



GLADSTONE
REGIONAL COUNCIL

**GENERAL MEETING NOTICE
AND AGENDA**

**TO BE HELD AT THE COUNCIL CHAMBERS – CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On Tuesday 21 December 2021

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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G/1. MAYORAL STATEMENT OF CURRENT ISSUES

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 7 DECEMBER 2021

Responsible Officer: Chief Executive Officer

Council Meeting Date: 21 December 2021

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 7 December 2021.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 7 December 2021 be confirmed.

Attachments:

1. Minutes of the General Meeting of Council held on 7 December 2021.

Tabled Items:

Nil.

Report Prepared by: Executive Secretary

G/3. OFFICERS' REPORTS

G/3.1. COUNCILLOR APPOINTMENTS TO AUDIT RISK AND IMPROVEMENT COMMITTEE

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 December 2021

File Ref: CM26.2

Purpose:

The purpose of this report is for Council to consider a Councillor rotation on the Audit, Risk & Improvement Committee (ARIC) for the Councillor membership.

Officer's Recommendation:

That Council:

1. Appoint Cr _____ and Cr _____ as Members of the Audit Risk and Improvement Committee; and
2. Appoint Cr _____ and Cr _____ as alternate members of the Audit Risk and Improvement Committee.

Background:

Council's Audit Risk and Improvement Committee Policy requires Council to nominate two (2) Councillor appointments on a voluntary rotational basis with a minimum appointment period of 18 months. In addition, the policy states that there is benefit in elected member representation being a mix of new and experienced Councillors where practical and will rotate Councillor appointments in the middle of an election term. Accordingly, it is now prudent for Council to consider if a rotation should occur as the middle of the election term approaches and in advance of the ARIC planning day to be held on 9 February 2022.

Options, Risk and Opportunity Analysis:

Councillor membership consists of two (2) Councillor appointments as well as two (2) proxy members where a Councillor nominated appointee is unable to attend. The current appointees are:

Member – Deputy Mayor Kahn Goodluck

Member – Cr Desley O'Grady

Proxy member – Cr Natalia Muszkat

Proxy member – Cr Darryl Branthwaite

For information, the following previous appointments have been made:

Members:

19 April 2016 – April 2020 - Cr Hansen

21 August 2018 – current – Cr Goodluck

19 April 2016 – 21 August 2018 - former Cr Sobhanian

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Alternate Members:

6 November 2018 – current – Cr O’Grady

6 November 2018 – April 2020 – former Cr Masters

Communication and Consultation:

Nil.

Legal Strategy and Policy Implications:

It is a legislative requirement that ARIC (acting as an ‘Audit Committee’) oversee audit, annual financial reporting and other relevant governance functions as outlined in Council policy to provide Council with an additional level of assurance that systems and controls are in place to assist Council in minimising risk. In addition, Council policy requires regular rotation of Councillor appointees to the committee.

Financial and Resource Implications:

Nil.

Summary:

Nil.

Anticipated Resolution Completion Date:

Within one (1) month of resolution.

Attachments:

Nil.

Tabled Items:

Nil.

Report Prepared by: Manager Governance & Risk

G/3.2. COMMUNITY INVESTMENT PROGRAM - COMMUNITY CELEBRATION FUND - DESTINATION EVENT

Responsible Officer: General Manager Community Development and Events

Council Meeting Date: 21 December 2021

File Ref: GS3.1

Purpose:

Consider the recommendation of the Community Investment Panel on the application received under the Community Celebration Fund - Destination Event initiative.

Officer's Recommendation:

That Council:

1. Adopt the Community Investment Panel recommendation of funding for the applications received under the category of funding tabled below:

Applicant	Event	Date of Event	Recommendation	
			In kind Support	Cash
Boyne Tannum Hookup Association Inc	Boyne Tannum Hookup	29/04/22 - 01/05/22		\$25,000
Discovery Coast Tourism & Commerce	Agnes Water Blues, Roots and Rock Festival	18/02/22 – 20/02/22		\$17,250
Discovery Coast Tourism & Commerce	1770 Festival	20/05/22 – 22/05/22		\$35,000

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

Background:

The Community Celebration Fund – Destination Event Fund received three (3) applications for events scheduled to be after February 2022. The applications have been assessed by a Community Investment Panel (the Panel) with the recommendation presented to Council at this General Meeting for decision.

Community Celebration Fund – Destination Event

Destination Event funding supports events that are well established, well designed, and clearly demonstrate return on investment through building community pride, return visitation, increase regional profile, and generate economic stimulus. Events attract over 5,000 participants, with 15% out-of-region visitor attendance.

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The Destination Event objectives are:

- **Social & Community** - Drives social and community outcomes, including community pride and cohesion.
- **Destination** - Enhances the profile and appeal of the Gladstone Region.
- **Economic Impact** - Generates economic activity in the Gladstone Region.
- **Financial Sustainability** - Demonstrates financial sustainability.
- **Environmental Sustainability** - Demonstrates environmental sustainability.
- **Overnight Visitation** - Attracts external visitation specifically generating overnight visitor expenditure.

Panel Assessment Process

In accordance with the Community Investment Policy (P-2021-09) and Community Investment Corporate Standard (CS-2021-07), the eligible applications have been assessed by the Panel.

Panel assessment is undertaken using an assessment matrix to score each application against Key Selection Criteria (KSC) to determine an order of merit. The overall score (ranking) is used to inform the recommendation. The table below defines the KSC, weighting and definition of score applied in the assessment matrix:

KEY SELECTION CRITERIA (KSC) Must meet at least two criteria	Weighting %
KSC 1: Social & Community - Drives social and community outcomes, including community pride and cohesion	25
KSC 2: Destination - Enhance the profile and appeal of the Gladstone region	25
KSC 3: Financial Sustainability - Demonstrates financial sustainability	20
KSC 4: Environmental Sustainability - Demonstrated environmental sustainability	7.5
KSC 5: Economic Impact - Generates economic activity in the Gladstone region	7.5
KSC 6: Overnight Visitation - Attracts external visitation specifically generating overnight visitor expenditure	15

Overall score	Definition
65% and above	An overall score of 65.5% and above demonstrates that an application has met or exceeded all KSC. The Assessment Panel may favourably recommend the application.
Between 50.5% to 65%	An overall score between 51% to 65% demonstrates that an application met or exceeded a KSC but mostly marginal evidence in others. The Assessment Panel may choose to recommend funding the application based on scores received for KSC with high weighting and overall alignment to the Community Celebration Fund objectives.
50% or less	An overall score of 50% or less demonstrates that an application has mostly provided marginal evidence across all KSCs. The Assessment Panel may still choose to recommend the application on part funding based on some evidence of meeting the objectives of the Community Celebration Fund.

Options, Risk and Opportunity Analysis:

Panel assessment was undertaken in November 2021 with individual panel member scores captured within an assessment matrix.

The Community Investment Panel recommendation is summarised within this table:

Applicant	Event	Location of Event	Applicant Request		Panel Score	Recommendation	
			In kind Support	Cash		In kind Support	Cash
Boyne Tannum Hookup Association Inc	Boyne Tannum Hookup	Boyne Island / Tannum Sands		\$50,000	85%		\$25,000
Discovery Coast Tourism & Commerce Inc.	Agnes Water Blues, Roots and Rock Festival	Agnes Water / Seventeen Seventy		\$17,250	76%		\$17,250
Discovery Coast Tourism & Commerce Inc.	1770 Festival	Agnes Water / Seventeen Seventy		\$40,000	59%		\$35,000

Panel commentary that supports the Panel recommendation is included below:

Boyne Tannum Hook Up	
Date:	29 April - 1 May 2022
Applicant:	Boyne Tannum Hook Up Association Inc.
Funding Request:	\$50,000
Total Project Cost:	\$634,000 (Council contribution 8%)
Event Summary:	<p>The Boyne Tannum Hook Up is the Biggest Family Fishing Competition in Australia, conducted over three days on the Labour Day long weekend in May. The event attracts almost 30,000 people to the region and aligns with both Council's Regional Event Strategy and GAPDL's Destination Tourism Plan promoting fishing tourism.</p> <p>The Hook Up has a demonstrated record of generating return on investment, with both economic and destination profile benefits.</p> <p>The Boyne Tannum Hook Up has a prize pool in excess of \$350,000 attracting entrants from Queensland, interstate and overseas.</p>
Participation Projection:	<p>400 volunteers 14 stall holders 30 paid suppliers 27,000 Gladstone Region residents 1,200 intrastate visitors 40 interstate visitors 2 international visitors TOTAL: 28,686</p>

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Boyne Tannum Hook Up	
Assessment Score:	85%
Panel Comment:	<p>The panel scored this application favourably across all key selection criteria and recognised the effort in producing a comprehensive application for funding.</p> <p>The panel further recognised that The Boyne Tannum Hook Up Association Inc. continues to meet Council's objectives for regionally significant events specifically, the commitment to reach national and international recognition of the fishing competition, contributing to the local economy and tourism.</p> <p>This application could be strengthened to secure additional funding in the future by articulating the correlation between an increased funding by Council and how it contributes to greater visitor attraction.</p>
Panel Recommendation:	Council to fund \$25,000 towards the event and support further connectivity of other fishing events in the region to support fishing tourism as a collective.

Agnes Blues, Roots & Rock Festival	
Date:	18-20 February 2022
Applicant:	Discovery Coast Tourism & Commerce
Funding Request:	\$17,250
Total Project Cost:	\$301,350 (Council contribution 6%)
Event Summary:	<p>The Agnes Blues, Roots & Rock Festival, held annually in February is 3 days and 2 nights of Blues, Roots & Rock music showcased in 1770 and Agnes Water.</p> <p>The festival offers a broad range of music genres and combines workshops led by performers.</p> <p>The Festival aims to achieve an economic boost and increase overnight visitation to the Discovery Coast community and the wider Gladstone Region at a time of year when visitor numbers are traditionally low. In 2021 the Festival produced 94% of overnight stays from festival attendees.</p>
Participation Projection	<p>150 volunteers 82 stall holders 100 paid suppliers 900 Gladstone Region residents 1,500 intrastate visitors 260 interstate visitors 8 international visitors Total: 3,000</p>
Assessment Score:	76%

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Agnes Blues, Roots & Rock Festival	
Panel comment:	<p>The panel scored this application consistently well across all key selection criteria. The events ability to attract external visitation specifically generating overnight visitor expenditure was highlighted.</p> <p>The panel discussed opportunities to strengthen the relationship between Council and DCTC, highlighting the importance of this event and its alignment to Council’s event strategy and visitor economy strategy.</p> <p>It was noted that the application did not capture or reference the value of in-kind support Council’s Southern Parks and Gardens team provides to the event in the lead up and post event delivery.</p>
Panel Recommendation	The Panel recommended an investment of \$17,250 towards the event.

