

ANGELO OLIARO TOWN PLANNING

Ref: 210502-9

12 September 2022

Ms. H Robertson
Manager Development Assessment
Gladstone Regional Council
PO Box 29
Gladstone Qld 4680

Attention: Ms. T McDonald

By email: info@gladstonerc.qld.gov.au

Dear Ms Robertson,

Re: Decision Notice number 28/2022 involving a material change of use to Educational Establishment at 2744 Round Hill Road Agnes Water (Lot 36 RP 619982)

I refer to the above Decision Notice dated 2 September 2022.

Pursuant to Section 75 of the Planning Act, the applicant wishes to make change representations about a matter stated in the decision notice. Furthermore, the applicant wishes to suspend the appeal period.

The applicant requests that a Microsoft team meeting be arranged to discuss the impugned conditions to allow us to prepare final representations.

The conditions of concern are as follows:

Condition 4

Clarification is sought that 'Development Permit' referred to in this approval is limited to 'Building Works, Plumbing and Drainage Works' only.

Condition 15

Our Traffic Engineer is currently preparing grounds to contest this condition which will be provided to Council before any scheduled meeting. There is also a significant cost to satisfy this condition which will benefit the local area and community.

Condition 20

Clarification is sought that any existing trees that will be retained in the car park will form part of the rate of shade trees to be provided by this condition.

Condition 22

Clarification is sought that any existing trees that will be retained will form part of the rate of shade trees to be provided by this condition.

Condition 23

Clarification is sought that any existing trees that will be retained do not require to be on an irrigation system.

Condition 24

Clarification is sought that any existing trees that will be retained form part of the rate of street trees required by his condition.

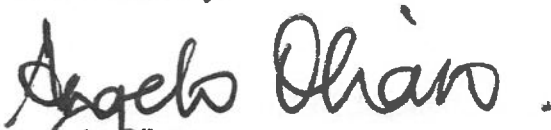
Condition 25

Clarification is sought as to why a 1.8m high screen fence is to be provided to side and rear boundaries. The applicant prefers to use a low set 1.2m post and wire fence which allows for movement of fauna throughout the site and functions to restrict movement of children off the site. Additionally, the side boundaries are heavily vegetated to provide a 'screening' effect in any case.

Formal and more detailed justification to delete/amend any conditions following the scheduled meeting will be provided to Council in due course.

Should you require to discuss any matters in this letter then please do not hesitate to contact me.

Yours faithfully,


Angelo Oliaro
Principal

Ref: 210502-10

22 September 2022

Ms. H Robertson
Manager Development Assessment
Gladstone Regional Council
PO Box 29
Gladstone Qld 4680

Attention: Ms. T McDonald

By email: info@gladstonerc.qld.gov.au

Dear Ms Robertson,

Re: Further representations under S 75 of the Planning Act to Decision Notice number 28/2022 involving a material change of use to Educational Establishment at 2744 Round Hill Road Agnes Water (Lot 36 RP 619982)

I refer to my letter dated 12 September 2022.

Pursuant to Section 75 of the Planning Act, the applicant wishes to add to the change representations following the advice from Access Traffic (AT) dated 15 September 2022.

The conditions of concern are as follows:

Condition 15

This condition should be deleted based on the expert advice of AT.

Condition 16

This condition should be deleted based on the expert advice of AT.

S 65 of the Planning Act (PA)

*"A development condition imposed on a development approval must—
(a) be relevant to, but not be an unreasonable imposition on, the development or the use of premises as a consequence of the development; or
(b) be reasonably required in relation to the development or the use of premises as a consequence of the development."*

It is our view that the impugned conditions do not meet the requirements of S 65 of the PA as being 'relevant to and reasonably required' as a consequence of the development. The following grounds are relied upon in forming this view.

Recent approvals in the local area

DA 9/2020 for Nature Based Tourism at 2741 Round Hill Road Agnes Water was issued on 22/9/2020. This approval did not condition the applicant to construct a footpath along its frontage and to extend it to the existing footpath network. This site is located opposite the subject land. Presumably, Council considered this to be an unreasonable imposition and did not consider any footpath infrastructure extensions as being reasonably required as a consequence of the development.

DA 83/2017 for RAL (1 into 24 lots) was issued on 5 June 2018. Despite Condition 18 requiring extensive road infrastructure works to occur, Council did not require any extension of footpath infrastructure either external or internal to this development.

