



**GLADSTONE**  
REGIONAL COUNCIL

**GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 20 September 2022**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

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## **GENERAL MEETING MINUTES 20 SEPTEMBER 2022**

### **Elected Members**

Councillor - Mayor M J Burnett  
Councillor G G Churchill  
Councillor K Goodluck  
Councillor R A Hansen  
Councillor D V O'Grady  
Councillor N Muszkat  
Councillor C Cameron  
Councillor D Branthwaite

### **Officers**

Mrs L Dowling (Chief Executive Officer)  
Mrs R Millett (Executive Secretary)  
Mrs T Whalley (Manager Governance and Risk)  
Mr M Holmes (General Manager Finance Governance and Risk)  
Ms S Hunter (General Manager Strategy and Transformation, Acting)  
Ms K Lee (General Manager Community Development and Events)  
Mr J Tumbers (General Manager Operations)  
Mr M Francis (General Manager Strategic Asset Performance)  
Ms H Robertson (General Manager Customer Experience, Acting)  
Mr T Mienie (General Manager People Culture and Safety) (via teams)  
Ms G Sirris (First Nations Liaison Officer)  
Ms A Moore (Manager Environment and Conservation)  
Ms E Fehlhaber (Conservation Officer)  
Mr BM Von Tonder (Project Manager (Consultant)) (via teams)

### **G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Councillor Chris Trevor was an apology with an approved leave of absence.

### **G/0.3.3. MESSAGES OF CONDOLENCE**

Mayor Matthew Burnett passed on a message of condolence to the Royal Family for the passing of Queen Elizabeth II earlier on 9 September 2022 in Balmoral and transferred to London for the funeral. Mayor Burnett mentioned that our late Queen's funeral was held last night where she was laid to rest at Windsor Castle with her late husband, Prince Philip, her parents and her sister, Margaret. Mayor Burnett noted that the Council Chambers flags are flying at half mast with the Chambers also illuminated purple, and will remain for the next seven days. Mayor Burnett advised that there are condolence books available, located at the Civic Centre and libraries across the region, which are available for up to seven days for members of the public to send messages of condolence or messages of support to the royal family following the passing of Queen Elizabeth II. Mayor Burnett advised that the Prime Minister of Australia has announced a National Day of Mourning on Thursday 22 September 2022 which will be a public holiday.

A minutes silence was held in respect to the passing of Queen Elizabeth II.

Mayor Burnett further advised that the condolence books will be sent to the royal family and sent condolences on behalf of Council to King Charles III, Prince Edward, Princess Royal and Prince Andrew and their families.

### **G/0.3.4. DECLARATION OF INTERESTS**

Nil

## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

I would like to give a shout out to the team at Creative Gladstone for a fantastic event in the Carnival of Arts held last week. A weeklong event where lots of locals got involved, culminating in their exhibition launch on the weekend. They have done a fantastic job over a couple of years now creating that event for our local region in Pitt Street and I want to say well done to all the volunteers and everyone involved in that event.

Of course, Under the Trees was on the weekend as well and everyone had a fantastic time at Boyne Island and congratulations to the volunteers who put that amazing event on for our local community.

I would like to also mention that work has finally started on Drynan Drive. Councillors and officers had an inspection there last week. A \$5M project, the first stage involves the relocation of water mains and then construction will commence on the intersection upgrade. Traffic flow will be managed via temporary traffic signals with access to shops to remain open at all times. I would like to thank both the Queensland Government and the Federal Government for jointly funding this upgrade.

It is great to see the refurbishment of the Sister E. Kenny Memorial Pool complete. Access isn't available to residents yet; the pool is being slowly reheated and refilled back to temperature and it is expected to reopen to the public in a few weeks. The upgrades at the Gladstone Aquatic Centre also include new amenities funded by Council, the Queensland Government and the Australian Government and being built construction-wise by local company, Youngs.

