



GLADSTONE
REGIONAL COUNCIL

**GENERAL MEETING NOTICE
AND AGENDA**

**TO BE HELD AT THE COUNCIL CHAMBERS – CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 1 November 2022

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

Table of Contents

ITEM	PAGE
G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....	3
G/2. CONFIRMATION OF MINUTES.....	4
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 25 OCTOBER 2022	4
G/3. DEPUTATIONS	5
G/3.1. DEPARTMENT OF EDUCATION - EARLY CHILDHOOD EDUCATION AND CARE	5
G/4. OFFICERS' REPORTS	6
G/4.1. PHILIP STREET COMMUNITIES AND FAMILIES PRECINCT - ADVISORY COMMITTEE - SENIORS REPRESENTATIVE APPOINTMENT	6
G/4.2. POTENTIAL DISPOSAL OF RESERVE DESCRIBED AS LOT 904 ON SP112420 AND ADJACENT ROAD.....	9
G/4.3. LEASE TO GLADSTONE AREA WATER BOARD - SALTWATER INTAKE	14
G/4.4. LEASE - BOYNE TANNUM SHARKS FOOTBALL CLUB.....	19
G/4.5. LEASE RENEWAL - BOYNE TANNUM BOWLS CLUB	24
G/4.6. EXPRESSION OF INTEREST E-SCOOTER SCHEME TRIAL	28
G/4.7. TEMPORARY CHANGE TO WASTE FEES AND CHARGES - MULCH	31
G/4.8. AUDIT RISK AND IMPROVEMENT COMMITTEE MINUTES - 21 SEPTEMBER 2022	33
G/5. COUNCILLORS REPORT.....	35
G/6. URGENT BUSINESS.....	35
G/7. NOTICE OF MOTION	35
G/8. CONFIDENTIAL ITEMS	36
G/8.1. GLADSTONE RECYCLED WATER.....	36

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 25 OCTOBER 2022

Responsible Officer: Chief Executive Officer

Council Meeting Date: 1 November 2022

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 25 October 2022.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 25 October 2022 be confirmed.

Attachments:

1. Minutes of the General Meeting of Council held on 25 October 2022

Tabled Items:

Nil.

Report Prepared by: Executive Secretary

G/3. DEPUTATIONS

G/3.1. DEPARTMENT OF EDUCATION - EARLY CHILDHOOD EDUCATION AND CARE

Responsible Officer: Chief Executive Officer

Council Meeting Date: 1 November 2022

File Ref: CM7.6

Purpose:

The Department of Education Early Childhood Education and Care will provide an update on the latest Australian Early Development Census data for Council.

Officer's Recommendation:

That the deputation from the Department of Education, Early Childhood Education and Care be received.

Background:

Deputation details are as follows:

Time of Presentation	9:10am
Duration of Presentation plus question time	15 minutes
Speakers to present	Linda Arnall, Transition Officer, Early Childhood Education and Care Nadia Harley, Acting Principal Project Officer, Early Childhood Education and Care
Is the matter currently or has previously been subject to legal proceedings?	No
Matter for information only	Yes

Attachments:

1. Department of Education – Early Childhood Education and Care Presentation
2. Local Government Area Gladstone 2021

Tabled Items:

Nil

Reported Prepared by: Executive Secretary

G/4. OFFICERS' REPORTS

G/4.1. PHILIP STREET COMMUNITIES AND FAMILIES PRECINCT - ADVISORY COMMITTEE - SENIORS REPRESENTATIVE APPOINTMENT

Responsible Officer: General Manager Community Development and Events

Council Meeting Date: 1 November 2022

File Ref: CC5.1, PRJ-076

Purpose:

The purpose of this report is to seek Council's endorsement to appoint members to the Philip Street Communities and Families Precinct Advisory Committee.

Officer's Recommendation:

That Council adopt the selection panel's recommendation to appoint Maxine Brushe to the Philip Street Communities and Families Precinct Advisory Committee as the Senior Community Representative for an initial period through to May 2023.

Background:

Gladstone Regional Council is committed to creating healthy communities that are engaged, involved, proud and connected. Council has expressed its commitment to this goal through the development of the Philip Street Communities and Families Precinct.

The Philip Street Communities and Families Precinct Advisory Committee was established by resolution of Council on 2 November 2020 as an Advisory Committee to Council under the *Local Government Regulation 2012*, ss. 264- 265.

The Philip Street Communities and Families Precinct Advisory Group Terms of Reference that govern the committee's roles and responsibilities were endorsed by resolution of Council on 16 February 2021 and are attached.

As described within the Terms of Reference, item 4.1 states that membership of the committee shall be voluntary and consist of:

Council Members:

- Two (2) Gladstone Regional Council Councillors
- One (1) other representative from Council

Appointed Members:

- One (1) representative from the Salvation Army (primary tenant)
- One (1) representative from the Gladstone Area Promotion and Development Limited (GAPDL) Ordinary

Members:

- Up to six (6) representatives to include one (1) representative of the region's youth, one (1) representative of the indigenous community, one (1) representative of the culturally and linguistically diverse community, one (1) representative of the senior community and one (1) representative of the disability community.

GENERAL MEETING AGENDA 1 NOVEMBER 2022

Following the resignation of the appointed Seniors Representative in early 2022, expressions of interest seeking a Seniors Representative has been undertaken. The opportunity to join the Advisory Committee as Senior's Representative was distributed via multiple communication channels and throughout community networks resulting in one (1) interested party.

The completed Expression of Interest – Senior's Representative form from the interested party has been received by Council Officers and has been assessed in accordance with the process described within the Philip Street Communities and Families Precinct Advisory Committee Terms of Reference item 6.2 - *Ordinary member selection will first be considered by a selection panel consisting of three (3) members appointed by the Chief Executive Officer which must consist of one (1) Council Officer and may include two (2) representatives from the community and/or stakeholder service providers. The selection panel will make a recommendation to Council on the appointment of Ordinary Members.*

The application has been reviewed by the selection panel which is made up of representatives from Gladstone Regional Council, The Salvation Army, and GAPDL Communities 4 Children. A recommendation to appoint a Seniors representative for the remaining term of the current Advisory Committee's tenure is contained within this report.

The Selection Panel is more than confident that the applicant recommended in this report demonstrates the skills and knowledge to fulfil the Seniors Representative advisory committee position. Maxine Brushe has been instrumental as a representative on the Philip Street Communities and Families Precinct Working Group and was also a Councillor representing the Gladstone Region and provided unwavering support to realise this valuable community asset.

This appointment will enhance the Advisory Committee to continue to support and drive the precinct's progress and proposed initiatives to achieve Council's vision of being a vibrant and evolving space that supports and enhances community wellbeing for all.

Options, Risk and Opportunity Analysis:

One completed expression of interest has been received to fill the vacant position of Seniors Representative on the Philip Street Communities and Families Precinct Advisory Committee. This appointment will align to the term of current appointed Advisory Committee ordinary members whose 24-month initial appointment is due to conclude in May 2023.