During the prelodgment advice (minutes dated 29/6/2021) Council advice required a Traffic Impact Assessment (TIA) to take into account DA 83/2017. The lodged TIA addressed DA 83/2017 noting that there was no requirement for any footpath infrastructure extension to occur. Again, presumably, Council considered this to be an unreasonable imposition and did not consider any footpath infrastructure extensions as being reasonably required as a consequence of the development for DA 83/2017.

It therefore must logically follow, particularly when considering the AT submission based on limited footpath usage by primary school students, safety issues, access management issues for participating students and onerous imposition on our approval that the impugned conditions are an unreasonable imposition and not reasonably required as a consequence of the development.

Council has not adopted a consistent approach to the extension of the Round Hill Road trunk footpath infrastructure based on the above approvals. It is therefore unreasonable to require the applicant to now construct what is essentially trunk footpath infrastructure in this locality.

Onerous cost of footpath trunk infrastructure extension

The distance from the future Shopping Centre to the subject land is 500m. Advice received from our consultant engineer are that construction costs for 1 m² of footpath are between \$120.00 and \$140.00. This does not take into account consultant fees (engineer, surveyor, road safety officers etc) or land form issues such as contours, table drains, imbedded rock etc, which would add to the cost of construction of footpath infrastructure.

Based on the above costs, preliminary estimate of trunk footpath costs would range from \$120.00 x 2.5m x 500m = \$150,300.00 exclusive of gst to \$140.00 x 2.5m x 500 m = \$175,350.00 exclusive of gst. These costs are onerous and unreasonable based on the anticipated usage of the footpath by primary school students where no other travel management measures are put in place.

The existing school has approximately 60 enrolled primary school students and seeking to expand, in the future to 99 primary school students. Based on the AT

submission that walk/bicycle trips account for 2.75% and 2.41% of primary school students travel trips, this would equate to approximately 2 children walking/cycling to school based on current enrolment and 3 children walking/cycling to school when 99 children are enrolled.

The exorbitant cost to provide trunk footpath infrastructure for a distance of 500m for only 2 primary school students usage with current enrolment and 3 primary school students for future enrolment is an onerous imposition on the applicant. It represents an unreasonable imposition and is not reasonably required as a consequence of this development. It fails to meet the tests of S 65 of the PA.

School catchment area

Adopting a central point for the average catchment area for primary school students in Agnes Water, please see attached map, there is a distance of 3.54 km for children to travel to the subject land. This central average catchment area does not take into consideration student travel distances from the Town of Seventeen Seventy and outlying rural residential areas.

Based on the AT submission the median student walking and cycling travel was 0.69km and 1.58km. The central point average catchment area for primary school students far exceeds the walking/cycling distances which further acts as a disincentive for primary school students walking/cycling trips to occur to the proposed school.

Based on the above, the impugned conditions represent an unreasonable imposition and is not reasonably required as a consequence of this development. It fails to meet the tests of S 65 of the PA.

Safety issues for trunk footpath extension (CPTED)

Despite the current zoning map, Round Hill Road is essentially a rural environment with limited dwellings and opportunities for casual surveillance. Council is requiring the applicant to construct trunk footpath infrastructure to act as an incentive for walking/cycling trips for primary school students to occur which is in direct conflict with the principles of CPTED, Chapter 3, as outlined below.

2, Surveillance

Surveillance principle

Buildings adjoining a public space should maximise the potential for passive surveillance into that public space.

There are limited indirect and direct surveillance along Round Hill Road, this is a rural environment, this is a high speed road environment and there is lack of buildings along the footpath extension to provide the level and degree of surveillance within a public space – footpath- to satisfy this principle.

7, Vulnerability

Vulnerability principles

7A The built environment should be designed and managed to reduce or limit the risk or perceived risk to users by incorporating relevant CPTED principles such as minimising areas of concealment or entrapment. Issues in existing space may be addressed with alternative methods of observation for users (mirrors, lighting, maintenance).

7B Pedestrian/cyclist travel routes in the public space should be designed to support the intended purpose of the place.

7C The design and management of places should provide a variety of routes to the destination and ways to avoid potential or actual problems. Consideration should be given to limiting the use of those corridors and paths that would allow an offender to predict the route a person may take.

7D Safety should be delivered in ways that are consistent with the purpose of the place.