Events coming up in the next couple of weeks include the Baffle Creek Family Fishing Festival, which is already underway at Baffle Creek and goes right through to the Family Fun Day on Saturday 24 September 2022. The Calliope Rodeo is on this weekend, Friday 23 September 2022 and Saturday 24 September 2022, a huge event in Calliope. And then the following weekend on Saturday 1 October 2022 and Sunday 2 October 2022 is the 1770 Cultural Connections Immersion Festival. A number of events across our region and I hope you can all get out and about and enjoy them.

**G/2. CONFIRMATION OF MINUTES**

**G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 6 SEPTEMBER 2022**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 20 September 2022

**File Ref:** CM7.2

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**Purpose:**

Confirmation of the minutes of the General Meeting held on 6 September 2022.

**Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 6 September 2022 be confirmed.

**GM/22/4832 Council Resolution:**

Moved Cr Cameron

Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3. OFFICERS' REPORTS**

#### **G/3.1. RECONCILIATION ACTION PLAN REFERENCE GROUP - NEW MEMBERS AND MEMBERSHIP**

**Responsible Officer:** General Manager Community Development and Events

**Council Meeting Date:** 20 September 2022

**File Ref:** CR3.3

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**Purpose:**

To allow Council to consider extending the membership of the Reconciliation Action Plan Reference Group from seven community members to ten community members and appoint four new members.

**Officer's Recommendation:**

That:

1. Section 4.1 of the Reconciliation Action Plan Reference Group Terms of Reference be amended so that the membership of the group shall consist of ten (10) community members consisting of Aboriginal and Torres Strait Islander residents and service providers.
2. Council appoint four new Reconciliation Action Plan Reference Group members:
  - (a) Chantal Johnson (Gooreng Gooreng)
  - (b) Djuran Johnson (Gooreng Gooreng)
  - (c) Paul Olsen (Wakka Wakka)
  - (d) Skye Alberts (Ghungalu, Wulli Wulli and Goreng Goreng)

**GM/22/4833 Council Resolution:**

Moved Cr Hansen

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

**G/3.2. BOYNE ISLAND AND TANNUM SANDS SHORELINE EROSION MANAGEMENT PLAN**

**Responsible Officer:** General Manager Strategic Asset Performance

**Council Meeting Date:** 20 September 2022

**File Ref:** CM31.09

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**Purpose:**

To propose the repeal of the current Boyne Island and Tannum Sands Shoreline Erosion Management Plan (BITS SEMP) 2014.

**Officer's Recommendation:**

That Council repeal the Boyne Island and Tannum Sands Shoreline Erosion Management Plan 2014, noting it will be replaced by the Boyne Island and Tannum Sands Shoreline Erosion Management Plan 2022.

**GM/22/4834 Council Resolution:**

Moved Cr Churchill

Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.3. FLYING-FOX ROOST MANAGEMENT**

**Responsible Officer:** General Manager Strategic Asset Performance

**Council Meeting Date:** 20 September 2022

**File Ref:** CM31.09

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**Purpose:**

To propose the adoption of the updated Statement of Management Intent (SoMI) for Flying-fox Roost Management 2022 and to propose the repeal of the current Miriam Vale Flying-fox Management Plan (MVFFMP) 2019.

**Officer's Recommendation:**

That Council:

1. Repeal the Statement of Management Intent for Flying-fox Roost Management 2014;
2. Adopt the Statement of Management Intent for Flying-fox Roost Management 2022 provided as Addendum 1; and
3. Repeal the Miriam Vale Flying-fox Management Plan 2019, noting it will be replaced by the Regional Flying-fox Management Plan 2022 (RFFMP).

**GM/22/4835 Council Resolution:**

Moved Cr Muszkat  
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**

**Councillor Natalia Muszkat left the meeting room.**



**G/3.4. EXPENDITURE APPROVAL - MICROSOFT LICENSING**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 20 September 2022

**File Ref:** PE1.1

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**Purpose:**

This report seeks resolution from Council, in accordance with Council's Register of Financial Delegations, to approve expenditure in relation to Microsoft Licensing Subscription.

**Officer's Recommendation:**

That Council approve the expenditure of \$434,743 ex GST (year 1) and approximately \$434,743 ex GST per annum for years 2 and 3 for a 3-year Microsoft licensing agreement with Data #3 Limited.

