



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 21 March 2023

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor - Mayor M J Burnett
Councillor G G Churchill
Councillor K Goodluck
Councillor R A Hansen
Councillor D V O'Grady
Councillor C A Trevor
Councillor N Muszkat (via teams)
Councillor C Cameron
Councillor D Branthwaite

Officers

Mrs L Dowling (Chief Executive Officer)
Mrs R Millett (Executive Secretary)
Mrs T Whalley (Manager Governance and Risk)
Mr M Holmes (General Manager Finance Governance and Risk)
Ms C Quinn (General Manager Strategy and Transformation)
Ms K Lee (General Manager Community Development and Events)
Mr R Huth (General Manager Customer Experience)
Mr M Harris (Media Advisor)
Ms B Janson (Manager Community Partnerships)
Ms S Phelps (Principal Executive Assistant to the Mayor)
Ms L Cattermole (Community Investment Officer)
Mrs V Hankinson (Governance Business Partner)
Mr N Cooper (Planning Officer) (via teams)
Ms K Marxsen (Manager Arts and Entertainment)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Nil

G/0.3.3. MESSAGES OF CONDOLENCE

Councillor Glenn Churchill mentioned that it is with deep respect, regret, and fond sadness he advises of the recent passing of Mr Murray Ware, a local businessman for many years and friend of many. Cr Churchill noted that he was always known as "The gentleman with the camera" and that for the many who knew Murray, he was the silent type who made his wife, Zeta, shine. Cr Churchill advised that he would like to pass onto Murray's loving wife, Zeta, and all the family, the deepest condolences and sincere sympathies from Council and the Gladstone region. Murray will be dearly missed but never forgotten. May he rest in peace.

G/0.3.4. DECLARATION OF INTERESTS

Mayor Burnett

Mayor Matthew Burnett advised that he has a previously declared conflict of interest in agenda item G/4.5. MATERIAL CHANGE OF USE FOR OUTDOOR SPORT AND RECREATION DA/81/2022 LOT 300 CORONATION DRIVE TANNUM SANDS and in accordance with his previous declaration will leave the room. Mayor Burnett advised a correction to the agenda item title where 'LOT 300' is corrected to 'LOT 900'.

Councillor Branthwaite

Councillor Darryl Branthwaite advised that he has a previously declared conflict of interest in agenda item G/4.6. TOURISM SERVICES AGREEMENT - GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED and in accordance with his previous declaration will leave the room.

Councillor O'Grady

Councillor Desley O'Grady advised that she has a declarable conflict of interest in agenda item G/4.6. TOURISM SERVICES AGREEMENT - GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED as her brothers and their businesses are members of Gladstone Area Promotion and Development Limited (GAPDL) and she has recently become actively involved in the promotion and marketing for their business.

Cr O'Grady advised that due to the nature of today's agenda item being the consideration of a contract for funding and services with GAPDL she will leave the room and will not participate in the decision.

Councillor Muszkat

Councillor Natalia Muszkat advised that she has a previously declared conflict of interest in agenda item G/4.6. TOURISM SERVICES AGREEMENT - GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED and in accordance with her previous declaration will leave the room.

Councillor Churchill

Councillor Glenn Churchill advised that he has a declarable conflict of interest in agenda item G/4.7. COMMUNITY INVESTMENT PROGRAM - SIGNATURE EVENT APPLICATION.

Cr Churchill advised that in relation to the Mt Larcom and District Show Society he has previously declared as a volunteer member for the Mt Larcom District Show and as a member of the International Percussion Society, he provides volunteer services as an honorary percussion tutor and performer for and with The Gladstone Thistle Pipes and Drums. Cr Churchill advised that the band performs throughout the program for the Annual Mt Larcom Show and leads the Grand Parade for which it receives a minor fee payment. Cr Churchill further advised that he receives no remuneration for this service.

Cr Churchill advised that he believes that his private interest will not affect his ability and judgement to participate and vote on this decision in the best interests of the public and accordingly requested to remain in the room, subject to the will of his peers.

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Cr Churchill advised that in relation to Gladstone Harbour Festival he is a member of a country rock and rhythm band called SAND. Cr Churchill further advised that SAND are 3 local musicians who perform a variety of gigs for community, charities, fundraisers and negotiated contracted performance agreements and have been invited to appear and perform at and on the 2023 Harbour Festival program on the Main Stage on Saturday night 8 April 2023. Cr Churchill advised that as this show is likely to be a remunerated gig, he will leave the room and will not participate in the decision.

Cr Churchill requested that the applications in agenda item G/4.7. be considered separately.

GM/23/4954 Procedural Motion:

Moved Cr Trevor
Seconded Cr Goodluck

That for agenda item G/4.7 COMMUNITY INVESTMENT PROGRAM - SIGNATURE EVENT APPLICATION, the applications for Mt Larcom and District Show Society and Gladstone Festivals and Events be considered separately.

