



# GLADSTONE REGIONAL COUNCIL

## **GENERAL MEETING NOTICE AND AGENDA**

**TO BE HELD AT THE COUNCIL CHAMBERS – CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 3 August 2021**

**Commencing at 9.00am**

**Notice Section 277E *Local Government Regulation 2012*: This meeting will be closed to the public, due to health and safety reasons associated with the public health emergency involving COVID-19. Live streaming will be available on Council's website.**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

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## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 20 JULY 2021**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 3 August 2021

**File Ref:** CM7.2

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#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 20 July 2021.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 20 July 2021 be confirmed.

#### **Attachments:**

1. Minutes of the General Meeting of Council held on 20 July 2021.

#### **Tabled Items:**

Nil.

**Report Prepared by:** Executive Secretary

## **G/3. OFFICERS' REPORTS**

### **G/3.1. GLADSTONE REGION ECONOMIC DEVELOPMENT STRATEGY 2021-25**

**Responsible Officer:** General Manager Strategy & Transformation

**Council Meeting Date:** 3 August 2021

**File Ref:**

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#### **Purpose:**

The purpose of this report is to seek Council endorsement of the Gladstone Region Economic Development Strategy 2021-25.

#### **Officer's Recommendation:**

That Council endorse the Gladstone Region Economic Development Strategy 2021-25.

#### **Background:**

Development of the Gladstone Region Economic Development Strategy 2021-25 is a 2020-21 Operational Plan deliverable.

Development of the Strategy has been under the stewardship of Councils Economic Development Strategy Working Group.

Council's Executive Leadership Team have reviewed the Report and Strategy prior to submitting to Council for consideration in June 2021. Further to feedback received and actioned, the updated Strategy and Report has been put up online for public comment for 2 weeks. The Public feedback was considered and incorporated where relevant and the final Strategy is being presented back to the General Meeting for endorsement.

#### **Options, Risk and Opportunity Analysis:**

The Working Group has undertaken the process of prioritising the 39 priority opportunities for action identified in the report using broad criteria – Benefits Realisation and Capacity to Implement as well as what is possible to implement given resourcing.

The prioritised and consolidated actions have been further prioritised and consolidated in the Gladstone Region Economic Development Strategy "on a page" to 18 priority opportunities for action.

The 18 key initiatives cover transport infrastructure and the Gladstone Heavy Vehicle Corridor development, Inland Rail advocacy, Hydrogen Ecosystem development, Transition Economy planning, advanced manufacturing, planning for jobs of the future, fostering innovation driven entrepreneurship, developing an age friendly region, promoting livability and investment as well as development of the region's visitor economy.

#### **Communication and Consultation:**

The initial *Themes & Direction Report* and the subsequent draft *Growing the Gladstone Region Report and Recommendations to inform the Gladstone Region Economic Development Strategy* have been reviewed by the Gladstone Region Economic Practitioners Network, a group of 22 regional stakeholders.

The feedback survey on Gladstone Conversations had 20 respondents, which is a mid-range response for a feedback survey.

The key feedback from the survey follows: -

- Most respondents (75%) have not taken part on the first engagement stage.
- Most respondents (55%) are either supportive or very supportive of the draft. 25% of respondents are neutral about the draft, and 20% were either not supportive or very unsupportive of the draft.
- Most respondents outlined the community engagement was done right with the strategy. Several respondents also outline the strategy is clear, it defines priorities, and it is informative.
- Respondents were concerned the strategy does not address environmental protection, or quality of life as much as it should.
- Two respondents (10% have said they could not find the website or the documents).

It was a positive outcome that feedback came from across the region and from respondents that had not engaged with the strategy consultation process previously. The original consultation and engagement approach was very targeted with stakeholder interviews, stakeholder and community forums and an online survey administered, which all members of the community were invited to participate in. It is also pleasing that most respondents did not identify any fundamental issues with the strategy and found it clear and informative with defined priorities.

