



**GLADSTONE**  
REGIONAL COUNCIL

**GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 7 June 2022**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

## Table of Contents

ITEM	PAGE
G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE .....	3
G/0.3.3. MESSAGES OF CONDOLENCE .....	3
G/0.3.4. DECLARATION OF INTERESTS .....	3
<b>G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....</b>	<b>4</b>
<b>G/2. CONFIRMATION OF MINUTES .....</b>	<b>6</b>
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 17 MAY 2022.....	6
<b>G/3. OFFICERS' REPORTS .....</b>	<b>7</b>
G/3.1. TENDER 145-22 DAWSON HIGHWAY MAINS RELOCATION .....	7
G/3.2. PREFERRED SUPPLIER AGREEMENT 119-22 CLEANING SERVICES .....	8
G/3.3. ANNUAL RENEWAL OF STATUTORY DELEGATIONS - COUNCIL TO CHIEF EXECUTIVE OFFICER.....	9
G/3.4. LEASE TO STEPPING STONES CHILD CARE CENTRE .....	10
G/3.5. LEASE TO BAFFLE CREEK RIDERS CLUB INC .....	11
G/3.6. 2022-24 BIOSECURITY SURVEILLANCE PROGRAM .....	12
G/3.7. 2022-23 GENERAL SOLE AND SPECIALISED SUPPLIERS .....	13
G/3.8. GLADSTONE REGIONAL COUNCIL TRADE WASTE MANAGEMENT PLAN .....	16
<b>G/4. DEPUTATIONS .....</b>	<b>17</b>
<b>G/5. COUNCILLORS REPORT.....</b>	<b>17</b>
<b>G/6. URGENT BUSINESS.....</b>	<b>18</b>
<b>G/7. NOTICE OF MOTION .....</b>	<b>18</b>
<b>G/8. CONFIDENTIAL ITEMS .....</b>	<b>18</b>

## **GENERAL MEETING MINUTES 7 JUNE 2022**

### **Elected Members**

Councillor - Mayor M J Burnett  
Councillor G G Churchill  
Councillor K Goodluck  
Councillor R A Hansen  
Councillor D V O'Grady (via teams)  
Councillor C A Trevor  
Councillor N Muszkat (via teams)  
Councillor C Cameron  
Councillor D Branthwaite

### **Officers**

Ms K Lee (Chief Executive Officer, Acting)  
Mrs R Millett (Executive Secretary)  
Mrs T Whalley (Manager Governance and Risk)  
Mr M Holmes (General Manager Finance Governance and Risk)  
Ms C Quinn (General Manager Strategy and Transformation)  
Mr M Francis (General Manager Strategic Asset Performance)  
Ms S Phelps (Principal Executive Assistant to the Mayor, Acting)  
Mr T Mienie (General Manager People Culture and Safety)  
Mr R Huth (General Manager Customer Experience)  
Ms K Wockner (Manager Contracts and Procurement)  
Mr J Tumbers (General Manager Operations)  
Ms L Tweedale (Manager Biosecurity and Environmental Health)

### **G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Nil

### **G/0.3.3. MESSAGES OF CONDOLENCE**

Nil

### **G/0.3.4. DECLARATION OF INTERESTS**

Nil

## G/1. MAYORAL STATEMENT OF CURRENT ISSUES

It is great to be back at Gladstone Regional Council. We had a Federal Election in the last few weeks and that's where I have been focusing my time since Easter Monday when I took a leave of absence. Thank you to my Deputy Mayor and Councillors for manning the fort while I was gone, they did a fantastic job. I was keeping an eye on the media but didn't actually zoom into any of the live streams, but from all the reports you did an amazing job and I thank you for that.

It is important to note that with an Anthony Albanese Labor government and the commitments that were made during the election campaign and I would like them minuted so that we can make sure that the newly elected Labor government deliver these commitments, and I have no doubt that they will be. I have spoken to our Prime Minister twice since the election and our commitments will absolutely be honoured.