CARRIED

GM/23/4955 Council Resolution:

Moved Cr Trevor
Seconded Cr Hansen

That notwithstanding Cr Churchill's declarable conflict of interest with respect to the Mt Larcom and District Show Society, it is in the public interest for Cr Churchill to participate in the decision without restriction.

CARRIED

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

I firstly would like to acknowledge and congratulate the participants in the community musical Grease which was recently completed at the Gladstone Entertainment Convention Centre (GECC). It was a fantastic local community musical and I hope everyone got a chance to go and see it. It was just unreal, not just the cast, but the crew and everybody involved. Hats off to the team for organising that with a lot of volunteer hours going into it as well.

Upcoming events in the Gladstone Region. We have the Tannum Crab Classic on Sunday 2 April 2023 with the fun day, music and events and the popular crab pot challenge and the famous crab auction. There is also raffles and rides and face painting for the kids. I'm sure that will be a fantastic day in Tannum Sands.

We have the Boyne Valley Music Camp Out happening on Friday 7 April to Sunday 9 April 2023 and there is lots of information on the Boyne Valley Music Camp Out Facebook page if you want to jump on and have a look at that.

The McCosker Gladstone Speedway is happening in Benaraby at our Motorsport Precinct on Saturday 15 April 2023. I'm not sure if its sold out, but if you're a bit of a motor sport supporter make sure you get involved and get your tickets. The speedway is back in Gladstone and its looking pretty awesome.

And where would we be without Easter in Gladstone. The Gladstone Harbour Festival is happening over the Easter weekend; we've got Gladstone photography competition; the Brisbane to Gladstone Village opening on the Thursday night; the fun run, organised by the Gladstone Road Runners; there is the raft regatta back again; of course the Brisbane to Gladstone Yacht Race leaving Shorncliffe on Good Friday, we will be live streaming to the world again; we have the Yachtsman's Long Lunch; the Sounds of the Village for under 18 years on Friday night; the Seafood Festival; the Harbour Cruise Brunch; the Line Crossing Party; the Harbour Festival fireworks over 3 nights; live music at the Gladstone Yacht Club; the Sailing Matters exhibition at the Gladstone Regional Art Gallery and Museum (GRAGM) and so much more happening in the Gladstone Region for Easter in Gladstone. Make sure you get involved.

I would like to congratulate Tayla Bullen who is the new chair of our Youth Council, elected last night and Jakob Humphries was elected Deputy Chair. Congratulations to Tayla and Jakob. And looking forward to working with our Youth Council over the next 12 months. A great bunch of young people who will no doubt provide valuable insight to Council over the next 12 months on issues important to our younger generation.

Councillor Glenn Churchill enquired whether the Mayor will provide details regarding the yacht that he will be on when participating in the Brisbane to Gladstone Yacht Race. Mayor Burnett advised that he is participating in the Brisbane to Gladstone Yacht Race on a yacht called 'Skimmer'. Mayor Burnett noted that it can be watched on the live tracker and the live stream as they will cross to the Skimmer at some point before the commencement of the race and that as it is the 75th Brisbane to Gladstone Yacht race he thought it would be a good opportunity to participate in the race.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 7 MARCH 2023

Responsible Officer: Chief Executive Officer

Council Meeting Date: 21 March 2023

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 7 March 2023.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 7 March 2023 be confirmed.

GM/23/4956 Council Resolution:

Moved Cr Hansen
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

GM/23/4957 Procedural Motion:

Moved Cr Churchill
Seconded Cr O'Grady

That the meeting be adjourned.

CARRIED

The meeting was adjourned at 9:15am and reconvened at 10:12am.

G/3. DEPUTATIONS

G/3.1. HEART OF AGNES COMMUNITY ASSOCIATION INC.

Responsible Officer: Chief Executive Officer

Council Meeting Date: 21 March 2023

File Ref: CM7.6

Purpose:

Heart of Agnes Community Association Inc will present the final report and findings from the Biggest Community Survey for the Agnes Water Region.

Officer's Recommendation:

That the deputation from Heart of Agnes Community Association Inc be received.

GM/23/4958 Council Resolution:

Moved Cr Churchill
Seconded Cr Trevor

That the Officer's Recommendation be adopted.

CARRIED

G/4. OFFICERS' REPORTS

G/4.1. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 28 FEBRUARY 2023

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 March 2023

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the year 2022-23 to date, for the period ended 28th February 2023.

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2022-23 year to date, for the period ended 28 February 2023 as required under Section 204 Local Government Regulation 2012.