The feedback on environment and quality of life not being addressed as much as it should is typical community feedback on an Economic Development Strategy, particularly in more recent years, according to feedback from the Consultant. While environmental protection is not explicitly the primary focus of the Strategy, it is implicitly woven through the narrative, as it should be. The definition of economic development highlights the importance of the natural environment to prosperity / wellbeing. The underlying theme of the Strategy, which is about facilitating the Gladstone Region's transition away from an over-reliance on carbon-driven economic activity (such as pro-actively embracing the region's role in the hydrogen economy) by its very nature, addresses environmental protection especially through Theme 2. On quality of life, the primary tenet of theme 4 is focused on investing in the Gladstone Region livability in a changing economy.

All the feedback received was valuable and will be a critical consideration in activating the strategy priorities, objectives and actions.

It is noted that 2 respondents had difficulty identifying the documents and will be reviewed in future projects by Community Engagement.

Outside of the Conversations feedback there was also feedback from a representative from First Nations and PCCC (Port Curtis Coral Coast). The representative indicated there was support for the development of such a Strategy and Councils leadership in facilitating the development of this important document for the Gladstone Region. The representative further highlighted "it is vital that such a Strategy reflects not only the recognition of Traditional Owners - but the aspirations of Traditional Owners and what steps can and should be taken to ensure that we too share in the future growth and prosperity in any further economic development on our traditional country."

The Strategy – Report and Recommendations includes action: *3.6 Support the Gladstone Region's First Nations businesses by promoting government programs designed to enhance local business capacity and skills.*

Subject to being endorsed, the Strategy will be published through Council internal and external channels and a media release. Activation of the plan will require significant ongoing engagement and consultation with contributing and supporting stakeholders for the life of the strategy.

**Legal Strategy and Policy Implications:**

Nil

**Financial and Resource Implications:**

Activation of the Strategy and key elements are included in the 2021-22 Economic Development Budget. Operational Plan initiatives related to the Strategy are supported by approved Project Briefs and Stakeholder Engagement Plans.

**Summary:**

Nil

**Anticipated Resolution Completion Date:**

3 August 2021

**Attachments:**

1. Gladstone Region Economic Development Strategy 2021-2025 - On a Page
2. Growing the Gladstone Region – Report and Recommendations
3. Strategy Feedback Survey Results

**Tabled Items:**

Nil

**Report Prepared by:** Economic Development Specialist

## **G/3.2. TENDER RPQS 213-21 TRADE SERVICES (FLEET MAINTENANCE)**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 3 August 2021

**File Ref:** PE1.1

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### **Purpose:**

This report seeks resolution from Council to enter into service provider agreements for the provision of Trade Services (Fleet Maintenance) under a Register of Pre-Qualified Suppliers.

### **Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and appoint the following (9) service providers on RPQS 213-21 Trade Services (Fleet Maintenance):
  - The Trustee for Smith Industries Family Trust TAS Automotive & Commercial Electrical Services;
  - Opal Holdings (QLD) Pty Ltd T/A Calliope Rural Traders;
  - Heavy Maintenance Pty Ltd;
  - CQ Diesel Fitting Pty Ltd;
  - Feegeela Pty Ltd ATF The Muller Family Trust T/A Hydraulic Solutions;
  - Lyons Diesel Maintenance Pty Ltd trading as Novus Autoglass Gladstone;
  - Genesis WD Pty Ltd trading as Outcall Mechanical;
  - Pronto Autoglass Pty Ltd; and
  - TICAB Pty Ltd T/AS Tim Barker Auto Electrics.
2. Authorise the Chief Executive Officer to enter into service provider agreements for an initial term of two (2) years, with the option to extend the arrangements for three (3) further periods of one-year each at Council's discretion with the above service providers.

### **Background:**

Council seeks to establish a Register of Prequalified Suppliers (RPQS) to provide a diverse range of fleet maintenance services. The services performed will be supplementary to activities performed by Council's internal teams, and due to the fluctuating demand and specialised nature of these requirements, are not suitable to be fully insourced.

