



**GLADSTONE**  
REGIONAL COUNCIL

**GENERAL MEETING MINUTES**

**HELD AT THE GLADSTONE ENTERTAINMENT CONVENTION CENTRE,  
56 GOONDOON STREET, GLADSTONE**

**On Tuesday 20 July 2021**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

## Table of Contents

ITEM	PAGE
G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE .....	4
G/0.3.3. MESSAGES OF CONDOLENCE.....	4
G/0.3.4. DECLARATION OF INTERESTS.....	5
<b>G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....</b>	<b>6</b>
<b>G/2. CONFIRMATION OF MINUTES .....</b>	<b>7</b>
G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 6 JULY 2021.....	7
<b>G/3. OFFICERS' REPORTS .....</b>	<b>8</b>
G/3.1. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 28 JUNE 2021.....	8
G/3.2. WATER ALLOCATIONS AND SEWERAGE CONNECTION CONCESSION POLICY .....	9
G/3.3. MINUTES OF THE AUDIT AND RISK IMPROVEMENT COMMITTEE MEETING 16 JUNE 2021 .....	10
G/3.4. TENDER RPQS 205-21 CONSULTANCY SERVICES (ENGINEERING) .....	11
G/3.5. TENDER RPQS 202-21 CONSULTANCY SERVICES (PROJECT MANAGEMENT) .....	14
<b>G/4. DEPUTATIONS .....</b>	<b>15</b>
<b>G/5. COUNCILLORS REPORT.....</b>	<b>16</b>
G/5.1. INLAND RAIL CONFERENCE.....	16
G/5.2. COUNCILLORS REPORT .....	17
<b>G/6. URGENT BUSINESS.....</b>	<b>18</b>
<b>G/7. NOTICE OF MOTION .....</b>	<b>19</b>
G/7.1. SUPPORTING THE ULURU STATEMENT FROM THE HEART .....	19
<b>G/8. CONFIDENTIAL ITEMS .....</b>	<b>20</b>
G/8.1. OUT-OF-POLICY WATER LEAK CONCESSION REQUEST - LOT 14 SP 210496 .....	20

## **Elected Members**

Councillor - Mayor M J Burnett  
Councillor G G Churchill  
Councillor K Goodluck  
Councillor R A Hansen (via teams)  
Councillor D V O'Grady  
Councillor C A Trevor  
Councillor N Muszkat  
Councillor C Cameron  
Councillor D Branthwaite

## **Officers**

Mrs L Dowling (Chief Executive Officer)  
Mrs R Millett (Executive Secretary)  
Mrs B Saunders (Manager Governance)  
Mr M Holmes (General Manager Finance, Governance and Risk)  
Mr M Francis (General Manager Strategic Asset Performance)  
Mr T Mienie (General Manager People, Culture and Safety)  
Mr R Huth (General Manager Customer Experience)  
Ms S-E Howie (General Manager Strategy & Transformation, Acting)  
Mr J Tumbers (General Manager Operations)  
Ms K Lee (General Manager Community Development and Events)  
Mr J Bentley (Manager Revenue Services)  
Mr G Scanlan (Economic Development Specialist)  
Ms K Wockner (Manager Contracts and Procurement)

**G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Nil.

**G/0.3.3. MESSAGES OF CONDOLENCE**

Nil.

## **G/0.3.4. DECLARATION OF INTERESTS**

### **Cr O'Grady**

Councillor Desley O'Grady advised that in agenda item G/8.1 OUT OF POLICY WATER LEAK CONCESSION REQUEST – LOT 14 SP 210496, she has a prescribed conflict of interest as Cr O'Grady's brother, John Mergard, is the owner of the business located at Lot 14 SP 210496.

Cr O'Grady left the meeting room while the matter was considered and voted on.

### **Mayor Burnett**

Mayor Matthew Burnett advised of a Declarable Conflict of Interest in Agenda Item G/7.1 SUPPORTING THE ULURU STATEMENT FROM THE HEART as he is the Labour candidate for the next federal election for the Flynn electorate and the Councillor recommendation includes writing to each candidate in the next federal election for the Flynn electorate.