The selection panel were unanimous with their decision and are fully supportive of the appointment of this applicant to the Advisory Committee.

There is one remaining vacant position available on the Advisory Committee for a Youth Representative. Council Officers and the Advisory Committee are actively exploring opportunities to recruit a suitable candidate to this role.

Communication and Consultation:

A comprehensive expression of interest process was developed to support the recruitment of Advisory Committee members. This has been supported through a communications strategy and a concerted effort to distribute the information to groups and organisations that are connected to community members who align with the ordinary member conditions as detailed within the Terms of Reference.

Legal Strategy and Policy Implications:

The *Local Government Act 2009* and *Local Government Regulation 2012* sets out the legislative requirements of Advisory Committees formed under Section 264 of the Regulation.

Financial and Resource Implications:

The Community Development Specialist has been appointed to provide Secretariat support for the committee. This service is delivered utilising existing resources.

Summary:

This report seeks the endorsement of Council to appoint a new member to the Philip Street Communities and Families Precinct Advisory Committee in line with the Terms of Reference endorsed 16 February 2021.

Anticipated Resolution Completion Date:

10/11/2022

Attachments:

1. Philip Street Communities and Families Precinct Advisory Committee – Terms of Reference

Tabled Items:

Nil

Report Prepared by: Community Development Specialist

G/4.2. POTENTIAL DISPOSAL OF RESERVE DESCRIBED AS LOT 904 ON SP112420 AND ADJACENT ROAD

Responsible Officer: General Manager Strategic Asset Performance

Council Meeting Date: 1 November 2022

File Ref: CM8.2

Purpose:

The purpose of this report is to allow Council to consider the disposal of a reserve described as Lot 904 on SP112420 and adjacent road.

Officer's Recommendation:

That Council consents to the owner of Lot 16 on SP112420 ("Lot 16") acquiring the adjoining Lot 904 on SP112420 ("Lot 904") and to the permanent closure of part of Mallard Court Road adjoining Lot 16 subject to the amalgamation of Lot 904 and adjoining road with Lot 16.

Background:

Council is the trustee of State owned land being Lot 904 SP 112420 ("Lot 904"), a reserve of 230m² dedicated for the purposes of Park and currently zoned Open Space. Lot 904 was created in November 1998, the same year that Lot 3 SP 105084 ("Lot 3") was formed as part of the Council development. Lot 904 SP 112420 was developed as open space which adjoins Council owned freehold property and was intended to provide additional access to Lot 3.

The owner of 15 Mallard Court otherwise described as Lot 16 on SP112420 ("Lot 16") approached Council on 23 August 2021 with the request to purchase Lot 904 and part of the road reserve for the purpose of extending his residential lot and to enable additional access to his property. An initial response was provided advising that Council had no jurisdiction to sell the Reserve land.

The owner of Lot 16 subsequently sought advice from the Department of Resources (DoR) and is in the process of lodging an Application for Road Closure and the purchase of State Land.

Pursuant to s 99 of the *Land Act 1994* an owner of land that adjoins a road may apply for the permanent closure of the road. The owner may ask for the closed road to be amalgamated into the owner's adjoining land. Applications are assessed by the DoR on their own merits and the Minister may refuse a road closure application if the Minister is satisfied that:

- a. the road is the only dedicated access to a person's land;
- b. the road is, or may be, used regularly by the public as a road or stock route; or
- c. the road provides continuity to a road network.

While Council is responsible for the management of reserves and road, the land and road is owned by the State. Prior to disposing of road, the DoR affords Council an opportunity to comment on the disposal. Council's views are taken into consideration though the decision is ultimately DoR's.



Image 1 – Aerial image of Lots 16 and 904 SP 112420 and Road Reserve



Image 2 – Aerial image of adjoining Council freehold land, Lot 3 SP 105084



Image 3 – Aerial image of Lots 16 and 904 SP 112420 and adjoining Council freehold land, Lot 3 SP 105084

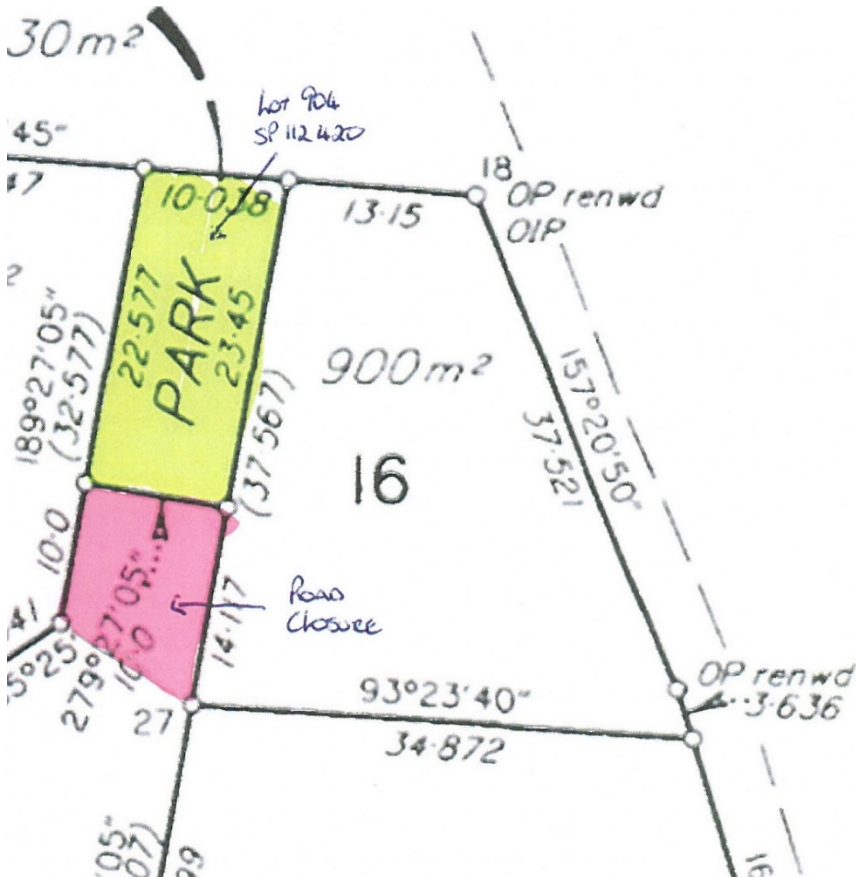


Image 4 – Showing Lot 16 (15 Mallard Court) and adjoining reserve and road reserve lands

Options, Risk and Opportunity Analysis:

Council Officers have considered two (2) options:

Option 1. Offer no objection to the State disposing of Lot 904 to the adjoining landowner Lot 16; or

Option 2. Provide an objection to the State disposing of Lot 904 to the adjoining landowner of Lot 16, stating the reasons for the objection.

Option 1 – Officer’s Recommendation – Council offers no objection to the application proposing to purchase Lot 904 and to the permanent closure of part of Mallard Court Road

If Council proceeds with Option 1, it is recommended that Council’s consent to the proposed road closure would be subject to the following conditions:

- Amalgamation of Lot 16 and Lot 904 – 2 into 1; and
- the permanent road closure is subject to consultation with adjoining landowners and impacted road users.