The types of services to be performed, incorporating fleet from the whole of the Gladstone region and supporting all three workshops in Gladstone, Calliope and Miriam Vale include:

- Vehicle repairs;
- Hydraulic work;
- Auto Electrical work;
- Panel repairs;
- Auto Glass repairs and replacement;
- Vehicle Air Conditioning work; and
- Small Motors work.



A Register of Pre-Qualified Suppliers ('RPQS') provides Council with efficiencies when engaging service providers as follows:

- i. s232 of the *Local Government Regulation 2012*, allows Council to enter into contracts with suppliers for engagements \$15,000 ex GST and over, without the need for a formal quoting or tender process.
- ii. The suppliers on an RPQS have been appointed in accordance with the requirements of Council's Procurement Policy including meeting safety requirements, local content and value for money.
- iii. Suppliers and their personnel relevant to potential future works, will be managed in Council's Contractor Management System ('Beakon') including inductions, licensing and insurances.
- iv. Employees can request quotes from suppliers on an RPQS to ensure value for money is achieved.
- v. Engagements will be approved via Purchase Orders in accordance with Council's Register of Financial Delegations; which means any engagements over \$500,000 ex GST will be brought to Council for approval.

Appointment to a Register of Pre-Qualified Suppliers ("RPQS") gives no guarantee or representation as to the volume or value of orders to be issued by Council, nor is Council limited to utilise only these Service Providers.

Council may refresh this contract at any time during the contract term by issuing a new Invitation to Tender based on the same evaluation criteria as this ITT, seeking offers from suppliers wishing to be added to the register.

#### **Options, Risk and Opportunity Analysis:**

On 15 May 2021, Council released an Invitation to Tender ('ITT') to the open market via VendorPanel, in accordance with the tender process requirements set out in section 228 of the Local Government Regulation 2012.

The tender closed 8 June 2021 with 12 conforming offers received.

The offers were evaluated by a panel of subject matter experts, and was evaluated based on the criteria disclosed in the ITT which included:

| <b>Objective Evaluation Criteria</b>   | <b>Weighting</b> |
|--|------------------|
| Offer demonstrates understanding of the scope and has relevant capability to meet GRC's requirements | 15%              |
| Proposed resourcing addresses all aspects of the scope and GRC's requirements                        | 25%              |
| Nominated past projects performed meet GRC's experience requirements                                 | 20%              |
| Proposed Key Personnel have the qualifications and experience required by GRC                        | 10%              |
| Price  | 15%              |
| Local Content  | 15%              |

The offers were scored against the above evaluation criteria as follows:

|  | Score<br>(before Local<br>Content) | Score<br>(after Local<br>Content) |
|--|------------------------------------|-----------------------------------|
| Cq Diesel Fitting  | 70                                 | 84                                |
| Ticab Pty Ltd T/As Tim Barker Auto Electrics   | 68                                 | 83                                |
| Heavy Maintenance Pty Ltd  | 67                                 | 82                                |
| Calliope Rural Traders   | 65                                 | 80                                |
| The Trustee for Smith Industries Family Trust TAS<br>Automotive & Commercial Electrical Services | 65                                 | 80                                |
| Feegeela Pty Ltd Atf The Muller Family Trust T/A Hydraulic<br>Solutions                          | 62                                 | 77                                |
| Pronto Autoglass Pty Ltd   | 50                                 | 65                                |
| Genesis WD Pty Ltd Trading as Outcall Mechanical   | 45                                 | 60                                |
| Lyons Diesel Maintenance Pty Ltd Trading as Novus<br>Autoglass Gladstone                         | 51                                 | 52                                |
| Titan Ind Pty Ltd  | 31                                 | 43                                |
| Josh's Diesel Services Pty Ltd   | 22                                 | 37                                |
| Bucko's Diesel Service Pty Ltd   | 14                                 | 29                                |

The tender evaluation panel recommends appointment of the 9 service providers to this RPQS, on the basis of anticipated service requirements and presentation of the best overall value offers to Council.