**GM/22/4836 Council Resolution:**

Moved Cr Branthwaite  
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

**CARRIED**

**Councillor Natalia Muszkat returned to the meeting room.**

### **G/3.5. METZ SOLE SUPPLIER**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 20 September 2022

**File Ref:** PE1.1

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**Purpose:**

This report seeks resolution from Council to make use of the provisions in s235 of the Local Government Regulation 2012 that allows for exceptions to the requirement for written quotes or tenders. The use of this provision is in relation to the supply of Metz ceramic pool tiles.

**Officer's Recommendation:**

That Council resolves, in accordance with Section 235(a) of the Local Government Regulation 2012, that it is satisfied Metz Specialty Materials Pty Ltd is the only supplier reasonably available to it to supply Metz ceramic pool tiles.

**GM/22/4837 Council Resolution:**

Moved Cr O'Grady  
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.6. ALTO PACIFIC SOLE SUPPLIER**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 20 September 2022

**File Ref:** PE1.1

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**Purpose:**

This report seeks resolution from Council to make use of the provisions in s235 of the Local Government Regulation 2012 that allows for exceptions to the requirement for written quotes or tenders. The use of this provision is in relation to the water heating system currently installed at the Gladstone Aquatic Centre.

**Officer's Recommendation:**

That Council resolves, in accordance with Section 235(a) of the Local Government Regulation 2012, that it is satisfied Alto Pacific Pty Ltd is the only supplier reasonably available to it to make modifications to the water heating system currently installed at the Gladstone Aquatic Centre.

**GM/22/4838 Council Resolution:**

Moved Cr Hansen  
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.7. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 AUGUST 2022**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 20 September 2022

**File Ref:** FM15.1

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**Purpose:**

This report seeks Council adoption of the Monthly Financial Statements for the 2022-23 year to date, for the period ended 31 August 2022.

**Officer's Recommendation:**

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2022-23 year to date, for the period ended 31 August 2022 as required under Section 204 Local Government Regulation 2012.

**GM/22/4839 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

**CARRIED**

**G/3.8. RESCHEDULING OF 18 OCTOBER GENERAL MEETING**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 20 September 2022

**File Ref:** CM7.2

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**Purpose:**

To allow Council to consider rescheduling the 18 October 2022 General Meeting in absence of a quorum.

**Officer's Recommendation:**

That the General Meeting for 18 October 2022 be rescheduled to 25 October 2022.

**GM/22/4840 Council Resolution:**

Moved Cr Hansen  
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

**CARRIED**

**G/4. DEPUTATIONS**

**Nil**

## G/5. COUNCILLORS REPORT

### G/5.1. WELCOMING CITIES

**Responsible Officer:** Cr. Natalia Muszkat

**Council Meeting Date:** 20 September 2022

**File Ref:** CM6.1

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#### **Purpose:**

To submit a report on attendance at the Welcoming Interactive Symposium on behalf of Welcoming Australia.

#### **Councillor's Recommendation:**

That Council:

1. Continue its membership with Welcoming Cities Australia;
2. Commit to creating a welcoming community and champion the principles of welcoming and inclusion by adopting a public Welcoming Statement:  
*Gladstone Regional Council is actively aligning with best practice multiculturalism as identified in the National Welcoming Cities Standards and declares itself a welcoming community. We embrace diversity, foster social cohesion and are focused on building economic success.*

*Council endeavours to use a whole of community approach to not only embrace diversity, but also harness its strength and identify opportunities to enhance our multicultural focus. As a council, we will benchmark cultural diversity and inclusion policies and practices across the organisation and continue to identify how further efforts can be directed.*

#### **GM/22/4841 Council Resolution:**

Moved Cr Muszkat

Seconded Cr Goodluck

That the Councillor's Recommendation be adopted.

