



**GLADSTONE**  
REGIONAL COUNCIL

**GENERAL MEETING MINUTES**

**HELD AT THE GLADSTONE ENTERTAINMENT CONVENTION CENTRE,  
56 GOONDOON STREET, GLADSTONE**

**On Tuesday, 6 July 2021**

**Commencing at 9.00am**

**Carly Quinn**  
**CHIEF EXECUTIVE OFFICER, Acting**

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**Elected Members**

Councillor - Mayor M J Burnett  
Councillor G G Churchill  
Councillor K Goodluck  
Councillor R A Hansen  
Councillor D V O'Grady  
Councillor C A Trevor  
Councillor N Muszkat (via teams)  
Councillor C Cameron  
Councillor D Branthwaite

**Officers**

Ms C Quinn (Chief Executive Officer, Acting)  
Mrs R Millett (Executive Secretary)  
Mrs B Saunders (General Manager Finance Governance and Risk, Acting)  
Mr J Tumbers (General Manager Operations)  
Mr R Huth (General Manager Customer Experience)  
Ms K Lee (General Manager Community Development and Events)  
Ms S-E Howie (General Manager Strategy and Transformation, Acting)  
Mr T Natsu (General Manager Strategic Asset Performance, Acting)  
Ms H Emslie (Executive Assistant to General Manager)  
Ms N Taylor (Team Leader Financial Operations)  
Mr L Griffiths (Manager Engagement and Partnerships)  
Mr F Krause (Principal Civil Engineer) (via teams)  
Ms K Wockner (Manager Contracts and Procurement)  
Ms M Bradley Woods (Legal Advisor)  
Ms B Le Grand (Senior Legal Advisor)  
Ms H Robertson (Manager Development Services)

### **G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Nil.

### **G/0.3.3. MESSAGES OF CONDOLENCE**

Councillor Cameron mentioned the passing of Edgar Allen and passed on condolences to the Allen family. Edgar was a prominent and very highly respected member of our community. He was a rotarian, a member of the Midday Rotary Club for many years, he was the founder and life member of the Gladstone Committee for the Ageing and he was instrumental in the procurement and the building of affordable accommodation for our seniors. Edgar was also a highly respected businessman and business owner, known as Ray White Real Estate, with his greatest pride being that his Ray White Real Estate agency in Gladstone was the first Ray White franchise in Australia. Edgar undertook a lot of development work in our area with his brothers Bruce and Graham, building and providing very exclusive and high quality sub divisions, including Parksville, Woodstock and Telina. Cr Cameron reflected on his first meeting with Edgar Allen and mentioned they became firm friends and that Edgar was a great man and it was a great loss.

### **G/0.3.4. DECLARATION OF INTERESTS**

Councillor Chris Trevor advised that in Agenda Item G/8.1 AGNES WATER CAR PARK he had a Declarable Conflict of Interest as the subject land directly borders land of a body corporate of which his wife, Colleen Trevor, is a member as owner of Lot 31 within that body corporate. Cr Trevor holds power of attorney over Colleen's financial affairs and vice versa.

Cr Trevor left the room for Item G/8.1 and did not participate in the decision.

## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

Firstly, I would like to congratulate Mick and the team at the Mount Larcom show for a fantastic event hosted on the 19th and 20th June. And also to Jean Peters, patron of the show, for her amazing work and in organising the show ball. Congratulations to everyone involved in the Mount Larcom show, it was a hugely successful event.

Councillor Goodluck, Councillor Muszkat, the CEO and I attended the National General Assembly which is all local governments across Australia combining in Canberra to discuss issues that are relevant to our local government sector. While we were in Canberra there was a change of leadership in the National Party. I would like to take the opportunity to thank Michael McCormack, as the Deputy Prime Minister he was very good for Gladstone, visited many times and was often bringing funding to the region when he arrived. Thank you, Michael McCormack on behalf of the Gladstone region for your service as Deputy Prime Minister of Australia. And welcome back to Barnaby Joyce who has been returned as Deputy Prime Minister and leader of the National Party. Barnaby has been good to Gladstone as well, securing funding for the duplication of Philip Street and working closely with Ken O'Dowd for that funding, so thank you Barnaby.