**Communication and Consultation:**

Nil.

**Legal Strategy and Policy Implications:**

Council sought offers via LG Tenderbox in accordance with the Local Government Regulation 2012, Local Government Act 2009 and Council’s Procurement Policy P-2018-12.

Council’s endorsement of this tender award is in accordance with the Register of Delegations - Exercise of Statutory Powers and Financial Delegation Register.

The Officer’s recommendation is based on the evaluation methodology and criteria in the ITT. There are risks associated with Council awarding a contract contrary to the officer’s recommendation.

If Council is not satisfied with the evaluation methodology and criteria or the application thereof, Council may refer the matter back to officers for re-evaluation.

In the interests of probity, an amendment to the evaluation methodology and/or criteria may require referral back to tenderers so that they can each have the opportunity to make any changes to their offers having regard to the amended criteria prior to re-evaluation.

**Financial and Resource Implications:**

Appointment to an RPQS is based on a schedule of rates, it does not commit financial resources. Engagements with service providers under this arrangement will be exempt from tender or quote requirements in accordance with s232 of the Local Government Regulation 2012, however will be subject to the Sound Contracting Principles and Register of Delegations - Exercise of Statutory Powers and Financial Delegation Register.

**Summary:**

The offers from the 9 service providers recommended for award, presents the best value to Council and will meet Council's anticipated demand for this service.

**Anticipated Resolution Completion Date:**

The contracts will be awarded in August 2021.

**Attachments:**

1. CONFIDENTIAL RPQS 213-21 Offer Evaluation Report

**Tabled Items:**

Nil.

**Report Prepared by:** Manager Contracts and Procurement

### **G/3.3. TENDER RPQS 103-21 ROAD WORKS & ASSOCIATED SERVICES**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 3 August 2021

**File Ref:** PE1.1

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#### **Purpose:**

This report seeks resolution from Council to enter into agreements for the provision of Roadworks and Associated Services under a Register of Pre-Qualified Suppliers.

#### **Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and appoint the following (12) contractors on RPQS 103-21 Road Works and Associated Services:
  - Boral Resources (QLD) Pty Ltd
  - G&R Brown & Sons Pty Ltd
  - Colas Solutions PTY LTD
  - Durack Civil Pty Ltd
  - Ellis Stabilising Pty Ltd
  - Fulton Hogan Industries Pty Ltd
  - Harst Group Pty Ltd
  - Loftus Contracting Pty Ltd
  - RMS Engineering & Construction Pty Ltd
  - RoadPak Industries Pty Ltd
  - Stabilised Pavements of Australia Pty Ltd
  - WGH Civil Pty Ltd
  
2. Authorise the Chief Executive Officer to enter into panel agreements for an initial term of two (2) years, with the option to extend the arrangements for a further two (2) years at Council's discretion with the above contractors.

#### **Background:**

Council seeks to establish a Register of Pre-qualified Suppliers (RPQS) to provide a range of roadworks and associated services. The services performed will be supplementary to activities performed by Council's internal teams, and due to the fluctuating demand and specialised nature of the requirements, are not suitable to be fully insourced.

The types of services to be performed include:

- General earthworks;
- Insitu stabilisation;
- Unbound pavement;
- Lightly bound pavement;
- Bituminous surfacing;
- Asphalt pavements;
- Road surface delineation includes line marking;

- Concrete footpath grinding; and
- Supply and installation of concrete road infrastructure (excluding bridges).