The first announcement that was made was the Drynan Drive upgrade at the intersection with the Dawson Highway, which is fantastic to see and that will be a partnership with the Queensland government which will make it safer for the residents and the children crossing there at Calliope as it will be upgraded with traffic lights. \$150,000 for the Agnes Water GP Clinic refurbishment with Impact Community Health Services, so that is going to help attract doctors / GP's back to Agnes Water. I have had conversations with local doctors who are very keen to come back as soon as that investment is made at the local community health centre. We have \$2m for the Agnes Water / Wartburg fire brigade fire trails which will help protect the Agnes Water, Captain Creek, Wartburg and surrounding communities. \$10m for the Gladstone Basketball Stadium, Indoor Sports and Martial Arts facility, which is an amazing community facility and I'm looking forward to that project happening. A project which is very close to my heart, which is the Coastal Marine Ecosystem Research Centre (CMERC) at our local university. CQ Uni held a stall at EcoFest on the weekend, and if you don't know much about CMERC, look them up on Facebook to find out more, \$15m is being invested into that. \$2.5m for the Boyne Tannum Sharks new clubhouse and facilities, which is fantastic for the local Tannum Club. \$250,000, which was matched by both parties, for the RSL and Bowls Club to complete the facility there. This is in addition to the \$500,000 that has been committed as part of the Gladstone Foundation. The inland rail business case to Central Queensland as well as the Gladstone Hydrogen Hub. \$110,000 for Integreat Queensland which goes towards their Flourish Festival. And of course, the project which I said we needed Federal funding for and I'm sure the community at Boyne Tannum will be very happy with this, the \$15m for the Boyne Tannum Aquatic Recreation Centre. Which would never have been able to happen without Federal or State government support, our Council have been supporting this project for many years but there was no way we could get that project funded through rate payer money, so that \$15m will go a long way towards making that project a reality.

But it wasn't just all about Gladstone, we got some funding for our neighbours as well and I'll mention a couple of those. \$2.8m for the Central Highlands Allied Health Centre in Emerald; \$3.5m for our very good friends in Mount Morgan to help them with their water security pipeline design and approvals, and I know the Rockhampton Regional Council are very impressed with the \$3.5m there so they can hopefully stop trucking water to Mount Morgan very soon. \$2m for our friends at Banana Shire for their new industrial hub; \$500,000 for Gracemere's emergency telecommunications upgrade and we know how important they are as I was talking about bushfires before, the bushfires at Gracemere at the same time had fires not being able to communicate with other fires and that will certainly go towards supporting those communities; \$750,000 for blackspots south-west of Emerald; \$600m for Paradise Dam, big project which is in partnership with the Queensland Government; \$200m for the Bruce Highway between Gladstone and Rockhampton including Gavial-Gracemere Road. These are some projects that are pretty important to our local communities. There is also \$600,000 for the Biloela Sports Precinct upgrade; and \$100m allocated for a battery manufacturing facility in Queensland and we all know where we want that to go, we have the fantastic State Development Area right here in Gladstone and it makes sense, Prime Minister if you're watching, that it should be here in our local community and we will make sure when I'm talking to him next that that is where that project will be located.

## GENERAL MEETING MINUTES 7 JUNE 2022

It has not just all been about elections, over the last few months we've had a lot of activity in our local community. The 1770 Festival was held on election day, the volunteers there do an amazing job, shout out to them. Also welcoming back the Old Station Fly In and Heritage Show, well done to the local families up there, the Creeds put on a great show and it's great to see that event back in our local community. EcoFest was on the weekend just gone at the Gladstone Tondoon Botanic Gardens, thank you Councillor Desley O'Grady for representing me at that festival. It is really a great festival and as I mentioned, CMERC was highlighted there.

Coming up this weekend is Rainbow on the Reef Pride Festival, Friday 10 June to Sunday 12 June 2022. They aim to raise awareness and inclusion of the LGBTQIA+ community. The festival launches on Friday night 10 June 2022 and then they have the family fair day at Gladstone Marina Parklands on Saturday 11 June 2022. Also in the next few weeks we will have the Mt Larcom Show, fantastic to see the Mt Larcom Show, another highlight in our local calendar.

