



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 6 September 2022

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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GENERAL MEETING MINUTES 6 SEPTEMBER 2022

Elected Members

Councillor - Mayor M J Burnett
Councillor G G Churchill
Councillor R A Hansen
Councillor D V O'Grady
Councillor N Muszkat
Councillor C Cameron

Officers

Mrs L Dowling (Chief Executive Officer)
Mrs R Millett (Executive Secretary)
Mrs T Whalley (Manager Governance and Risk)
Mr M Holmes (General Manager Finance Governance and Risk)
Ms C Quinn (General Manager Strategy and Transformation)
Ms K Lee (General Manager Community Development and Events)
Mr J Tumbers (General Manager Operations)
Mr M Francis (General Manager Strategic Asset Performance)
Mr R Huth (General Manager Customer Experience)
Mr T Mienie (General Manager People Culture and Safety) (via teams)
Mr P Watling (Strategic Property Specialist)
Ms K Wockner (Manager Contracts and Procurement)

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

GM/22/4821 Council Resolution:

Moved Cr O'Grady
Seconded Cr Cameron

That an apology for Cr Chris Trevor, Cr Darryl Branthwaite and Cr Kahn Goodluck be received.

CARRIED

G/0.3.3. MESSAGES OF CONDOLENCE

Councillor Desley O'Grady passed on condolences to the Wriede family for the passing of Graham Wriede. Graham was a dentist in the Gladstone region for many years with his own private practice for 40 years and worked for Queensland Health for 15 years at the hospital. Graham passed away a few weeks ago watching the sport that he loved, rugby league.

G/0.3.4. DECLARATION OF INTERESTS

Councillor Natalia Muszkat advised that in agenda item G/3.1 GLADSTONE AREA PROMOTION DEVELOPMENT LIMITED she has a declarable conflict of interest as she is a Director of Strong Communities Ltd which has an agreement to deliver services with Gladstone Area Promotion and Development Limited under the Communities for Children program.

Cr Muszkat advised that as a result of her conflict of interest, she will leave the meeting room for this item.

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

I would like to start by acknowledging the Calliope Outback GP which is not something I would normally do as a Mayor's Statement to acknowledge a new business opening, but when a new GP or a new health professional service opens in our local community, especially in current times you certainly want to shout it from the hilltops. It is fantastic to have a GP service back in Calliope. And they have a bus that will travel around to other local communities, including the Boyne Valley, Mount Larcom and Miriam Vale. Fantastic to have health services being delivered back in Calliope and also the smaller communities in our region. Good luck and all the best on the opening of the new GP service in Calliope at the shopping centre. Thank you, Councillor Chris Cameron and Councillor Desley O'Grady for attending the day with us at the official opening.

Spring in the Vale was on last weekend, and I believe a very good event and very well attended. It is a popular event going from strength to strength. It has been going for a number of years now and can only get bigger which is great news for Miriam Vale.

Recently Gladstone Regional Art Gallery and Museum (GRAGM) hosted the 28th Golding Showcase. Coming up in a couple of weeks on Thursday 15 September 2022 we will launch 'Our Priceless Past' which is one of our most popular exhibitions at GRAGM.

On the weekend just gone I was in the Boyne Valley to celebrate 100 years of the Country Women's Association (CWA) in Queensland and thank you Cr O'Grady joining me for that event. And obviously the Gladstone Branch will celebrate their 100 years next year and our other branches will celebrate over the coming years as well, but on the weekend celebrating CWA across Queensland 100 years of service to our local community. Hat's off to the ladies and all the work they have done for many, many years, whether they have been supporting local communities in times of war, times of drought, and in times of need, the CWA have always been there for our local communities. I think it is testament to the organisation as they have been going for 100 years and let's hope that they continue for another 100 years.

This Saturday 10 September 2022, the Volunteer Marine Rescue (VMR) Gladstone are celebrating 50 years and we know the good work that the VMR do as well. Thank you to the volunteers and all the people involved in that organisations. Congratulations on your 50th Anniversary.

The Boyne Valley Showcase kicks off on Friday 9 September 2022 in the Boyne Valley as well. And the Carnival of Arts kicks off this weekend with the official exhibition on the 16 September 2022. And of course, we have Pop Con happening this weekend at the Gladstone Entertainment Convention Centre (GECC) from 11:00am until 5:00pm. Central Queensland's only free pop culture event.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 16 AUGUST 2022

Responsible Officer: Chief Executive Officer

Council Meeting Date: 6 September 2022

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 16 August 2022.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 16 August 2022 be confirmed.