A Register of Pre-Qualified Suppliers ('RPQS') provides Council with efficiencies when engaging service providers as follows:

- s232 of the *Local Government Regulation 2012*, allows Council to enter into contracts with suppliers for engagements \$15,000 ex GST and over, without the need for a formal quoting or tender process.
- The suppliers on an RPQS have been appointed in accordance with the requirements of Council's Procurement Policy including meeting safety requirements, local content and value for money.
- Suppliers and their personnel relevant to potential future works, will be managed in Council's Contractor Management System ('Beakon') including inductions, licensing and insurances.
- Employees can request quotes from suppliers on an RPQS to ensure value for money is achieved.
- Engagements will be approved via Purchase Orders in accordance with Council's Register of Financial Delegations; which means any engagements over \$500,000 ex GST will be brought to Council for approval.

Appointment to an RPQS gives no guarantee or representation as to the volume or value of orders to be issued by Council, nor is Council limited to utilise only these contractors.

Council may refresh this contract at any time during the contract term by issuing a new Invitation to Tender based on the same evaluation criteria as this ITT, seeking offers from contractors wishing to be added to the register.

### Options, Risk and Opportunity Analysis:

On 12 June 2021, Council released an Invitation to Tender ('ITT') to the open market via VendorPanel, in accordance with the tender process requirements set out in section 228 of the *Local Government Regulation 2012*.

The tender closed on 6 July 2021 with 12 conforming offers received.

The offers were evaluated by a panel of subject matter experts, and was evaluated based on the criteria disclosed in the ITT which included:

| Objective Evaluation Criteria   | Weighting |
|---|-----------|
| Offer demonstrates understanding of the scope and GRC's requirements for capability to undertake work                             | 20%       |
| Proposed resourcing addresses all aspects of the scope and GRC's requirements   | 25%       |
| Nominated past projects performed meet GRC's experience requirements  | 20%       |
| Proposed Key Personnel have the qualifications and experience required by GRC and the organisational structure meets requirements | 5%        |
| Price   | 15%       |
| Local Content   | 15%       |

The twelve (12) conforming offers were scored against the above evaluation criteria and were found to meet or exceed Council's technical requirements for acceptance on this panel.

The tender evaluation panel therefore recommends appointment of the twelve (12) contractors to this RPQS, on the basis of anticipated service requirements and presentation of the best overall value offers to Council.

**Communication and Consultation:**

Nil.

**Legal Strategy and Policy Implications:**

Council sought offers via LG Tenderbox in accordance with the *Local Government Regulation 2012, Local Government Act 2009* and Council's Procurement Policy P-2018-12.

Council's endorsement of this tender award is in accordance with the Register of Delegations - Exercise of Statutory Powers and Financial Delegation Register.

The Officer's recommendation is based on the evaluation methodology and criteria in the ITT. There are risks associated with Council awarding a contract contrary to the officer's recommendation.

If Council is not satisfied with the evaluation methodology and criteria or the application thereof, Council may refer the matter back to officers for re-evaluation.

In the interests of probity, an amendment to the evaluation methodology and/or criteria may require referral back to tenderers so that they can each have the opportunity to make any changes to their offers having regard to the amended criteria prior to re-evaluation.

**Financial and Resource Implications:**

Appointment to an RPQS is based on a schedule of rates, it does not commit financial resources. Engagements with service providers under this arrangement will be exempt from tender or quote requirements in accordance with s232 of the *Local Government Regulation 2012*, however will be subject to the Sound Contracting Principles and Register of Delegations - Exercise of Statutory Powers and Financial Delegation Register.

**Summary:**

The offers from the twelve (12) service providers recommended for award, presents the best value to Council and will meet Council's anticipated demand for this service.

**Anticipated Resolution Completion Date:**

The contracts will be awarded in August 2021.

**Attachments:**

1. CONFIDENTIAL RPQS 103-21 Offer Evaluation Report

**Tabled Items:**

Nil.