An isolated footpath along a rural environment will increase the risk of vulnerability for primary school students using this footpath. The footpath adjoins a high speed road environment reducing casual surveillance by drivers. The lack of dwelling houses in this environment reduces casual surveillance of future footpath users. The existing rural environment (vegetation) creates places of concealment and/or entrapment for footpath users. The requirement for a footpath conflict with principle 7A.

A single isolated footpath along Road Hill Road enhances the opportunities for crime along a 'predicted route'. This is in conflict with principle 7C.

A single isolated footpath along Road Hill Road through a rural environment with potential concealment and entrapment, devoid of any practical casual surveillance does not enhance the safety and use of this footpath by primary school students. It is in direct conflict with principle 7D.

Round Hill Road

This road is clearly identified as an existing Trunk Road under Map 19 of PFTI. A footpath is a requirement for this road type. The applicant should not be expected to construct trunk infrastructure in the form of a footpath as a consequence of this development, particularly when Council has not required this footpath infrastructure to be provided by two recent adjoining developments mentioned in this letter.

The requirement to construct trunk infrastructure represent an unreasonable imposition and is not reasonably required as a consequence of this development. It fails to meet the tests of S 65 of the PA.

Access to the site

Both the planning report and TIA lodged with the application referenced the use of buses, cars to drop off students and management measures for intending primary school students to use these forms of transport rather than walking and cycling to

school. The applicant was aware of the issues of safety for young primary school students, cost to construct the footpath extension and proposed an alternative management measure for all primary school students enrolled to agree to travel by car or bus. In light of the issues presented to Council in the original documentation and subsequent more detailed submission forming part of the S 75 change representations it is unreasonable to require the construction of trunk footpath to service the school.

I trust that Council can better understand the reasoning behind the unreasonableness to require a 500 m trunk footpath to be constructed which will service the local community rather than service the proposed school.

Conclusion

The impugned conditions are an unreasonable imposition and not reasonably required for the future use of the school. It is our view that from a traffic engineering perspective as well as town planning perspective that these impugned conditions should be deleted altogether as they represent an unreasonable imposition as well as not being reasonably required as a consequence of the development, based on the grounds presented in the S 75 change representations to Council and conflict with the Planning Act.

Should you require to discuss any matters in this letter then please do not hesitate to contact me.

Yours faithfully,


Angelo Oliaro
Principal



15 September 2022

Our Ref: G000122-001
Your Ref: DA/28/2022

Gladstone Regional Council
PO Box 29
Gladstone QLD 4680

Attention: Tegan McDonald

Project: Educational Establishment (Goora Gan Steiner School), 2744 Round Hill Road, Agnes Water
Subject: Response to GRC Development Approval Conditions

1.0 Project Context

Access Traffic Consulting were engaged by Goora Gan Steiner School Incorporated to prepare a traffic impact assessment (TIA) report as part of the development application package for the proposed educational establishment (school) development at 2744 Round Hill Road, Agnes Water.

Upon receipt of the TIA report as part of the development application, Council (GRC) have issued development approval conditions dated 2 September 2022, which included the following conditions regarding a requirement for external pedestrian and cycle network works

15. As part of the first application for Operational Works, the Applicant is to submit a Pedestrian/Cycle Network Plan demonstrating provision of a concrete footpath with a minimum width of 2.5 metres to be located within the road reserve and to be constructed: -

- along the frontage of the subject site.
- inclusive of a delineated road crossing of Round Hill Road.
- continue along the northern side of Round Hill Road.
- connect into the footpath network at the frontage of 2853 Round Hill Road (Lot 214 on SP262272) required as a Condition of DA/18/2017 for the Shopping Centre.

The design of which shall comply with Austroads Standards and Council's Standard Drawing Concrete Pathway/Bikeway Details and is to be certified by an RPEQ experienced in that type of work. The footpath is to be constructed and on maintenance prior to the commencement of use of the first stage.

Advisory Note: Council's standard drawing is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications at <http://www.cmdg.com.au/index.htm>.

16. An Operational Plan to address Pedestrian & Cycle safety of patrons of the facility shall be submitted to Council prior to commencement of the use.

This letter has therefore been prepared in response to GRC's Development Approval Conditions, in particular the conditioned requirement for the provision of approximately 500m of external shared pathway works on Round Hill Road, which is not considered to be reasonable or relevant to the development based on the negligible use of the requested infrastructure anticipated as a result of the operation of the proposed school use.