GM/23/4959 Council Resolution:

Moved Cr Hansen
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

**G/4.2. PROPOSED AMENDMENTS TO LOCAL LAW NO. 2 (ANIMAL MANAGEMENT) 2011
AND SUBORDINATE LOCAL LAW NO. 2 (ANIMAL MANAGEMENT) 2011**

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 March 2023

File Ref: LE3.2

Purpose:

The purpose of this report is to seek Council approval to propose to make *Animal Management (Amendment) Local Law (No.1) 2023* and *Animal Management (Amendment) Subordinate Local Law (No.1) 2023*.

Officer's Recommendation:

That Council propose to make:

1. *Animal Management (Amendment) Local Law (No.1) 2023*; and
2. *Animal Management (Amendment) Subordinate Local Law (No.1) 2023*

as set out in Attachments 1 and 2 to the report.

GM/23/4960 Council Resolution:

Moved Cr Goodluck
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

G/4.3. CONTESTABLE ENERGY SMALL SITES

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 March 2023

File Ref: PE1.1

Purpose:

The purpose of this report is to allow Council to consider providing the Chief Executive Officer with the authorisation to enter into a contestable energy supply agreement prior to endorsement by Council.

Officer's Recommendation:

That Council authorise the Chief Executive Officer:

1. to accept the best value price for contestable electricity supply, within 1 week of a price being submitted; and
2. to enter the subsequent agreement with the retail electricity provider.

GM/23/4961 Council Resolution:

Moved Cr Hansen

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

CARRIED

G/4.4. TENDER 91-23 INFLOW AND INFILTRATION (SMOKE TESTING) OF SEWER NETWORK

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 March 2023

File Ref: PE1.1

Purpose:

This report seeks resolution from Council to enter into a Preferred Supplier Arrangement with Detection Services Pty Ltd for the provision of Inflow and Infiltration (Smoke Testing) of the Sewer Network.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the offer from Detection Services Pty Ltd for Preferred Supplier Arrangement 91-23 Inflow and Infiltration (Smoke Testing) of Sewer Network; and
2. Authorise the Chief Executive Officer to enter into a Preferred Supplier Arrangement with Detection Services for an initial term to 30 June 2024 with options to extend for a further three (3) periods of one (1) year each.

GM/23/4962 Council Resolution:

Moved Cr Churchill

Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

**G/4.5. MATERIAL CHANGE OF USE FOR OUTDOOR SPORT AND RECREATION
DA/81/2022 LOT 900 CORONATION DRIVE TANNUM SANDS**

Responsible Officer: General Manager Customer Experience

Council Meeting Date: 21 March 2023

File Ref: DA/81/2022

Mayor Burnett (declarable conflict of interest)
left the room for Agenda Item G/4.5. and did not participate in the decision.
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4)

Deputy Mayor Kahn Goodluck chaired the meeting for Agenda Item G/4.5.

A correction to the title of agenda item G/4.5. was advised with the correct title being G/4.5. MATERIAL CHANGE OF USE FOR OUTDOOR SPORT AND RECREATION DA/81/2022 LOT 900 CORONATION DRIVE TANNUM SANDS.

Development Application:

Application Number:	DA/81/2022
Applicant:	Gladstone Regional Council
Owner:	Gladstone Regional Council
Date Of Receipt:	22 December 2022
Location:	Lot 900 Coronation Drive
RPD:	Lot 900 SP 152499 & Lot 901 SP152507
Area:	9.925 Ha
Current Use Of Land:	Vacant
Zoning:	Emerging Communities
Proposal:	Outdoor Sport and Recreation
Submissions Close Date:	N/A
Number Of Submissions:	Nil

Purpose:

The purpose of this report is to provide an assessment of Development Application DA/81/2022 for a Material Change of Use of Premises for Outdoor Sport and Recreation Use, located at Lot 900 Coronation Drive, Tannum Sands.

Officer's Recommendation:

That Development Application DA/81/2022 for a Material Change of Use of Premises for an Outdoor Sport and Recreation (Aquatic Centre), located at Lot 900 Coronation Drive, Tannum Sands be approved, subject to the following reasonable and relevant conditions

Approved Documentation

1. Development is to be carried out generally in accordance with the submitted application including the following plans and supporting documentation except where amendments are required to satisfy the conditions of this approval:

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Drawing Number	Revision	Description	Author	Date
12537620-A050	A	Site Plan	GHD Woodhead	19.06.22
12537620-A100	A	General Arrangement and Roof Plan	GHD Woodhead	19.06.22
12537620-A101	A	General Arrangement Plan	GHD Woodhead	19.06.22
12537620-A110	A	50m Pool and Grandstand	GHD Woodhead	19.06.22
12537620-A115	A	Waterslide and Splash Pad	GHD Woodhead	19.06.22
12537620-A400	A	Elevations & Internal Elevations	GHD Woodhead	19.06.22
12537620-A450	A	Sections	GHD Woodhead	19.06.22

