



Gladstone Regional Council

Council Policy

Title	EDUCATIONAL ESTABLISHMENTS PARKING POLICY
Policy Number	P-2017-20
Responsible Directorate	DIRECTOR ENGINEERING SERVICES
Responsible Officer	MANAGER TECHNICAL SERVICES
Date of Adoption	20 JUNE 2017
Resolution Number	G/17/3078
Date Review Due	20 JUNE 2020

1.0 PURPOSE:

This policy details Council's position on the provision and operation of on-street and off-street car parking facilities and associated infrastructure around Educational Establishments, including but not limited to, additional car parking, drop-off and pick-up zones, or similar infrastructure or traffic arrangements.

2.0 SCOPE:

This Policy applies to all Educational Establishments within the Gladstone Regional Council area where traffic flows in Council owned road reserves around the Educational Establishment are detrimentally affected by parking practices.

All requests for new or improved parking facilities and associated infrastructure within a road reserve under the jurisdiction of the Department of Transport and Main Roads (DTMR) will be forwarded directly to this Department for consideration. Council may provide assistance to the Department of Transport and Main Roads if requested.

3.0 RELATED LEGISLATION:

Nil

4.0 RELATED DOCUMENTS:

- DTMR, Planning for Safe Transport Infrastructure at Schools
- DTMR, Manual of Uniform Traffic Control Devices (MUTCD)
- DTMR, Traffic and Road Use Management Manual (TRUM)
- Australian Standards, AS2890 Parking Facilities
- Austroads Guide to Traffic Management Part 11: Parking
- Gladstone Regional Council's Planning Scheme.

5.0 DEFINITIONS:

To assist in interpretation of this policy the following definitions apply:

"Council" - Gladstone Regional Council

"DTMR" - Department of Transport and Main Roads

"Road Reserve" - area of land set aside for the construction of a road and associated infrastructure within Gladstone Regional Council road reserve (unless specified otherwise). To be clear this does not include State Controlled road reserves. Land that is excised from an education facility for the purpose of providing car parking and dedicated as road reserve is not considered to be road reserve in this policy.

"Educational Establishments" - means public or private schools, kindergartens, daycare centres, colleges and universities.

6.0 POLICY STATEMENT:

6.1 Background

Areas in and around Educational Establishments present potential parking problems during peak times (drop off and pick up) due to the large number of people arriving in the same location at the same time. The issue may be increased due to busy roads, limited parking availability and inefficient use of the facilities provided. Many offences occur during this time such as parking over footpaths, blocking driveways, parking in "No Stopping" or "No Parking" areas, double parking, parking within a bus zone, obstructing children's crossings and parking longer than permitted in drop off and pick up zones.

6.2 Principles

The following principles will be applied to the provision of and alterations of car parking, drop-off and pick-up zones and similar facilities around Educational Establishments:-

- Council will not be responsible for resolving matters that occur primarily due to increased demand for parking at schools or any decisions made (by the school or other governing agencies) to remove parking from school land.
- School administration and school governing bodies must take the lead in investigating and addressing issues leading to the increased parking demand.
- Council cannot reasonably address every request for additional parking through infrastructure provision or upgrade within a typical road reserve.
- Council appreciates that travel by car may sometimes be the only practical mode of transport available for some people in the community, however, sustainable modes of travel, which may reduce the demand for car parking, as well as having positive environmental outcomes, must be explored and encouraged by Education Establishments.

- Council will assist in the development of solutions (ie concept planning and construction cost estimates, at Council's cost) to address traffic problems created by the users of Educational Establishments.