Cr Burnett left the meeting while the matter was considered and voted on.

## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

Following the last Council meeting, we made the announcement of the funds raised at the 2021 Santos GLNG Mayor's Charity Ball and I'm very proud to say that this year we raised \$101,564.60, which is a fantastic effort from everybody involved. So can I thank Santos, our major sponsor, they've been partners for this significant charity fundraiser since the very beginning, all our major industry partners, all the small businesses that donated auction items and prizes, the team here at the Gladstone Entertainment Convention Centre, they just did an amazing job, but also our volunteer committee, thank you to everyone that has volunteered on that committee to raise those funds and everyone who attended on the night. Sold out event, I think there was 450 people here at the GECC and to raise \$101,564.60 is an outstanding effort. Those funds will be split evenly between 4 local beneficiaries, Nhulundu Health Service, Roseberry Qld, Mindcare Gladstone and The Zonta Club of Gladstone. Well done to those 4 local beneficiaries and I'm sure they will use those funds wisely.

This weekend in the Gladstone region, is the Relay for Life, which is being hosted a Chanel College and Councillor Churchill might speak more about that in the Councillor reports as he's organised the Council team, we'll be there participating in the event, so thank you Cr Churchill for organising that.

Also, this weekend is the Australian National Busking Championships which is a new event for Gladstone, and should be pretty exciting around the region as well.

On the 13th August we have the Benaraby State School Country Fair, it's always a fantastic event in Benaraby, so I encourage everyone to get out and about and support the Benaraby State School Country Fair on the 13th of August.

On the 1st Agnes Water Active Riders are celebrating their 3rd birthday.

On the 31st July the QCWA in Mount Larcom are celebrating their 90th birthday, there is a street parade at 9:30am and a reunion dance and it's going to be a fantastic event in Mount Larcom. So, I encourage everyone to get involved, it will be a great day in Mount Larcom.

In wrapping up, I'd like to congratulate the Harbour City BMX club for hosting the State Series on the weekend. A record number of attendees competing at the Sun Valley track and they are putting in their bid to get the State Championships next year and that should be exciting.

It would be remiss of me not to mention the massive success of Luminous. Two-day event at the Tondoon Botanic Gardens and Ignite the Heritage buildings on the Thursday before. Thousands of people through the gates at Tondoon Botanic Gardens. Thank you, Councillor O'Grady and Councillor Hansen, for helping me hand out the glow sticks, the kids loved them, it was an amazing event. We won the award for that event in 2019, and I think we will certainly go well to winning another award for that. There were 3 times as many lights, everyone walking out after the event just said how amazing it was. So congratulations Kim and Brigitte and everybody who was involved and I think Lauren did an amazing job there as well. Thank you and I'm sure everyone who attended Luminous certainly will echo our thanks to the team for putting that event on.

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 6 JULY 2021**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 20 July 2021

**File Ref:** CM7.2

---

#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 6 July 2021.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 6 July 2021 be confirmed.

#### **GM/21/4556 Council Resolution:**

Moved Cr Cameron

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/3. OFFICERS' REPORTS**

### **G/3.1. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 28 JUNE 2021**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 20 July 2021

**File Ref:** FM15.1

---

#### **Purpose:**

This report seeks Council adoption of the Monthly Financial Statements for the 2020-21 year to date, for the period ended 28 June 2021.

#### **Officer's Recommendation:**

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2020-21 year to date, for the period ended 28 June 2021 as required under Section 204 Local Government Regulation 2012.

#### **GM/21/4557 Council Resolution:**

Moved Cr Hansen  
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

**CARRIED**



## **G/3.2. WATER ALLOCATIONS AND SEWERAGE CONNECTION CONCESSION POLICY**

**Responsible Officer:** General Manager Finance Governance and Risk

**General Meeting Date:** 20 July 2021

**File Ref:** CM28.2, FM6.1

---

### **Purpose:**

This report seeks the adoption of a revised Water Allocations and Sewerage Connection Concessions Policy, applying to the 2021/2022 financial year.