On a disappointing note, Mark Coulton is no longer in cabinet as the Local Government Minister and it was very disappointing, as Vice President of the Australian Local Government Association, to hear that now local government, for the first time since 1972, no longer has a seat at cabinet. Very disappointing to see that happen and certainly hope that Barnaby and Mr Morrison make a change and put local government back on the front bench seats in cabinet. We are represented by an assistant minister, Kevin Hogan and we look forward to working with him however having that voice directly to the Prime Minister through Mark Coulton was invaluable.

Last weekend we hosted the Brisbane to Gladstone (B2G) Village, the postponed event from Easter. The Yachtman's Long Lunch was sold out and hosted here at the Gladstone Entertainment Convention Centre because of weather. I was at the Baffle Creek's Art Groups launch of their book, which was another fantastic event. I did miss the long lunch but I believe it was very well attended and everyone had a great time. The Line Crossing Party was held that night at the Lord Street park lands followed by the Seafood Festival the next day. Congratulations to Kylie Lee, General Manager Community Development and Events and the team and Events Queensland for putting the rescheduled events on and we look forward to hosting them again at Easter Time inline with the Brisbane to Gladstone Yacht Race.

The week is NAIDOC week and unfortunately some events locally have had to be postponed or cancelled due to COVID restrictions and the passing of Cedric Williams. I would like to acknowledge the Williams family and pay tribute to Cedric. Cedric is most well known for his involvement in the Aboriginal Co-Op, providing housing and affordable housing for our local indigenous community and together with his late wife Cynthia, were two very well known and well respected Gladstone icons and I send my sincere condolences to the Williams family.

This weekend we have the Jason Hetherington Gary Larson Cup which is a huge rugby league carnival at Marley Brown oval and I welcome everybody attending that event from right around Queensland. People are travelling from Townsville and Cairns and south from Brisbane (subject to COVID restrictions). Congratulations to the Gladstone and District Rugby League for organising that event, it will be a huge event at Marley Brown Oval this weekend.

This weekend is also the rescheduled Gladstone Show, a one day and night only show, Saturday 10 July. Make sure you get your tickets from the Gladstone Show Society or at the gate on the day. I believe there is lots of activities happening including a fantastic farewell fireworks to the dedicated team of Noel and Robyn Reddacliff, and I believe Noel is retiring after this show after very many years of involvement. No doubt the fireworks will be one to celebrate both Noel and Robyn's years of volunteer service to the Gladstone Show.

On Friday 16th and Saturday 17th July, Luminous will be held at the Tondoon Botanic Gardens. Luminous is a very popular event, thank you again Kylie and your team do an amazing job, and I'm looking forward to that event. Very popular last time we hosted Luminous at the Tondoon Botanic Gardens, we won an award for the event and over 10,000 people attended.

On Sunday the 18th July at Marley Brown Oval, there is Country Week. Starting at 10:30am with a development clinic, then at 12:00pm the Reggies game between Brothers and Calliope and the main game between CQ Capras and Tigers at 2:10pm followed by the A-Grade game between the mighty Brothers and Valleys at 4:30pm. It is good to see Marley Brown Oval being put to good use with the Jason Hetherington Gary Larson Cup and then the CQ Capras.

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF SPECIAL BUDGET MEETING MINUTES FOR 15 JUNE 2021**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 6 July 2021

**File Ref:** CM7.2

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#### **Purpose:**

Confirmation of the minutes of the Special Budget Meeting held on 15 June 2021.

#### **Officer's Recommendation:**

That the minutes of the Special Budget Meeting of Council held on 15 June 2021 be confirmed.