Opportunities

- The disposal of Lot 904 and adjoining road would reduce potential future maintenance liability for Council.

Risks

- That Council’s suggested conditions regarding amalgamation and consultation will not be enforced by Department of Resources

Option 2 – Offer an objection to the State disposing of the land and permanent road closure to the adjoining landowner of Lot 16

Under this option, officers would provide an objection to the applications proposing to purchase Lot 904 and to permanently close part of Mallard Court Road.

Objections may include the necessity of this land for future access to Lot 3 which is owned by Council.

Risks

- Council will remain liable for activities undertaken on the land or in the instance that an incident occurs.
- Future will remain responsible for the maintenance of Lot 904 and adjacent road.

Communication and Consultation:

Consultation has been undertaken with internal Council stakeholders and no objections to the proposal were raised. Comments provided are covered below:

1. Strategic Asset Performance has no objection to the sale of Lot 904 SP 112420 and closure of the road reserve
 - a. Gravity sewer main was noted passing through the rear of the property
2. Environment and Conservation have no objection to the sale of Lot 904 SP 112420 and closure of the road reserve for the following reasons:
 - a. there is no environmentally significant vegetation or ecosystem remaining on the parcel;
 - b. the applicant is maintaining the parcel as a lawn area and has a shed partially on the property;

GENERAL MEETING AGENDA 1 NOVEMBER 2022

- c. there are two alternative access points to the GRC freehold land from Oxley Drive should access for maintenance be required;
 - d. the Council land is very steep with no or very limited maintenance currently being completed over the majority of the parcel (to be confirmed by Parks Team) and from experience it is only accessible on foot;
 - e. due to the steep terrain in the Council owned freehold lot it is unlikely that vehicle access will ever be required and should be discouraged to prevent disturbance of soil and ground cover that would lead to erosion issues.
3. Development Services have no objection to the sale of Lot 904 SP 112420 and closure of the road reserve, the following should be conditioned
- a. Lot 904 SP 112420 subject site is currently zoned open space, any application for dwelling/outbuildings such as a shed or carport would trigger an impact assessable application. It is recommended that if the site is acquired, that it be amalgamated with the residential lot adjoining to avoid impact assessable planning applications.

Legal Strategy and Policy Implications:

Whilst there are no immediate legal implications for Council, a resolution supporting the application is sought to prevent Council from breaching its obligations in the Local Government Act 2009.

Council has no policies or policy statements that specifically deal with the acquisition of land by way of permanent road closure. However, the Corporate Property Policy P-2016-23 Resolution G/16/2823 states at 6.1, page 2, that one of Council's over-riding philosophies governing actions concerning the property portfolio is to *"acquire, hold, develop, manage and/or dispose of assets that serve the greatest public good considering all (strategic and operational) economic, environment and social factors"*.

Financial and Resource Implications:

Under Options 1 and 2, the preparation of the Statement in relation to an application under the Land Act 1994 for State Land (Part C) will be undertaken using existing resources and accommodated within the 22/23 operating budget.

Costs associated with option 2 are ongoing Maintenance of the property and the associated costs regarding pursuing that the lot is cleared of any encumbrements.

Summary:

The landowner proposes to purchase State land and portion of road and seeks a Statement from Council of no objection to this proposal. It is intended to amalgamate the crown land with the private property situated at 15 Mallard Court South Gladstone.

Anticipated Resolution Completion Date:

31 November 2022.

Attachments:

Nil

Tabled Items:

Nil

Report Prepared by: Strategic Property Officer

G/4.3. LEASE TO GLADSTONE AREA WATER BOARD - SALTWATER INTAKE

Responsible Officer: General Manager Strategic Asset Performance

Council Meeting Date: 1 November 2022

File Ref: CM8.2

Purpose:

The purpose of this report is to allow Council to consider leasing portion of freehold land to Gladstone Area Water Board for the installation and operation of saltwater intake infrastructure on 360 Tannum Sands Road otherwise described as Lot 21 RP252843.

Officer's Recommendation:

That Council:

1. Resolves that s236(1)(b)(i) of the Local Government Regulation 2012 applies to the proposed lease within Lot 21 RP252843 to Gladstone Area Water Board; and
2. Delegates authority to the Chief Executive Officer to negotiate a lease with Gladstone Area Water Board for the installation and operation of saltwater intake infrastructure within Lot 21 RP252843 for a period of up to 25 years with a 5-year renewal option.

Background:

Council is the registered owner of a 318.4 Hectare parcel of freehold land at 360 Tannum Sands Road, Tannum Sands, described as Lot 21 SP 252843. This site also being the location for the Tannum Sands Sewerage Treatment Works.



Image 1 - Aerial of 360 Tannum Sands Road



Image 2 – Location of GAWB Facility

360 Tannum Sands Road is zoned as Community Facilities under the current planning scheme. Development within the Communities Facilities zone may include the provision of municipal services, government installations, hospitals and schools and community infrastructure of an artistic, social or cultural nature.

Gladstone Area Water Board (GAWB) operate a fish hatchery to satisfy its regulatory obligation to stock Lake Awoonga (also known as Awoonga Dam) with migratory species of fish native to the Boyne River System to mitigate the impact of the dam wall. In 2019, the Lord Street hatchery in the Gladstone CBD was decommissioned and a new hatchery constructed at GAWB owned land at Lake Awoonga.

GAWB are proposing to construct a new saltwater intake facility separate to service the hatchery operations at Lake Awoonga. The purpose of the facility is for sourcing saltwater for the hatchery's operations and to dispose of hatchery wastewater.