2.0 Response to Referral Agency Conditions

As identified above, the GRC conditioned provision of external shared pathway works on Round Hill Road, including a crossing of the link, is considered onerous, and not reasonable or relevant to the development based on the expected negligible use of the requested infrastructure as part of the proposed operation of the Goora Gan Steiner School. This can be concluded based on the following information:

- As noted in the previously provided TIA for the development, the applicant proposes that the school will be serviced by bus movements to/from the school from Agnes Water (likely to be an extension of the existing service for Agnes Water State School and Discovery Christian College). The provision of a bus service for student movements to/from the school is anticipated to significantly minimise the potential for pedestrian/cyclist movements.
- The applicant is also proposing to implement further student travel management measures as part of the operation of the school, with all enrolled students proposed to be required to agree to only travel to/from school via private vehicles or the proposed bus service.
- Notwithstanding the proposed restriction/removal of student pedestrian and bicycle movements to/from the school, further consideration of potential student trips via these modes was also undertaken, which identified the following:
 - A study into the travel behaviour to Queensland schools by the School of Environment and Science, Griffith University¹ identified the following characteristics of pedestrian and bicycle school trips, which are considered relevant to the proposed development:
 - The transport mode share for walking trips to/from private (non-government) schools was 2.75% for primary schools and 5.21% for secondary schools.
 - The transport mode share for bicycle trips to/from private (non-government) schools was 2.41% for primary schools and 1.84% for secondary schools.
 - The median travel distance to schools was 0.69km (walking) and 1.58km (bicycle) for primary school students, increasing slightly to 1.38km (walking) and 2.09km (bicycle) for secondary school students.
 - Based on the information regarding student travel behaviours above, the following conclusions can be made regarding potential pedestrian / bicycle student trips for the proposed development:
 - The distance to potential residential catchments to the north-east along Round Hill Road is approximately 2km, which exceeds the walking and bicycle distances for primary students as well as the walking distance for secondary students, and is at the upper limits for bicycle trips for secondary students. Based on this it is highly unlikely that any potential students to the school will travel to/from the north-east on Round Hill Road.

As such, it can be concluded that the requested pathway infrastructure on the northern side of Round Hill Road will not be utilised by students of the school, making it unreasonable for Council to request that this infrastructure be provided as part of the proposed school development.
- Finally, the requested pathway works are also anticipated to lead to safety concerns for vulnerable road users due to the current road environment of Round Hill Road in the vicinity of the proposed school, these include:
 - The conditioned pathway works include a requirement to provide a delineated crossing of Round Hill Road to connect the requested pathways along the site frontage and that on the northern side of Round Hill Road. Based on the rural nature of the adjacent section of Round Hill Road and the current 80km/h speed limit, it is not recommended that vulnerable road users (school children) be encouraged to undertake crossing movements in such a high speed environment.
 - The requested pathway on the northern side of Round Hill Road would be located along a rural section of the link, meaning that any pedestrian and cyclist movements on this pathway would be required to be completed in an isolated environment, without potential for passive surveillance from adjacent residential areas. This has the potential to increase the vulnerability of users of this pathway to crime, and as such it is not recommended that school students be encouraged to use this infrastructure.

As a result of the safety concerns highlighted above, it is not recommended that student movements be encouraged along the proposed pathway route to the north-east along Round Hill Road. As this route would then not be desirable for students, it is again considered unreasonable for Council to request that this infrastructure be provided as part of the proposed school development.

¹ Travel Behaviour Differences Between Private and Public School Students in South East Queensland (2019), Yiping Yan, Matthew Burke, Abraham Leung – School of Environment & Science, Griffith University



3.0 Conclusion / Recommendations

In light of the information provided above, it is recommended that the conditions 15 and 16 requesting the provision of the external shared pathway works (and associated planning documents) be removed.

I trust this is of assistance and if you have any further queries regarding the information provided above, please don't hesitate to contact me on 0402 180 902.

Regards,

Andrew Barrie
Director | Principal Traffic Engineer
Access Traffic Consulting Pty Ltd
BEng (Hons) | CPEng | RPEQ 12801

Ref: 210502-11

14 October 2022

Ms H Robertson
Manager Development Assessment
Gladstone Regional Council
PO Box 29
Gladstone Qld 4680

Attention: Ms T McDonald

By email: info@gladstonerc.qld.gov.au

Dear Ms Robertson,

Re: Additional representations under S 75 of the Planning Act to Decision Notice number 28/2022 involving a material change of use to Educational Establishment at 2744 Round Hill Road Agnes Water (Lot 36 RP 619982)

I refer to my letters dated 12 September 2022 and 22 September 2022.

