise a fee or a charge when Council considers that it is in the community interest to do so.

6.6 Principles Used for Funding Physical and Social Infrastructure Costs for a New Development

Council will fund the physical and social costs of any new development by levying charges upon that development so that the burden on existing ratepayers is minimised, noting that this may be subject to legislative constraint in accordance with the provisions of the *Planning Act 2016*.

Council may decide to subsidise from other sources (e.g. general rate revenue) the charges payable for the development:

- when Council considers that it is in the community interest to do so having regard for the capability to pay within the community; and
- in recognition that there may be broader economic issues, at times, that may require the flexibility in the determination of infrastructure charges by Council.

7.0 ATTACHMENTS:

Nil

8.0 REVIEW MECHANISM:

This policy will be reviewed when any of the following occur:

1. The related legislation or governing documents are amended or replaced; or
2. Other circumstances as determined by resolution of Council or the CEO; or
3. Annually in preparation of budget adoption.

TABLE OF AMENDMENTS			
Document History	Date	Council Resolution No.	Notes (including the prior Policy No, precise of change/s, etc)
Originally Approved	03 June 2008	08/241	
Amendment 1	16 June 2009	09/334	
Amendment 2	15 June 2010	10/194	
Amendment 3	21 June 2011	G/11/588	
Amendment 4	03 July 2012	G/12/1114	
Amendment 5	04 June 2013	G/13/1568	



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POLICY NO. P-2023-06 – REVENUE POLICY
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Amendment 6	20 May 2014	G/14/2010	
Amendment 7	5 May 2015	G/15/2410	
Amendment 8	17 May 2016	G/16/2811	
Amendment 9	06 June 2017	G/17/3065	
Amendment 10	19 June 2018	G/18/3436	Changes to financial year and Planning legislation update
Amendment 11	18 June 2019	G/19/3815	Prior Policy P-2018-19
Amendment 12	19 May 2020	G/20/4194	Formerly P-2019-12.
Amendment 13	18 May 2021	GM/21/4511	Formerly P-2020-04.
Amendment 14	17 May 2022	GM/22/4746	Formerly P-2021-08
Amendment 15	16 May 2023		Formerly P-2022-03

.....
LEISA DOWLING
CHIEF EXECUTIVE OFFICER

DRAFT

Addendum 2



Gladstone Regional Council
Council Policy

Title	GATES AND GRIDS POLICY
Policy Number	P-2023-03
Business Unit/s	STRATEGIC ASSET PERFORMANCE
Date of Adoption	
Resolution Number	
Review Date	
Date Repealed	

1.0 PURPOSE:

This Policy sets out Council’s approach to the management of Gates and Grids in Roads in the Gladstone Region.

2.0 SCOPE:

This Policy applies to Council controlled Roads in the Gladstone Region.

3.0 RELATED LEGISLATION:

- *Local Government Act 2009*
- *Transport Infrastructure Act 1994*
- *Transport Operations (Road Use Management) Act 1995*

4.0 RELATED DOCUMENTS:

- Capricorn Municipal Development Guidelines (Standard Drawings and Specifications for Gates and Grids (CMDG-G-019 and CMDG-G-020)
- Gates and Grids Corporate Standard

5.0 DEFINITIONS:

To assist in interpretation of this policy the following definitions apply:

Accompanying Gate means the gate installed in the fence adjoining a grid to facilitate the movement of stock, machinery or traffic around a grid in a Formed Maintained Road

Approved Gate means a gate that has Council approval to be placed across a Formed Maintained Road

Approved Grid means a grid that has Council approval to be placed in a Formed Maintained Road



Existing Privately Owned Gates and Grids means gates (excluding Accompanying Gates) and grids that are located on Formed Maintained Roads where ownership has not transferred from the Landholder to Council at the time of adoption of this Policy

Formed Maintained Road means that part of a Maintained Road which is constructed/formed for traffic to drive on (ie. the bitumen or gravel Road pavement)

Landholder means the person (or entity) who would normally be considered the property owner deriving the benefit from a gate or grid in a Formed Maintained Road to contain livestock. Note: Grids that are shared by more than one property may have multiple Landholders

Maintained Road means a Road or parts of a Road that are included in Council's regular Road Maintenance Program

Road has the meaning as set out under Section 59(2) & (3) of the *Local Government Act 2009* –

- (2) A Road is –
- (a) an area of land that is dedicated to public use as a Road; or
 - (b) an area of land that –
 - (i) is developed for, or has as 1 of its main uses, the driving or riding of motor vehicles; and
 - (ii) is open to, or used by, the public; or
 - (c) a footpath or bicycle path; or
 - (d) a bridge, culvert, ford, tunnel or viaduct.
- (3) However, a Road does not include –
- (a) a State-controlled Road; or
 - (b) a public thoroughfare easement.'