**Report Prepared by:** Manager Contracts and Procurement

## **G/3.4. THE NEXT ECONOMY - SPECIALISED SUPPLIER**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 3 August 2021

**File Ref:** PE1.1

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### **Purpose:**

This report seeks a resolution from Council to make use of the provisions in s235 of the *Local Government Regulation 2012* that allows for the exceptions to the requirement for written quotes or tenders. The use of this provision is sought in relation to support for the development of Council's Transition Economy Strategy.

### **Officer's Recommendation:**

That Council resolves, in accordance with Section 235(b) of the *Local Government Regulation 2012*, that it is satisfied that due to the specialised nature of the services sought, The Next Economy should be engaged to support the development of the Transition Economy Strategy.

### **Background:**

At the 16 June 2020 General Meeting Council resolved (G/20/4223) that a report be presented to Council considering Council's position on Transitioning Economy within 6 months. That was subsequently done at 16/06/2021 Council Information Session, proposing the next steps from the workshop.

The workshop was followed up with a report for Council to consider, and the next steps have been endorsed through the inclusion of the Transition Economy Strategy Development in the 2021-22 Operational Plan adopted by Council (S/21/4536).

The Next Economy (TNE) have been identified as the leaders in this planning sector and will bring unrivalled global and regional corporate knowledge and experience to facilitate delivery of this important Operational Plan initiative for Council.

### **Options, Risk and Opportunity Analysis:**

#### Preferred Option

TNE are the preeminent leaders in the transition economy planning sector and support regional areas across Australia to identify strategies to manage the transition to net zero emissions.

This work includes identifying ways to manage the closure of major industries to not only reduce the impact on the community, but to strengthen and diversify the regional economy for the long term. TNE takes a different approach to traditional consultancies, in that they work with local government, economic development agencies, industry representatives and other organisations to support and build their capacity to lead their own transition planning process.

TNE has worked successfully to support all levels of government, industry, workers, and community groups to understand and manage distinct aspects of the energy transition nationally including similarly impacted areas in the Hunter Valley, the Latrobe Valley and more recently Central Queensland.

Transitioning Economy has been an increasingly significant topic of discussion in Central Queensland with the Queensland Government's Department of Employment, Small Business and Training together with Amanda Cahill, CEO, TNE running two workshops in March 2020 with regional stakeholders and the community on energy transition, related impacts, and opportunities. Councillors and officers participated in both the closed stakeholder workshops and the community sessions. The outcomes of the workshops are now being used by the Qld Government for regional planning to mitigate impacts and develop employment and training transition packages.

TNE work was the original catalyst for Gladstone Regional Council to commence the journey in developing a Transition Economy Planning Strategy and are acutely aware of Gladstone's challenges and opportunities. TNE continue to drive the Transition Economy agenda in the Region through facilitating the extraordinarily successful CQ Future Energy Forum and the subsequent outcomes and next steps. This work is critical to the future Gladstone Region Transition Economy planning.

TNE has developed the Transitioning Australia Program (TAP) to work alongside local institutions to:

- design the transition planning process;
- assist local leaders to conduct research and community engagement activities; and
- facilitate access to technical expertise and external resources as appropriate.

Through TAP, TNE supports local governments, economic development agencies, local industry, and others to develop plans to:

- Ensure ongoing energy security;
- Undertake workforce development;
- Support industry adaptation;
- Re-purpose assets;
- Diversify and strengthen the regional economy; and
- Ensure that marginalised groups share in the benefits of economic change.

TNE have been involved and invested in Council's transition planning journey from the start and providing pragmatic and evidenced based advice on Transition Planning Strategy development and outcomes to date. There is significant value and corporate efficiency to continue the transition planning journey with TNE to ensure that the planning is delivered in a timely and targeted manner.

TNE is a strong brand as the leader in regional Transition Planning Strategy development and activation in Australia and would bring that reputational value to the work for Council.

It would be highly beneficial, effective, and cost efficient for Council to engage TNE for the next stage of the Transition Planning.