And supporting documents

Document Number	Revision	Description	Author	Date
22040		Boyne Tannum Aquatic Recreation Center Ecological Assessment Report	Eco Solutions & Management	November 2022
12537620	B	Boyne Tannum Recreation Centre Traffic Impact Assessment	GHD	19.08.22
12537620	B	Boyne Tannum Recreation Centre Stormwater Management Plan	GHD	19.08.22
7582	01	Boyne Tannum Recreation Centre Desktop Cultural Heritage Due Diligence Assessment	Niche Environment and Heritage	09.11.22
		Lighting Impact	Light	07.12.22

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		Assessment: Boyne Tannum Aquatic and Recreation Centre	Naturally	
CQ21635		Acid Sulfate Soil Assessment	CQ Soil Testing	21.12.22
	1	Bushfire Management Assessment	Queensland Bushfire Planning	December 2022
227401.0166.R01	1	Noise Impact Assessment	Trinity Consultants Australia Pty Ltd	20.12.22

Special Conditions

2. Prior to the lodgement of a Development Permit for Building works, elevation plans must be submitted for approval by Council for the proposed Water Slide Tower inclusive of perforated panels or trellises that demonstrate a maximum height of 8.5 meters.

Operational Works Requirements

3. A Development Permit for Operational Works must be obtained from Council prior to the commencement of construction. The Development Application for Operational Works is to include the following:
 - a. Earthworks (including retaining walls);
 - b. Road works (including signage and driveway);
 - c. Stormwater Management (quantity, quality, flood and drainage control);
 - d. Erosion and Sediment Control (as applicable)
 - e. Lighting, electrical and telecommunications; and
 - f. Vegetation clearing and environmental protection
 - g. Landscaping, Footpath, fencing and associated works.

4. As part of the first application for a Development Permit for Operational Works, the Applicant must submit for approval a detailed Environmental Management Plan (Construction Plan), which addressed, but is not limited to, the following matters:
 - a. Water quality and drainage;
 - b. Erosion and silt/sediment management;
 - c. Acid Sulfate Soils;
 - d. Top soil management;
 - e. Interim drainage plan during construction;
 - f. Construction program;
 - g. Geotechnical issues;
 - h. Emergency vehicle access;
 - i. Noise and dust suppression; and
 - j. Waste management.

5. As part of any Development Permit for Operational Works, the Applicant must submit and comply with the approved Environmental Management Plan for the development works.

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6. As part of the any Development Permit for Operational Works, the Applicant must submit for approval an outdoor lighting plan that is designed in accordance with the Australian Standard AS4282 that considers the subject site and adjoining sensitive residential land use receptors.
7. Development Applications for Operational Works shall be designed and constructed in accordance with Australian Standards, the Engineering Design Planning Scheme Policy under the Our Place Our Plan Gladstone Regional Council Planning Scheme or any other applicable standards at the time of lodgement. Prior to the commencement of the use, all Operational Works required by this approval must be accepted "on maintenance" by Council.

Advisory Note: The Capricorn Municipal Development Guidelines within the Engineering Design Planning Scheme Policy is the current document for preparing any Development Application for Operational Works which is found at <http://www.cmdg.com.au/index.htm>.

8. All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Coronation Drive.
9. All Development Permits for Operational Works must be obtained prior to the issue of a Development Permit for Plumbing and Drainage Works and Building Works.

Acid Sulfate Soils

10. As part of any Development Application for Operational Works, the Applicant must submit an Acid Sulfate Soil Investigation and Management Report to Council for approval. The Management Report is to:
 - a. Be prepared by a suitably qualified person experienced in the area of Acid Sulfate Soils
 - b. Determine whether the proposed works will expose/disturb Acid Sulfate Soils;
 - c. Detail the measures to be undertaken to reduce the risk of Acid Sulfate Soils during construction and operation; and
 - d. Be in accordance with the Guidelines for Sampling and Analysis of Lowland Acid Sulfate Soils in Queensland 1998 as per the Queensland Acid Sulfate Soil Technical Manual.

Noise and Air Quality

11. At all times, the Applicant must adhere to the recommendations and restrictions within the approved Noise Report.
12. Prior to commencement of use a Noise Management Plan is to be submitted to Council for approval. The Management measures for inclusion in the plan are:
 - a. Design and mitigation measure of plant and equipment
 - b. Regular maintenance of fixed plant according to manufacturer specifications.
 - c. Management and restrictions on use of public address system
 - d. Provision of signage to keep noise to a minimum during early morning and evening operations.
 - e. Major events to be limited to 7 am to 6 pm only.
13. At all times, the development must achieve the noise generation levels set out in the *Environmental Protection (Noise) Policy 2019*, as amended.
14. At all times, the development must achieve the air quality design objectives set out in the *Environmental Protection (Air) Policy 2019*, as amended.