GM/22/4822 Council Resolution:

Moved Cr Churchill
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/3. DEPUTATIONS

G/3.1. GLADSTONE AREA PROMOTION DEVELOPMENT LIMITED

Responsible Officer: Chief Executive Officer

Council Meeting Date: 6 September 2022

File Ref: CM7.6

Cr Muszkat (declared Conflict of Interest)
left the room for Agenda Item G/3.1. and did not participate in the decision.
(refer G/0.3.4. Disclosure of Interest section of the minutes - page 3)

Purpose:

Gladstone Area Promotion Development Limited (GAPDL) will provide an update to Council including recent activities and key performance indicators.

Officer's Recommendation:

That the deputation from Gladstone Area Promotion Development Limited (GAPDL) be received.

GM/22/4823 Council Resolution:

Moved Cr Churchill
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

G/4. OFFICERS' REPORTS

G/4.1. QUEENSLAND FIRE AND EMERGENCY SERVICES - RURAL FIRE BRIGADE LEASES

Responsible Officer: General Manager Strategic Asset Performance

Council Meeting Date: 6 September 2022

File Ref: CP8.2

It was noted that there was an error in the table in the report as it shows the Eurimbula Rural Fire Brigade (RFC) location as Agnes Water / Captain Creek however the table should show the Eurimbula RFB location as Captain Creek. It was noted that there was an error on the final page of the attachment to the report which shows a map of the location of the Eurimbula RFB however the map location shown is the location of the Foreshores RFB. It was noted that there was an error with the title of the first map shown in the attachment to the report with the correct title as 'Eurimbula (Captain Creek) Rural Fire Brigade.'

Purpose:

To allow Council to consider the renewal of two Rural Fire Brigade (RFB) site leases in favour of Queensland Fire and Emergency Services. The two properties are freehold title in the ownership of Council and will require a Council Resolution to renew the respective leases.

Officer's Recommendation:

That Council

1. Resolves that the exception to the disposal of a valuable non-current asset in s236(1)(b)(i) of the Local Government Regulation 2012 applies to the disposal of Lot 240 RP618283 and Lot 260 SP111179 to a government agency.
2. Renews the lease to Queensland Fire and Emergency Services for a period of thirty (30) years and that the Chief Executive Officer be authorised to negotiate and finalise the lease combining:
 - Lot 260 SP111179 – Marshall Street, Bororen
 - Lot 240 RP618283 – Murphy Road, Captain Creek

GM/22/4824 Council Resolution:

Moved Cr Churchill

Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/4.2. COMMUNITY INVESTMENT PROGRAM - FUNDING RECOMMENDATION

Responsible Officer: General Manager Community Development and Events

Council Meeting Date: 6 September 2022

File Ref: GS 3.1

Purpose:

To consider the recommendation of the Community Investment Panel on an application received under the Community Investment Policy section 6.11, Extraordinary Requests. The applications being for:

| Application ID | Applicant | Project | Requested Amount |
|--------------------------------|--|---------------------------------|-------------------------|
| SIG005 | Queensland Regional Broadcasters (4CC) | 2022 Santos GLNG Mayor's Carols | \$36,500 In-Kind |
| Total Funding Requested | | | \$36,500 In-Kind |

Officer's Recommendation:

That Council:

1. Adopt the Community Investment Panel recommendation of funding for the applications received under the category of funding tabled below:

| Application ID | Applicant | Project | Recommendation |
|-------------------------------------|--|---------------------------------|-------------------------|
| SIG005 | Queensland Regional Broadcasters (4CC) | 2022 Santos GLNG Mayor's Carols | \$36,500 In-Kind |
| Total Funding Recommendation | | | \$36,500 In-Kind |

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreement with the successful applicant detailing relevant entitlements and conditions.

GM/22/4825 Council Resolution:

Moved Cr O'Grady
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/4.3. COUNCILLOR ATTENDANCE AT CONFERENCES 2022/23

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 6 September 2022

File Ref: CM6.1

Purpose:

To allow Council to nominate councillor attendees at two conferences being held outside of Queensland during 2022.

