



**GLADSTONE**  
REGIONAL COUNCIL

**GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 21 September 2021**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

## Table of Contents

ITEM	PAGE
<b>G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE</b> .....	<b>4</b>
<b>G/0.3.3. MESSAGES OF CONDOLENCE</b> .....	<b>4</b>
<b>G/0.3.4. DECLARATION OF INTERESTS</b> .....	<b>4</b>
<b>G/1. MAYORAL STATEMENT OF CURRENT ISSUES</b> .....	<b>5</b>
<b>G/2. CONFIRMATION OF MINUTES</b> .....	<b>6</b>
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 7 SEPTEMBER 2021 .....	6
<b>G/3. DEPUTATIONS</b> .....	<b>7</b>
G/3.1. ROSEBERRY QLD - SHELTERISTIC PROJECT CONCEPT PLANS .....	7
<b>G/4. OFFICERS' REPORTS</b> .....	<b>8</b>
G/4.1. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 AUGUST 2021 .....	8
G/4.2. 238-21 DESIGN AND CONSTRUCTION OF 2 X CONCRETE BRIDGES (BAFFLE & HOBBLE CREEKS, LOWMEAD) .....	9
G/4.3. 54-22 LIGHT COMMERCIAL VEHICLE REPLACEMENTS.....	10
G/4.4. SOLANDER AGENCIES PTY LTD - SPECIALISED SUPPLIER .....	11
G/4.5. R JAMES ENTERTAINMENT - SOLE SUPPLIER .....	12
<b>G/5. COUNCILLORS REPORT</b> .....	<b>13</b>
G/5.1. DEVELOPING NORTHERN AUSTRALIA CONFERENCE .....	13
<b>G/6. URGENT BUSINESS</b> .....	<b>14</b>
<b>G/7. NOTICE OF MOTION</b> .....	<b>14</b>
<b>G/8. CONFIDENTIAL ITEMS</b> .....	<b>14</b>

**Elected Members**

Councillor - Mayor M J Burnett  
Councillor G G Churchill  
Councillor K Goodluck  
Councillor R A Hansen  
Councillor C A Trevor  
Councillor N Muszkat  
Councillor C Cameron  
Councillor D Branthwaite

**Officers**

Mrs L Dowling (Chief Executive Officer)  
Mrs R Millett (Executive Secretary)  
Mrs B Saunders (Manager Governance)  
Mr M Holmes (General Manager Finance Governance and Risk)  
Mr J Tumbers (General Manager Operations)  
Mr J Bentley (General Manager Strategy and Transformation, Acting)  
Ms K Lee (General Manager Community Development and Events)  
Ms C Quinn (General Manager Customer Experience, Acting)  
Mr M Francis (General Manager Strategic Asset Performance)  
Mr R Mulvey (Manager Operations Support Services) (via teams)  
Mr M Saayman (Project Manager) (via teams)  
Mr T Natsa (Manager Engineering Asset Solutions) (via teams)  
Mr B Reck (Team Leader Project Delivery) (via teams)  
Ms K Wockner (Manager Contracts and Procurement)  
Mr G Scanlan (Economic Development Specialist)

### **G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Councillor Desley O'Grady was an apology with an approved leave of absence.

### **G/0.3.3. MESSAGES OF CONDOLENCE**

Nil.

### **G/0.3.4. DECLARATION OF INTERESTS**

Nil.

## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

We had another busy fortnight in the Gladstone Region with many events and all sponsored by the Gladstone Regional Council on behalf of our community. There was the Boyne Valley Showcase in Nagoorin, followed quickly by the opening of the Boyne Burnett Inland Rail Trail, which was a fantastic event, and then on the weekend just gone there was Under the Trees, another amazing event in Boyne Tannum.

Coming up this weekend is the Calliope Rodeo, and the Baffle Creek Family Fishing Festival, which has already commenced, running from the 20 September to 25 September 2021 and I encourage any keen fishermen and women to get involved. On the 2 and 3 October there is the 1770 Cultural Connections Immersion Festival, which is another event that Gladstone Regional Council sponsor and its very good to see our community investment program at work and supporting these fantastic community events. And how lucky are we that we get to get out and about and enjoy those amazing events across our region.

Another event happening on 29 September 2021 is National Police Remembrance Day with the service this year at the Anglican Church and Councillor Churchill, who is the President of the Retired Police Association will be representing Council at that function and also representing himself as a former police officer.

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 7 SEPTEMBER 2021**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 21 September 2021

**File Ref:** CM7.2

---

#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 7 September 2021.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 7 September 2021 be confirmed.

#### **GM/21/4588 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/3. DEPUTATIONS**

### **G/3.1. ROSEBERRY QLD - SHELTERISTIC PROJECT CONCEPT PLANS**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 21 September 2021

**File Ref:** CM7.6

---

**Purpose:**

To present to Council Roseberry Qld's Shelteristic Project Concept Plans.

**Officer's Recommendation:**

That the deputation from Roseberry QLD be received.

**GM/21/4589 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Trevor

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4. OFFICERS' REPORTS**

### **G/4.1. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 AUGUST 2021**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 21 September 2021

**File Ref:** FM15.1

---

#### **Purpose:**

This report seeks Council adoption of the Monthly Financial Statements for the 2021-22 year to date, for the period ended 31 August 2021.