#### **GM/21/4545 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/2.2. CONFIRMATION OF GENERAL MEETING MINUTES FOR 15 JUNE 2021**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 6 July 2021

**File Ref:** CM7.2

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### **Purpose:**

Confirmation of the minutes of the General Meeting held on 15 June 2021.

### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 15 June 2021 be confirmed.

### **GM/21/4546 Council Resolution:**

Moved Cr Trevor

Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**



## **G/3. OFFICERS' REPORTS**

### **G/3.1. INTERIM MANAGEMENT LETTER AND REPORT**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 6 July 2021

**File Ref:** FM4.4

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#### **Purpose:**

To present a copy of the Interim Management Letter and Report to ensure transparency and accountability of Council regarding audit findings.

#### **Officer's Recommendation:**

That Council note the Interim Management Letter and Report in accordance with Section 213 of the Local Government Regulation 2012.

#### **GM/21/4547 Council Resolution:**

Moved Cr Hansen  
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/3.2. SIX-MONTHLY REVIEW OF STATUTORY DELEGATIONS**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 6 July 2021

**File Ref:** CM9.2

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### **Purpose:**

The purpose of this report is to recommend the delegation of statutory powers to the Chief Executive Officer as a result of legislative changes for the period November 2020 to 13 April 2021.

### **Officer's Recommendation:**

That the powers contained in Addendum 1 'Delegations Register – Exercise of Statutory Powers – Council to CEO – November 2020 to April 2021' be delegated by Council to the Chief Executive Officer pursuant to Section 257 of the Local Government Act 2009.

### **GM/21/4548 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.3. ADOPTION OF SHOW HOLIDAY 2022**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 6 July 2021

**File Ref:** CM23.1

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**Purpose:**

The purpose of this report is to provide options for consideration and for Council to nominate a preferred 'show public holiday' for the 2022 calendar year.

**Officer's Recommendation:**

That Council nominate Monday 8 August 2022 as a Show Holiday for the Gladstone Region in 2022.

**GM/21/4549 Council Resolution:**

Moved Cr O'Grady  
Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/3.4. REVIEW OF THE COMMUNITY INVESTMENT POLICY**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 6 July 2021

**File Ref:** CM28.2

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**Purpose:**

This report seeks the adoption of a revised Community Investment Policy to align with Council's recently adopted Community Development Strategy.

**Officer's Recommendation:**

That Council:

1. Repeal existing P-2019-08 Community Investment Policy; and
2. Adopt the revised P-2021-09 Community Investment Policy.

**GM/21/4550 Council Resolution:**

Moved Cr Muszkat  
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/3.5. YOUTH COUNCIL UPDATE**

**Responsible Officer:** General Manager Community Development and Events

**Council Meeting Date:** 6 July 2021

**File Ref:** CR3.2

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### **Purpose:**

The purpose of this report is to provide an update on the work and achievements of the Gladstone Region Youth Council for the first reporting period of the term.

### **Officer's Recommendation:**

That Council note the contributions and achievements of the Gladstone Region Youth Council for the first reporting period of the term.

### **GM/21/4551 Council Resolution:**

Moved Cr Churchill  
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/3.6. TENDER 230-21 GLADSTONE AQUATIC CENTRE REJUVENATION PHASE 2**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 6 July 2021

**File Ref:** PE1.1

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### **Purpose:**

This report seeks resolution from Council to enter into a contract with T&C Services Pty Ltd trading as Programmed Industrial Maintenance for Gladstone Aquatic Centre Rejuvenation Phase 2 works.

### **Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the offer from T&C Services Pty Ltd trading as Programmed Industrial Maintenance for Tender 230-21 Gladstone Aquatic Centre Rejuvenation Phase 2 works; and
2. Authorise the Chief Executive Officer to enter into a contract and associated contract variations within the approved budget, with T&C Services Pty Ltd trading as Programmed Industrial Maintenance for Tender 230-21 Gladstone Aquatic Centre Rejuvenation Phase 2 works.

### **GM/21/4552 Council Resolution:**

Moved Cr Goodluck

Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

**CARRIED**

**G/4. DEPUTATIONS**

Nil.