1770 Festival	
Date:	20-22 May 2022
Applicant:	Discovery Coast Tourism & Commerce
Funding Request:	\$40,000
Total Project Cost:	\$122,000 (Council contribution 33%)
Event Summary:	<p>The annual 1770 Festival began in May 1992 acknowledging the landing of Captain Cook and the Endeavour at Bustard Bay.</p> <p>The event acknowledges the shared history of the First Nation peoples and the interaction with Cook and the crew.</p> <p>The 2022 festival will include co-design by Gooreng Gooreng representatives who will implement cultural workshops, market stalls and awareness of our shared history.</p> <p>Discovery Coast Tourism and Commerce have ensured this festival is a collaborative and have engaged several new organisations to partner with this year, along with schools and community groups.</p> <p>The event continues to showcase the 1770, Agnes Water area to the broader nation and drives economic return both through suppliers and visitors to the event.</p>
Participation Projection	<p>80 volunteers 182 stall holders 180 paid suppliers 2,000 Gladstone Region residents 1,800 intrastate visitors 200 interstate visitors Total: 4,400</p>
Assessment Score:	59%
Panel comment:	<p>The assessment score reflects the panel’s sentiment of the importance of this event to the residents of the Discovery Coast and acknowledging the historical significance of the celebration.</p> <p>However, this application could be strengthened through providing greater detail and evidence in response to the key selection criteria. This application scored well against the KSC for demonstrated environmental sustainability.</p> <p>The panel considered the importance and significance of both events highlighted by the DCTC applications to the Discovery Coast residence and their impact to regional tourism.</p>
Panel Recommendation	The Panel recommended an investment of \$35,000 towards the event.

Communication and Consultation:

As detailed within the Community Investment Corporate Standard the assessment panel consisted of the following delegated Officers:

- General Manager Community Development & Events
- Manager Engagement & Partnerships
- Manager Brand (Acting)
- Manager Arts & Entertainment
- Community Development Specialist

Legal Strategy and Policy Implications:

The applications have been assessed against Council’s Community Investment Program (P-2021-09), Community Investment Corporate Standard (CS-2021-07) and published Community Celebration Fund – Destination Event funding guideline. On favorable adoption of the Panel’s recommendations detailed in this report, authorised officers will proceed to enter into a grant and or funding agreement (detailing entitlements and conditions) with the successful applicant.

Financial and Resource Implications:

In 2021/22, Council budgeted \$380,000.00 to fund recommended applications received through the Community Celebration Fund, with specifically \$75,000.00 allocated to the Destination Event initiative. The budget position of the Community Celebration Fund and each respective initiative prior to the assessment of applications received in the most recent round is summarised below:

Community Investment Program	Stream	Budgeted Amount	Budget Remaining
Community Celebration Fund	Community Event	\$15,000.00	\$12,025.##
	Ignite Event	\$70,000.00	\$26,922.37
	Impact Event	\$70,000.00	\$62,200.00
	Destination Event	\$75,000.00	\$68,166.70
	Signature Event	\$150,000.00	\$86,818.89

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The table below summarises the overall budget position of the Community Celebration Fund - Destination Event stream:

Application number / Council Resolution	Applicant	Event	Location of Event	Date	Commitment	
					In kind Support	Cash
Budgeted Funds 2021/22						\$75,000
Committed Funds 2021/22						\$ 6,833
Current Balance 2021/22						\$68,167
	Boyne Tannum Hookup Association Inc	Boyne Tannum Hookup 2021 (10% following successful acquittal)	Boyne Island / Tannum Sands			\$3,333
0002DES – Council resolution GM/21/4477	Gidarjil Development Corporation Ltd	1770 Cultural Connections Immersion Festival	Seventeen Seventy	02/10/21-03/10/21		\$3,500
Recommendations in this report						\$75,250
	Boyne Tannum Hookup Association Inc	2022 Boyne Tannum Hookup	Boyne Island/ Tannum Sands	29/04/22 - 01/05/22		\$25,000
	Discovery Coast Tourism & Commerce	Blues, Roots and Rock Festival	Agnes Water/ Seventeen Seventy	2021/2022		\$17,250
	Discovery Coast Tourism & Commerce	1770 Festival	Agnes Water/ Seventeen Seventy	2021/2022		\$35,000
Balance of remaining funds 2021/22						-\$7,083

Upon endorsement of the officer’s recommendation within this report the Destination Event initiative will have a remaining balance of -\$7,083.

It should be noted that there is opportunity to transfer unused funds from other community event areas to ensure Council's budgeted funds are utilised to contribute towards our Corporate Plan objectives of Connecting Communities and Resilient Economy.

Summary:

Nil.

Anticipated Resolution Completion Date:

31 January 2022

Attachments:

Nil.

Tabled Items:

Nil.

Report Prepared by: Community Investment Officer

G/3.3. COMMUNITY INVESTMENT PROGRAM - COMMUNITY CELEBRATION FUND - IMPACT EVENT

Responsible Officer: General Manager Community Development and Events

Council Meeting Date: 21 December 2021

File Ref: GS3.1

Purpose:

To consider the recommendation of the Community Investment Panel on an application received under the Community Celebration Fund. The applications being for:

- Impact Event - Mt Larcom & District Show Society - Mt Larcom & District Show 2022
- Impact Event - Gladstone Ports Corporation Limited - 2022 Port to Park FunD Run

Officer's Recommendation:

That Council:

1. Adopt the Community Investment Panel recommendation of funding for the applications received under the category of funding tabled below:

Applicant	Event	Date of Event	Recommendation	
			In kind Support	Cash
Mt Larcom & District Show Society	Mt Larcom & District Show 2022	18/06/2022-19/06/2022	\$0.00	\$25,000.00*
* The panel recommends a guaranteed sponsorship of \$15,000 and a further \$10,000 on receipt of the Mount Larcom Show 2022 proposed program showcasing the improvements and additions to the event.				
Gladstone Ports Corporation Limited	2022 Port to Park FunD Run	21/08/2022	\$10,000.00	\$5,000

and

2. Authorise the Chief Executive Officer or delegate to finalise and execute funding agreements with the successful applicants detailing relevant entitlements and conditions.

Background:

The Community Investment Program offers five (5) key funding streams including the Community Celebration Fund. The two (2) eligible applications have been assessed by a Community Investment Panel (the Panel) with the recommendation presented to Council at this General Meeting for decision.

Impact Event funding supports events that demonstrate tourism and regional economy benefits and attract 2,500 to 5,000 participants, with 10% out-of-region visitors.

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The Impact Event objectives are:

- **Social & Community** - Drives social and community outcomes, including community pride and cohesion.
- **Destination** - Enhances the profile and appeal of the Gladstone Region.
- **Economic Impact** - Generates economic activity in the Gladstone Region.
- **Financial Sustainability** - Demonstrates financial sustainability.
- **Environmental Sustainability** - Demonstrates environmental sustainability.
- **Overnight Visitation** - Attracts external visitation specifically generating overnight visitor expenditure.

Panel Assessment Process

In accordance with the Community Investment Policy (P-2021-09) and Community Investment Corporate Standard (CS-2021-07), the eligible applications have been assessed by the Panel.

Panel assessment is undertaken using an assessment matrix to score each application against Key Selection Criteria (KSC) to determine an order of merit. The overall score (ranking) is used to inform the recommendation. The table below defines the KSC, weighting and definition of score applied in the assessment matrix:

KEY SELECTION CRITERIA (KSC) Must meet at least two criteria	Weighting %
KSC 1: Social & Community - Drives social and community outcomes, including community pride and cohesion	25
KSC 2: Destination - Enhance the profile and appeal of the Gladstone region	25
KSC 3: Financial Sustainability - Demonstrates financial sustainability	20
KSC 4: Environmental Sustainability - Demonstrated environmental sustainability	7.5
KSC 5: Economic Impact - Generates economic activity in the Gladstone region	7.5
KSC 6: Overnight Visitation - Attracts external visitation specifically generating overnight visitor expenditure	15

Overall score	Definition
65% and above	An overall score of 65.5% and above demonstrates that an application has met or exceeded all KSC. The Assessment Panel may favourably recommend the application.
Between 50.5% to 65%	An overall score between 51% to 65% demonstrates that an application met or exceeded a KSC but mostly marginal evidence in others. The Assessment Panel may choose to recommend funding the application based on scores received for KSC with high weighting and overall alignment to the Community Celebration Fund objectives.
50% or less	An overall score of 50% or less demonstrates that an application has mostly provided marginal evidence across all KSCs. The Assessment Panel may still choose to recommend the application on part funding based on some evidence of meeting the objectives of the Community Celebration Fund.

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Options, Risk and Opportunity Analysis:

Panel assessment was undertaken in November 2021. Individual panel member scores are captured within an assessment matrix.

The Community Investment Panel recommendation is summarised within this table:

Applicant	Event	Location of Event	Applicant Request		Panel Score	Recommendation	
			In kind Support	Cash		In kind Support	Cash
Mt Larcom & District Show Society	Mt Larcom & District Show 2022	Mt Larcom	\$0.00	\$25,000.00	80%		\$25,000
* The panel recommends a guaranteed sponsorship of \$15,000 and a further \$10,000 on receipt of the Mount Larcom Show 2022 proposed program showcasing the improvements and additions to the event.							
Gladstone Ports Corporation Limited	2022 Port to Park FunD Run	Gladstone	\$20,000.00	\$0.00	55%	\$10,000*	\$5,000
*The panel recommends an investment that is representative of the services required to support the Port to Park FunD Run in its revised form. The panel agreed this event remains a valuable event in the regions' calendar and will continue to provide in-kind support.							