As I mentioned, the Flourish Festival was on in Gladstone a couple of weeks ago and this weekend it is on in Biloela as well and I know Councillor Glenn Churchill will be attending and maybe even mc'ing that event. It will be an amazing festival and if you're in our local region, I always say get out and enjoy our local events, but this is one you might want to travel across the range to Biloela because hopefully a family from Biloela will be returning home to their community this weekend and I certainly hope to see that happen. I'm speaking of course about the Murugappan family who the Prime Minister has announced alongside the now Treasurer that the family will be coming home to Biloela and hopefully this weekend in time for the festival, if not soon after.

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 17 MAY 2022**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 7 June 2022

**File Ref:** CM7.2

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**Purpose:**

Confirmation of the minutes of the General Meeting held on 17 May 2022.

**Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 17 May 2022 be confirmed.

**GM/22/4748 Council Resolution:**

Moved Cr Churchill

Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3. OFFICERS' REPORTS**

#### **G/3.1. TENDER 145-22 DAWSON HIGHWAY MAINS RELOCATION**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 7 June 2022

**File Ref:** PE1.1

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**Purpose:**

This report seeks resolution from Council to enter into a contract with RoadPak Industries for Dawson Highway water main relocation works.

**Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the offer from RoadPak Industries Pty Ltd for Tender 145-22 Dawson Highway Water Mains Relocation; and
2. Authorise the Chief Executive Officer to enter into a contract with RoadPak Industries Pty Ltd for Tender 145-22 Dawson Highway Water Mains Relocation.

**GM/22/4749 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.2. PREFERRED SUPPLIER AGREEMENT 119-22 CLEANING SERVICES**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 7 June 2022

**File Ref:** PE1.1

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**Purpose:**

This report seeks resolution from Council to enter into a Preferred Supplier Agreement with CMBM Facility Services Pty Limited for the provision of cleaning services.

**Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the offer from CMBM Facility Services Pty Limited for Tender 119-22 Cleaning Services; and
2. Authorise the Chief Executive Officer to enter into a 2-year Preferred Supplier Arrangement with the option to extend for two further periods of 1-year each with CMBM Facility Services Pty Limited for tender 119-22 Cleaning Services.

**GM/22/4750 Council Resolution:**

Moved Cr Hansen  
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**



**G/3.3. ANNUAL RENEWAL OF STATUTORY DELEGATIONS - COUNCIL TO CHIEF EXECUTIVE OFFICER**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 7 June 2022

**File Ref:** CM9.2

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**Purpose:**

This report seeks the annual review and renewal of statutory delegations to the Chief Executive Officer incorporating delegations from legislative changes that have occurred up to and including the 2 February 2022.

**Officer's Recommendation:**

That the powers contained in the 'Delegations Register – Exercise of Statutory Powers – Council to CEO' are hereby delegated by Council to the Chief Executive Officer pursuant to Section 257 of the Local Government Act 2009.

**GM/22/4751 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.4. LEASE TO STEPPING STONES CHILD CARE CENTRE**

**Responsible Officer:** General Manager Strategic Asset Performance

**Council Meeting Date:** 7 June 2022

**File Ref:** CM8.2

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**Purpose:**

The purpose of this report is to allow Council to consider leasing freehold land for childcare purposes to Stepping Stones Child Care Centre Gladstone Association Inc.

**Officer's Recommendation:**

That Council:

1. Resolves that s236(1)(b)(ii) of the Local Government Regulation 2012 applies to the proposed lease of Lot 1 on SP 291299 to Stepping Stones Child Care Centre Gladstone Association Inc; and
2. Delegates authority to the Chief Executive Officer to negotiate a lease with Stepping Stones Child Care Centre Gladstone Association Inc for child care purposes over Lot 1 on SP 291299 for a period of up to 10 years.

**GM/22/4752 Council Resolution:**

Moved Cr O'Grady

Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.5. LEASE TO BAFFLE CREEK RIDERS CLUB INC**

**Responsible Officer:** General Manager Strategic Asset Performance

**Council Meeting Date:** 7 June 2022

**File Ref:** CM8.2

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**Purpose:**

The purpose of this report is to allow Council to consider leasing freehold land for Sport and Recreation purposes to Baffle Creek Riders Club Inc.