6.3 Policy Statement

Council expects that Educational Establishments will exercise a duty of care to staff, patrons, visitors and school children by:-

- (a) Engaging Council and the community when developing plans for new Educational Establishments or the re-development of Educational Establishments, seeking to mitigate the affect the new facilities will have on traffic movements and parking within the road reserve.
- (b) Providing onsite parking spaces as outlined in DTMR's Planning for Safe Transport Infrastructure at Schools or Council's Planning Scheme (where applicable) within the Educational Establishment grounds, using approved entry and exit points to the road reserve.
- (c) Establishing a safe/alternate location for student "P" plater drivers to park.
- (d) Developing a Car Parking, Drop Off and Pick Up Operation and Supervision Policy (funded and implemented by the school).
- (e) Actively and regularly promoting walking, cycling and the use of public transport for all members of the school community.
- (f) Implementing education programs about parking procedures around the school including educating students and their parents and carers on safe school parking.
- (g) Notifying parents of any parking problems via school newsletters.
- (h) Advocating the following suggestions to parents and carers to help reduce traffic congestion:-
 - Car pool.
 - Use public transport.
 - Have their child ride their bike or walk to school.
 - Having agreed pick up times with children.
 - Drop off and pick up children at an alternate time to avoid peak time congestion and problematic traffic manoeuvres.
 - Pick children up at alternate times to avoid peaks.
 - Park nearby and walk a short distance to the school.
 - Minimising the time vehicles need to wait.
 - Adhere to signage and linemarking at all times, such as yellow line marking, timed parking such as Stop Drop & Go.
 - Not park in front of resident's driveways, footpaths or double park.
 - Slow down around school and be aware.

Prior to seeking Council's assistance with addressing parking related issues in the road reserve, the Educational Establishment must provide documented evidence that they have:-

- (i) Actively promoted sustainable modes of transport to its students, parents, carers and staff.
- (ii) Promoted different arrival and departure times, where practical.
- (iii) Shared use of facilities and ovals with the general community during drop off and pick up peak times.
- (iv) Developed and implemented a strategy to manage the school's parking and traffic requirements within the school grounds and road reserve.
- (v) Actively policed and monitored the traffic behaviour during the peak times of drop off and pick up of students.
- (vi) Complied and/or followed with all previous Development Approval conditions related to parking (if applicable).

Once Council is satisfied that the Educational Establishment has addressed items (i) to (vi) above, Council will (at its cost):-

- (1) Assist the Educational Establishment to investigate alternative car parking arrangements.
- (2) Carry out modifications and/or additions to road facilities and associated infrastructure that Council deems necessary to encourage responsible road user behaviour and improve parking performance.
- (3) Consider implementing timed parking around Educational Establishments to discourage all day parking by staff, parents and students.
- (4) Provide assistance with concept designs and construction cost estimates for internal parking within the Educational Establishment's grounds.
- (5) Patrol the area on a regular basis and issue infringements for any illegal parking.

6.4 Funding

Notwithstanding, the principles stated in this Policy, Council's general position is, within:-

- Council Road Reserve - New, improved or maintenance of parking facilities and associated infrastructure within the typical Council road reserve will be fully funded by Council.
- DTMR Road Reserve - New, improved or maintenance of parking facilities and associated infrastructure within the DTMR road reserve will be fully funded by the State Government.
- Educational Establishment Grounds - New, improved or maintenance of parking facilities within the Educational Establishment's grounds will be fully funded by the Educational Establishment (this may be Education Queensland and/or a private schools' own funds).

7.0 ATTACHMENTS:

Nil

8.0 REVIEW TRIGGER:

This policy will be reviewed when any of the following occur:-

1. The related legislation/documents are amended or replaced.
2. Other circumstances as determined from time to time by a resolution of Council
3. Periodic Review – 3 years from date of adoption.

TABLE OF AMENDMENTS		
Originally Adopted	20 JUNE 2017	G/17/3078
Amendment 1	<INSERT DATE COUNCIL MEETING>	<INSERT RESOLUTION NUMBER>
Amendment 2	<INSERT DATE COUNCIL MEETING>	<INSERT RESOLUTION NUMBER>
Amendment 3	<INSERT DATE COUNCIL MEETING>	<INSERT RESOLUTION NUMBER>

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CALE DENDLE
ACTING CHIEF EXECUTIVE OFFICER