Panel commentary that supports the Panel recommendation is included below:

Mt Larcom & District Show	
Date:	18-19 June 2022
Applicant:	Mt Larcom & District Show Society
Funding Request:	\$25,000
Total Project Cost:	\$161,826 (Council contribution 15%)
Event Summary:	<p>The Mt Larcom & District show is an annual event in June and is the region's only Agricultural Show offering a range of agricultural exhibitions, sport, animals, produce, arts, craft, food and entertainment.</p> <p>The Show Society collaborates with local and Queensland based industries and associations to produce the event and continue to evolve the experience to ensure it remains a regional attraction and contributes to economic growth of the region.</p>
Participation Projection:	<p>300 volunteers 200 stall holders 30 paid suppliers 7,500 Gladstone Region residents 3,200 intrastate visitors 200 interstate visitors TOTAL: 11,430</p>
Assessment Score	80%
Panel Comment	The panel scored this application favourably across all key selection criteria and recognised the significant effort that had been put in to submit a quality application that clearly addresses how the event meets the fund objectives. It was clear that the committee had

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	<p>responded to feedback provided in relation to previous applications and presented a strengthened submission.</p> <p>The panel appreciated that the application could identify how the larger investment into the show would be invested in expansion of current show events, exhibitions, and entertainment. To further strengthen the application the panel would encourage the Committee to develop a more detailed long-term event plan that aligns with the organisation's strategic plan. This would provide greater clarity surrounding the event and provide the panel with increased understanding around the benefits of the increased investment sought.</p>
Panel Recommendation	The panel recommends a guaranteed sponsorship of \$15,000 and a further \$10,000 on receipt of the Mount Larcom Show 2022 proposed program showcasing the improvements and additions to the event.

2022 Port to Park FunD Run	
Date:	21 August 2022
Applicant:	Gladstone Ports Corporation Limited
Funding Request:	\$20,000
Total Cost:	\$108,600 (Council contribution 18%)
Event Description	<p>Port to Park is a FunD Run for all ages and abilities that promotes healthy lifestyles whilst raising funds for regional schools and a selected beneficiary.</p> <p>GPC designed the event so that participants of all ages and abilities could be involved to positively contribute to improving the health and wellbeing of Gladstone's community. At the core of the event is the fundamental principle, that moving your body outdoors while spending time with your friends and family can make a huge difference to a person's mental and physical wellbeing.</p>
Participation Projection:	<p>110 volunteers 12 stall holders 8 paid suppliers 2,600 Gladstone Region residents 38 intrastate visitors TOTAL: 2,768</p>
Assessment Score	55%
Panel Comment	<p>The panel recognises this events ability to drive community pride, social cohesion and promote healthy lifestyles in Gladstone.</p> <p>The panel gave consideration to the value of in-kind support required given some items needed to be outsourced from outside of Council at a financial cost yet were included as in-kind components. The in-kind contribution has considerable impact on workload and internal staff resources.</p> <p>Considering this the panel recommended in future applications they look to explore restructuring the investment to include a cash component to encourage procurement of some goods and services to local business.</p>
Panel Recommendation	The panel recommends a reduced in-kind sponsorship amount of

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	\$15,000 towards the audio visual and staging cost of the event. It should be noted that the in-kind amount would not include furniture hire or project management.
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Communication and Consultation:

As detailed within the Community Investment Corporate Standard the assessment panel consisted of the following delegated Officers:

- General Manager Community Development & Events
- Manager Engagement & Partnerships
- Manager Brand (Acting)
- Manager Arts & Entertainment
- Community Development Specialist

Legal Strategy and Policy Implications:

The application has been assessed against Council’s Community Investment Program (P-2021-09), Community Investment Corporate Standard (CS-2021-07) and published Community Celebration Fund – Impact Event funding guideline. On favorable adoption of the Panel’s recommendations detailed in this report, authorised officers will proceed to enter into a grant and or funding agreement (detailing entitlements and conditions) with the successful applicant.

Financial and Resource Implications:

In 2021/22, Council budgeted \$380,000.00 to fund recommended applications received through the Community Celebration Fund, with specifically \$70,000.00 allocated to the Impact Event initiative. The budget position of the Community Celebration Fund and each respective initiative prior to the assessment of applications received in the most recent round is summarised below:

Community Investment Program	Stream	Budgeted Amount	Budget Remaining
Community Celebration Fund	Community Event	\$15,000	\$12,025
	Ignite Event	\$70,000	\$26,922
	Impact Event	\$70,000	\$62,200
	Destination Event	\$75,000	\$68,167
	Signature Event	\$150,000	\$86,819

Upon endorsement of the officer’s recommendation within this report the Impact Event initiative will have a remaining balance of \$32,200.

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The table below summarises the overall budget position of the Community Celebration Fund - Impact Event stream:

	Applicant	Event	Location of Event	Date	Commitment	
					In kind Support	Cash
Budgeted Funds						\$70,000
Funds Expended to date						\$2,400
0004IMPR1-20/21 Council Resolution G/20/4376	Discovery Coast	Agnes Blues, Roots and Rock Festival 2021	Seventeen Seventy	19-21/02/2021		\$2,400
Committed Funds						\$5,400
OOR002IMP-20/21 Council Resolution G/20/4476	Mt Larcom District Show Society Inc	Mt Larcom District Show 2021	Mt Larcom	19/06/2021 20/06/2021		\$1,500
0007IMP-20/21 - Council resolution GM/21/4476	Boyne Tannum Arts Business & Commerce Association	Under the Trees Music & Arts Festival	Boyne Island	17/09/2021-18/09/2021		\$2,400
0002IMPR1-20/21 Council resolution GM/20/4396	Moogool Enterprises	Wrapt in Mugul	Colosseum	1/07/2021 – 30/09/2021		\$1,500
Recommendations in this report					\$10,000	\$30,000
	Mt Larcom & District Show Society	Mt Larcom & District Show 2022	Mt Larcom	18/06/2022-19/06/2022		\$25,000
	Gladstone Ports Corporation Limited	2022 Port to Park FunD Run	Gladstone	21/08/2022	\$10,000	\$5,000
Balance of remaining funds						\$32,200

Summary:

Nil.

Anticipated Resolution Completion Date:

31 January 2022

Attachments:

Nil

Tabled Items:

Nil.

Report Prepared by: Community Investment Officer

G/3.4. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 NOVEMBER 2021

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 December 2021

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the 2021-22 year to date, for the period ended 30 November 2021.

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2021-22 year to date, for the period ended 30 November 2021 as required under Section 204 *Local Government Regulation 2012*.

Background:

The percentage of year passed (pro-rata rate) as at 30 November 2021 is 42.19%.

The 2020-21 budget was adopted on 15 June 2021.

Statement of Income and Expenditure

Income

Recurrent Revenue

Total recurrent revenue	2021-22	Actual as %
Actual	\$152.5m	
Budget	\$199.4m	76.48%

Of note:

Net rates and utility charges	2021-22	Actual as %
Actual	\$139.2m	
Budget	\$158.0m	88.07%

Council's primary source of recurrent revenue is the generation of annual rates, along with access charges for water, sewerage and waste. This generation was completed in July, with notices issued to ratepayers in August. Revenue received for annual charges is \$152.7m compared to a budget of \$150.9m.

Discounts are applied when payments are received from customers. Discounts totaling \$12.9m have been applied year-to-date, compared to a budget of \$12.2m.

GENERAL MEETING AGENDA 21 DECEMBER 2021

Water consumption revenue for 2021-22 (budgeted at \$20.3m) will be raised upon completion of the biannual water meter reading cycles during the year.

Total interest revenue	2021-22	Actual as %
Actual	\$0.5m	
Budget	\$1.7m	26.86%

Interest revenue is expected to increase during the remaining months of the year. This is due to the increased balance of cash that Council has available for investing, as well as the commencement of interest charges for overdue rates.

Sales revenue	2021-22	Actual as %
Actual	\$1.3m	
Budget	\$7.5m	17.47%

Recoverable works contract values were estimated at the time of budget preparation. As the year progresses these contract values have been confirmed as lower than initial estimates. Associated income and expenditure will be reduced in the upcoming forecast.

Income tax equivalents	2021-22	Actual as %
Actual	\$0.0m	
Budget	\$3.9m	1.27%

The budget includes amounts of \$3.6m for the Gladstone Area Water Board income tax equivalents. These receipts are expected later in the financial year.

The remaining budget of \$0.3m relates to the Gladstone Airport Corporation competitive neutrality fees, which are recognised quarterly.

Other recurrent income	2021-22	Actual as %
Actual	\$1.4m	
Budget	\$2.4m	60.90%

Receipts for the Gladstone Entertainment Convention Centre have exceeded the pro-rata budget for year to date, with actuals of \$0.4m compared to a budget of \$0.7m.

Internal plant hire reflects positively within this category, with \$0.3m of costs capitalised for the year to date.

Grants, subsidies, contributions and donations	2021-22	Actual as %
Actual	\$2.8m	
Budget	\$10.3m	27.03%

GENERAL MEETING AGENDA 21 DECEMBER 2021

General purpose grants (Financial Assistance Grant) make up \$8.3m of this budget, to be received in instalments. A significant portion (50%) of this income is received at the end of the financial year resulting in timing differences early in the year.

Capital Revenue

Total capital revenue	2021-22	Actual as %
Actual	\$3.3m	
Budget	\$16.7m	19.94%

Capital grants revenue is recognised as project milestones are met. Therefore, the revenue recognised on the Statement of Income and Expenditure does not necessarily reflect the funding received during the year. Where milestones are still to be achieved, revenue is recognised as a contract liability on the Statement of Financial Position.