### **Officer's Recommendation:**

That Council:

1. Repeal P-2020-08 Water Allocations and Sewerage Connection Concessions Policy;
2. Adopt P-2021-13 Water Allocations and Sewerage Connection Concessions Policy provided as Addendum 1 and apply to the 2021/2022 financial year; and
3. In accordance with section 119, 120, 121 and 122 of the *Local Government Regulation 2012* (Regulation) and the requirements of Council's Water Allocations and Sewerage Connection Concessions Policy, a concession for water availability, water consumption, and sewerage charges be granted to local sporting bodies and other not-for-profit community organisations who fit within the criteria requirements of section 120(1)(b) of the Regulation.

### **GM/21/4558 Council Resolution:**

Moved Cr Muszkat

Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.3. MINUTES OF THE AUDIT AND RISK IMPROVEMENT COMMITTEE MEETING 16 JUNE 2021**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 20 July 2021

**File Ref:** CM26.2

---

**Purpose:**

To present a report about the matters reviewed at the Audit Risk and Improvement Committee Meeting held on 16 June 2021, pursuant to section 211 of the *Local Government Regulation 2012*.

**Officer's Recommendation:**

That Council receive the Minutes of the Audit Risk and Improvement Committee meeting held on 16 June 2021.

**GM/21/4559 Council Resolution:**

Moved Cr Churchill  
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/3.4. TENDER RPQS 205-21 CONSULTANCY SERVICES (ENGINEERING)**

**Responsible Officer: General Manager Operations**

**Council Meeting Date: 20 July 2021**

**File Ref: PE1.1**

---

### **Purpose:**

This report seeks resolution from Council to enter into service provider agreements for the provision of Consultancy Services (Engineering) under a Register of Pre-Qualified Suppliers.

### **Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and appoint the following (75) service providers on RPQS 205-21 Consultancy Services (Engineering):
  - 4T Consultants Pty Ltd
  - AECOM Australia Pty Ltd
  - Alliance Automation Pty Ltd
  - Alluvium Consulting Australia Pty Ltd
  - Aquatec Maxcon Pty Ltd
  - ARRB Group Ltd
  - Atom Consulting (Paradigm Digital Pty Ltd trading as)
  - Barlow Shelley Consulting Engineers (Aust) Pty Ltd
  - Bitzios Consulting Pty Ltd ATF The Bitzios Family Trust T/A Bitzios Consulting
  - BSE (QLD) Pty Ltd
  - Burchills Engineering Solutions (Coote Burchills Engineering Pty Ltd TA)
  - Butler Partners (Regional) Pty Ltd
  - Byrne Consultants (Byrne SEQ Pty Ltd trading as)
  - Cardno (QLD) Pty Ltd
  - City Water Technology Pty Ltd
  - CIVILSTORM Pty Ltd
  - CMW Geosciences (East Coast) Pty Ltd
  - Construction Sciences Pty Ltd
  - Cox Architecture Pty Ltd
  - CPSQS Consulting Pty Ltd
  - CQG Consulting (CQ Environmental Pty Ltd trading as)
  - Currie & Brown (Australia) Pty Ltd
  - Douglas Partners Pty Ltd
  - ECS - Estimating and Constructions Services Pty Ltd
  - Engeny Management Pty Ltd as trustee for Engeny M Trust
  - Fahrenheit Global
  - Future-Proof Solutions Pty Ltd
  - GANDEN Pty Ltd trading as GANDEN Engineers and Project Managers
  - GHD Pty Ltd
  - Gladstone Drafting (A.S. Buenen Pty Limited Trading as)
  - GPA Engineering Pty Ltd (GPA Unit Trust, trading as)
  - GRC Quantity Surveyors (Gray Robinson & Cottrell Pty Ltd ATF The GRC Unit Trust trading as)
  - GreenTec Pty Ltd