**CARRIED**

## **G/5.2. DEVELOPING NORTHERN AUSTRALIA CONFERENCE**

**Responsible Officer:** Cr. Glen Churchill

**Council Meeting Date:** 20 September 2021

**File Ref:** CM6.1

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Councillor Glenn Churchill tabled the Developing Northern Australia Conference Program which can be access via the link below:

<https://astmanagement.eventsair.com/QuickEventWebsitePortal/2022-developing-northern-australia-conference/dna2022-program>

### **Purpose:**

Councillor Glenn Churchill and Economic Development Specialist Garry Scanlan to provide a report on attendance at the Developing Northern Australia Conference – Mackay Entertainment and Convention Centre: 6-8 July 2022.

### **Councilor's Recommendation:**

That Council receives the report from Councillor Glenn Churchill and Economic Development Specialist.

### **GM/22/4842 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Cameron

That the Councillor's Recommendation be adopted.

**CARRIED**



**G/6. URGENT BUSINESS**

Nil

**G/7. NOTICE OF MOTION**

Nil

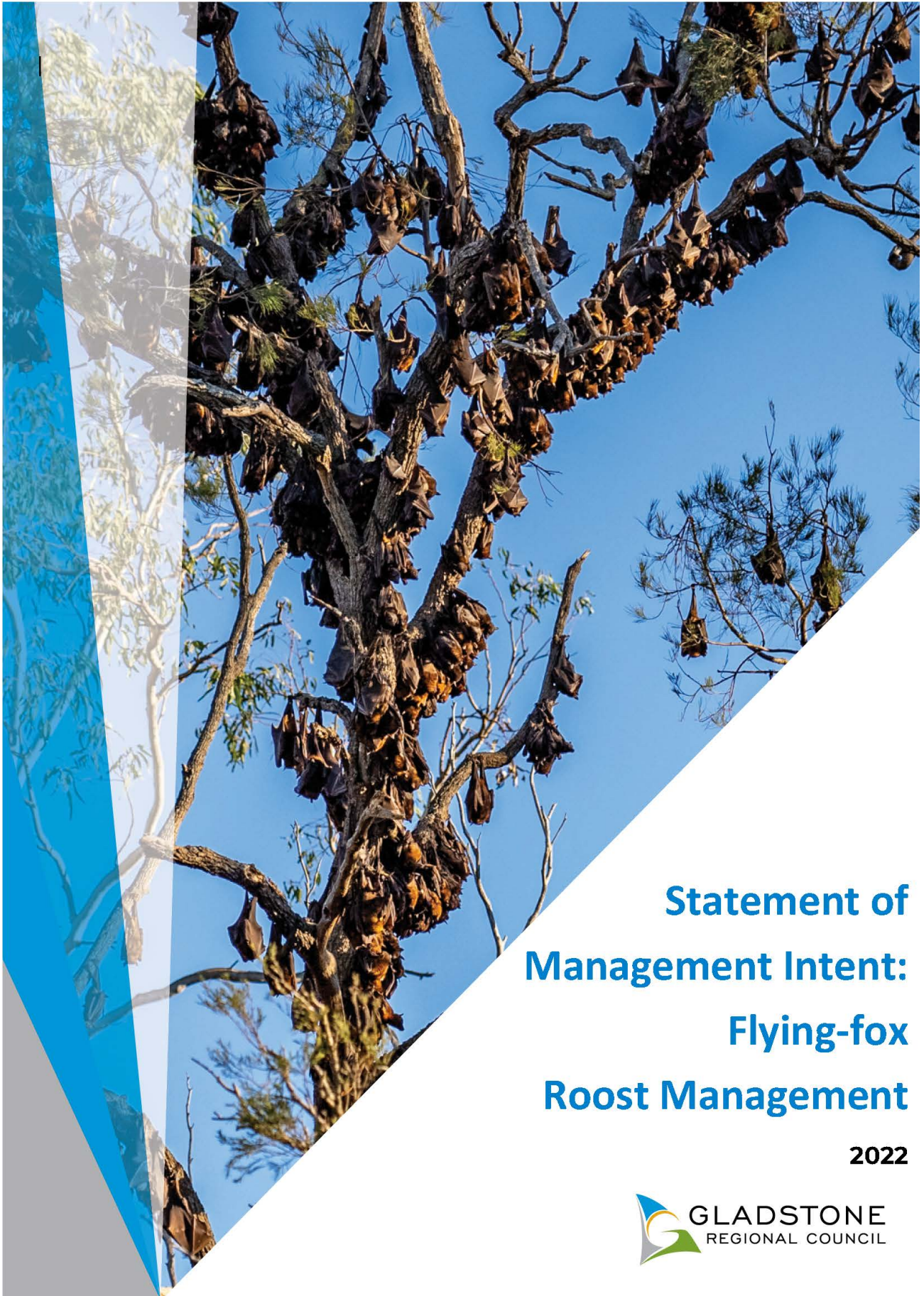
**G/8. CONFIDENTIAL ITEMS**

Nil

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 10:21am.**

**ATTACHMENTS**  
**Addendum 1**



**Statement of  
Management Intent:  
Flying-fox  
Roost Management**

**2022**





**1. Purpose**

Council recognises that flying-fox roosts in urban areas can cause health, economic and amenity concerns amongst neighbouring residents and communities. We are committed to managing flying-fox roosts in a way that balances community values with flying-fox conservation and welfare.

The purpose of this Statement of Management Intent (SoMI) is to articulate the approach that Gladstone Regional Council will take in managing flying-fox roosts in the Gladstone Region.

**2. Flying-foxes in the Gladstone Region**

The Gladstone Region is home to three species of flying-foxes: the black flying-fox, little red flying-fox and grey-headed flying-fox. All species feed on the nectar and fruit of various native forest species and play a key ecological role as a long-distance pollinators and seed dispersers.