Capital revenue recognized for significant projects is detailed below:

Project	Budget	Actual
State Government Grants & Subsidies		
Gladstone Sewer Mains Renewal	\$2.2m	-
Toolooa Street, Gladstone - Pavement and footpath renewal	\$0.8m	\$0.1m
Bindaree Road, Miriam Vale - Investigate and design replacement options	\$0.5m	-
Upgrade to pump station SPS A06	-	\$0.7m
Other State Government Funding	\$1.8m	\$0.4m
Federal Government Grants & Subsidies		
A01 to Gladstone Wastewater Treatment Plant Partial Main Replacement	\$2.0m	-
Gladstone Aquatic Centre Upgrade – Stage 2	\$1.6m	\$0.7
Benaraby Landfill – Capping of Cell 2	\$1.1m	-
Asphalt Overlay and Bitumen Reseals	\$1.1m	-
Gentle Annie Road - Widen existing seal	\$0.9m	-
Coast Road, Baffle Creek - Install shoulders & edge lines	\$0.9m	-
Cotton Street, Gladstone - Reconstruct to high strength pavement and kerb and channel (Design only)	\$0.7m	-
Gorge Road, Lowmead (Baffle Creek Crossing) - Investigate appropriate repair method as per Level 2 bridge inspection report	\$0.7m	\$0.1m
John Clifford Way, Lowmead (Hobble Creek Bridge) - Investigate appropriate repair method	\$0.7m	-
Gentle Annie Road, Ambrose - Install shoulder & edge lines	\$0.5m	-
Other Federal Government Funding	\$3.0m	\$1.2m

GENERAL MEETING AGENDA 21 DECEMBER 2021

Expenditure

Year to date expenditure, although lower than pro-rata rate, is tracking in line with expectations for this time of year.

Recurrent expenditure

Total recurrent expenditure	2021-22	Actual as %
Actual	\$79.2m	
Budget	\$200.3m	39.53%

Of note:

Employee benefits	2021-22	Actual as %
Actual	\$27.8m	
Budget	\$66.5m	41.72%

Employee benefits are the largest component of Councils recurrent expenditure. The average vacancy rate for the year-to-date is 8.4%, compared to a budgeted 6.0%.

Allocation of wages to capital projects has been slightly below the pro-rata budget rate. While this does result in a timing variance, it is not cause for concern at this stage of the year, as the capital program is not forecast to be delivered in a linear fashion. It is expected that the allocation of wages to capital will increase in line with the delivery of the capital program.

Contractors and consultants	2021-22	Actual as %
Actual	\$9.6m	
Budget	\$31.3m	30.66%

Significant budgets for contractors and consultants are held in the areas of asset management, road services, parks & environment, water, sewerage, strategic information technology and economic development. Expenditure is expected to increase in line with budget as the year progresses.

As is the case with recoverable works income, contractor expenses associated with recoverable projects have been confirmed as lower than initial estimates and will be revised in the forecast.

Equipment expenses	2021-22	Actual as %
Actual	\$1.2m	
Budget	\$2.0m	58.66%

Costs relating to external hire of plant and equipment have exceeded the budget year-to-date, particularly in the areas of roads and parks.

GENERAL MEETING AGENDA 21 DECEMBER 2021

Delivery of works utilising wet or dry plant hire is impacted by scheduling and internal resource availability. This can result in savings within contractor expenses that are offset by external plant hire that was not included in the budget.

Insurance	2021-22	Actual as %
Actual	\$0.6m	
Budget	\$1.8m	30.38%

Insurance costs are recognised across the year as invoices are received and allocated. These costs are expected to align closer to budget as the year progresses.

Motor vehicle expenses	2021-22	Actual as %
Actual	\$0.7m	
Budget	\$1.1m	65.83%

Motor vehicle expenses incorporating parts & materials, outside repairs and tyres are all exceeding year to date budget. It is expected that the reduced maintenance costs flowing on from the fleet replacement program will reverse this trend as the year progresses.

Other materials and services	2021-22	Actual as %
Actual	\$2.9m	
Budget	\$9.5m	30.21%

This category of expenditure includes all costs not separately accounted for. This includes the purchase of materials and various administrative and overhead costs. Overspending in other categories may be offset with savings here, as budget is reallocated where required.

Staff and Councillor associated expenses	2021-22	Actual as %
Actual	\$0.6m	
Budget	\$1.9m	30.09%

Costs relating to recruitment costs and medicals have been minimal for the year-to-date.

Travel expenses are also below pro-rata budget. Opportunities for face-to-face training are impacted by the ongoing COVID-19 situation, with the budget allowing for attendance where possible. Spending will continue to be monitored and adjusted where appropriate in the next forecast.

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Finance Costs - QTC	2021-22	Actual as %
Actual	\$0.5m	
Budget	\$0.5m	97.51%

Interest expenses up to the end of November have been recognised. The budget for finance costs incurred is offset by the budgeted quarterly contributions from the Gladstone Airport Corporation (GAC) towards the runway loan. The resulting timing difference will correct as the year progresses and contributions are received.

Statement of Financial Position

	Current Value	Budget	Current as %
Year-to-date Assets	\$2.6b	\$2.5b	101.74%
Year-to-date Liabilities	\$158.7m	\$139.4m	113.83%

Cash balances are currently high following the rates generation.

The budget for liabilities reflects the expected position at 30 June 2022. The current balance includes a \$5.2m provision for the restoration of cell 2a of the Benaraby Landfill. This provision is expected to be utilised during 2020-21.

Contract liabilities of \$6.7m reflect funds that have been received but not utilised. As the relevant projects progress, the revenue will be recognised and this balance will reduce.

Further, as borrowings are repaid during the year, the actual result will reduce and align closer to budget.

Capital Expenditure

	Actual	Budget	Actual as %
Year to date capital expenditure	\$20.0m	\$73.5m	27.27%
Including commitments (open purchase orders)	\$36.2m		49.31%

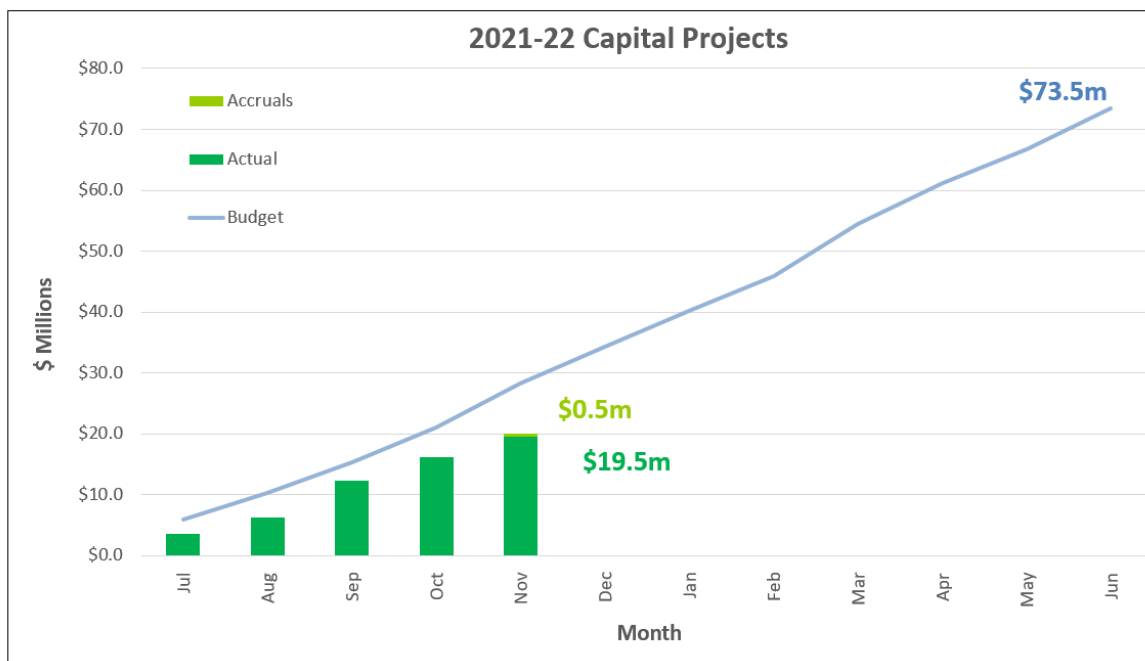
Of the \$16.2m in commitments, \$3.5m relates to fleet replacement, \$1.4m relates to asphalt overlays and bitumen reseal projects and \$1.3 relates to the Baffle Creek crossing (Gorge Road) project.

Accrual estimates of \$0.5m have been included in the actuals, to account for major claims relating to November work.

GENERAL MEETING AGENDA 21 DECEMBER 2021

Capital expenditure against groups with significant capital expenditure budgets is shown in the table below:

Group	YTD Actual	Commitments	Budget	Actual as % of Budget
Road Assets	\$5.4m	\$6.5m	\$24.5m	22%
Sewerage Assets	\$4.3m	\$2.4m	\$17.2m	25%
Asset Governance	\$0.0m		\$5.0m	0%
Water Assets	\$3.6m	\$2.0m	\$5.7m	62%
Delivery Support and Performance	\$3.5m	\$3.5m	\$8.0m	43%
Waste Assets	\$0.4m	\$0.1m	\$2.4m	15%
Property Assets	\$1.8m	\$1.1m	\$6.7m	27%
Parks & Environment Assets	\$0.1m		\$1.1m	6%
Community Development & Events	\$0.2m	\$0.1m	\$1.1m	15%
Other	\$0.9m	\$0.5m	\$1.8m	52%
Total	\$20.0m	\$16.2m	\$73.5m	27%



Outstanding Rates

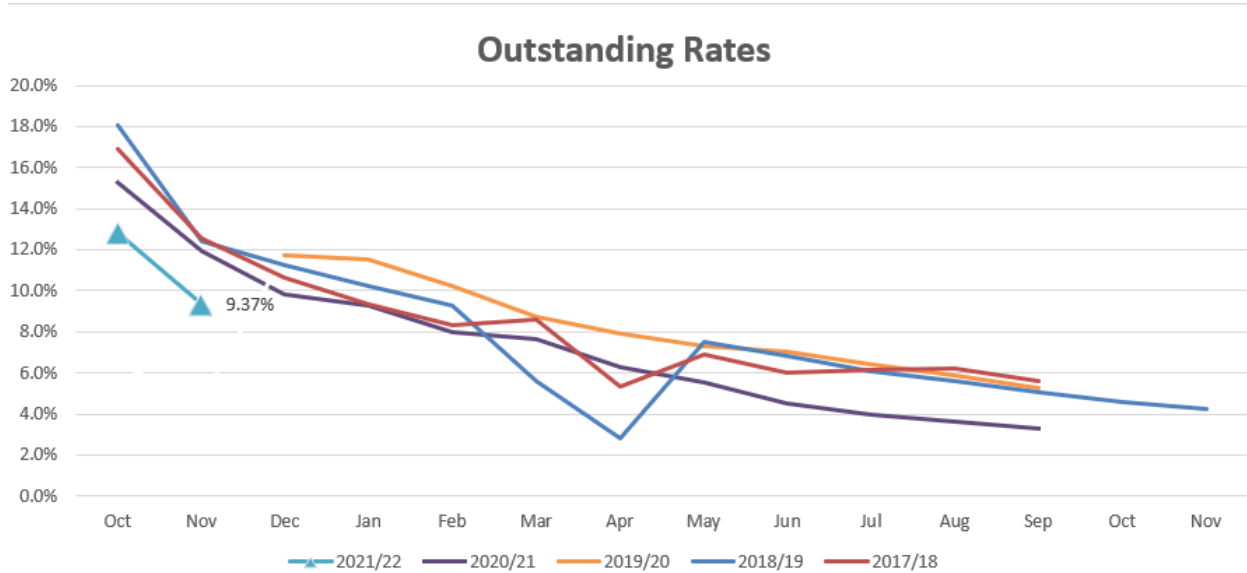
Outstanding rates, as a percentage of gross rates levied for 2021-22, and collectible, is at 9.37% at the end of November 2021, compared to 11.95% for the same period last year.