- Harrison Infrastructure Group Pty Ltd
- Hartecs Group Pty Ltd
- Hunter H2O Holdings Pty Ltd
- Jamenna Pty Ltd ATF The Christensen Family Trust
- James Cubitt Architects Pty Ltd
- JFP Urban Consultants Pty Ltd
- JJ Ryan Consulting Pty Ltd
- KPMG
- Kramer Ausneco (Pacific) Pty Ltd
- Lehr Consultants International (Australia) Pty Ltd
- MBMpl Pty Ltd
- McMurtrie Consulting Engineers Pty Ltd
- MODE DESIGN Corp. Pty Ltd
- Moloney & Sons Engineering (Moloney Solutions P/L ATF Moloney & Sons Trust TA)
- MPA Engineering Pty Ltd
- Northern Consulting Engineers (Milton Messer & Associates trading as)
- Northern Water Management Pty Ltd
- Parasyn (Parasyn Controls Pty Ltd Trading as)
- Pavement Management Services Pty Ltd
- Pitt & Sherry (Operations) Pty Ltd
- Premise Australia Pty Ltd
- Prizm Engineering Pty Ltd
- Projex Partners Pty Ltd
- PSA Consulting (Australia) Pty Ltd
- Reel Planning Pty Ltd
- Ricraay Trust as trustee for Accurate Estimating Services Pty Ltd trading as Accurate Estimating Services
- Rough Plan (Jennifer Roughan trading as)
- Shepherd Services Pty Ltd
- SLR Consulting Australia Pty Ltd
- St. George Project Services
- Stabilised Pavements of Australia Pty Ltd
- Stantec Australia Pty Ltd
- The Trustee for AIE Engineering and Construction Management Pty Ltd Unit Trust
- Trinity Consultants Australia Pty Ltd trading as Vision Environment ANZ (VE) ; Trinity Consultants Australia Pty Ltd trading as ASK Consulting Engineers (ASK)
- Turner and Townsend Pty Ltd
- Vabasis Pty Ltd
- Water Technology Pty Ltd
- Wave International Pty Ltd
- Welcon Technologies Pty Ltd
- Witthoft Engineering Pty Ltd
- WSP Australia Pty Ltd
- ZAMR Engineering Pty Ltd

2. Authorise the Chief Executive Officer to enter into service provider agreements for an initial term of three (3) years, with the option to extend the arrangements for two (2) further periods of one-year each at Council's discretion with the above service providers.

**GM/21/4560 Council Resolution:**

Moved Cr Muszkat  
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/3.5. TENDER RPQS 202-21 CONSULTANCY SERVICES (PROJECT MANAGEMENT)**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 20 July 2021

**File Ref:** PE1.1

---

### **Purpose:**

This report seeks resolution from Council to enter into service provider agreements for the provision of Consultancy Services (Project Management) under a Register of Pre-Qualified Suppliers.

### **Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and appoint the following (15) service providers on RPQS 202-21 Consultancy Services (Project Management):
  - AECOM Australia Pty Ltd
  - Airport Consultancy Group Pty Ltd- Engineering
  - Axiom Project Services Pty Ltd
  - Complete Urban Pty Ltd
  - GHD Pty Ltd
  - Hartecs Group Pty Ltd
  - HNK Project Management Pty Ltd
  - Jeffries Project Services Pty Ltd
  - Jeld Industries Pty Ltd
  - McMurtrie Consulting Engineers Pty Ltd
  - Orion Project Consulting Pty Ltd
  - Premise Australia Pty Ltd
  - Prizm Engineering Pty Ltd
  - Stantec Australia Pty Ltd
  - Tetra Tech Coffey Pty Ltd
  
2. Authorise the Chief Executive Officer to enter into service provider agreements for a term of three (3) years with the above service providers.

### **GM/21/4561 Council Resolution:**

Moved Cr Cameron

Seconded Cr Trevor

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4. DEPUTATIONS**

Ni.