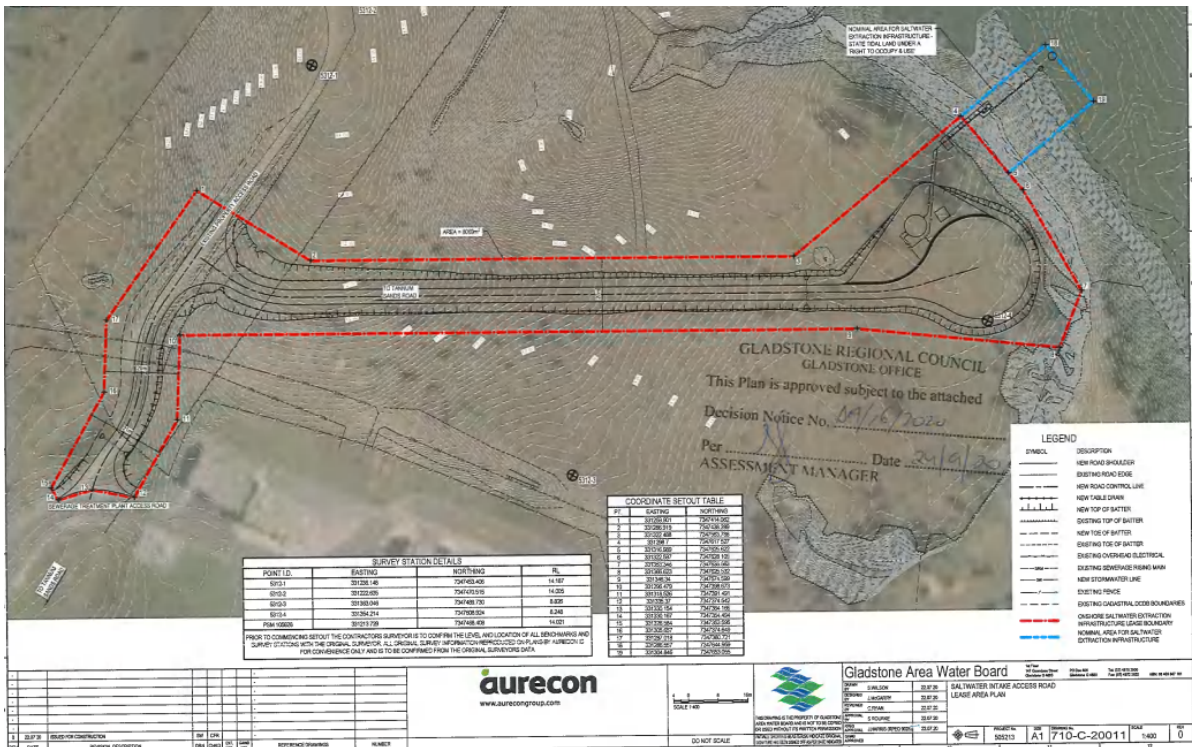


Image 3 - Proposed Lease area for GAWB Saltwater Intake including access road

The proposed ancillary saltwater facility is to be located within Council freehold land at 360 Tannum Sands Road, Tannum Sands (Lot 21 SP252843 and the adjoining State controlled tidal land).

The proposed ancillary saltwater facility will allow for the intake of saltwater required for the hatchery operations and the discharge of mixed (diluted) wastewater from the hatchery operations to the Boyne River. Discharge to the Boyne river would be permitted under a State licence held by GAWB.

The following is the expected process of intake and discharge at the proposed facility:

1. A water tanker vehicle will deliver waste water from the hatchery.
2. Wastewater will be emptied into the mixing tank, and in parallel operate the saltwater extraction pump which will begin to fill the mixing tank in accordance with Environmental Authority conditions to dilute the wastewater (5 parts river water to 1 part hatchery wastewater).
3. Once the truck tanker has been emptied of wastewater, the tanker can be filled with water from the Boyne River in parallel with the continued filling of the mixing tank.
4. Once the tanker is filled, the remaining filling occurs for the mixing tank. The mixing tank will then be allowed to empty under gravity, discharging into the Boyne River.

Options, Risk and Opportunity Analysis:

The GAWB Saltwater intake lease proposal is an essential environmental consideration relating to the operation of Awoonga Dam and restocking of the river with migratory fish.

Generally, the provisions of the Local Government Regulation 2012 “the LGR” prohibit Council from disposing of land or an interest in land (valuable non-current asset) without an auction, tender or expression of interest process. However, s236(1)(b)(i) or (ii) of the LGR provides an exception where Council is satisfied that the following applies to the disposal and can decide by Resolution:

- (b) the valuable non-current asset is disposed of to—
- (i) a government agency; or
 - (ii) a community organisation;

Communication and Consultation:

Preliminary negotiations began in 2019 with Gladstone Area Water Board regarding preferred site locations for the saltwater facility. Council provided correspondence on 1 August 2019 inviting GAWB to consider 360 Tannum Sands Road, Tannum Sands, Lot 21 SP 252843 as a suitable site for the saltwater facility.

Further investigations were undertaken by GAWB and as a result Council provided preliminary confirmation dated 18 October 2019, that Council was agreeable to entering into a lease with GAWB, subject to both parties reaching agreement on particulars of the lease.

The hatchery located at Lot 90 SP 275218, Awoonga Dam Road, Benaraby, triggered a Development Application for a Material Change of Use and an Environmental Authority to Gladstone Regional Council as the assessment manager. The application was approved by Gladstone Regional Council on 25 June 2020 (DA/48/2019).

GAWB are proposing to establish a long-term lease, for the proposed ancillary saltwater facility within Lot 21. A lease exceeding 10 years for portion of land triggers a Development Application for Reconfiguring a Lot (one into two lot subdivision by lease) to be submitted to Gladstone Regional Council as the assessment manager. The development application Reconfiguring a Lot (subdivision by lease) was approved by Council on 23 September 2020 (DA/16/2020).

The land-based civil works, road works and earthworks, required for the proposed ancillary saltwater facility, triggered a code assessable development application for Operational Works for civil works to Gladstone Regional Council as the assessment manager. The operational works application includes earthworks for the proposed dilution tank, and the generator and pump control shed. The development application was lodged to Gladstone Regional Council and approved on 30 September 2020 (OPW/20/2020).

A draft lease was provided to GAWB for feedback on 25 February 2020 however, it wasn't until 5 September 2022 that GAWB pursued progressing the lease.

Internal stakeholder feedback was sought, and consideration was given in regard to vehicle movements and access management to the Tannum Sands Sewerage Treatment Plant site. GAWB has confirmed that vehicle movements will be up to 3 times per week and agree to a cyberlock entry system, so that entry to the Council premises can be tracked and does not compromise the security of the Council Treatment Works.

Legal Strategy and Policy Implications:

The Officer's recommendation is consistent with Council's policies. Under s227 of the *Local Government Regulation 2012* ("LGR"), Council cannot enter into a valuable noncurrent asset contract (a contract for the lease or sale of freehold land) unless it first invites written tenders or offers the non-current asset for sale by auction. There are relevant exceptions to s227 of the LGR, namely Section 236(1)(b)(i) provides that the valuable non-current asset (land) can be disposed of to a government agency.

Further, by virtue of s236(3) and (4) of the LGR, where land is disposed of (leased or sold) to a government agency or community organisation, Council can dispose of the land for less than the market value.

Financial and Resource Implications:

Should Council adopt the Officer's Recommendation, the Strategic Property Management Team will finalise the Draft Lease.

Costs associated with Titles Office lease registration is estimated to be \$248.05; plus survey plan costs.

These costs are intended to be recovered from the Lessee as negotiated terms of the Lease.

Summary:

The proposed lease supports an essential environmental process related to the Awoonga Dam water storage facility; provides community recreational benefits through fish stocking of the Awoonga Dam and strengthens the relationship between Council and the Gladstone Area Water Board.

Anticipated Resolution Completion Date:

It is estimated that a new lease could be negotiated and executed by 31 March 2023.

Attachments:

Nil

Tabled Items:

Nil

Report Prepared by: Strategic Property Officer

G/4.4. LEASE - BOYNE TANNUM SHARKS FOOTBALL CLUB

Responsible Officer: General Manager Strategic Asset Performance

Council Meeting Date: 1 November 2022

File Ref: CM8.2

Purpose:

The purpose of this report is for Council to consider lease renewal and an extension to lease area A on Council freehold land located at 1 Jacaranda Dr, Boyne Island, Lot 1 RP619797 to the Boyne Island Tannum Sands (BITS) Football Club.