**Officer's Recommendation:**

That Council:

1. Resolves that Section 236(1)(b)(ii) of the *Local Government Regulation 2012* applies to the proposed Lease C on SP 200698 in Lot 7 on SP 172472 to Baffle Creek Riders Club Inc; and
2. Delegates authority to the Chief Executive Officer to negotiate a lease with Baffle Creek Riders Club Inc for Sport and Recreation purposes over Lease C on SP 200698 in Lot 7 on SP 172472 for a period of up to 10 years.

**GM/22/4753 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.6. 2022-24 BIOSECURITY SURVEILLANCE PROGRAM**

**Responsible Officer:** General Manager Customer Experience

**Council Meeting Date:** 7 June 2022

**File Ref:** CM31.09

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**Purpose:**

To seek Council approval by resolution to implement a Biosecurity Program (Surveillance) under the *Biosecurity Act 2014 (Qld)* to monitor the compliance of landholders with restricted and prohibited matter of African Tulip Tree, Bellyache bush, Giant Rat's Tail Grass, Groundsel Bush, Harrisia Cactus, Mesquite, Parkinsonia, Parthenium, Prickly Acacia, Prickly Pear spp., and Rubber Vine in the Gladstone Region.

**Officer's Recommendation:**

That in accordance with section 235 of the *Biosecurity Act 2014*, Council authorise the Biosecurity Program (Surveillance) for the period of approximately two years commencing 1 July 2022 to 30 April 2024.

**GM/22/4754 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

### G/3.7. 2022-23 GENERAL SOLE AND SPECIALISED SUPPLIERS

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 7 June 2022

**File Ref:** PE1.1

**Purpose:**

This report seeks resolution from Council to make use of the provisions in section 235 of the Local Government Regulation 2012, that allows for exceptions to the requirement for written quotes or tenders.

**Officer's Recommendation:**

That:

1. In accordance with Section 235(a) of the *Local Government Regulation 2012*, Council is satisfied that the below suppliers are the only suppliers reasonably available to deliver the relevant product/service for the 2022/23 financial year:

Aurion Corporation Pty Ltd	Sole provider of Aurion software used for payroll management
Austeng Crematoria and Cemetery	OEM for Crematorium parts and service at Boyne Island Memorial Parklands
Australian Laboratory Services Pty Ltd (formerly ALS Limited)	Only drinking water analysis provider in Gladstone with the nearest competing laboratories in Brisbane and Townsville
Bundy Bullet Pty Ltd	Bundaberg to Gladstone freight services
Capricorn Lodge	Only accommodation provider on Curtis Island
Cat & Back	Central Queensland freight services
Central Queensland Media Pty Ltd t/a CQ Today	Only publisher of a publication that circulates throughout Central Queensland
Chemwatch	Sole provider of Chemwatch software used for the storage and management of Material Safety Data Sheets (MSDS) and Safety Data Sheets (SDS)
Civica Pty Ltd	Sole provider of Reflect and Recover software used by Roads Program Delivery for asset management and RMPC contract coordination
Davcor Group Pty Ltd t/a Electronic Keying Australia	OEM for electronic keys and vaults used to access Council buildings
Ecoscope Environmental Pty Ltd	Only NATA accredited laboratory with proximity to Gladstone with the nearest competing laboratories in Brisbane and Townsville
Electrical Refrigeration Enterprises	Local authorised agent for ZIP water systems
Ergon Energy	Electrical Infrastructure provider in Central Queensland
ESRI Australia Pty Ltd	Sole provider of ArcGIS software
Followmont Transport Pty Ltd	Queensland and New South Wales freight services
GCM Enviro Pty Ltd	OEM of landfill compactor parts
Gladrock Transport	Central Queensland freight services
Harbour Software	Sole provider of Doc Assembler and Docs on Tap software provider
Hastings Deering (Australia) Pty Ltd	OEM parts for Caterpillar machinery parts
IDEXX Laboratories Pty Ltd	OEM consumables for IDEXX Colilert System