## **G/5. COUNCILLORS REPORT**

### **G/5.1. INLAND RAIL CONFERENCE**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 20 July 2021

**File Ref:** CM6.1 or CM7.1

---

#### **Purpose:**

Councillor Glenn Churchill and Economic Development Specialist Garry Scanlan to provide a report on attendance at the Inland Rail Conference – Albury, NSW: 25-27 May 2021.

#### **Councillor's Recommendation:**

That Council receive the report from Councillor Glenn Churchill and Economic Development Specialist.

#### **GM/21/4562 Council Resolution:**

Moved Cr Branthwaite

Seconded Cr Goodluck

That the Councillor's Recommendation be adopted.

**CARRIED UNANIMOUSLY**



## **G/5.2. COUNCILLORS REPORT**

Councillor Rick Hansen mentioned the Baffle Creek car and Bike Muster even on Sunday 25th July from 9am until 2:30pm at 1086 Coast Road, Baffle Creek and wished them the best of luck.

Councillor Darryl Branthwaite mentioned the Inland Queensland Road Action Project (IQRAP), and that it has been in operation since 2013 helping with transport corridors across Queensland, with a focus on upgrading roads and bridges to allow road trains direct access into ports and increasing the capacity across Queensland, and highlighted need for the southern sector and central Queensland area to be able to access the Port of Gladstone. Cr Branthwaite noted that IQRAP has generated a lot of action over the past 8 years and expressed the importance of continuing to be members of IQRAP. Cr Branthwaite mentioned the importance of the rail corridor project and the inland port project at Emerald and the impacts to the Gladstone region in terms of import and export benefits. Cr Branthwaite further mentioned the importance of direct access to the Gladstone port for type 2 road trains while noting the work to be done on the location of the transport corridor and benefits to primary producers. Cr Branthwaite encouraged council to continue to support these types of projects for Gladstone's future and the future growth capacity across the whole of Queensland.

Councillor Desley O'Grady congratulated the Ambrose State School P&C on their Family Fun Day and mentioned it was great to see the communities getting together and doing what they do best, communicating with the community and a great event.

Councillor Kahn Goodluck reaffirmed the Mayors comments regarding the Luminous event and noted that it was a fantastic event, and mentioned that feedback received regarding the event was that it was outstanding, something a bit different, you don't get to see that sort of thing, particularly the water works at the lake, which was outstanding. Cr Goodluck mentioned the parking and suggested next year shuttle buses could be utilised to reduce some of the congestion. Cr Goodluck mentioned it was a credit to the team and a fantastic event overall and he was looking forward to what the event will turn into in the coming years.

Councillor Glenn Churchill mentioned the registration of the Council Relay for Life team and noted that the Relay for Life is to be held this Saturday, 24th July 2021 from midday to 9pm at the Chanel College main oval and noted that there was still time to join the Council Relay for Life team, Champions for the Cause. Cr Churchill acknowledged the coordinators, all the teams that have registered, people that may be unable to participate but would like to and their support. Cr Churchill also acknowledged that many of the community have or know someone who has been severely affected by this sickening disease of cancer. Cr Churchill mentioned there will be entertainment, a candle lit vigil at 6pm and a remembrance ceremony. Cr Churchill acknowledged that John Cunningham is the face of Gladstone's Relay for Life this year as a survivor and highlighted the importance of considering and understanding those people that have survived this sickening disease. Cr Churchill noted that anything that can be done to stamp out cancer is a positive and thanked those that have already registered and sponsored the team. Cr Churchill noted that each and everyone of us has a role to play to honour, remember and love those that have survived and think about and pray for those that have been lost to cancer.

**G/6. URGENT BUSINESS**

Nil.

## **G/7. NOTICE OF MOTION**

### **G/7.1. SUPPORTING THE ULURU STATEMENT FROM THE HEART**

**Mayor Burnett (declared Conflict of Interest)**  
**left the room for Agenda Item G/7.1 and did not participate in the decision.**  
(refer G/0.3.4 Disclosure of Interest section of the minutes - page 5)

The Deputy Mayor, Councillor Goodluck, chaired the meeting while the Mayor was out of the room for the consideration of Agenda Item G/7.1.