Officer's Recommendation:

That Council:-

1. Resolves that s236(1)(b)(ii) of the Local Government Regulation 2012 applies to the proposed lease of portion of Lot 1 RP619797 (1 Jacaranda Drive, Boyne Island) to Boyne Island Tannum Sands (BITS) Football Club Inc.
2. Authorise the Chief Executive Officer (or delegate) to enter into a Lease with Boyne Island Tannum Sands (BITS) Football Club Inc on the basis that:
 - a) Boyne Island Tannum Sands (BITS) Football Club Inc be responsible for the documentation and fees associated with an updated survey plan required for the extended lease area.
 - b) Prior to the lease being executed, Boyne Island Tannum Sands (BITS) Football Club Inc and BITS Saints Australian Rules F.C. Inc and Boyne Tannum Cricket Club Inc are to enter into a written agreement for the use and management of the existing shared amenities and change room facilities.
 - c) Boyne Island Tannum Sands (BITS) Football Club Inc to be responsible for the connection to an energy supplier in the name of the Club.

Background:

Council is the owner of a parcel of freehold land situated at Lot 1 Jacaranda Drive, Boyne Island otherwise described as Lot 1 RP619797 ("the Land"). The Land a 50.85 ha parcel and is zoned Sport and Recreation.



Figure 1 – Current Lease Areas

The Land contains a number of lease areas as well as common areas for parking, public toilets and access. The current tenants of the Land are:

Lease A – Boyne Island Tannum Sands Football Club Inc (existing Lessee)

Lease B – Boyne Island Tannum Sands Golf Club Inc (existing Lessee)

Lease C – BITS Saints Australian Rules F.C. Inc and Boyne Tannum Cricket Club Inc (existing joint Lessee)

Lease F – Boyne Island Tannum Sands Bowls Club Inc (existing Lessee)

Boyne Island Tannum Sands Football Club Inc (“the Club”) in addition to seeking renewal of their lease, have requested consideration of an extended lease area over Lease A, see proposed layout in image 2. The yellow highlighted area includes the shared amenities and changeroom facilities. The pink highlighted area would enable further football field development.

The Club has been notified of a \$2.5 million funding commitment within the Federal Government's Pre-Election Economic and Fiscal Outlook (PEFO) - the signed letter of confirmation from the Deputy Prime Minister's Office is attached.

These funds are for improved field lighting and expansion of the Junior playing surface and the construction of a Clubhouse facility including change rooms, canteen, training rooms.



Image 2 – Proposed Extended Lease Area – Lease A

Currently the change rooms and toilets are a shared facility. Under the proposed lease the Boyne Island Tannum Sands Football Club would become the managers of the toilets and change room facilities. This area is critical to the redevelopment of the facility described above.

Boyne Island Tannum Sands Football Club, BITS Saints Australian Rules F.C. Inc and Boyne Tannum Cricket Club Inc are supportive of a written agreement regarding the use and management of the shared facilities. Each Club would contribute to the running costs, maintenance and cleaning of the facilities, as well as training and game day access. The BITS Football Club constructed the current amenities building.

Options, Risk and Opportunity Analysis:

Council Officers have considered two (2) options:-

1. Enter into a lease agreement over the proposed extended lease area with the Football Club, inclusive of the toilet and change room facilities; or.
2. Enter into a renewed lease agreement over the existing lease area A with the Football Club.

Option 1 – Officer’s Recommendation - Enter into a lease agreement inclusive of the extended lease area with the Boyne Island Tannum Sands Football Club Inc.

If Council resolves in favor of the Officer’s Recommendation, officers will negotiate a lease over Lease A on S Lot 1 RP619797 with the Club. It is proposed that the lease will be on the following terms:

- Term: 10 years
- Rent: \$1.00 per annum
- Outgoings: The responsibility of the Lessee

GENERAL MEETING AGENDA 1 NOVEMBER 2022

- Repair and Maintenance: The responsibility of the Lessee
- Council will continue to maintain the existing playing field irrigation system
- Conditions: Standard conditions for sport and recreational leases
- Special Conditions: Boyne Island Tannum Sands Football Club and BITS Saints Australian Rules F.C. Inc and Boyne Tannum Cricket Club Inc enter into an agreement regarding the use of the shared facilities.

The opportunities associated with granting a lease are:

- Allows Boyne Island Tannum Sands Football Club Inc to continue their long and successful association with the sport and recreation precinct and supports its future development.
- Provides security of tenure for Boyne Island Tannum Sands Football Club Inc and clarity on the obligations of managing the land and facilities.
- Places greater responsibility on the lessee and reduces Council liability for activities undertaken on the land or in the instance that an incident occurs, as Council would cease to maintain the amenities.
- Allows Boyne Island Tannum Sands Football Club Inc, BITS Saints Australian Rules F.C. Inc and Boyne Tannum Cricket Club Inc to maintain and manage shared facilities.
- Enables Council to continue to provide the land to Boyne Island Tannum Sands Football Club Inc at a peppercorn rate, supporting the provision of Sport and Recreation in Boyne Island and Tannum Sands.

Risks

- There may be other community organisations who would not have the opportunity to express an interest in leasing the land however, the Local Government Act Regulations enables Council to dispose of (lease) a valuable non-current asset in this way.

Option 2 – Enter into a renewed lease agreement over the existing lease area A with the Boyne Island Tannum Sands Football Club Inc.

If Council resolves to ***a renewed lease agreement over the existing lease area A***, officers will negotiate a lease over Lease A on S Lot 1 RP619797 with the Club. It is proposed that the lease will be on the following terms:

- Term: 10 years
- Rent: \$1.00 per annum
- Outgoings: The responsibility of the Lessee
- Repair and Maintenance: The responsibility of the Lessee
- Council will continue to maintain the existing playing field irrigation system
- Conditions: Standard conditions for sport and recreational leases

The opportunities associated with granting a lease are:

- Allows Boyne Island Tannum Sands Football Club Inc to continue their long and successful association with the sport and recreation precinct and supports its future development.
- Provides security of tenure for Boyne Island Tannum Sands Football Club Inc and clarity on the obligations of managing the land.
- Reduces the Council's liability for activities undertaken on the land or in the instance that an incident occurs.
- Enables Council to continue to provide the land to Boyne Island Tannum Sands Football Club Inc at peppercorn rate, supporting the provision of Sport and Recreation in Boyne Island and Tannum Sands.

GENERAL MEETING AGENDA 1 NOVEMBER 2022

Risks

- There may be other community organisations who would not have the opportunity to express an interest in leasing the land.
- Council continues to maintain the shared facilities.

Communication and Consultation:

Council Officers have been in communication with Boyne Island Tannum Sands Football Club Inc, BITS Saints Australian Rules F.C. Inc and Boyne Tannum Cricket Club Inc regarding the proposed extension to Lease area A. and this report. The impacted Clubs are fully aware that a lease or lease renewal will not be executed without an agreement in place regarding the existing amenities. To date all three Clubs have indicated willingness to support this arrangement.