#### **Officer's Recommendation:**

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2021-22 year to date, for the period ended 31 August 2021 as required under Section 204 *Local Government Regulation 2012*.

#### **GM/21/4590 Council Resolution:**

Moved Cr Branthwaite

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

**CARRIED**



## **G/4.2. 238-21 DESIGN AND CONSTRUCTION OF 2 X CONCRETE BRIDGES (BAFFLE & HOBBLE CREEKS, LOWMEAD)**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 21 September 2021

**File Ref:** PE1.1

---

### **Purpose:**

This report seeks resolution from Council to enter into a contract with VEC Civil Engineering Pty Ltd for the design and construction of 2 x concrete bridges for Baffle and Hobble creeks, Lowmead.

### **Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the offer from VEC Civil Engineering Pty Ltd for Tender 238-21 Design and Construction of 2 x Concrete Bridges (Baffle and Hobble Creeks, Lowmead); and
2. Authorise the Chief Executive Officer to enter into a contract and associated contract variations within the approved budget, with VEC Civil Engineering Pty Ltd for Tender 238-21 Design and Construction of 2 x Concrete Bridges (Baffle and Hobble Creeks, Lowmead).

### **GM/21/4591 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/4.3. 54-22 LIGHT COMMERCIAL VEHICLE REPLACEMENTS**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 21 September 2021

**File Ref:** PE1.1

---

#### **Purpose:**

This report seeks resolution from Council to enter into a contract with Reef City Motors Pty Ltd for the supply and delivery of twenty-nine (29) light commercial vehicles, as part of the 2021/22 Fleet Replacement Program.

#### **Officer's Recommendation:**

That Council:

1. Endorse the recommendation and accept the offer from Reef City Motors Pty Ltd for 54-22 Light Commercial Vehicle Replacements; and
2. Authorise the Chief Executive Officer to enter into a contract with Reef City Motors Pty Ltd for 54-22 Light Vehicle Replacements.

#### **GM/21/4592 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

#### **A division was called on the motion:**

**In Favour of the Motion:** Cr Goodluck, Cr Branthwaite, Cr Trevor, Cr Cameron, Cr Muszkat, Cr Churchill

**Against the Motion:** Cr Hansen, Mayor Burnett

**Absent:** Cr O'Grady

## **G/4.4. SOLANDER AGENCIES PTY LTD - SPECIALISED SUPPLIER**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 21 September 2021

**File Ref:** PE1.1

---

### **Purpose:**

This report seeks a resolution from Council to make use of the provisions in s235 of the *Local Government Regulation 2012*, that allows for exceptions to the requirement for written quotes or tenders. The use of this provision is sought in relation to bailiff services provided by Solander Agencies Pty Ltd trading as Action-Merc.

### **Officer's Recommendation:**

That Council resolves, in accordance with Section 235(b) of the Local Government Regulation 2012, that it is satisfied that due to the specialised nature of the services sought, Solander Agencies Pty Ltd trading as Action-Merc can be engaged as a specialised supplier.

### **GM/21/4593 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.5. R JAMES ENTERTAINMENT - SOLE SUPPLIER**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 21 September 2021

**File Ref:** PE1.1

---

### **Purpose:**

This report seeks a resolution from Council to make use of the provisions in s235 of the Local Government Regulation 2012, that allows for exceptions to the requirement for written quotes or tenders. The use of this provision is sought in relation to set and costume hire from R James Entertainment for the Charlie and the Chocolate Factory production.

### **Officer's Recommendation:**

That Council resolves, in accordance with Section 235(a) of the Local Government Regulation 2012, that it is satisfied that R James Entertainment is the only supplier reasonably available to Council to provide set and costumes for the Charlie and the Chocolate Factory production.

### **GM/21/4594 Council Resolution:**

Moved Cr Muszkat  
Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/5. COUNCILLORS REPORT**

### **G/5.1. DEVELOPING NORTHERN AUSTRALIA CONFERENCE**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 21 September 2021

**File Ref:** CM6.1 or CM7.1

---

Cr Muszkat left the meeting at 10:08 am and returned at 10:11 am.

#### **Purpose:**

Councillor Glenn Churchill and Economic Development Specialist Garry Scanlan to provide a report on attendance at the Developing Northern Australia Conference – Darwin & Virtually: 16-18 August 2021.

#### **Councilor's Recommendation:**

That Council receives the report from Councillor Glenn Churchill and Economic Development Specialist.

#### **GM/21/4595 Council Resolution:**

Moved Cr Cameron

Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

**CARRIED**

**G/6. URGENT BUSINESS**

Nil.

**G/7. NOTICE OF MOTION**

**G/8. CONFIDENTIAL ITEMS**

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 10:30am**

**CERTIFICATION**

I hereby confirm that I have read the minutes and they are a true and correct record of the proceedings of the meeting. I certify that these 14 pages form the official copy of Gladstone Regional Council General Meeting Minutes of the 21 September 2021.

.....  
Mayor Matt Burnett

..... / ..... / .....  
Date