#### **Councillor's Recommendation:**

That the Gladstone Regional Council continues to demonstrate strong leadership in support of Aboriginal people and Torres Strait Islander people by undertaking a range of actions such as:

1. Supporting the Uluru Statement from the Heart which calls on the Australian people to walk with First Nations in a people's movement for Voice, Treaty, Truth;
2. By endorsing the Uluru Statement and sharing this support by publicly displaying the Uluru Statement and displaying posters and other material in prominent locations throughout the Gladstone Region;
3. Registering Council's support for the Uluru Statement from the Heart on the website <https://www.1voiceuluru.org> ;
4. Writing to the current Prime Minister, the Federal Leader of the Opposition and local known candidates in the next federal election for the Flynn electorate to express Gladstone Regional Council's support for the Constitutional Recognition for Aboriginal people and Torres Strait Islander people and the key principles of the 'Uluru Statement from the Heart' and encouraging action to establish a First Nations Voice to Parliament protected by the Constitution and a Makarrata Commission to supervise agreement-making (treaty) and truth-telling.

#### **GM/21/4563 Council Resolution:**

Moved Cr Muszkat  
Seconded Cr Trevor

That the Councillor's Recommendation be adopted.

**CARRIED**

## **G/8. CONFIDENTIAL ITEMS**

### **G/8.1. OUT-OF-POLICY WATER LEAK CONCESSION REQUEST - LOT 14 SP 210496**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 20 July 2021

**File Ref:** RV4.4, RV4.5

---

**Councillor O'Grady (declared Conflict of Interest)**  
**left the room for Agenda Item G/8.1 and did not participate in the decision.**  
(refer G/0.3.4 Disclosure of Interest section of the minutes - page 5)

#### **GM/21/4564 Procedural Motion**

Moved Cr Churchill  
Seconded Cr Goodluck

That in accordance with the Local Government Regulation 2012, section 254J *(d) ratings concessions*, Council close the meeting to discuss Confidential Item G/8.1 Out of Policy Water Leak Concession Request - Lot 14 SP210496.

This item was discussed and considered the request for a water consumption rating concession and included presenting the facts and circumstances on the history of the water consumption and interactions with the owner of Lot 14 SP210496.

**CARRIED**

#### **GM/21/4565 Procedural Motion**

Moved Cr Churchill  
Seconded Cr Cameron

That Council re-open the meeting to the public.

**CARRIED**

#### **GM/21/4566 Council Resolution:**

Moved Cr Muszkat  
Seconded Cr Churchill

That Council does not grant an out-of-policy concession with respect to water consumption charges levied on Lot 14 SP 210497, rating assessment number 29431-4.

**CARRIED ON CASTING VOTE OF MAYOR**

**In Favour of the Motion:** Cr Hansen, Cr Muszkat, Cr Churchill, Mayor Burnett

**Against the Motion:** Cr Goodluck, Cr Branthwaite, Cr Trevor, Cr Cameron

**Not eligible:** Cr O'Grady

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 11.55am**

**CERTIFICATION**

I hereby confirm that I have read the minutes and they are a true and correct record of the proceedings of the meeting. I certify that these 26 pages form the official copy of Gladstone Regional Council General Meeting Minutes of the 20 July 2021.

.....

Mayor Matt Burnett

...../...../.....

Date

## ATTACHMENTS

### Gladstone Regional Council

#### Council Policy

<b>Title</b>	<b>WATER ALLOCATION AND SEWERAGE CONNECTION CONCESSIONS</b>
<b>Policy Number</b>	<b>P-2021-13</b>
<b>Business Unit/s</b>	<b>FINANCE GOVERNANCE AND RISK</b>
<b>Date of Adoption</b>	
<b>Resolution Number</b>	
<b>Review Date</b>	
<b>Date Repealed</b>	

#### 1.0 PURPOSE:

To set out Gladstone Regional Council guidelines for the assessment of requests for concession of water and sewerage charges to maintain community sporting and other specified community use facilities.