Officer's Recommendation:

That Council:

1. Nominate Cr _____ to attend the 2022 Parks and Leisure Australia National Conference; and
2. Nominate the Mayor, Cr _____ and Cr _____ to attend the 2022 National Local Roads and Transport Congress.

GM/22/4826 Council Resolution:

Moved Cr Muszkat
Seconded Cr Hansen

That Council:

1. Nominate Cr O'Grady to attend the 2022 Parks and Leisure Australia National Conference; and
2. Nominate the Mayor and Cr Churchill to attend the 2022 National Local Roads and Transport Congress.

CARRIED

G/4.4. 2022-23 GENERAL SOLE AND SPECIALISED SUPPLIERS - ADDITIONAL

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 6 September 2022

File Ref: PE1.1

Purpose:

This report seeks resolution from Council to include additional suppliers to the General Sole and Specialised Suppliers listing for the 2022/23 financial year, making use of the provisions in section 235(a) of the *Local Government Regulation 2012*, that allows for exceptions to the requirement for written quotes or tenders.

Officer's Recommendation:

That:

1. In accordance with Section 235(a) of the *Local Government Regulation 2012*, Council is satisfied that the below suppliers are the only suppliers reasonably available to deliver the relevant product/service for the 2022/23 financial year:

| | |
|-----------------------------------|--|
| Kvitko Holdings T/A Elevate Media | Publisher of a publication that circulates throughout the Gladstone Region focused on the Gladstone Region (Gladstone News). |
| Sewer Equipment Company (Aust) | OEM (Original Equipment Manufacturer) parts for camera equipment used in the CCTV van |
| Bill Robertson Toyota | OEM (Original Equipment Manufacturer) parts for Toyota Light Commercial Vehicles |
| 1Spatial | Only reseller in Australia for FME mapping software used by GIS team |
| ABB Australia Pty Limited | OEM (Original Equipment Manufacturer) ABB flow meters |
| Endress+Hauser | OEM (Original Equipment Manufacturer) for Transducers and Radar Micro pilots measurement instrumentation |
| Safegroup Automation | OEM (Original Equipment Manufacturer) for SCADA Controllers |

GM/22/4827 Council Resolution:

Moved Cr O'Grady

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/4.5. RECOMMENDATION TO APPOINT EXTERNAL MEMBER AND NOMINATE COMMITTEE CHAIR TO AUDIT RISK AND IMPROVEMENT COMMITTEE POST 31 DECEMBER 2022

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 6 September 2022

File Ref: CM26.2

Purpose:

This report presents a recommendation to appoint a new External Member (Financial Expert) to the Audit Risk and Improvement Committee (ARIC) and to determine a new Committee Chair to replace the current Chair whose tenure expires on the 31 December 2022.

Officer's Recommendation:

That Council appoint:

1. _____ to the Audit Risk and Improvement Committee as the Committee's financial expert for the period 1 January 2023 to 31 December 2027 at the schedule of rates nominated in their Expression of Interest submission lodged in June 2022; and
2. _____ as the Audit Risk and Improvement Committee Chair commencing 1 January 2023.

GM/22/4828 Council Resolution:

Moved Cr Muszkat
Seconded Cr Hansen

That Council appoint Peter Sheville to the Audit Risk and Improvement Committee as the Committee's financial expert for the period 1 January 2023 to 31 December 2027 at the schedule of rates nominated in their Expression of Interest submission lodged in June 2022.

CARRIED

GM/22/4829 Council Resolution:

Moved Mayor Burnett
Seconded Cr Cameron

That Council appoint Stephen Coates as the Audit Risk and Improvement Committee Chair commencing 1 January 2023.

CARRIED

G/4.6. AUDIT RISK AND IMPROVEMENT COMMITTEE MINUTES - 15 JUNE 2022

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 6 September 2022

File Ref: CM26.2

Purpose:

To present a report about the matters presented at the Audit Risk and Improvement Committee meeting held on 15 June 2022, pursuant to section 211 of the *Local Government Regulation 2012*.

Officer's Recommendation:

That Council receive the Minutes of the Audit Risk and Improvement Committee Meeting that was held on 15 June 2022.