Of the \$16.8m of outstanding rates 15.70% relates to commercial / industrial assessments and 84.3% represents residential assessments.

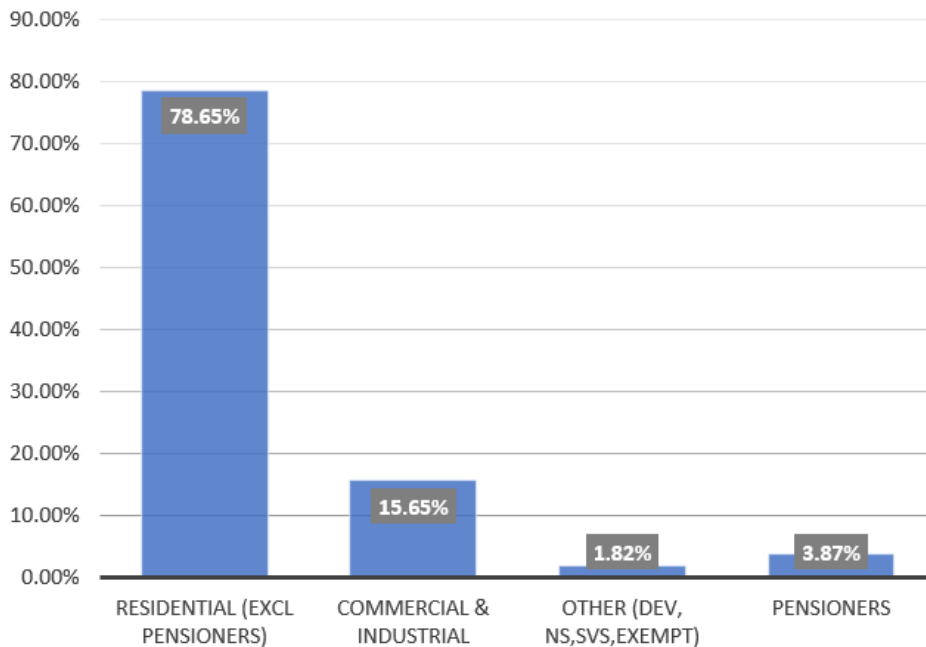
GENERAL MEETING AGENDA 21 DECEMBER 2021

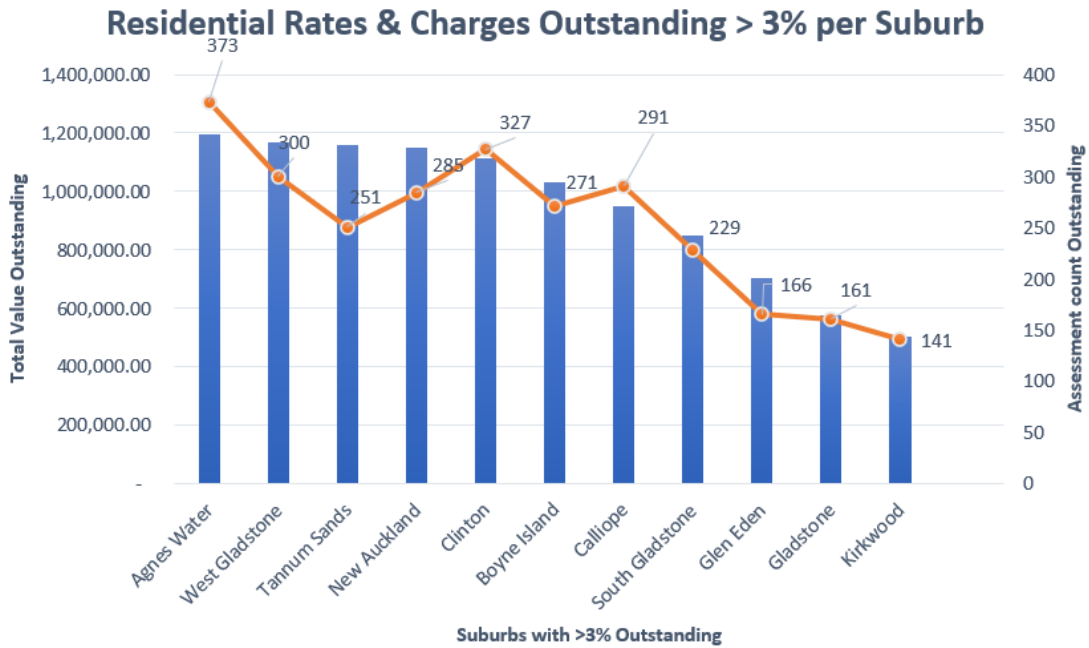
These figures include \$3.6m of rates that are currently being repaid under an authorised payment plan, for which there were 38 commercial/industrial assessments and 1,486 residential assessments. A total of 1,524 assessments, which is an increase from 1,298 assessments in October 2021. This movement is a result of new arrangement entered into since rates notices posted

There were 4,781 ratepayers who had paid their rates in advance, in the amount of \$4.9m.



Outstanding Rates & Charges at 30/11/2021





Sustainability Ratios

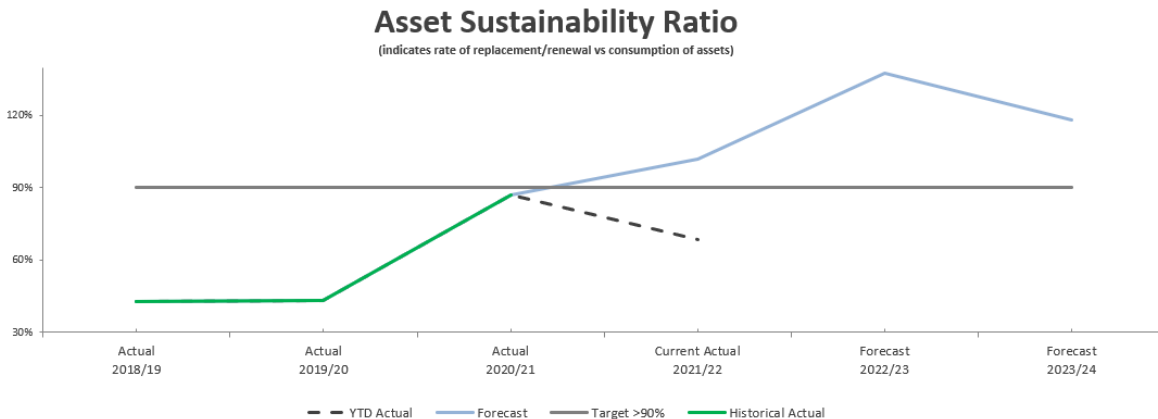
Financial ratios provide a useful snapshot of Council’s financial status and emerging trends. Individual ratios do not provide enough information to form a comprehensive opinion of Council's financial position and performance, but when the right mix of ratios are considered together, they become a valuable tool in analysing Council's overall financial performance.

Asset Sustainability Ratio

This ratio compares Council's expenditure on capital renewal assets with the rate at which our assets are depreciating. As Council invests in the renewal of its asset base on a rolling cycle, the expected results can vary from year to year. The results for a single year are dependent on the delivery of renewal projects in the capital program.

Infrastructure renewals have accounted for 68.55% of capital expenditure with the balance on new and upgrade projects. The 2021-22 capital budget includes a significant allocation to renewal projects, and Council is expecting to exceed the target asset sustainability ratio this year.

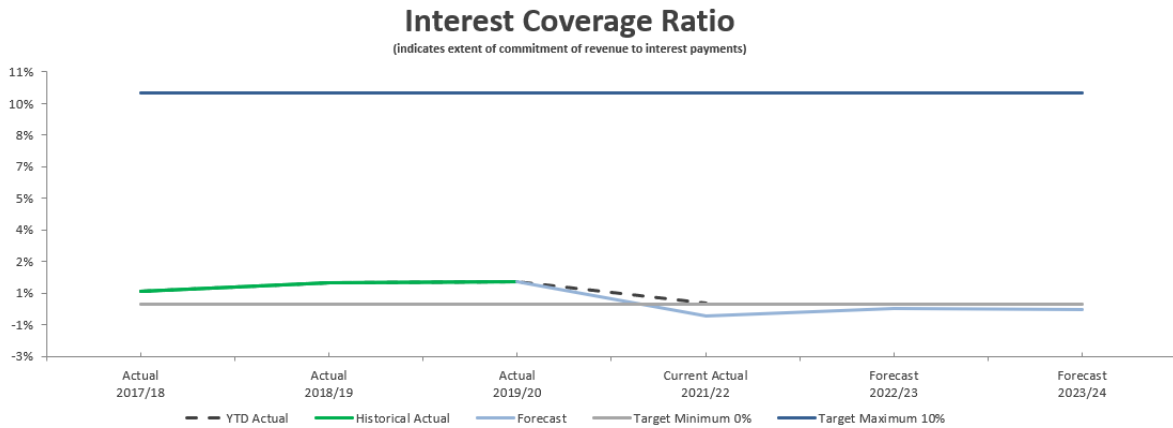
Asset Sustainability Ratio			
CURRENT YTD	PRIOR YTD	BUDGET	TARGET
68.35%	26.89%	101.77%	>90%



Interest Coverage Ratio

This ratio indicates the percentage of operating revenue required to cover net interest costs. The ratio is reflecting a positive result which is expected to reduce as interest revenue increases following the due date for rates and the associated investing activity and recovery activity.