Unmaintained Road means a Road that is not maintained by Council under its Road Maintenance Program

Useful Life means an estimate of the average number of years an asset is considered useable before its cost to maintain exceeds the cost to replace, as determined at the sole discretion of Council

Works on Roads Permit means a Council approval under *Local Law No. 1 (Administration) 2011* and *Subordinate Local Law No. 1.15 (Carrying out Works on a Road or Interfering with a Road or its Operation) 2011* to perform works on Council controlled roads.

6.0 POLICY STATEMENT:

6.1 BACKGROUND

The control of all Roads in Queensland (other than State and National controlled Roads) rests with local government and therefore local government has the responsibility for the control of gates and grids on Roads.

To minimise hazards to motorists, it is preferred that no gates or grids be installed on Roads in the Gladstone Region. It is acknowledged however, that it is not always reasonable or practical for

Landholders to fence rural properties adjoining Roads to control stock and prevent stock entering Roads. In some instances, a gate or grid may provide the best overall outcome.

In June 2020, following extensive community consultation in 2019 and 2020, in response to community concerns on landholders being unable to secure public liability insurance for their gates and grids installed on public roads, Council adopted a policy position that gave landholders the ability to transfer ownership of all existing gates and grids in Maintained Roads to Council. Once transferred Council was to insure and maintain the structures at Council's cost. Once a grid or gate reached the end of its useful life, the landholder/s that derives the benefit of the gate/grid was required to pay the cost for Council to replace the gate or grid to Council standards or it would be removed. The Policy replaced Council's Gates and Grids Subordinate Local Law and Council's permit system for gates and grids ceased. During the implementation of the 2020 Policy, Council received complaints regarding the cost for Council to purchase and install gates and grids to Council adopted standards which resulted in some landholders with gates and grids refusing pay for the replacement. As there was no longer a permit system, Council bears some liability for these structures.

To minimise the risks Council resolved to adopt a gates and grids management strategy that accommodates both a Council and Landholder responsibility model as set out in this Policy, that allows landholders to either:

1. Maintain ownership of Existing Gates and Grids in Council controlled Roads subject to the Landholder maintaining a Council permit for each structure which places the maintenance, repair, insurance, liability and replacement responsibilities with the Landholder; or
2. Transfer Existing Gates and Grids to Council, subject to the Landholder paying for Council to replace the structure/s (if approved) at the end of Useful Life.
3. Any proposed new gates and grids in Maintained Roads (if approved) once installed being immediately transferred to Council for ongoing management, with replacement at the cost of the benefiting Landholder/s at the end of Useful Life.

6.2 EXISTING PRIVATELY OWNED GATES AND GRIDS IN ROADS

6.2.1 Permit System for Existing Privately Owned Gates and Grids

Landholders that have Existing Privately Owned Gates and Grids in Maintained Roads will be required to obtain and maintain a permit from Council for the structures under Council's Gates and Grids Subordinate Local Law once adopted.

In the interim until a Gates and Grids Subordinate Local Law is in place, Landholders that have Privately Owned Gates and Grids in Maintained Roads should ensure that they:

- a) Have an appropriate level of public liability insurance for their Privately Owned Gates and Grids in Maintained Roads
- b) Maintain gates and grids in a safe and trafficable condition through regular inspection, maintenance and repair work

- c) Prior to carrying out any maintenance and repair work to Existing Privately Owned Gates and Grids, obtain a Council Works on Roads Permit and comply with the conditions of the permit when performing permitted works
- d) Comply with any Compliance Notices issued by Council.

6.2.2 Replacement of Existing Privately Owned Gates and Grids

- a) The replacement of Existing Privately Owned Gates and Grids will be subject to an assessment in accordance with the dot points set out in Section 6.4.2 a)
- b) Existing Privately Owned Gates and Grids must be replaced at the Council adopted standards
- c) Replacement of Existing Privately Owned Gates and Grids under this section can be performed by the Landholder subject to the Landholder obtaining and complying with a Works on Roads Permit.

6.2.3 Transfer of Existing Privately Owned Gates and Grids to Council

Landholders may transfer Existing Privately Owned Gates and Grids to Council at any time, at which time any Gate and Grid Permit issued under the Gates and Grids Subordinate Local Law will lapse.

6.3 GATES AND GRIDS TRANSFERRED TO COUNCIL

Council will manage those gates and grids in Formed Maintained Roads where ownership has been transferred to Council in accordance with Section 6.4.3.

6.4 MAINTAINED ROADS

6.4.1 Maintained Roads – Standard for Gates and Grids

- a) All grids in Council controlled Maintained Roads must have an Accompanying Gate in the fence adjoining a grid, to facilitate the movement of stock, machinery or traffic around the grid should it be required, unless Council provides an exemption due to the nature of the surrounding terrain, or, on other reasonable grounds.
- b) Gates across a Formed Maintained Road will generally only be considered where:
 - The Maintained Road is not a through Road; and
 - The Maintained Road past the point of the gate only serves the applicant Landholder's property

Approved Gates across a Formed Maintained Road must not be locked to prevent public access.