Legal Strategy and Policy Implications:

The Officer's recommendation is consistent with Council's policies, specifically, *P-2016-23 Corporate Property Policy* and *P-2017-35 Leasing of Land for Sport and Recreation*.

Under s227 of the *Local Government Regulation 2012* ("LGR"), Council cannot dispose of a valuable non-current asset contract (a contract for the lease or sale of freehold land) unless it first invites written tenders or offers the non-current asset for sale by auction. In this instance there are two applicable exceptions to s227 of the LGR:

Section 236(1)(b)(ii): where the valuable non-current asset is disposed of to ... a community organisation; and Section 236 (1) (c) (iii), for the purpose of renewing the lease of land to the existing tenant of the land.

By virtue of s236(1)(b)(ii), Council is able to enter into a lease with the Club without first inviting written tenders or sale by auction, and for a value below market value.

Financial and Resource Implications:

Under Options 1 and 2, the preparation of the lease will be undertaken using existing resources and accommodated within the 2022/2023 operating budget.

Survey plan costs incorporating the extended lease area would be applied to the Football Club as a negotiated provision of the lease.

Summary:

Nil

Anticipated Resolution Completion Date:

It is estimated that a new lease could be negotiated and executed by 31 March 2023.

Attachments:

1. Signed letter of confirmation regarding funding from the Deputy Prime Minister's Office

Tabled Items:

Nil

Report Prepared by: Strategic Property Officer

G/4.5. LEASE RENEWAL - BOYNE TANNUM BOWLS CLUB

Responsible Officer: General Manager Strategic Asset Performance

Council Meeting Date: 1 November 2022

File Ref: CM8.2

Purpose:

To allow Council to consider the renewal of the lease to Boyne Tannum Bowls Club Incorporated over part of Lot 1 on SP 150256, situated at Jacaranda Drive, Boyne Island, being Freehold land owned by Council.

Officer's Recommendation:

That Council renews the lease to Boyne Tannum Bowls Club Incorporated over part of Lot 1 on SP 150256 for a term of 10 years and that the Chief Executive Officer be authorised to negotiate and finalise the lease.

Background:

Council is the owner of land described as Lot 1 on SP 150256 situated at Jacaranda Drive, Boyne Island otherwise known as BITS Sports Precinct. BITS Sports Precinct is a Council freehold property zoned for Sport and Recreation.

The Boyne Tannum Bowls Club Incorporated (BITS Bowls Club) lease land from Council under a registered lease over part of Lot 1 on SP 150256 ("the Lease Area"). The Lease Area is shown in Image 1 below, shaded blue. The current lease commenced on 1 January 2013 and is due to expire on 31 December 2022 ("the Lease").

It should be noted that to support the level of investment made within the Lease Area, and proposed ongoing investment, the BITS Bowls Club have requested that the Lease be renewed for a period of 30 years.



Image 1 – Boyne Tannum Bowls Club Lease Area

The Boyne Tannum Bowls Club was formed in 1983. In 1990 the Club constructed the Club house and amenities through member support and donations.

The Bowling Club is volunteer operated and offers a range of sport, recreational and social activities to the community, including robust tourist connections.

The Club's membership is made up of full, associate and social club members, with a total membership of approx. 180, the Club has reported a 40% increase in Club members since 2020.

The BITS Bowls Club have undertaken extensive improvements within the Lease Area recently having completed an upgrade to furnishings within the Club to the value of \$70,000. Overall investment by the Club to date is stated to exceed \$600,000. BITS Bowls Club have developed a 5-year business plan that includes expansion of buildings, bowling greens and facilities dependent on lease tenure, investment and future funding opportunities.

This report is presented to Council for consideration as while the CEO has the appropriate delegation to enter into a lease, BITS Bowls Club's request for a thirty (30) year lease is outside of Council's current Leasing of Land for Sport and Recreation Purposes Policy P-2017-35 which provides for a maximum lease term of ten (10) years.

Options, Risk and Opportunity Analysis:

Option 1 - Officer's Recommendation – Renew the lease for a Term of 10 years

It is the Officer's Recommendation that, in line with Council's current policy, Council resolve to renew the BITS Bowls Club's lease for a further term of 10 years.

GENERAL MEETING AGENDA 1 NOVEMBER 2022

It is proposed that subject to negotiations with BITS Bowls Club, the lease will be on the following terms:

- Lease Area: As per the current lease;
- Term: 10 years
- Rent: \$1.00 per annum payable on demand
- Outgoings: The responsibility of the Lessee
- Building Maintenance and Insurance: The responsibility for the Lessee including all structural repairs. Council to have no obligations whatsoever with regard to asset or grounds maintenance within the Lease Area.
- Conditions: Standard community lease conditions.

The opportunities associated with the Officer's Recommendation are:

- Security of tenure for BITS Bowls Club;
- There are a number of tenure issues to be resolved at BITS Sports Precinct, a lease limited to 10 years will allow Council to complete our Parks and Open Spaces Strategy and Asset Growth Plan prior to committing Council to lease conditions that may be unsuitable in the future;
- The Officer's Recommendation is consistent with Council's current policy;
- Generally, 10 years is sufficient to secure government funding where the land is owned or managed by Council in addition, Council regularly provides letters of support to assist organisations with funding opportunities.

The risks associated with the Officer's Recommendation are:

- BITS Bowls Club may not feel that there is sufficient tenure to invest in significant community infrastructure within the Lease Area; and
- A lease of 10 years may prevent the BITS Bowls Club from accessing some funding sources.

Option 2 – Renew the Lease for a term of 30 years

BITS Bowls Club have requested that they be granted a lease for a term of 30 years to support their investment in the Lease Area and to provide certainty of tenure to the BITS Bowls Club. The BITS Bowls Club's proposal is outside of Council's Leasing of Land for Sport and Recreation Purposes Policy P-2017-35 which establishes a maximum lease term of 10 years for sport and recreation leases.

The opportunities associated with Option 2 are:

- Long term security of tenure for the following 30 years for BITS Bowls Club;
- BITS Bowls Club will have greater confidence to make the investment in community infrastructure within the Lease Area;
- BITS Bowls Club can plan for further development and improvements for the next 30 years; and
- Under the proposed lease conditions, BITS Bowls Club will be responsible for all maintenance of the improvements and lease area for the next 30 years.
- Reducing Council's administrative commitments for lease negotiations and renewals

Risks associated with Option 2 are:

- A lease exceeding 10 years may compromise development of Council Parks and Open Spaces Strategy and Asset Growth Plan.
- The Bowls Club and adjoining Golf Club share a Council maintained car park. Growth of the two organisations, membership and tournaments may place additional demands on this facility.

Communication and Consultation:

This report was prepared after receiving the out of policy request from the BITS Bowls Club (requested 30-year lease). An onsite meeting was held with committee members to discuss the future and financial stability and plans of the club on 17 October 2022. No external consultation has been undertaken with other lessees within part of Lot 1 on SP 150256 in regard to the BITS Bowls Club proposal, as the Bowls Club operates independently from other lease holders associated with this precinct.