Pursuant to Section 75 of the Planning Act, the applicant wishes to add to the change representations following the meeting with yourself and Ms T McDonald held on 13 October 2022. Additionally, we seek a further extension of the appeal period to allow Council to finalise its deliberations, which I understand may involve a future council meeting. The matters raised in previous correspondence remain, except where clarified by this letter.

Outcome of meeting held on 13 October 2022

Conditions 4, 20, 22, 23 and 24 have been resolved and no longer form part of our representations.

Conditions of continuing concern are as follows

Condition 15

This condition should be deleted based on the expert advice of Access Traffic (AT). Additionally, the following information is provided.

Safety of vulnerable students

The applicant acknowledged that the subject land is located in a Non-Urban area which is somewhat isolated from the urban area, lacks casual surveillance along Round Hill Road and presents a **significant** safety concern for the movement of vulnerable children by foot or bicycle to the school. At the outset both the expert advice from AT and our planning report advised that we would introduce travel

management measures to overcome this travel safety issue by requiring enrolled students to travel to the school by private vehicle or bus. This management measure overcomes the need for a footpath and resolves a significant safety issue for the school.

Council can replace condition 15 with the following condition:

“The applicant is to implement travel management measures to ensure that all enrolled students agree to only travel to/from the school via private vehicle or the proposed bus service, except as otherwise agreed in writing by council.”

The applicant has also amended its formal Enrolment Contract and Offer of Enrolment Form for parents who intend to place their child at the school and they must sign and accept these conditions for enrolment of students. Copies of both contracts are appended with this letter. They read as follows:

“Fundamental to the safety of Goora Gan students travelling safely to and from Goora Gan Steiner School - 2744 Round Hill Road, it is a condition of enrolment that all students must travel to school by bus or parent transport. By accepting an Offer Of Enrolment for your child, you agree that your child/children will only travel to/from the school via private vehicle or the proposed bus service.”

These management measures clearly restrict attendance of students by private vehicle or bus and overcomes Council concern for the provision of the footpath as a form of travel as well as overcome the school's significant safety concerns of movement by young vulnerable students raised by the applicant.

The school has a clear 'Duty of Care' for all enrolled students and the proposed travel measurement measures address this. However, Council's condition for the construction of an isolated footpath does not.

Condition 16

This condition should be deleted based on the expert advice of AT and submission in this letter.

Condition 25

The applicant requests that the condition be amended to reflect the existing fencing which is a 1.2m post and wire fence along its side and rear boundaries. If Council requires screening, then this can be addressed by Condition 22 at Operational Works by a formal Landscape Master Plan.

The amended condition is to read as follows:

“Prior to the commencement of Stage 1, construction of a minimum of 1.2m high post and wire fence to side and rear boundaries must be submitted with any development application for Operational Works pursuant to Condition 22.”


Conclusion

Conditions 15 and 16 are an unreasonable imposition and not reasonably required for the future use of the school. It is our view that from a traffic engineering perspective as well as town planning perspective that conditions 15 and 16 should be deleted altogether as they represent a **significant** safety concern for vulnerable young students and conflict with the school's duty of care to both parents and students. The proposed new condition, together with the contracts of enrolment overcome any issues raised by Council and remove significant safety concerns for the operation of the school.

I would appreciate it if Council could advise whether it fully accepts these representations or whether it will require this matter to be presented to a future Council meeting.

Should you require to discuss any matters in this letter then please do not hesitate to contact me.

Yours faithfully,


Angelo Olivo
Principal



Enrolment Contract

Student (full name)

Student Year Level/Class..... Start Date

Parent/ Carer 1 (full name)

Parent/ Carer 2 (full name)

(Parents/Carers 1 and 2 are referred to as "you")

Education

We will educate the student with due care and skill.

You will encourage the student to take full advantage of the curricular and co-curricular opportunities we will provide to further their education.

We do not guarantee a particular level of achievement for each student. Achievement depends greatly on the individual attributes of the student and the student's willingness to work for their own education. We will act in the best interests of the student and the student body generally.

This may mean we do not always act in accordance with your requests. Our curriculum is delivered following the philosophies of Rudolph Steiner in accordance with the ethos of Steiner Education.