Flying-foxes are social animals that roost in communal camps during the day. These areas serve as resting places and are important for social interaction, mating and rearing of young.

Flying-foxes appear to be more frequently roosting and foraging in urban areas, likely due to a combination of habitat clearing, human encroachment, drought and the availability of year-round food sources in urban areas. This has resulted in increased interactions and conflict between humans and flying-foxes.

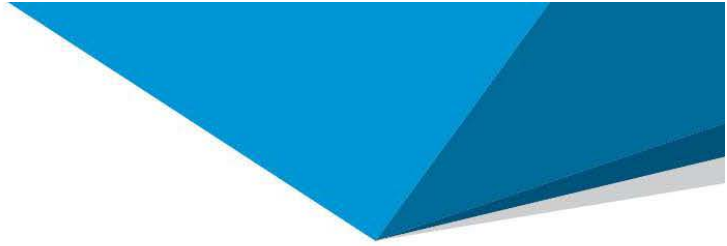
**3. Authority to manage flying-fox roosts**

All flying-foxes are native species and are protected under the Queensland *Nature Conservation Act 1992* (NC Act). The grey-headed flying-fox is also afforded additional protection under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*.

Under the NC Act, local governments in Queensland have an as-of-right authority to undertake roost management of flying-fox roosts in designated Urban Flying-fox Management Areas (UFFMAs). While the NC Act authorises local governments to undertake certain actions to manage flying-fox roosts, Council is not obligated to do so.

UFFMAs for local government areas are defined by maps produced by the Department of Environment and Science (DES). Within UFFMAs, local governments are authorised to use non-lethal management actions in accordance with the Code of Practice: Ecological sustainable management of flying-fox roosts. Outside of UFFMAs, a local government requires a flying-fox roost management permit (FFRMP) from DES.

All persons are authorised to undertake low impact activities at roosts in accordance with the Code of Practice: Low impact activities affecting flying-fox roosts. Low impact activities include weeding, mulching, mowing and minor tree trimming. Management of roosts by private landholders outside of this code require a FFRMP irrespective of the location.