**GENERAL MEETING MINUTES 7 JUNE 2022**

Infor Global Solutions (ANZ) Pty Ltd	Sole provider of Pathway software
J.H. Wagner & Sons	Manufacturer of marker stones used at the Boyne Tannum Memorial Gardens
LG Solutions	Sole provider of LG Solution software used for fees and charges
Mettler Toledo-Limited	OEM of weighbridge service and parts for Gladstone TS and Benaraby LF
Mottech Parkland Australia	Only Australian importer and distributor of Irrinet irrigation systems
News Limited	Publisher of Courier Mail newspaper
Nextra Valley News	Magazine and newspaper supply for Council libraries
Pacific Biologics	Sole importer and distributor of ProLink Mosquito control products
Origin Energy	Supplier of gas and gas infrastructure at GECC
QIT Plus Pty Ltd	Sole provider of Guardian software provider
Reef City Motors	OEM parts for Ford Light Commercial Vehicles
Ruswin Locksmiths and Security (previously Key Cut Services)	Local authorised dealer for electronic keys with nearest competitor in Brisbane.
SANZAP Pty Ltd t/a Solus Consulting	Sole provider of Solus library application
Spirac Solid Handling Solutions	OEM for Spirac conveyor parts
Takura Bark & Compost	Manufacturer of Takura Engineered Softfall
Technology One Pty Ltd	Sole provider of Technology One software
Telstra	Telecommunications Infrastructure provider in Central Queensland
Terrequip Pty Ltd	OEM parts for JCB Equipment
The Coastal Rag	Community newspaper for Discovery Coast
TNT Australia Pty Ltd (to become FedEx Express)	Australia wide freight services
Varidesk, LLC	OEM for standing desk solutions and accessories
Western Truck Group Pty Ltd	OEM parts for Volvo machinery
Wideland Group	OEM parts for Iveco and Isuzu Trucks

\*OEM = Original Equipment Manufacturer

2. In accordance with Section 235(b) of the *Local Government Regulation 2012*, Council is satisfied that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders from suppliers for the relevant services for the 2022/23 financial year:

Gladstone Engineering Alliance (GEA)	Specialised body established to strengthen business and industry relationships within the Gladstone Region
Institute of Public Works Engineering Australasia (IPWEA)	Specialised peak association for professionals who deliver public works and engineering services
Jardine Lloyd Thompson Pty Ltd	Specialists in providing insurance products and services to local government e.g. Directors and Officers Liability and Environment Impairment Liability.
Queensland Regional Broadcasters (Grant Broadcasters)	Provider of advertising services for 4CC and Kix Country radio.
SEEK Limited	Provider of online recruitment advertising linked to Aurion software system used recruitment.
Southern Cross Austereo	Provider of advertising services for Hit FM 93.5 and Triple M radio. The reason for specialised supplier is due to it being impractical to invite quotes for this service as selection of radio station is based on target demographic and listener base relevant to the required advertising.

**GENERAL MEETING MINUTES 7 JUNE 2022**

**GM/22/4755 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.8. GLADSTONE REGIONAL COUNCIL TRADE WASTE MANAGEMENT PLAN**

**Responsible Officer:** General Manager Customer Experience

**Council Meeting Date:** 7 June 2022

**File Ref:** SS13.5

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**Purpose:**

The purpose of this report is to repeal the current Trade Waste Management Plan 2012 and consider the Gladstone Regional Council Trade Waste Management Plan 2022 for adoption.

**Officer's Recommendation:**

That Council:

1. Repeal the current Gladstone Regional Council Trade Waste Management Plan 2012; and
2. Adopt the Gladstone Regional Council Trade Waste Management Plan 2022 effective from 4 July 2022.

**GM/22/4756 Council Resolution:**

Moved Cr Branthwaite

Seconded Cr Trevor

That the Officer's Recommendation be adopted.