Legal Strategy and Policy Implications:

The purpose of Council's Leasing of Land for Sport and Recreation Purposes Policy P-2017-35 is:
"To prescribe criteria and other matters for consideration to be used in guiding Council in determining whether an organisation should be granted a lease over land under Council control for use for sporting or recreation activities, so as to achieve the best community outcome for this limited resource."

The Policy currently provides for a maximum term of 10 years.

If Council were to resolve to grant a lease to BITS Bowls Club for a term greater than 10 years, Council will be required to provide a reason for doing so in accordance with s254H(2) of the Local Government Regulation 2012.

Financial and Resource Implications:

The renewal of the lease will be undertaken by the Strategic Property Management Team and will not require any unbudgeted resources (financial or otherwise).

Summary:

BITS Bowls Club has requested their lease be renewed for a period of 30 years. Council's Policy for leases for sport and recreation purposes limits leases to a maximum term of 10 years. It should be noted that this Policy is currently being reviewed.

Anticipated Resolution Completion Date:

It is estimated that a new lease could be negotiated and executed by 28 February 2023.

Attachments:

Nil

Tabled Items:

Nil

Report Prepared by: Strategic Property Officer

G/4.6. EXPRESSION OF INTEREST E-SCOOTER SCHEME TRIAL

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 1 November 2022

File Ref: PE1.1

Purpose:

This report seeks a resolution from Council to make use of the provisions in s228(2)(b) of the *Local Government Regulation 2012*, that allows for the invitation of expressions of interest before considering whether to invite written tenders. This resolution is sought in relation to the provision of an E-Scooter Scheme Trial.

Officer's Recommendation:

That in accordance with Section 228(3) of the *Local Government Regulation 2012*, it would be in the public interest to invite expressions of interest from operators of E-Scooter schemes, before inviting written tenders, on the basis that Council wishes to identify options available to it, without making a commitment, for the purpose of thorough option analysis and planning.

Background:

Due to increasing popularity of E-Scooters, many local governments throughout Australia have started trials to assess the compatibility of providing E-Scooters as an alternate, carbon neutral and active lifestyle transport option for both locals and visitors.

Several E-Scooter operators have approached Council seeking opportunities to introduce E-Scooters to the region, indicating that the Gladstone Region presents a viable option for an E-Scooter scheme.

The introduction of an E-scooter scheme is in alignment with Council's Visitor Economy Strategy and supports Council's desire to improve accessibility for residents and visitors in tourist areas such as Agnes Water, Tannum Sands and the Gladstone Marina. The introduction of e-scooters may assist in resolving car-parking issues in popular areas and provide an alternative means of transport for cruise ship and RV tourists.

Options, Risk and Opportunity Analysis:

An Expression of Interest (EOI) is intended to seek information from E-Scooter companies that are capable of supplying, operating and managing a fleet of hire scooters in selected locations throughout the region and can result in a supplier entering a negotiation for a contract for a trial or being shortlisted for a subsequent tender.

- An EOI process will provide the following benefits:
- An opportunity to capture the entire market;
- View the range of E-Scooter options available, noting that this is an emerging and rapidly transforming area;
- Allow opportunity for proponents to present a fit for purpose solution specific to our region, community needs and desired outcomes;
- The process would allow the flexibility to shortlist and refine the preferred solution in a more collaborative nature with proponents; and

GENERAL MEETING AGENDA 1 NOVEMBER 2022

This is to be delivered within a single EOI document, without making any commitments, until such time as an Invitation to Tender is issued and Council accepts an offer.

Rockhampton Regional Council conducted a similar EOI process in 2021, Livingstone Shire, Fraser Coast and Mackay Regional Council commenced E-Scooter trials in 2022.

Communication and Consultation:

Consultation has already occurred with Gladstone Area Promotion and Development Limited (GAPDL), as our Regional Tourism Organisation and full support was received. GAPDL has also had conversations with GPC as a potential landowner.

Support has been received through Discovery Coast Tourism and Commerce (DCTC) as the tourism representatives from Agnes Water and 1770.

Community consultation could be considered, either at the commencement of the trial or at specified intervals during the trial.

Council has discussed the opportunity with Bundaberg Council who undertook an e-scooter trial, sought community feedback after 12 months and have recently granted an additional permit until mid-2023.

Legal Strategy and Policy Implications:

Section 228(3) of the *Local Government Regulation 2012* states that the local government may invite expressions of interest only if it:

- a) *decides, by resolution, that it would be in the public interest to invite expressions of interest before inviting written tenders; and*
- b) *records its reasons for making the resolution in the minutes of the meeting at which the resolution was made.*

Additionally, Section 228(6) states that if the local government invites expressions of interest, the local government may:

- a) *prepare a short list from the persons who respond to the invitation for expressions of interest; and*
- b) *invite written tenders from those persons.*

Financial and Resource Implications:

There will be no cost incurred by Council for conducting the EOI, except for resource time in the preparation, management, evaluation and closure of the EOI.

Summary:

Nil

Anticipated Resolution Completion Date:

The intended release of the Expression of Interest will be in January 2023.

GENERAL MEETING AGENDA 1 NOVEMBER 2022

Attachments:

Nil

Tabled Items:

Nil

Report Prepared by: Manager Contracts and Procurement

G/4.7. TEMPORARY CHANGE TO WASTE FEES AND CHARGES - MULCH

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 1 November 2022

File Ref: FM7.1

Purpose:

To seek Council's endorsement of proposed temporary changes to the 2022/2023 Fees and Charges for Council's "Sale of Mulch" and "Council Loading Mulch" fees at Gladstone Waste Transfer Station.

Officer's Recommendation:

That Council adopt the below proposed temporary changes to the 2022/2023 Fees and Charges Schedule for a period of two (2) months during November – December 2021 at the Gladstone Waste Transfer Station:

1. Reduce the commercial rate for the "Sale of Mulch" fee per tonne to "No Charge"
2. Reduce the "Council Loading Mulch" fee to "No Charge" based on that customers may be required to arrange suitable times where more than one load per day is required

Background:

During 2020 and 2021, campaigns of free loading of mulch have been undertaken to reduce the volume of stockpiled mulch at the Gladstone Waste Transfer Station. Although campaigns in 2020 and 2021 were successful in reducing the volume of stockpiled mulch, large amounts of mulch remain, and are continually replaced due to ongoing green waste grinding activities multiple times each year.

This situation will continue until an operational change is achieved, with the 2021/22 Operational Plan Project - Waste Management and Resource Recovery Business Case (i.e. Organics Business Case) identifying green waste management options for further review and potential implementation. A short-term management option may be available prior to implementation of any potential long term organics management service.

As identified in 2020 following the fire at the Benaraby Landfill, there is a likelihood of this mulch catching fire and poses an environmental and reputational risk to Council. If the stockpiled mulch should catch fire, it may not be possible to fully extinguish, and a resource would be lost.