15. At all times, waste and service deliveries should not occur between the hours of 4am to 7am to ensure the management strategies to minimise noise impacts to the adjacent residential uses are upheld.

Building, Plumbing and Drainage Works

16. The Applicant is required to obtain a Development Permit and Building Final for Building Works in accordance with the *Planning Act 2016*. Construction is to comply with the *Building Act 1975*, the National Construction Code and the requirements of other relevant authorities.
17. The Applicant is required to obtain a Development Permit for Plumbing and Drainage Works and Plumbing and Drainage Final in accordance with the *Planning Act 2016*. Construction is to comply with the *Plumbing and Drainage Act 2018* and the requirements of other relevant authorities.
18. Prior to the commencement of the use, all plant and equipment (including air conditioners, exhaust fans and the like) are to be housed, screened and located so that these do not cause environmental nuisance or harm to residential uses in the surrounding area.
19. Prior to the commencement of the use, the development is to incorporate a variety of at least four different textures, colours and designs within the external façade of the building. Details of the proposed colour scheme, materials and finishes for all external areas of the building are to be submitted to Council for approval prior to the issue of a Development Permit for Building Works.
20. As part of Building Works, all outdoor lighting is to be constructed in accordance with the approved Outdoor Lighting plan.
21. Prior to the commencement of the use, all lighting at ground level and associated with illuminating ground level areas must be focused downwards and be provided with hoods, shades or other permanent devices to direct illumination downwards and not allow upward lighting to adversely affect the residential uses on this site and the adjoining sites.
22. As part of the first Development Application for Building Works, the Applicant is to submit for approval by Council End of trip facilities for both female and male users. The End of trip facilities should include, but not be limited to the following:
 - a. Lockers;
 - b. Change rooms; and
 - c. Showers and sanitary compartment

Advisory note: the minimum requirements for End of Trip facilities can be located within the Queensland Development Code – MP 4.1 Sustainable Buildings – End of Trip Facilities.

Water Infrastructure

23. Prior to the commencement of the use, a water service connection is to be provided from Council's water supply infrastructure to the front property boundary. The location and size of the water service (and any associated fire service) is to be determined in consultation with Council.
24. Prior to the commencement of the use, connections to Council's live water reticulation network must be carried out by Council. The cost of these works is to be borne by the Applicant.

Advisory Note: Council's Application for Water Service is found at <http://www.gladstone.qld.gov.au/forms>.

Sewerage Infrastructure

25. Prior to the commencement of the use, all sanitary drainage is to drain into a new 1050mm diameter privately owned maintenance hole within the development site, before connection to Council's sewerage infrastructure. The location and size of the sewer service is to be determined in consultation with Council.
26. Prior to the commencement of the use, connections to Council's live sewerage network must be carried out by Council. The cost of these works is to be borne by the Applicant.

Advisory Note: Council's Application for Sewer is found at <http://www.gladstone.qld.gov.au/forms>.

27. Prior to the commencement of the use, the Applicant is required to obtain a Trade Waste Permit to discharge trade waste to the Sewer in accordance with Councils Trade Waste Approval Process prior to Plumbing Final being issued.

Advisory Note: Applications for Trade Waste Discharge can be found at <http://www.gladstone.qld.gov.au/trade-waste-approval-process>.

28. As part of Building Works, sealed and raised bunding is to be constructed around all areas that may result in potential chemical contamination for overland flow.
29. Details of the pool draining management and discharging to the infrastructure is to be provided to Council for approval as part of Operational Works approval. The Backwashing of the pools will be required to divert pool water to a suitably sized holding tank, prior to discharging to the sewer.

Stormwater Infrastructure

30. Upon commencement of the use, all stormwater runoff must be piped from roofed areas and discharged to a kerb and channel drainage system in a Council controlled road, or an approved inter allotment stormwater drainage system, in accordance with Queensland Urban Drainage Manual 2017.
31. All ongoing maintenance and management actions necessary for any proposed stormwater quality management devices must be carried out by suitably qualified person(s) in a timely manner. A completed log book must be maintained and available on-site for inspection by Council and /or relevant authorities.

Transportation Services

32. As part of Operational Works application, the Coronation Drive access must be provided and constructed in accordance with the recommendations of the Traffic Impact Assessment, prepared by GHD. A Channellised Right Turn is required on the westbound approach of Coronation Drive to the proposed access of the development. The left turn movement on the eastbound approach of Coronation Drive shall be accommodated within the existing through movement. All works are to be constructed in accordance with the requirements of the Capricorn Municipal Development Guidelines (CMDG).

Advisory Note: Council's standard drawing is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications at <http://www.cmdg.com.au/index.htm>.