#### 2.0 SCOPE:

This policy applies to:

1. Not-for-profit sporting clubs and other not-for-profit community organisations that:

- Occupy Council owned/leased/controlled land; or
- Own private (freehold) property; or
- Occupy a deed of grant in trust land; and

2. Where the not-for-profit sporting clubs or not-for-profit community organisations;

- Do not have a gaming licence;
- Do not have a liquor licence, except for a 'Community Club Licence' or 'Community Other Licence' or a 'Community Liquor Permit' or 'Restricted Liquor Permit';
- Provide Public Access to playing fields and/or the sporting facility outside of scheduled competition/training;
- Provide Public Access to a community garden;
- Are responsible for the payment of the rates for the property.<sup>1</sup>

This concession is granted in addition to any other concession that the not-for-profit sporting club and/or not-for-profit community organisation may be eligible for.

#### 3.0 RELATED LEGISLATION:

*Local Government Act 2009*

*Local Government Regulation 2012*



#### 4.0 RELATED DOCUMENTS:

- Gladstone Regional Council's Fees and Charges

#### 5.0 DEFINITIONS:

To assist in interpretation of this policy the following definitions apply:

**Community Club Licence** means a liquor licence granted under Part 4, Division 5 of the *Liquor Act 1992*.

**Community Other Licence** means a liquor licence granted under Part 4, Division 6 of the *Liquor Act 1992*.

**Community Liquor Permit** means a liquor permit issued under Part 4A, Division 3 of the *Liquor Act 1992*

**Restricted Liquor Permit** means a liquor permit issued under Part 4A, Division 5 of the *Liquor Act 1992*

**Community Organisation** means an entity that carries out activities for a public purpose or an entity whose primary object is not directed at making a profit.

**Community Garden** means Council owned, leased or controlled land where Council has granted use to a not-for-profit community organisation for the purposes of bringing people together to garden such as growing produce for consumption and/or growing plants for their attractive appearance.

**Playing fields** means the actual fields upon which the sport provided by the sporting club is played and required to be irrigated or watered, not including the area outside of the field which is used for spectators, or other activities associated with the sport. For golf courses, the 'playing field' encompasses the tee-off areas and putting greens only.

**Public Access** means that the public can access the playing fields, community garden or facility without charge, either supervised or unsupervised, with the exception of those times when the playing fields, community garden or facility are in use for scheduled competitions, organised training, special events or cannot be used due to restrictions relating to the irrigation of treated effluent under the *Public Health Act 2005* (Qld) guideline. Playing fields, facilities or community gardens that are fenced and locked and/or require a fee for entry may be eligible for concessions under this Policy if the organisation can demonstrate, and Council accept, that free unsupervised public access is not practical for safety reasons or for the protection of the asset.

**Sporting clubs** means sporting bodies that are not-for-profit and provide sporting facilities and opportunities for the public to engage in sports.

#### 6.0 POLICY STATEMENT:

The concessions available under this policy are:

1. Water availability charges (fixed cost component)
2. Water consumption charges
3. Standpipe charges
4. Sewerage charges.



## 6.1 Water Availability Charges

Ratepayers/Occupiers of Council owned/leased/controlled land and those that provide playing fields or facilities qualifying under the scope of this policy shall receive a concession on water availability charges.

The water availability charge for water meters servicing playing fields will be charged at the rate equivalent to the charge for a 20mm domestic water meter availability charge, irrespective of the size of the water meter installed.

## 6.2 Water Consumption Charges

### 6.2.1. Playing Fields/Facilities

On those occasions where no general water restrictions have been applied, occupiers of Council owned/leased/controlled land and those private playing fields/facilities qualifying under the scope of this policy shall receive a concession on water consumption charges equivalent to the cost of 5,000 kilolitres per hectare of playing fields per annum (pro-rata).