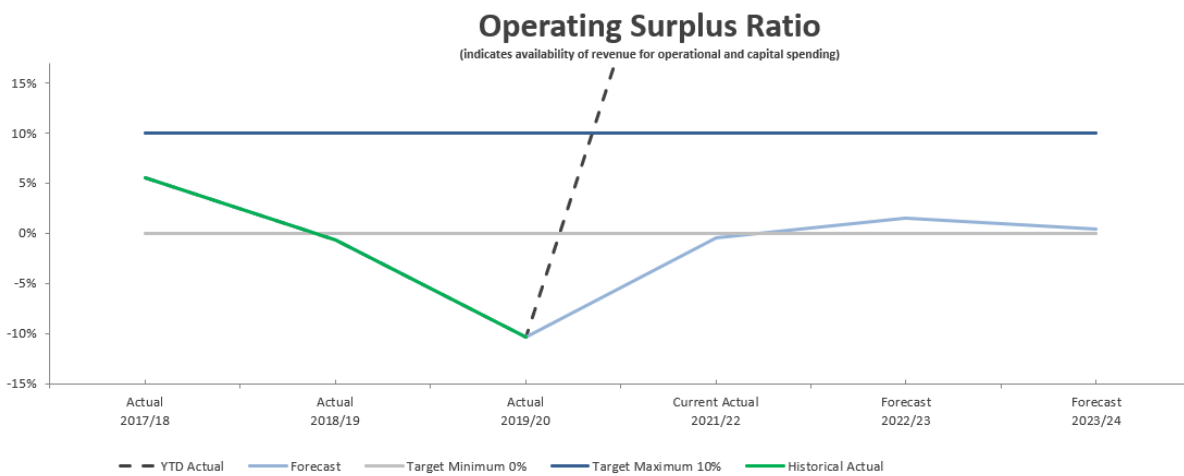
Interest Coverage Ratio			
CURRENT YTD	PRIOR YTD	BUDGET	TARGET
0.03%	0.71%	(0.61%)	0 - 10%



Operating Surplus Ratio

A positive result for this ratio indicates that operating revenue can be used to fund capital expenditure, on top of the operational costs of Council. The results are currently skewed due to the generation of annual rates and other charges. This will align closer to budget as the year progresses.

Operating Surplus Ratio			
CURRENT YTD	PRIOR YTD	BUDGET	TARGET
48.08%	50.56%	(0.45%)	0 - 10%

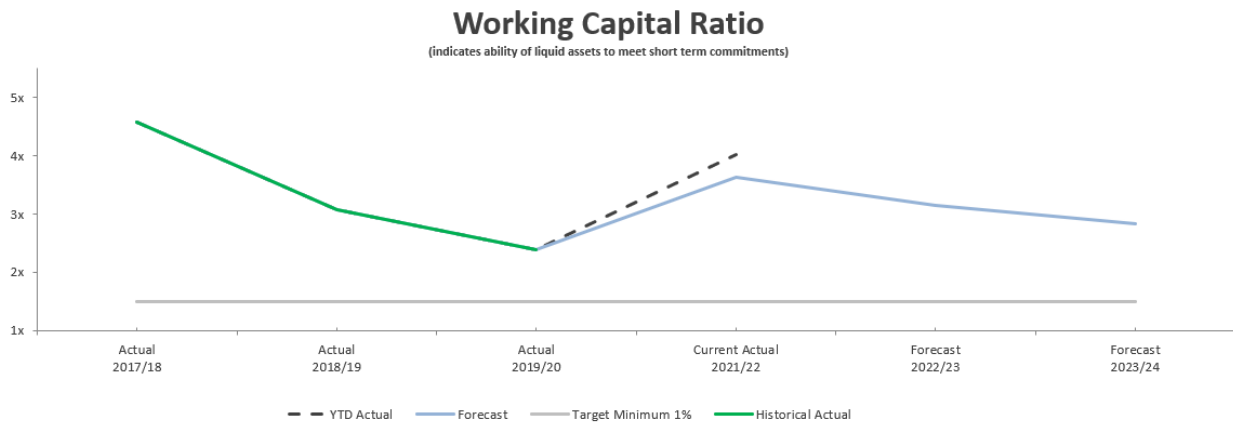


GENERAL MEETING AGENDA 21 DECEMBER 2021

Working Capital Ratio

The working capital ratio shows the ability of Councils current assets, to cover the commitments of its current liabilities. Following the rates generation, Council has a significant balance of cash, causing this ratio to reflect favorably.

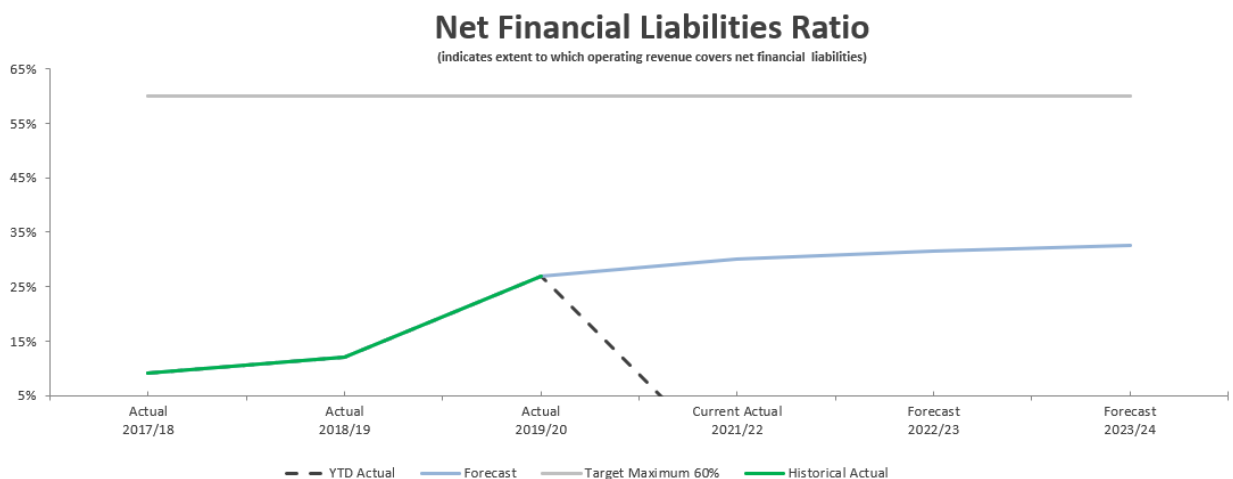
Working Capital Ratio			
CURRENT YTD	PRIOR YTD	BUDGET	TARGET
3.12x	5.03x	3.12x	Greater than 1:1



Net Financial Liabilities Ratio

The ratio shows the extent to which operating revenue covers net financial liabilities. Again, the results are skewed following the rates generation which has created both high income and a high cash balance.

Net Financial Liabilities Ratio			
CURRENT YTD	PRIOR YTD	BUDGET	TARGET
(10.20%)	(40.68%)	30.07%	< 60%

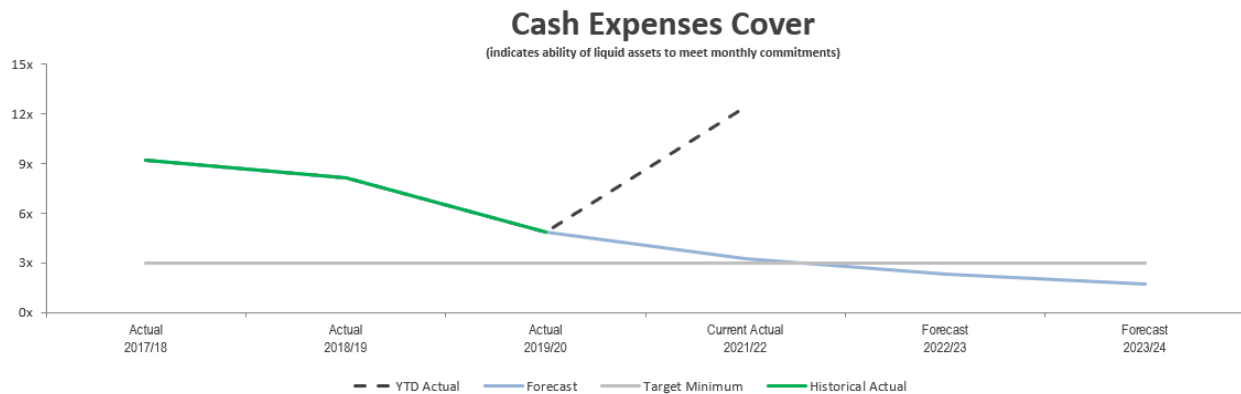


GENERAL MEETING AGENDA 21 DECEMBER 2021

Cash Expenses Cover Ratio

This ratio indicates the number of months that Councils cash balance could cover its monthly cash expenses. The current result reflects a continuing strong cash position proportional to operating costs. This is due to the high cash balance following the rates due date.

Cash Expenses Cover Ratio			
CURRENT YTD	PRIOR YTD	BUDGET	TARGET
12.42x	15.71x	3.24x	> 3x



Options, Risk and Opportunity Analysis:

Nil.

Communication and Consultation:

The report seeks specialist input regarding budget from Systems Modelling and Metrics Specialist and Cost Analyst. Capital expenditure commentary is provided through Manager Works Planning and Scheduling. Information relative to outstanding rates and prepaid rates is sought from Manager Revenue Services.

Legal Strategy and Policy Implications:

Council is required to receive an update at least monthly relative to its financial position, *Section 204 Local Government Regulation 2012*.

Financial and Resource Implications:

Nil.

Summary:

Nil.

Anticipated Resolution Completion Date:

21 December 2021

Attachments:

1. Monthly Financial Statements for the period ending 30 November 2021
2. Operating Statements for month end November

Tabled Items:

Nil.