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33. Prior to the commencement of the use, a minimum of 94 car parking spaces and two loading bays are to be constructed on site generally in accordance with the approved plans, including designated disabled car parking spaces. These spaces and all vehicle movement areas are to be constructed, sealed, line marked, provided with wheel stops and maintained in accordance with the Engineering Design Planning Scheme Policy under the Our Place Our Plan Gladstone Regional Council Planning Scheme and AS2890.1.
34. Prior to the commencement of the use, a minimum of 6 bicycle spaces are to be constructed onsite within 30m walking distance to the entry of the use. All bicycle spaces are to be constructed in accordance with AS2890.3 (2015).
35. Prior to the commencement of the use, any damage to the driveway crossing and kerb and channel shall be repaired at the owner's expense and to Council's Standard Drawing Urban Commercial/Industrial Driveway.

Advisory Note: Council's standard drawing is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications at <http://www.cmdg.com.au/index.htm>.

36. Prior to the commencement of the use, all grassed footpath areas disturbed by the development are to be top dressed and turfed following completion of construction activity.
37. Prior to the commencement of the use, any manholes located on the proposed driveway are to be covered with Class D Covers to AS 3996, and are to be maintained at finished surface levels and remain accessible at all times.
38. Prior to the commencement of the use, construction of a 2.5 metre wide concrete footpath for the full extent the lot frontage and extending to connect to the existing footpath on the corner of Coronation Drive and Tannum Sands Road in accordance with Council's Standard Drawing Concrete Pathway/Bikeway Details.

Advisory Note: Council's standard drawing is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications at <http://www.cmdg.com.au/index.htm>.

39. As part of Operational Works, the Applicant must construct all internal/external pedestrian footpaths including (but not limited to) those within the approved plan package.
40. Prior to the commencement of use, provide a designated public bus stop within the frontage of Coronation Drive, accessible to the development. The Bus stop is to include appropriate bays, shelters, disability access, seating and bus information systems in accordance with Council's Bus Stop Standards for an Intermediate Bus Stop including standard drawings GRC-B-001, 002, 003, 004, 005, 006, 007, 008, 009, & 010, and drawing numbers CB3924-10101310-01, 02, & 03. The applicant must construct the bus stop including any associated road works as part of the Operational Works application.
41. The applicant must provide confirmation of the proposed route for public transport along Coronation Drive has been endorsed by the public transport provider and submit to Council as part of the operational works application.

Retaining Walls

42. As part of Operational Works, any new retaining walls which are visible from the road reserve, must receive a surface treatment such as rendering or cladding to maintain the visual amenity of the streetscape. The treatments must complement the proposed colour pallet of the development.

Landscaping & Biodiversity Values

43. Vegetation clearing is to be limited to the development footprint of the Outdoor Sport and Recreation Centre and carried out as part of an Operational Works approval. A vegetation clearing plan is to be submitted to Council for approval and should include:
 - a. A Monitoring and Remediation Plan in accordance with best practice
 - b. A requirement for spotter catcher to be on site during all vegetation clearing operations
 - c. Mitigation measures to ensure impacts to fauna are managed
 - d. Reporting to Council of outcomes

44. A Biodiversity Rehabilitation Plan is to be submitted to Council for approval and the works carried out as part of an Operational Works Approval. The Rehabilitation Plan should demonstrate that development enhances riparian vegetation along watercourses and drainage corridors, by incorporating appropriate buffering, rehabilitation and restoration. The plan is to include the protection and enhancement of MSES and their underlying ecological processes, habitat and biodiversity values by:
 - a. using site appropriate and locally occurring native species
 - b. replicating as far as practicable, the species composition and structural components of healthy remnant vegetation and associated habitats, including understorey vegetation, and
 - c. excluding environmental weeds, declared plants and other non-native plants likely to displace native flora or fauna species or degrade habitat.

45. As part of the first Development Application for Operational Works, a full Landscaping Plan is to be provided in accordance with Table 9.3.5.3.2 - Plant Species List of the Landscaping Code of the Our Place Our Plan Gladstone Regional Council Planning Scheme and the Capricorn Municipal Development Guidelines - Landscaping C273 Construction Specification. The full Landscaping Plan is to be certified by a Landscape Architect and reflect the current approved plan.

Advisory Note: Council's standard drawing is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications at <http://www.cmdg.com.au/index.htm>.

46. As part of the first Development Application for Operational Works, all landscaping areas are to be constructed with an appropriate irrigation system. Details of the irrigation system are to be provided as part of the full Landscaping Plan.

47. As part of the Development Application for Operational Works, street trees are to be constructed as per the approved Landscaping Plan and with Table 9.3.5.3.2 - Plant Species List of the Landscaping Code of the Our Place Our Plan Gladstone Regional Council Planning Scheme and the Capricorn Municipal Development Guidelines - Landscaping C273 Construction Specification.

Advisory Note: Council's standard drawing is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications at <http://www.cmdg.com.au/index.htm>.

48. At all times, the Applicant must ensure ongoing maintenance and replanting of the landscaped areas (if required) is maintained.