#### 4. Flying-fox roost management intentions and considerations

A key objective of Council's flying-fox management approach is to increase community understanding of flying-fox behavior and ecological role, and support residents to self-manage impacts from roosts. Council will achieve this by:

- Providing comprehensive and accurate information to the community on flying-fox ecology, behaviour and options available to reduce impacts from roosting and foraging flying-foxes;
- Respond to customer enquiries relating to flying-foxes and direct to appropriate contacts and resources as required;
- Participate in research and knowledge sharing opportunities to enhance understanding and address knowledge gaps in flying-fox ecology; and
- Monitor flying-fox roosts occurring on or partially on Council-controlled land and contribute data to the National Flying-fox Monitoring Program.

##### 4.1 Flying-fox roosts on Council-controlled land

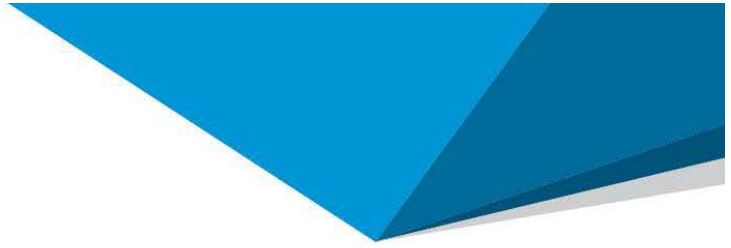
Council will coordinate the management of flying-fox roosts on Council owned or State land placed under the control of Council pursuant to the *Land Act 1994* (i.e. Council-controlled land) within and outside the UFFMA.

Council recognises that the risk and cost of flying-fox roost management increases with the level of intervention. We intend to take an integrated approach to flying-fox roost management, guided by a Regional Flying-fox Management Plan. The level of conflict of each roost site will be assessed on a case-by-case basis and appropriate management actions determined. Factors that Council will consider in determining appropriate management actions include:

- The type and level of conflict presented by the roost and associated impact on community health, safety, amenity and wellbeing;
- The cost of management actions, contribution and funding sources;
- The risk to flying-fox conservation and welfare, particularly if flying-foxes are rearing their young or in a period of population stress; and
- The likelihood of success. For example, whether dispersal would result in flying-foxes relocating to a site of greater conflict with the community.

Where a flying-fox roost occurs on a combination of Council-controlled and either State land(s) or private land(s), Council will undertake appropriate in-situ management actions (i.e. actions that retain the roost in its established location) on parts of the roost that occur on Council-controlled land only. Where dispersal or other actions affecting the entire roost are considered, Council will engage with the relevant landholder/s to negotiate implementation of roost management actions. Costs relating to the management of the flying-fox roost will be the responsibility of both Council and the relevant landholders, proportionate to land ownership. Management actions and costs must be mutually agreed prior to the application for or implementation of any permit or action.

Flying-fox roosts occurring on Council-controlled land outside of UFFMAs will be managed in accordance with the Regional Flying-fox Management Plan and will require a FFRMP from DES.



Neighbouring residents or leaseholders seeking to undertake roost management actions on Council-controlled land must obtain a FFRMP and other relevant permits, and seek permission from Council. Council will not support management activities that will risk flying-fox welfare and/or worsening impacts to other residents or areas of the community. Residents are not permitted to undertake unauthorised roost management actions on Council-controlled land.

#### **4.2 Flying-fox roosts on other land**

Council will not carry out management actions at flying-fox roosts located solely on State land(s) or private lands(s) or a combination of the two. Council may provide information to residents and landholders about flying-foxes, asset protection and management options. Where required, Council will also refer residents to relevant Queensland Government departments such as DES, Queensland Health and Biosecurity Queensland. Council will not support management activities that will risk flying-fox welfare and/or worsening impacts to other residents or areas of the community.

#### **5. Further information**

Please refer to the below resources for further information:

- Gladstone Regional Council - <https://www.gladstone.qld.gov.au/wildlife#flyingfoxes>
- Department of Environment and Science – <https://www.qld.gov.au/environment/plants-animals/animals/living-with/bats/flying-foxes>
- Queensland Health - <http://conditions.health.qld.gov.au/HealthCondition/condition/14/33/14/bats-and-human-health>

#### **6. Review**

This SoMI will be reviewed every 3 years or as determined by a resolution of Council.