Report Prepared by: Systems and Reporting Accountant

G/3.5. 68-22 SEWER AND STORMWATER RELINING (REHABILITATION)

Responsible Officer: General Manager Operations

Council Meeting Date: 21 December 2021

File Ref: PE1.1

Purpose:

This report seeks resolution from Council to enter into a contract with Interflow Pty Ltd for the provision of sewer and stormwater pipe rehabilitation works.

Officer's Recommendation:

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the offer from Interflow Pty Ltd for Tender 68-22 Sewer and Stormwater Relining (Rehabilitation); and
2. Authorise the Chief Executive Officer to enter into a contract and associated contract variations within the approved budget, with Interflow Pty Ltd for Tender 68-22 Sewer and Stormwater Relining (Rehabilitation).

Background:

Council requires a suitably qualified contractor to undertake rehabilitation work on various sewer mains and stormwater pipes throughout the Gladstone Region. This includes Gladstone, Calliope, Boyne Island, Tannum Sands, Agnes Water and Seventeen Seventy.

The Contractor will be required to rehabilitate various sewer main and stormwater assets through the use of an in-situ structural liner, patch or civil works (i.e. excavation) where required. The purpose of the rehabilitation is to restore structural and service condition as well as to prevent infiltration and exfiltration in the network and/or hydraulic capacity.

In addition to the above practical works, the Contractor will also be required to provide professional advice regarding rehabilitation methodologies for several sewer mains that are experiencing various defect types. This is to include, but is not limited to, an analysis of current asset condition and a recommendation of how rehabilitation can be efficiently and cost-effectively achieved.

Options, Risk and Opportunity Analysis:

On 16 October 2021, Council released an Invitation to Tender ('ITT') to the open market via VendorPanel, in accordance with the tender process requirements set out in section 228 of the *Local Government Regulation 2012*.

The tender closed on 9 November 2021, with two (2) conforming submissions received.

GENERAL MEETING AGENDA 21 DECEMBER 2021

The offers were evaluated by a panel of subject matter experts, based on the criteria disclosed in the ITT which included:

Objective Evaluation Criteria	Weighting
Proposed Program/Schedule meets GRC timing requirements	10%
Proposed Program/Schedule addresses GRC's defined requirements	15%
Offer demonstrates understanding of the scope and GRC's requirements	25%
Proposed resourcing addresses all aspects of the scope and GRC's requirements	10%
Nominated past projects performed meet GRC's experience requirements	15%
Proposed Key Personnel have the qualifications, experience required by GRC and appropriate allocation to the project.	10%
Local Content	15%

The offers were scored against the evaluation criteria as follows:

	Score (before Local Content)	Score (after Local Content)
Interflow Pty Ltd	76	78
Relining Solutions Pty Ltd	53	55

The submission from Interflow Pty Ltd scored the highest overall, with a detailed conforming tender. Interflow Pty Ltd demonstrated an excellent level of detail and planning throughout the program, project methodology and resource provisioning, along with providing quality projects of similar scale and nature.

The tender evaluation panel recommends the submission from Interflow Pty Ltd as it presents the best overall offer to Council.

Communication and Consultation:

Nil.

Legal Strategy and Policy Implications:

Council sought offers via VendorPanel in accordance with the *Local Government Regulation 2012*, *Local Government Act 2009* and Council's Procurement Policy P-2018-12.

Council's endorsement of this tender award is in accordance with the Register of Delegations - Exercise of Statutory Powers and Financial Delegation Register.

The Officer's recommendation is based on the evaluation methodology and criteria in the ITT. There are risks associated with Council awarding a contract contrary to the officer's recommendation.

GENERAL MEETING AGENDA 21 DECEMBER 2021

If Council is not satisfied with the evaluation methodology and criteria or the application thereof, Council may refer the matter back to officers for re-evaluation.

In the interests of probity, an amendment to the evaluation methodology and/or criteria may require referral back to tenderers so that they can each have the opportunity to make any changes to their offers having regard to the amended criteria prior to re-evaluation.

Financial and Resource Implications:

The offer made by Interflow Pty Ltd for \$3,406,781.54 ex GST (including provisional sum allowances) is within the existing allocated funds for this project of \$3,791,000.00 ex GST.

Summary:

Interflow Pty Ltd's offer was evaluated as presenting the best value to Council.

Anticipated Resolution Completion Date:

The contract will be awarded in January 2022.

Attachments:

1. CONFIDENTIAL 68-22 Offer Evaluation Report.

Tabled Items:

Nil.

Report Prepared by: Manager Contracts and Procurement

G/3.6. ANIMAL INSPECTION PROGRAM 2022

Responsible Officer: General Manager Customer Experience

Council Meeting Date: 21 December 2021

File Ref: LE2.1

Purpose:

This purpose of this report is to seek Council approval to implement a Systematic Approved Inspection Program under the *Animal Management (Cats & Dogs) Act 2008* (the Act) for dogs.

The objectives of the program are to carry out house to house inspections to identify if dogs are being kept and if the animals are registered in accordance with requirements of the Act and Councils *Local Law No. 2 (Animal Management) 2011*.

Officer's Recommendation:

That Council adopt the attached Approved Systematic Inspection Program - Animal Inspection Program for Registration and Renewal of Animals 202 for the period 01 February 2022 to 30 July 2022.

Background:

Pursuant to section 113 of the *Animal Management (Cats and Dogs) Act 2008* (the Act), Council may by resolution approve a program (an approved inspection program) under which an authorised person may enter a place to monitor compliance with the Act or an aspect of the Act.

In this application, it is proposed to undertake a systematic inspection program, by visiting, and if necessary, entering yards of premises to determine if dogs are being kept and if the dogs are registered. In addition, Local Law Enforcement Officers will be pursuing enquiries with owners that had dogs registered in 2019/2021 and have not renewed registration for the current registration period 2021/2022. Provisions relating to registration and renewal of registration of dogs are found pursuant to sections 46 and 56 of the Act.

Notice is required to be given of the proposed inspection program at least 14 days, but no more than 28 days before an inspection program commences. Notice of the program must be published in a newspaper circulating generally in the local government's area and must be placed on Council's website.

The duration of the program will be six months commencing on 01 February 2022 and concluding on 30 July 2022. The program will extend to all areas of the Gladstone region and a copy of the program is attached.

The programs seek to meet Councils obligation of enforcement of registration and renewal of registration and microchipping of dogs.

Options, Risk and Opportunity Analysis:

Council has a responsibility to enforce animal registration which contributes to an effective animal management program. Accurate records reveal ownership details so that animals may be re-united with owners and also the type and number of dogs at premises which assists with control measures.

GENERAL MEETING AGENDA 21 DECEMBER 2021

Animal registration figures for consecutive registration period shown below:

	Cat	Dog	Total
2008-2009	1778	6065	7843
2009-2010	2230	7922	10152
2010-2011	2365	9469	11834
2011-2012	2457	10051	12508
2012-2013	2271	9788	12059
2013-2014	2030	9839	11869
2014-2015	2006	8732	10738
2015-2016	2265	10757	13022
2016-2017	1815	8203	10018
2017-2018	2019	11461	13480
2018-2019 (November 2018)	2526	6919	9445 (Registered) 14426 (Renewals Issued) 4981 (Outstanding)
2019-2020 (November 2019)	1901	8817	10718(Registered) 15058(Renewals issued) 4183 (Outstanding) 157 (Left Council/Deceased)
2020-2021 (November 2020)	1657	6299	10619(Registered) 15305 (Renewals Issued) 4403 (Outstanding) 283 (Left Council/Deceased)
2021-2022 (December 2021)	2135	9403	11538 (Registered) 14904 (Renewals Issued) 3080 (Outstanding) 286 (Left Council/Deceased)

The target areas of this program are based on a rationale schedule each year. The first areas to be targeted will be the Gladstone suburbs.

Communication and Consultation:

The program will be advertised in the 20 January 2022 edition of Gladstone Today and the 27 January edition of Gladstone News, subject to resolution by Council. It will also be advertised on Council's website for the duration of the program.

Prior to program, the public will be advised via Media Release and Social Media platforms that persons who have failed to register previously registered animals will be issued fines for failing to register if found to be in possession of an unregistered animal.

Legal Strategy and Policy Implications:

Council has an obligation to enforce sections 46 and 56 of the *Animal Management (Cats and Dogs) Act 2008*. An approved inspection program provides the necessary powers of entry enabling collection of evidence for enforcing animal registration requirements.

GENERAL MEETING AGENDA 21 DECEMBER 2021

Enforcement action is considered appropriate given the high numbers of people still failing to register animals, even after reminders have been sent, and upon inspection of those persons who have previously registered animals and cannot provide a lawful excuse for failing to do so. Enforcement will also extend to those who have failed to microchip thus no registration accepted, as both are State mandated requirements under the Animal Management, Cats and Dogs Act.

Financial and Resource Implications:

Increased registration will generate additional income to offset operating expenditure associated with delivering the community's expectation for an animal control program.

The program is funded within the Local Law Enforcement / Animal Control operational budget.

Manager of Local Laws has prepared a COVID Safe strategy for AIP for 2022.

Summary:

Registration records provide necessary information to contact owners of roaming dogs. Enforcement provisions for wandering dogs at large are pursuant to the *Local Law No. 2 (Animal Management) 2011*.

Anticipated Resolution Completion Date:

Systematic Inspection Program - Animal Inspection Program for Registration and Renewal of Animals 2021 be completed 30 July 2022

Attachments:

1. Animal Inspection Program 2022

Tabled Items:

Nil.

Report Prepared by: Manager Local Laws

G/4. DEPUTATIONS

G/5. COUNCILLORS REPORT

G/5.1. DESTINATION Q CONFERENCE

Responsible Officer: Chief Executive Officer

Council Meeting Date: 21 December 2021

File Ref: CM6.1

Purpose:

For Councillor O'Grady to submit a report on attendance at Destination Q Forum.

Councillor's Recommendation:

That Council receive the report from Councillor O'Grady.

Conference Summary:

DestinationQ brings industry together

Industry's peak conference focuses on future Queensland's tourism industry was in Brisbane for the Destination IQ and then DestinationQ events.