Mulch does not sell in any significant quantities at the Gladstone Waste Transfer Station and is not used in any Gladstone Regional Council projects. Currently we sell mulch "free of charge" to domestic customers (with a loading fee of \$10 per load if Council loads the mulch) and \$10 per tonne to commercial customers (with a loading fee also of \$10 per load if Council loads the mulch).

The November 2020 campaign was limited to domestic customers only and achieved a 470% increase in the uptake of this service. In 2021 the campaign was made available to commercial customers and achieved a 739% increase. Both campaigns assisted in significantly reducing the volume of stockpiled mulch at Gladstone Waste Transfer Station leading into the associated summer periods.

Options, Risk and Opportunity Analysis:

In the interest of managing risk, it is proposed that changes are approved over a maximum period of two (2) months in November and December 2022. A campaign will be advertised for 1 month, with an up to 31 December available where the campaign needs to be extended and continued.

For Gladstone Waste Transfer Station, the following changes to fees and charges are being sought:

1. Reduce the commercial rate for the "Sale of Mulch" fee per tonne to "No Charge"
2. Reduce the rate for "Council Loading Mulch" fee to "No Charge" based on that customers may be required to arrange suitable times where more than one load per day is required.

Communication and Consultation:

Internally the Operations and Revenue Services teams have been consulted.

Legal Strategy and Policy Implications:

Should we have a fire Council may be exposed to non-compliance investigations under the Environmental Protection Act 1994 and Work Health and Safety Act 2011.

Financial and Resource Implications:

There will be very little financial impact on the budget, as this will only be a loss of income for a maximum of two (2) months and currently the domestic market already receives the mulch free of charge. Council will be exposed to the loss of commercial and mulch loading income in Gladstone which is acceptable to manage associated risk of fire etc. Commercial sales of mulch are an approximate monthly average of \$2,800. Loss of income due to the campaign may be in the range of \$5,600.

Summary:

Proposed temporary changes to the 2022/2023 Fees and Charges Schedule at Gladstone Waste Transfer Stations for the "Sale of Mulch" and "Council Loading Mulch" fees. The changes for a maximum period of two (2) months is to facilitate accelerated removal of stockpiled mulch, reduce Council's exposure to fire during the upcoming fire season and to trail a potential future service for loading of mulch at Agnes Water Waste Transfer Station.

Anticipated Resolution Completion Date:

31 December 2022

Attachments:

1. Excerpt from 2022-2023 Waste Schedule of Fees and Charges - Existing

Tabled Items:

Nil

Report Prepared by: Manager Revenue Services and Manager Waste Program Delivery

G/4.8. AUDIT RISK AND IMPROVEMENT COMMITTEE MINUTES - 21 SEPTEMBER 2022

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 1 November 2022

File Ref: CM26.2

Purpose:

To present a report about the matters presented at the Audit Risk and Improvement Committee meeting held 21 September 2022, pursuant to section 211 of the *Local Government Regulation 2012*.

Officer's Recommendation:

The Council receive the minutes of the Audit Risk and Improvement Committee Meeting that was held on 21 September 2022.

Background:

Council's audit committee, the Audit Risk and Improvement Committee (ARIC), met on 21 November 2022.

In accordance with section 211(1)(c) of the *Local Government Regulation 2012* the audit committee of Council must, as soon as practicable after a meeting of the committee, give a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.

The minutes of the Audit Risk and Improvement Committee meeting held on 21 September 2022 are attached for Council's consideration.

Options, Risk and Opportunity Analysis:

Below are some of the highlights from the minutes:

Item 8.1 – External Audit

The Queensland Audit Office (QAO) highlighted the impairment in the Gladstone Airport Corporation and acknowledged the improvement in GAC's performance.

A discussion was held regarding consideration of climate related risks and understanding the risks and impacts of climate change. It was noted that during a recent governance assessment, there was consideration of a climate change policy and whether there should be a standalone policy or incorporation within existing policies with work underway to understand the climate related risks and impacts.

Item 9.1 – Ethics Integrity and Audit Progress Report

An overview of the report was provided noting an update regarding the high-risk overdue task shown in the report which has been closed and implemented. The committee enquired regarding the timeline of the assurance mapping with advice provided that in consideration of impacts on the work groups, it is anticipated for Quarter 3. The committee requested the assurance map be presented in draft to the committee for feedback prior to finalisation.

Item 9.4 – Internal Audit Report - ERA 63 Sewage Treatment Compliance Workshop

The committee commended the environmental team for the work that has been undertaken on progressing the sensitivity assessment. The committee commended the workshop approach and suggested the same approach be utilised for the assurance mapping.

Item 10.2 – Draft 2021/22 Financial Statements

It was noted that the attachments were distributed late due to various challenges experienced throughout the year and that it was anticipated to have the complete set of statements by COB Friday 23 September 2022. It was noted that the Draft 2021/22 Financial Statements be provided to the committee by COB Friday 23 September 2022 to enable the committee to provide feedback to Council within 2 calendar days.

Item 12.5 – Emergency Response Exercise Results

The committee was encouraged on how nuanced the scenario was in terms of tackling an emergency that hasn't been undertaken previously and highlighted the importance of getting experience with different scenarios. The committee highlighted the importance of not having a single point of failure and acknowledged Council's ability to switch leadership when needed. The committee encouraged officers to undertake an exercise regarding the business processes, such as a ransomware attack or asbestos at the workshop. Planning is underway for another exercise which will incorporate testing the business processes.

Item 12.6 – Organisational Culture plan

An overview of the culture journey was provided. The committee encouraged officers to take a pulse or measure as Council progresses through the culture journey. A discussion was held regarding the results, and it was noted that discussions have been held with leaders who demonstrated blue leadership style and that the learning from those discussions have been provided to other teams. A discussion was held regarding the potential inclusion of Councillors in the culture journey.

Communication and Consultation:

The minutes of the Committee are reviewed by the ARIC members, the Principal Internal Auditor, General Manager Finance Governance and Risk and the Chief Executive Officer.

Legal Strategy and Policy Implications:

The *Local Government Act 2009* requires that the audit Committee of Council - the Audit Risk and Improvement Committee – oversee audit, annual financial reporting and other relevant governance functions to provide Council with an additional level of assurance that systems and controls are in place to minimise risk exposure.

The Audit Risk and Improvement Committee also operates in accordance with Councils' Audit Risk and Improvement Committee Policy (P-2020-15).

Financial and Resource Implications:

Nil

Summary:

Nil

Anticipated Resolution Completion Date:

N/A - information only report

Attachments:

1. Minutes of the Audit Risk and Improvement Committee Meeting held 21 September 2022

Tabled Items:

Nil

Report Prepared by: Principal Internal Auditor

G/5. COUNCILLORS REPORT

G/6. URGENT BUSINESS

G/7. NOTICE OF MOTION

G/8. CONFIDENTIAL ITEMS

G/8.1. GLADSTONE RECYCLED WATER

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 1 November 2022

File Ref: FM7.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 254J of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.