Health

You assure us that you have given us full information about the health of the student when applying for enrolment. You will let us know if there is any improvement or deterioration in the health or physical abilities of the student while the student is at the school.

If something happens to the student in any medical or other emergency and if it is impossible or impractical to communicate with you, the school may take action and incur expenditure as it considers necessary in the best interests of the student. You must pay to us any expenditure we incur protecting the student.

Communication

The school will provide information about the student to both natural parents of the student and to any other person signing this enrolment contract. Under the *Australian Education Act 2013 s77(2)(f)* and the *Australian Education Regulation 2013 s59*, the school will provide reports to "persons having responsibility" for the student. In the absence of a court order, the school will provide these reports to the student's natural parents.

The people signing this enrolment contract may request other arrangements relating to the provision of information about the student by giving notice in writing to us.

To communicate efficiently with parents, and as a cost saving measure, we will communicate with parents at the email addresses they provide to us. If you do not provide an email address or if you

request in writing that we provide information other than by electronic means, we will communicate by the other means reasonably requested.

Where communication is to be with the entire school community or with identifiable sections of the school community, the communication may be effected through the school website. We will display on our website the policies and rules with which you and the student are expected to comply.

Fees

We will determine the fees for the calendar year ahead at the time of Enrolment and before the commencement of the year to which the fees apply.

You must pay the fees either in full or for term payments, in advance of the term to which they apply and not later than 14 days after the invoice date for the fees.

If you terminate this enrolment contract for any reason other than for: -

- our breach; or
- because of an increase in fees within the time limited by this contract;

you must provide us with at least one term's notice.

If you do not provide us with one term's notice, you must nevertheless pay to us one full term's fees. The school commits resources on the basis of confirmed enrolments and will most likely suffer loss from early termination. It may have difficulty filling the student's position at short notice. If we expel the student you must pay fees for the whole of the term during which the student is expelled.

Discipline

You must comply with policies and rules we adopt from time to time. You must ensure, as far as practicable, that the student complies with those policies and rules. The policies and rules do not form part of this contract.

We may discipline the student for failure to comply with directions given by a person in authority or for failure to comply with the school policies and rules. These failures may occur on or off the school campus. The Education Administrator may expel the student from the school for misconduct considered by the Education Administrator to be serious enough to warrant expulsion. Where discipline may involve expulsion of the student, the Senior Teacher or Education Administrator will not expel the student until the allegations of misconduct have been put to the student or the student's representative and the student has been allowed an adequate opportunity to respond.

We may search lockers, bags and property of the student where it is reasonable for us to do so or as part of a general or random search of a place where we conduct our activities. We may confiscate forbidden or dangerous property.

Indemnity

You indemnify the school against any loss or damage caused by any failure by you or the student to comply with our rules and policies. You also indemnify us against any loss or damage caused by the willful disobedience or reckless behaviour of the student.

Excursions

We will arrange excursions from time to time. We will inform you of intended excursions involving the student. You consent to the student attending excursions with the school. We will obtain additional consent for any excursions where the student will be away for one or more nights.

Privacy

We collect personal information about students at the school, their parents and people who care for them. The primary purpose of collecting the information is to enable us to use the information for all actions connected with educating our students. You consent to the personal information being used for educational and ancillary purposes including the marketing of the school. Any medical information will be used discretely and in accordance with the school’s privacy policy. The privacy policy may be viewed on our website. We will provide a hard copy of the privacy policy to anyone who requests it.

Child Safety and Transport to and from School

Fundamental to the safety of Goora Gan students travelling safely to and from Goora Gan Steiner School - 2744 Round Hill Road, it is a condition of enrolment that all students must travel to school by bus or parent transport.

By accepting an Offer Of Enrolment for your child, you agree that your child/children will only travel to/from the school via private vehicle or the proposed bus service.

Contract

Your obligations under this contract are joint and several. You authorise us to act on the direction of any one of you.

Termination

We may terminate this contract if: -

- we expel the student from the school;
- we decide at the end of a school year that we do not wish to continue the contract for the following school year for any reason;
- mutual trust and co-operation between us breaks down;
- you are in breach of this contract and you fail to remedy the breach within a reasonable time after notice from us requiring you to do so.

You may terminate this contract at any time, for any reason, with one clear term’s notice to us in writing.

You may also terminate the contract when: -

- we are in breach of the contract and we fail to remedy the breach within a reasonable time after notice from you requiring us to do so; and
- there is an increase in fees of the kind referred to in an earlier clause of this contract and you give us notice as required by the earlier clause.