More than 880 people attended the industry's peak forum - DestinationQ - on Thursday, where the theme was 'Looking Forward to the Future of Tourism'. Attendees heard from guest speakers including Tourism Minister Stirling Hinchliffe, futurist Chris Riddell, Virgin Australia CEO Jayne Hrdlicka and Tourism Australia General Manager Pip Harrison. With panel discussions on future trends in tourism, growing towards 2032 and the Action Plan for Tourism Recovery, attendees were given a glimpse of what the future of Queensland tourism looks like and how success for the industry as a whole can be achieved.

The DestinationQ event followed another successful iteration of the Queensland Tourism Industry Council's (QTIC) DestinationIQ event held on Wednesday, where guests discussed opportunities, issues and strategies shaping Queensland's Indigenous tourism sector. <https://www.qtic.com.au/events/annual-indigenous-employment-forum/>
<https://qticazure.blob.core.windows.net/crmblobcontainer/211112%20MEDIA%20RELEASE%20Queensland%20Tourism%20Awards%20unite%20the%20best%20in%20the%20state.pdf>

The state's 'Week of Tourism' is capped off with the Queensland Tourism Awards at the Brisbane Convention and Exhibition Centre with over 1100 attendees. Congratulations to 1770 Larc Tours on receiving the Bronze Award for Tour & Transport Operators and Lady Elliot Island Eco Resort for taking out Gold for the Steve Irwin Award for Ecotourism.
<https://qticazure.blob.core.windows.net/crmblobcontainer/2021%20QTA%20Winners.pdf>

Below is the links to the Presentations, Videos and Programs.

https://www.destq.com.au/events?utm_medium=email&utm_source=corporate&utm_campaign%20=%5B2021%2F11%2F12%5D%20EyonQ_11112021&emailHash=dd00c9ec2771cf76ef47ab54e293ca93fd4b7e9425aa2998d17b540b30806f95&deliveryName=DM12826

GENERAL MEETING AGENDA 21 DECEMBER 2021

Conference Registration Fee (Registration & Dinner)	\$285.00
Travel Costs:	\$440.00
Accommodation:	\$887.00
Sundries: (Ubers)	\$96.14
Additional Costs: (food)	\$160.34
TOTAL COST:	\$1,583.48



Peter Gash & Team, Lady Elliot Eco Resort



Neil Mergard & Jess Cooke, 1770 Larc Tours



TEAM GLADSTONE REGION

Attachments:

Nil.

Tabled Items:

Nil.

Report Prepared by: Cr O'Grady

G/5.2. 2021 GLADSTONE ENGINEERING ALLIANCE MAJOR INDUSTRY CONFERENCE AND CQH2 HYDROGEN FORUM

Responsible Officer: Chief Executive Officer

Council Meeting Date: 16 November 2021

File Ref: CM6.1

Purpose:

For Councillor Glenn Churchill to provide a report on attendance at the 2021 GEA (Gladstone Engineering Alliance) Major Industry Conference & CQH2 Hydrogen Forum – 7 & 8 October 2021.

Councillor's Recommendation:

That Council receive the report from Councillor Glenn Churchill.

Conference Summary:

The annual GEA Major Industry Conference was this year expanded due to sheer weight of content and interest to include a second day to incorporate the CQH2 Hydrogen Forum focused on the emerging hydrogen ecosystem in the Gladstone Region.

Both days of the Conference and Forum were attended by over 300 guests of which over 80% were from outside the region.

Mayor Burnett opened the conference highlighting the enormous steps that the Gladstone and CQ Region was taking to develop a hydrogen ecosystem and position the region as the Hydrogen Hub for Australia. The Mayor also spoke of the successful advocacy of the region to get bipartisan political support for the Inland Rail to be extended to the Port of Gladstone as the northern terminus and affirm Gladstone as a significant intermodal gateway. Significant outcomes from the Inland Rail Advocacy Program with the Rural Regional Affairs and Transport References Committee tabling its report into the management of the Inland Rail project with a strong recommendation for the Australian and Queensland governments, in partnership with local governments, industry representatives and other stakeholders, conduct a thorough investigation into an extension of the Inland Rail project to the Port of Gladstone. The Deputy Prime Minister on 3 September 2021 subsequently announced \$10M funding commitment for the business plan to continue the inland rail a further 646km from Toowoomba to the Industrial city of Gladstone.

The event delivered insights into the future of some of the region's existing industries, updates on the progress of proposed projects and an impressive overview of the emerging hydrogen industry.

The CQH2 Technology Cluster of which the Gladstone Regional Council is a foundation member was a gold sponsor for the event. The investment in the event was in line with the strategic objectives of both the Alliance and the Technology Cluster in fostering hydrogen industry development in the Gladstone Region.

Presentations delivered at both the Conference and Forum have been made available to Councillors and are also available through the GEA website.

GENERAL MEETING AGENDA 21 DECEMBER 2021

Key Learnings:

Whilst the first day Major Industry Conference highlighted the work Gladstone's traditional industry partners are undertaking in maintaining their sustainable future in an ever increasing environmentally focused production environment, much of the day was again focused on renewable energy projects and the transition to a hydrogen economy.

Shell QC reminded the region that the established industries are still spending significant money in the local economy with large scale shutdowns and turnarounds at the LNG (Liquefied Natural Gas) plants on Curtis Island. Multi-billion-dollar refits with over 750 personnel employed for over 30 days. Shell QGC also reminded attendees that they are constructing a large-scale solar farm, 120 megawatts of electricity, 330,000 photovoltaic panels over 800 hectares.

Gladstone's industrial grandfather QAL (Queensland Alumina Limited) was a prime example with their presentation highlighting the extensive 5-year program to identify areas which were the biggest risk to the environment, emission sources as well as gaps in process safety management and culture. They identified and activated a suite of more than 60 projects mid-2018 to reinforce their commitment to the future through historic levels of capital investment to improve environmental performance.

BSL similarly talked about the smelter of the future and investing in future capability and performance.

The Gladstone Regions largest industrial investor Rio Tinto also highlighted a potential decarbonisation pathway for alumina refining. Decarbonisation requires combinations of renewable energy, new technology and new processing pathways, many of which are yet to be commercialised at an industrial scale. Hydrogen has a role to play in Rio Tinto's ambition for green alumina production through fossil fuel replacement, carbon reductant substitution, diesel and or natural gas replacement.

Alpha HPA also presented their exciting high purity alumina project and the advances they are making to commencing construction in 2022. This project not only provides significant industrial diversification in the region but will also, through a power purchase agreement with CleanCo be using completely renewable energy.

The balance of the industry presentations focused on renewable energy development and hydrogen production and export. Neon and Energy Estates qualifying the proliferation of wind farms and renewable energy precincts to meet the need for green energy. Stanwell corporation 10MW hydrogen production and export facility plans crystallised what the ultimate downstream development of the hydrogen industry may look like. With large scale export facilities in the Port of Gladstone exporting to North Asia in 2030.

The CQH2 Hydrogen Forum on day 2 was opened by Mick de Brinni the Minister for Energy and Hydrogen with the Qld Government, the only State Government to have a dedicated hydrogen ministry. Minister De Brinni reinforced the Qld Governments commitment to their renewable energy targets and establishing Queensland centers as hydrogen hubs to support that ambition. This announcement reinforced the later announcement by Fortescue Future Industries that they were committing to develop one of the world's largest hydrogen-equipment manufacturing facilities in Gladstone as part of a new partnership between the State Government and leading renewable energy and hydrogen company Fortescue Future Industries (FFI).

Sumitomo used the event to release the results of the Gladstone Hydrogen Ecosystem Study which was undertaken by IDEO and ARUP with the support of the Hydrogen Ecosystem MOU (Memorandum of Understanding) Partners of which Gladstone Regional Council is a founding member. The study launched the vision for Gladstone as "the green capital of Australia. A pioneer that shares climate-positive prosperity with every citizen and inspires the world to follow." ARUP followed the Sumitomo visioning presentation with a discussion on the sustainable future masterplan for CQ and a scorecard on how CQ shapes up as a

GENERAL MEETING AGENDA 21 DECEMBER 2021

Hydrogen Hub. The region scored well all round, with two areas of concern in terms of storage/accessibility and water. Water security continues to be a recurring point of interest in the discussion around the hydrogen industry development, with approximately 9KG of water required to produce 1KG of Hydrogen. The GAWB (Gladstone Area Water Board) presentation pointed to one source of water security firming in the Fitzroy to Gladstone pipeline. This is a major pipeline infrastructure project that will not only facilitate regional economic development but also generate significant local content investment and local employment opportunities during the life of construction. The total water requirement for future industry development is still emerging and will need to be an ongoing focus of the project risks for the future industry.

The Powerlink presentation highlighted that Queensland's high voltage transmission network is undergoing significant upgrades to meet future network demands and will require even more investment to meet the requirements of renewable energy projects and export scale hydrogen projects.

NERA (National Energy Resources Australia), AGIG, GPA, Hyzon Motors BOC/linde all spoke about the emerging technology and mobility options in terms of hydrogen production and utilisation in the ecosystem. The opportunities with early mover technology adaptation and the opportunity to secure manufacturing and servicing of this emerging technology sector. Fortescue Future Industries reinforced the opportunity for manufacturing of componentry for the hydrogen and renewable energy sector, jobs of the future and investment that would foster the new manufacturing sector.

Over the two days of discussion and networking it is obvious the Gladstone Region is well placed to become Queensland's natural Hydrogen Hub but needs to be agile and flexible in developing an ecosystem that evolves through creating local demand, industry application and decarbonisation and plays to the ultimate strength of the Gladstone Region which is large scale production and export.

Financials:

Registration Cost	Inclusive GRC Sponsorship
Travel / Accommodation Cost	Nil
Sundries / Other	Nil
Total	

Further expenses due to COVID Lockdown:

Travel / Accommodation Cost	Nil
Sundries / Other	Nil
Total	

Attachments:

1. 2021 GEA Major Industry Conference & CQH2 Hydrogen Forum – Event Program (including Delegate Directory)

Tabled Items:

Nil.

Report Prepared by : Cr Glenn Churchill

G/6. URGENT BUSINESS

G/7. NOTICE OF MOTION

G/8. CONFIDENTIAL ITEMS