**CARRIED**



## G/4. DEPUTATIONS

Nil

## G/5. COUNCILLORS REPORT

Councillor Chris Trevor welcomed back the Mayor and congratulated Deputy Mayor, Khan Goodluck for doing a magnificent job, as well as all Councillors, in the Mayor's absence. Cr Trevor thanked all the Councillors for keeping Cr Trevor updated over the past few weeks on matters concerning the region whilst he has been in South Queensland. Cr Trevor mentioned that he was pleased to see that while he was away, the Philip Street precinct received a number of awards and thanked Councillor Desley O'Grady for keeping him updated on the Philip Street precinct. Cr Trevor mentioned that he had the opportunity to speak with Barnaby Joyce and thanked him and his party for their contribution to the Philip Street duplication project, which without the duplication, the Philip Street precinct project would never have proceeded. Cr Trevor thanked Barnaby Joyce and Ken O'Dowd for the \$20m contribution which enabled Council to then proceed with the precinct project which has received State recognition. Councillor Desley O'Grady noted that the National Awards that would include the Philip Street Precinct will be held in October 2022 in Melbourne. Cr Trevor thanked the Mayor for the announcements and commitments made for the region and noted they will be gratefully received by the community. Cr Trevor mentioned that he caught up with Ken O'Dowd and thanked Ken O'Dowd for his contribution to our community as the Federal Member for Flynn since 2010. Cr Trevor noted that Ken O'Dowd has been a wonderful advocate for our community and his contribution hasn't gone unnoticed in this community and beyond. Cr Trevor welcomed Colin Boyce as the new Federal Member for Flynn and mentioned that he was looking forward to working with Colin Boyce in relation to promoting and enhancing lifestyle and livability in this community, it being the industrial capital of Australia and the Port City to the world.

Councillor Rick Hansen mentioned that he attended the drags meet at the Benaraby Dragway in the Benaraby Motorsports Complex on Saturday 4 June 2022 and noted that it was a massive event with the 4wd's. Cr Hansen mentioned previous events held at the Benaraby Motorsports Complex such as other drags event, drifting event and motorbike event and gave a huge shout out to all the groups that are using the Benaraby Motorsports Complex as it is becoming more and more popular. Cr Hansen congratulated all the groups utilising the facility.

Cr O'Grady mentioned that she had the opportunity to attend the Old Station Fly In and noted that there were over 12,000 people in attendance and 500 campers and that it was an amazing event. Cr O'Grady thanked everybody that attended EcoFest over the weekend and noted that there was much to see and do at the event. Cr O'Grady further noted that the new format was great and it was lovely to showcase the gardens.

Councillor Glenn Churchill mentioned that on Saturday 11 June 2022 at 10:30am is the presentation of the Regional Arts Development Fund (RADF) recipients that were decided by Council and the RADF Committee. Cr Churchill advised it is an open invitation to anyone that would like to come along to the Gladstone Regional Art Gallery and Museum (GRAGM) at 10:30am on Saturday 11 June 2022. Cr Churchill mentioned he had the opportunity to attend the celebration of 50 years of musical heritage in our City and region with the Gladstone Performing Arts Company (GPAC) which was born 10 years ago and had held their silver celebration. Cr Churchill recognised the GPAC President, Ellen Black and all of the performing arts company with their 10 year celebration. Cr Churchill mentioned that he also had the opportunity to open GPAC's regional conference and noted that it was pleasing to see that GPAC are spreading right across the region with the regional conference being held in Agnes Water Seventeen Seventy. Cr Churchill acknowledged that Council was a major partner in their celebration and regional conference which was supported through Grassroots Fund and Community Celebration Fund.

## **GENERAL MEETING MINUTES 7 JUNE 2022**

Cr O'Grady mentioned that through Country Kitchens, the Queensland Country Women's Association (QCWA) Port Curtis Division is holding a Boyne Burnett Inland Rail Trail Walk event this weekend, Saturday 11 June 2022. Cr O'Grady noted that the event is about walk more and sit less and that there has been over 80 people register for the event. Cr O'Grady noted that the event is being held at the Boyne Burnett Inland Rail Trail commencing at Barrimoon and will be a fantastic event. Cr O'Grady thanked Country Kitchens and the Port Curtis Division for holding the event.

### **G/6. URGENT BUSINESS**

Nil

### **G/7. NOTICE OF MOTION**

Nil

### **G/8. CONFIDENTIAL ITEMS**

Nil

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 10:01am**