Playing fields that have access to Council generated treated effluent water are not eligible for a water consumption concession except for those periods of time when the treated effluent water is not available. In these circumstances, a water consumption concession will be granted on a pro-rata basis.

### 6.2.2. Community Gardens

On those occasions where no general water restrictions have been applied, occupiers of Council owned/leased/controlled land used for a community garden shall receive a concession on water consumption charges equivalent to the cost of up to 500 kilolitres per annum.

## 6.3 Standpipe Charges

On those occasions where no general water restrictions have been applied, the clubs and organisations which meet the criteria under section 6.2.1 will receive a concession on standpipe hire and standpipe water consumption charges.

The concession applied shall not exceed 5,000 kilolitres per hectare of playing fields (per annum) and where the club or organisation receives a concession under section 6.2.1, the standpipe concessions will be accumulative towards the available 5,000 kilolitres per hectare of playing fields provided under section 6.2.1.

That is, the standpipe hire charge will be converted to the equivalent cost of water consumption in kilolitres and deducted from the available 5,000 kilolitres per hectare of playing fields concessional amount. Water consumption charges for water accessed via the standpipe will also be deducted from the maximum concession amount of 5,000 kilolitres per hectare of playing fields (per annum). Where a standpipe has not been used for two consecutive months, the standpipe hire charge concession will be forfeited for subsequent months until it is used again. To avoid the forfeiture of standpipe hire concessions, standpipes can be returned to Council and will be re-issued on request subject to availability.





**6.4 Sewerage Charges**

Ratepayers/Occupiers of Council owned/leased/controlled land qualifying under the scope of this policy shall receive a concession on sewerage charges for charges greater than the equivalent charge for a single unit dwelling, irrespective of the number of pedestals installed.

The minimum amount to be paid by the eligible sporting club or not-for-profit community organisation is the equivalent charge for a single unit dwelling.

Ratepayers/Occupiers of Council owned/leased/controlled land qualifying under the scope of this policy shall receive a concession of 100% on unconnected water and sewerage charges until such time that the occupiers undertake building works on the land requiring connection to water and sewerage services.

**6.5 Concession Mechanism**

Normal charges will be levied against all relevant rate assessments, with these concessions processed as a credit against the relevant rate assessment, with the exception of standpipe charges for which an invoice will be raised.

Officers will conduct an audit annually to check the eligibility and quantum of the concessions available under this policy for all organisations.

**6.6 Delegation – Public Access**

The Chief Executive Officer may delegate the power to appoint Council Officers to determine eligibility for a concession under this policy for those organisations where playing fields, community gardens or facilities are fenced and/or locked or a fee applies for public access.

**7.0 ATTACHMENTS:**

Nil

**8.0 REVIEW MECHANISM:**

This policy will be reviewed when any of the following occur:

1. The related legislation or governing documents are amended or replaced; or
2. Other circumstances as determined by resolution of Council or the CEO; or
3. Annually in preparation for budget adoption.

TABLE OF AMENDMENTS			
Document History	Date	Council Resolution No.	Notes (including the prior Policy No, precise of change/s, etc)
Originally Approved	7 July 2009	09/381	Formerly Policy No. P-3.02.05
Amendment 1	18 March 2014	G/14/1926	
Amendment 2	7 June 2016	G/16/2815	ECSC 16/001 – 24/5/2016
Amendment 3	4 July 2017	G/17/3107	
Amendment 4	6 February 2018	G/18/3318	Formerly Policy P-2017-34. This change was to the scope of the Policy



Amendment 5	19 June 2018	G/18/3440	Formerly Policy P-2018-05
Amendment 6	18 June 2019	G/19/3820	Formerly Policy P-2018-21
Amendment 7	07 July 2020	S/20/4241	Formerly P-2019-14. Inclusion of concessions available in relation to the use of standpipes.
Amendment 8			

.....  
**LEISA DOWLING**  
**CHIEF EXECUTIVE OFFICER**