- c) Grids in Maintained Roads are to be progressively upgraded generally at the end of their Useful Life, to comply with Council's adopted standards.

6.4.2 Maintained Roads - Key Principles for the Assessment of New Requests

- a) Council will apply the following key principles when assessing requests to install a new grid and Accompanying Gate, or a gate only, in a Maintained Road at a location that does not already have a gate or grid installed, or where it is proposed to include a section of Unmaintained Road that contains gates or grids, into the Maintained Road network:
- It is Council's long-term goal to have no gates or grids on Maintained Roads under its control except where it is the best overall outcome
 - The visibility, safety and risks in locating a gate or grid at the requested location
 - The Road classification and the level and type of traffic using the Road (current and projected for the term of the gate or grid's Useful Life)
 - What alternative options have been investigated by the Landholder to contain stock on their property (for example: fencing)
 - Any other factors or issues that the Landholder or Council considers relevant to the request.
- b) Where a new grid and Accompanying Gate is approved:
- The Landholder is responsible for funding the cost for Council to provide and install the grid to Council's standard in the Formed Maintained Road
 - The Landholder is responsible for installing the Accompanying Gate in the fence adjacent to the grid, at the location and width required by Council.
- c) Where a gate only has been approved across the Formed Maintained Road, the Landholder is responsible for funding the cost for Council to provide and install the gate across the Maintained Road to Council's standard.
- d) Once installed, all gates and grids in Formed Maintained Roads will become the property of Council and will be managed in accordance with Section 6.4.3.

6.4.3 Maintained Roads – Transferred Approved Gates and Approved Grids

Council will manage Approved Gates and Approved Grids in Formed Maintained Roads transferred to Council on the following basis:

Council will insure, inspect, maintain and repair existing Approved Grids and Approved Gates in Formed Maintained Roads until the end of the structure's Useful Life

- a) Landholders are to inspect, maintain and repair the Accompanying Gate in the adjoining fence to an Approved Grid
- b) At the end of an Approved Gate or Approved Grid's Useful Life, Council will work with the Landholder to assess if it should be replaced or removed, applying the principles set out in the dot points in Section 6.4.2 a)
- c) Where Council determines, on balance, that it is the best overall outcome for an Approved Gate or Approved Grid in the Formed Maintained Road to be replaced, the Landholder is responsible for the cost of Council replacing and installing the structure.



6.4.4 Maintained Roads – Unapproved Gates and Grids

Council reserves the right to remove any gate or grid from a Formed Maintained Road that has not previously been approved by Council, or following adoption of this Policy, a gate or grid that has been installed in a Formed Maintained Road without Council approval.

6.4.5 Maintained Roads – Approved Gate and Approved Grid Removal

Where Approved Gates or Approved Grids are at the end of their Useful Life and won't be replaced, or are no longer required, Council will remove the structures and reinstate the Formed Maintained Road at Council's cost. Landholders may elect to salvage materials from the removed gate and/or grid at the landholder's cost.

6.5 UNMAINTAINED ROADS

For gates or grids on Unmaintained Roads, no application process or prescribed design and construction standards will be applied provided that:

- a) A sign is installed at the end of the Maintained Road prior to the gate or grid with the following words 'End of Council Maintained Road. Continue at your own risk.'
- b) The Landholder is responsible for insuring, inspecting, maintaining, repairing and replacing the gates and grids in a safe and trafficable condition
- c) As a safety precaution in the event that the public elect to use an Unmaintained Road, when the Landholder is carrying out work on a gate or grid on the Unmaintained Road, they must erect temporary warning signs advising that work is in progress, in advance of the location where the work is being carried out.

Before an Unmaintained Road will be accepted onto a Council Road Maintenance Program, any gates (excluding an Accompanying Gate) and grids installed on this section of Road must be approved applying Section 6.4.2, and if approved upgraded to Council's standards at the Landholder's cost, or alternatively, be removed and the Road fenced.

7.0 ATTACHMENTS:

Nil

8.0 REVIEW MECHANISM:

This policy will be reviewed when any of the following occur:

- 1. The related legislation or governing documents are amended or replaced; or
- 2. Other circumstances as determined by resolution of Council or the CEO; or
- 3. Five (5) years from date of adoption.

TABLE OF AMENDMENTS			
Document History	Date	Council	Notes (including the prior Policy No, precise of



GLADSTONE REGIONAL COUNCIL
POLICY NO. P-2023-03 GATES AND GRIDS POLICY
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		Resolution No.	change/s, etc)
Originally Approved			
Amendment 1			
Amendment 2			
Amendment 3			

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LEISA DOWLING
CHIEF EXECUTIVE OFFICER

DRAFT