49. Prior to the commencement of the use, construction of a minimum 1.8m high screen fence to the development footprint, other than those areas where the building acts as boundary line must be completed. Details of the proposed fencing are to be submitted with any Development Application for Operational Works.

Waste Management

50. Prior to the commencement of the use, refuse bins are to be provided in accordance with the approved Waste Management Plan.
51. Prior to the commencement of the use, the waste storage area/s are to be sufficient in size to house all waste collection containers including recycling waste containers. The waste storage area/s must be suitably enclosed and imperviously paved, with a hose cock and hose fitted in close proximity to the enclosure to ensure the area can be easily and effectively cleaned.
52. Prior to the commencement of the use, open storage areas shall be adequately screened so as not to detract from the visual amenity of the area. One way of achieving compliance with this condition is as follows:
 - a. Outdoor storage areas are situated in locations not visible from the street; and
 - b. A 1.8m solid screen fence is located around storage areas.

Environmental Health

53. A food business licence application is to be submitted to Council for approval in accordance with the *Food Act 2006*. This licence is required prior to the commencement of the use.

Advisory Note: Applications for Food Business Licenses can be found at <http://www.gladstone.qld.gov.au/forms>.

54. A Food Design Application is to be submitted to Council for approval in accordance with the *Food Act 2006*. This licence is required prior to the lodgement of any Development Application for Building Works.

Advisory Note: Applications for Food Business Licenses can be found at <http://www.gladstone.qld.gov.au/forms>.

Lawful Commencement

55. Prior to the commencement of this use, the Applicant is to request a Compliance Inspection be undertaken by Council to confirm that all conditions of this Development Permit are considered compliant.
56. Upon receipt of confirmation from Council that all conditions of this Development Permit are considered compliant, the Applicant is to notify Council within 20 business days that this approved use has lawfully commenced.

GM/23/4963 Council Resolution:

Moved Cr Cameron
Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

CARRIED

In favour of the motion: Cr Goodluck, Cr Branthwaite, Cr Trevor, Cr O'Grady, Cr Cameron, Cr Muszkat, Cr Hansen, Cr Churchill

Against the motion: nil

Not eligible: Mayor Burnett

G/4.6. TOURISM SERVICES AGREEMENT - GLADSTONE AREA PROMOTION AND DEVELOPMENT LIMITED

Responsible Officer: General Manager Community Development and Events

Council Meeting Date: 21 March 2023

File Ref: ED2.1

Crs Branthwaite, O'Grady and Muszkat (declarable conflict of interest) left the room for Agenda Item G/4.6. and did not participate in the decision.
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4)

Purpose:

The purpose of this report is to seek Council endorsement of the proposed funding approach for Council's Tourism Services Agreement with our Regional Tourism Organisation, Gladstone Area Promotion and Development Limited (GAPDL).

Officer's Recommendation:

That Council:

1. Provide matched funding to that received from Tourism Events Queensland (TEQ) to Gladstone Area Promotion and Development Limited (GAPDL) and develop a workplan in collaboration with GAPDL, appropriate to the level of funding.
2. In accordance with Section 235(b) of the Local Government Regulation 2012, is satisfied that due to the specialised nature of the services sought, it would be impractical or disadvantageous for Council to invite quotes or tenders to deliver the Tourism Workplan; and
3. Delegates authority to the CEO to negotiate an agreement with Gladstone Area Promotion and Development Limited for a term of one year, with an option for Council to extend for up to a further two years.

GM/23/4964 Council Resolution:

Moved Cr Trevor
Seconded Cr Cameron

That Council:

1. Increase funding to Gladstone Area Promotion and Development Ltd to \$500,000 per annum and develop a workplan in collaboration with Gladstone Area Promotion and Development Ltd, appropriate to the level of funding.
2. In accordance with Section 235(b) of the Local Government Regulation 2012, is satisfied that due to the specialised nature of the services sought, it would be impractical or disadvantageous for Council to invite quotes or tenders to deliver the Tourism Workplan; and
3. Delegates authority to the CEO to negotiate an agreement with Gladstone Area Promotion and Development Ltd for a term of one year, with an option for Council to extend for up to a further two years.

CARRIED

In favour of the motion: Cr Goodluck, Cr Trevor, Cr Cameron, Cr Hansen, Cr Churchill, Mayor Burnett

Against the motion: Nil

Not eligible: Cr Branthwaite, Cr O'Grady, Cr Muszkat

G/4.7. COMMUNITY INVESTMENT PROGRAM - SIGNATURE EVENT APPLICATION

Responsible Officer: General Manager Community Development and Events

Council Meeting Date:

File Ref: GS3.1

Purpose:

To consider the recommendation of the Community Investment Panel on an application received under the Impact and Signature Event Funds.