I have read the Goora Gan Steiner School Parent Code of Conduct.

Parent 1 Parent 2.....
Date: Date:

School Representative..... Date

Standard Collection Notice

1. The School collects personal information, including sensitive information about pupils and parents or guardians before and during the course of a pupil's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to the pupil and to enable them to take part in all the activities of the School.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.
4. Health information about pupils is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about pupils from time to time.
5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes, including to facilitate the transfer of a pupil to another school. This includes to other schools, government departments, medical practitioners, and people providing services to the School, including specialist visiting teachers, [sports] coaches, volunteers and counsellors.
6. Personal information collected from pupils is regularly disclosed to their parents or guardians.
7. The School may store personal information in the 'cloud' which may mean that it resides on servers which are situated outside Australia. *
8. The School's Privacy Policy sets out how parents or pupils may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the pupil, or where pupils have provided information in confidence.
9. The School Privacy Policy also sets out how you may complain about a breach of privacy and how the School will deal with such a complaint.
10. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. [It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose.] * We will not disclose your personal information to third parties for their own marketing purposes without your consent.
11. On occasions information such as academic and sporting achievements, pupil activities and similar news is published in School newsletters and magazines [and on our website]. Photographs of pupil activities such as sporting events, school camps and school excursions may be taken for publication in School newsletters and magazines [and on our website]. The School will obtain separate permissions from the pupils' parent or guardian prior to publication.
12. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose this information to third parties.



OFFER OF ENROLMENT

Name
Address
Agnes Water QLD 4677

14 July 2022

Dear Name,

We are pleased to offer your child (name) a place at Goora Gan Steiner School in Class (_), commencing in _____. We would like to extend a warm welcome to your family and look forward to working together to support (name) in her education.

FAMILY DETAILS

PARENT(S) FULL NAME(S): _____

CHILD 1 FULL NAME: _____

COMMENCEMENT DATE: _____ CLASS/YEAR LEVEL: _____

CHILD 2 FULL NAME: _____

COMMENCEMENT DATE: _____ CLASS/YEAR LEVEL: _____

MAILING ADDRESS FOR CORRESPONDENCE: _____

EMAIL ADDRESS FOR NEWSLETTERS AND FEES: _____

CHILD/REN RESIDES WITH: MOTHER & FATHER OTHER _____

In accepting a place for my child/ren at Goora Gan Steiner School commencing DATE , I/we acknowledge that I/we have received a copy of the Goora Gan Steiner School Fee Schedule, Parent Code of Conduct and Enrolment Policy and Procedures and Parent Handbook, and that these documents form part of this Contract.

I/We acknowledge that I/we will:

- Support the School, its mission, vision and values including its definition of Steiner Education.
• Become familiar with and follow the School's published and circulated policies and procedures and values, in particular those detailed in the School Mission Statement, Enrolment Policy and the annual Fee Schedule.
• Do our best to become involved in the community life of the school through voluntary assistance and through becoming involved in school events such as parent/teacher meetings, festivals, working bees, education meetings, community forums and fundraising activities.
• Support the work of the teachers in the education of our children.
• Seek to resolve any issues through the procedures detailed in the Goora Gan Steiner School Parent Handbook.
• Pay fees and charges as per the current year's Fee Schedule and conditions below, for the duration of the named child's enrolment and acknowledge that the enrolment continues ongoing.

Important Child Safety and Transport Measures

Fundamental to the safety of Goora Gan students travelling safely to and from Goora Gan Steiner School - 2744 Round Hill Road, it is a condition of enrolment that all students must travel to school by bus or parent transport.

Tuition Fees are payable prior to the beginning of each new term and will be billed via email.

- Complete and return this Offer of Enrolment and signed Enrolment Contract by DATE.
- Pay the Enrolment Acceptance Fee by DATE
- Ensure that Term Tuition Fees and Camp/Excursion Levy are paid by DATE (emailed)

SIGNATORIES TO THIS CONTRACT ARE RESPONSIBLE FOR THE PAYMENT OF THE SCHOOL FEES:

NAME: **SIGNATURE:** **DATE:**

NAME: **SIGNATURE:** **DATE:**

I/We agree that our child/children will only travel to/from the school via private vehicle or the proposed bus service.

NAME: **SIGNATURE:** **DATE:**

NAME: **SIGNATURE:** **DATE:**