TNE would bring an advanced level of regional understanding to this complex issue with internal and external Stakeholders including all levels of Government, Industry and the community requiring a significant level of engagement to be undertaken for Council to establish an informed position on a transition economy. TNE are best placed in terms of background/reputation/established contacts & knowledge/leaders in this sector to leverage momentum already established to advise Council on a clear strategy & policy position on the Transition Economy for the Gladstone Region that articulates:

- an agreed strategy to manage economic change;
- ways to manage a transitioning economy to not only reduce the impact on the community, but to strengthen and diversify the regional economy for the long term; and
- maintaining the Gladstone Regions "industrial heritage" as a location of world scale industrial development and operation.



### Alternate Option

If Council is not satisfied with the application of s235(b) of the *Local Government Regulation 2012*, 'that due to the specialised nature of the services sought it would be impractical or disadvantageous to invite quotes or tenders' for this work, then Council will need to follow a formal quoting process, inviting offers from at least three (3) relevant organisations.

### **Communication and Consultation:**

Nil.

### **Legal Strategy and Policy Implications:**

It is a requirement of the Local Government Regulation 2012 section 225 to invite written quotations or tenders where the supply of goods or services with a cost greater than \$15,000 ex GST. Section 235 of the regulation does provide some exceptions, relevant to this report is section 235(b) which provides an exception where:

*"The local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders..."*

### **Financial and Resource Implications:**

The initial commitment for this service will be \$92,000.00 ex GST.

### **Summary:**

Nil.

### **Anticipated Resolution Completion Date:**

An agreement will be executed in August 2021.

### **Attachments:**

Nil.

### **Tabled Items:**

Nil.

**Report Prepared by:** Manager Contracts and Procurement

## **G/3.5. LGAQ ANNUAL CONFERENCE - MOTION FOR DEBATE**

**Responsible Officer:** General Manager Strategy & Transformation

**Council Meeting Date:** 3 August 2021

**File Ref:** CM6.1

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### **Purpose:**

To provide Council with the opportunity to consider the submission of motions to the Annual Conference of the Local Government Association of Queensland (LGAQ)

### **Officer's Recommendation:**

That Council submit the following conference motion to the Local Government Association of Queensland (LGAQ) for consideration at the 2021 Annual Conference:

- The LGAQ call upon the State Government to promote candidate diversity in local government by facilitating specific information and training sessions for target audiences, including Aboriginal, culturally and linguistically diverse people, differently abled people and women.

### **Background:**

The Local Government Association of Queensland will be hosting the 2021 Annual Conference on 25 – 27 October in Mackay. The Annual Conference is a valuable networking forum with most Queensland Councils participating.

In preparation for the Annual Conference, LGAQ seeks Councils to submit motions in advance to be debated at the upcoming conference. Motions are due to be submitted by Monday 16 August 2021 and must first be agreed and approved through Council processes. Accordingly, this report identifies the proposed motion for discussion and endorsement before submitting to LGAQ for consideration.

### **Options, Risk and Opportunity Analysis:**

N/A

### **Communication and Consultation:**

Throughout the year officers collate information related to any potential motions requested by Councillors. As a result of this process there were no pre-prepared motions for submission for the 2021 Conference.

Councillor Muszkat has provided content for the current proposed motion in relation to encouraging diversity in Local Government.

### **Legal Strategy and Policy Implications:**

Council is required to formally approve motions for submission to the LGAQ Policy Executive prior to 16 August 2021.

**Financial and Resource Implications:**

There are no costs associated with submitting motions for debate other than internal staff resources.

**Summary:**

**Anticipated Resolution Completion Date:**

16 August 2021

**Attachments:**

1. 2021 Annual Conference - Motions Template - GRC Motion

**Tabled Items:**

Nil.

**Report Prepared by:** Manager Strategy & Improvement

**G/4. DEPUTATIONS**

**G/5. COUNCILLORS REPORT**

**G/6. URGENT BUSINESS**

**G/7. NOTICE OF MOTION**

**G/8. CONFIDENTIAL ITEMS**