GM/22/4830 Council Resolution:

Moved Cr Churchill
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/5. COUNCILLORS REPORT

Councillor Desley O'Grady mentioned that when the feasibility study for the Boyne Burnett Inland Rail Trail was completed, there were three sections that were identified and that the Doors Range Tunnel section was opened last year and this Saturday 10 September 2022 the Burnett River Bridges section will be opened. Cr O'Grady noted that the Burnett River Bridges section was located between Mundubbera and Mount Debateable with the distance just over 30kms one way (or Mount Debateable to Reid's Creek section at 6kms). Cr O'Grady mentioned that at the opening this weekend, it was expected that there would be over 500 people attending with everybody invited to attend the opening of the Boyne Burnett Inland Rail Trail Burnett River Bridges sections. Cr O'Grady noted that the official opening was scheduled for 11:00am and with a fun run held at 8:30am and food provided by Little Athletics Gayndah and Rotary Club Mundubbera. Cr O'Grady mentioned that the towns are very excited and that most of the accommodation in Mundubbera and Gayndah are booked out.

Councillor Chris Cameron provided a statement on behalf of the Capricorn Pest Management Group (CPMG):

'The Capricorn Pest Management Group (CPMG) in conjunction with the Australian Government's Reef Trust and the Fitzroy Basin Association are holding three Feral Pig Landholder engagement workshops to address the issues and problems concerning the Feral Pig populations in Central Queensland.

The Australian Government have funding available to assist in the control of the feral pig population and the damage they cause and some diseases they can spread. However the Australian Government are of the opinion that Central Queensland does not have a serious problem with the feral pig population, consequently there is no funding available to Central Queensland. There is a serious problem with feral pigs in our region and disease such as tuberculous and elliptocytosis have been found in feral pigs in our region. Both these diseases can be fatal to animals and humans.

The aim of these workshops is to bring together landholders, pest management contractors, feral pig hunters and shooters, and anyone who has an interest in the control and management of feral pigs in our region to be a contributor of information on the sighting or and estimate numbers of feral pigs and the area of the sighting. This recording will be achieved by using a free download app 'FERALSCAN', which can be sent to a central database to be collated with a view to convince the Australian Government that Central Queensland does have a feral pig population and needs to be considered for any available funding to control the feral pig population.

There are three workshops starting on Monday 10 October 2022 at Kalapa Hall, Black Mountain Road, between Gracemere and West Wood, 8:30am to 2:00pm (approximately). Tuesday 11 October 2022 at Banana Shire Council Dee and Don Room, 62 Valentine Plans Road, Biloela, 8:30am - 2:00pm (approximately). Wednesday 12 October 2022 at Ubobo Hall, 5 Railway Terrace, Boyne Valley 8:30am - 2:00pm (approximately). The presenters will be Peter West, FeralScan: Coordinator and Invasive Species Officer NSW Department of Primary Industries and Tyrone Davis, Tracker Traps. Attendees will be given the tools to record Feral Pig activity on their properties and learn to manage and reduce the impacts of these pests. Each attendee will go into a draw to win a free Tracker Traps Panel Trap and three bags of Tracker Traps grain mix. One winner for each location. Attendees must be in attendance to be eligible and have the FeralScan app downloaded on their phone or device. Morning tea and lunch will be provided.

Further workshops will be allocated after the success and interest of the first three workshops are accessed.'

G/6. URGENT BUSINESS

G/6.1. LEAVE OF ABSENCE - CR CHRIS TREVOR

Responsible Officer: Chief Executive Officer

Council Meeting Date: 6 September 2022

File Ref: CM7.2

Mayor Burnett advised that Councillor Chris Trevor is currently back home in Gladstone recovering from a near fatal heart attack which occurred on Monday 8 August 2022. Cr Trevor will be undergoing further rehabilitation and specialist advice. Mayor Burnett, on behalf of Cr Trevor, wished to thank everybody for their concern and well wishes and that Cr Trevor will advise further of his position after future medical advice is received but is hopeful of returning to Council on the first Tuesday in November 2022.

Purpose:

To request a leave of absence in accordance with Council's P-2020-19 Council Meeting Procedures Policy.

Officer's Recommendation:

That Council grant Cr Chris Trevor a leave of absence from the General Meetings of 6 September 2022 and 20 September 2022.

GM/22/4831 Council Resolution:

Moved Mayor Burnett
Seconded Cr Cameron

That Council grant Cr Chris Trevor a leave of absence for the period 1 September 2022 to 31 October 2022.

CARRIED

G/7. NOTICE OF MOTION

Nil

G/8. CONFIDENTIAL ITEMS

Nil

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 10:47am.