Officer's Recommendation:

That Council:

1. Adopt the Community Investment Panel recommendation of funding for the applications received under the categories of funding tabled below:

Application ID	Applicant	Project	Recommended Amount
IMPACT-OOR-1	Mt Larcom & District Show Society	2023 Mt Larcom Show	\$21,250
SIG00006	Gladstone Festivals and Events	Gladstone Harbour Festival	\$37,500 cash / \$85,000 in-kind
Total Funding Recommended			\$58,750 cash / \$85,000 in-kind

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

GM/23/4965 Council Resolution:

Moved Cr Muszkat
Seconded Cr O'Grady

That Council:

1. Adopt the Community Investment Panel recommendation of funding for the applications received under the categories of funding tabled below:

Application ID	Applicant	Project	Recommended Amount
IMPACT-OOR-1	Mt Larcom & District Show Society	2023 Mt Larcom Show	\$21,250

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

CARRIED

In favour of the motion: Cr Goodluck, Cr Trevor, Cr Cameron, Cr Hansen, Cr Churchill, Cr Branthwaite, Cr O'Grady, Cr Muszkat, Mayor Burnett

Against the motion: Nil

Not eligible: Nil

Cr Churchill (declarable conflict of interest)
left the room for Agenda Item G/4.6. consideration of the Gladstone Festival and Events application
and did not participate in the decision.

(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4-5)

GM/23/4966 Council Resolution:

Moved Cr Goodluck
Seconded Cr Cameron

That Council:

1. Adopt the Community Investment Panel recommendation of funding for the applications received under the categories of funding tabled below:

Application ID	Applicant	Project	Recommended Amount
SIG00006	Gladstone Festivals and Events	Gladstone Harbour Festival	\$37,500 cash / \$85,000 in-kind

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

CARRIED

In favour of the motion: Cr Goodluck, Cr Trevor, Cr Cameron, Cr Hansen, Cr Branthwaite, Cr O'Grady, Cr Muszkat, Mayor Burnett

Against the motion: Nil

Not eligible: Cr Churchill

G/4.8. COUNCILLOR ATTENDANCE AT 2023 NATIONAL LOCAL GOVERNMENT ASSEMBLY

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 March 2023

File Ref: CM6.1

Purpose:

To allow Council to nominate a councillor to attend the Australian Local Government Association National General Assembly in 2023.

Officer's Recommendation:

That Council nominate Cr _____ to attend the Australian Local Government Association National General Assembly in 2023 in the place of Cr Hansen who is now unable to attend.

GM/23/4967 Council Resolution:

Moved Cr Churchill
Seconded Cr Hansen

That Council nominate Cr Branthwaite to attend the Australian Local Government Association National General Assembly in 2023 in the place of Cr Hansen who is now unable to attend.

CARRIED

G/5. COUNCILLORS REPORT

Councillor Glenn Churchill presented the 'This Is Us' project photobook to Mayor Burnett. Cr Churchill advised that the through funding provided by the Regional Arts Development Fund, the 'This Is Us' project was delivered by Gladstone Chamber of Commerce and Industry (GCCI) and launched at GCCI's International Women's Day Celebration. Cr Churchill congratulated everyone involved in the project and mentioned that the project involved photographing 30 Gladstone Region women in business and gathering their stories and discussing their triumphs and achievements, obstacles and biases they have overcome in their careers and their hopes for the future. Cr Churchill advised that the photobook is available via an eBook online.

GM/23/4968 Procedural Motion:

Moved Cr Churchill

That the 'This Is Us' photobook be tabled (refer to digital book - <https://www.gcci.com.au/this-is-us>.)

G/6. URGENT BUSINESS

Mayor Burnett (declarable conflict of interest)
left the room for Agenda Item G/6. and did not participate in the discussion.
(refer G/0.3.1. Disclosure of Interest section of the minutes - page 4)

Deputy Mayor Kahn Goodluck chaired the meeting for Agenda Item G/6.

Councillor's requested an update on the Boyne Tannum Aquatic Recreation Centre (BTARC) project. General Manager Strategy and Transformation provided an update on the progress of the BTARC project and advised that the project is being outworked through the Investment Decision Framework (IDF) and is currently in the 'define' phase. General Manager Strategy and Transformation further advised that the next steps would be completion of the detailed design and statutory approvals. General Manager Strategy and Transformation mentioned that the Conversations page on Council's website would be regularly updated as the project progresses and encouraged anyone looking for project updates to check the Conversations page. General Manager Strategy and Transformation confirmed that regular contact is being made with the key stakeholders. General Manager Strategy and Transformation advised that the Federal Funding agreement has not yet been received, however a request for an application has been received with application to be submitted by August 2023. A discussion was held regarding rough time estimates for the project with Councillor Chris Trevor emphasising that projects of this nature take time to complete due to the processes required.

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

Nil

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 12:30pm