**G/5. COUNCILLORS REPORT**

Nil.

**G/6. URGENT BUSINESS**

Nil.

**G/7. NOTICE OF MOTION**

Nil.

**The meeting was adjourned at 9:49am and reconvened at 10:39am.**

## **G/8. CONFIDENTIAL ITEMS**

### **G/8.1. AGNES WATER CAR PARK**

**Responsible Officer:** General Manager Finance Governance and Risk

**Council Meeting Date:** 6 July 2021

**File Ref:** CM12.1

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**Councillor Trevor (declared Conflict of Interest) left the room for Agenda Item G/8.1 and did not participate in the decision.**

(refer G/0/3.4 Disclosure of Interest section of the minutes - page X)

#### **Reason for Confidentiality:**

This report is **CONFIDENTIAL** in accordance with Section 254J of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

#### **GM/21/4553 Procedural Motion**

Move Cr Branthwaite  
Seconded Cr Churchill

That in accordance with the Local Government Regulation 2012, section 254J (e) *legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government*, Council close the meeting to discuss Confidential Item G/8.1 Agnes Water Car Park.

This item was discussed and considered the legal advice received regarding the submitter appeal against Council's approval of a development application for Material Change of Use for car park at 5 Agnes Street, Agnes Water and included presenting different options and risks in respect to the Planning & Environment Court Appeal 13/21.

**CARRIED**

#### **GM/21/4554 Procedural Motion**

Move Cr Goodluck  
Second Cr Churchill

That Council re-open the meeting to the public.

**CARRIED**



**GM/21/4555 Council Resolution:**

Moved Cr Goodluck  
Seconded Cr O'Grady

That Council resolve to:

1. Reject the proposal of the Appellants; and
2. Continue with the defence of the Planning & Environment Court Appeal 13/21 Peter Robinson and Paul Schubert v Gladstone Regional Council, based on the approved design.

**CARRIED ON CASTING VOTE OF MAYOR**

**In Favour of the Motion:** Cr Goodluck, Cr Branthwaite, Cr O'Grady, Mayor Burnett

**Against the motion:** Cr Muszkat, Cr Churchill, Cr Hansen, Cr Cameron

**Not eligible:** Cr Trevor

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 12:02pm**

**CERTIFICATION**

I hereby confirm that I have read the minutes and they are a true and correct record of the proceedings of the meeting. I certify that these 23 pages form the official copy of Gladstone Regional Council General Meeting Minutes of the 6 July 2021.

.....

Mayor Matt Burnett

...../...../.....

Date

# ATTACHMENTS

## Addendum 1

REGISTER OF DELEGATIONS - EXERCISE OF STATUTORY POWERS  
COUNCIL TO CHIEF EXECUTIVE OFFICER

NO.	LEGISLATION	SECTION	DESCRIPTION OF POWER DELEGATED	DELEGATE	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
BA83	Building Act 1975	Section 69A(2)	Power, as assessment manager, to prepare a written statement of reasons.	Chief Executive Officer		
BA84	Building Act 1975	Section 124A(2)	Power, as the owner of a building, to by notice ask for a copy of any inspection documentation for the inspection performed by the building certifier.	Chief Executive Officer		
BA85	Building Act 1975	Section 143B(2)	Power, as the owner of a building, to give an additional certification notice.	Chief Executive Officer		
BA86	Building Act 1975	Section 190(1)	Power to make a complaint to QBCC about a building certifier.	Chief Executive Officer		
BA87	Building Act 1975	Section 228(4)	Power to keep the records referred to in subsections 228(4)(a) to (c).	Chief Executive Officer		
IRA117	Industrial Relations Act 2016	Section 354B	Power, as the employer, keep an authorisation given under this section at, or in a place where it can be accessed from, a workplace of the employer in Queensland.	Chief Executive Officer		
IRA118	Industrial Relations Act 2016	Section 354C(2)	Power, as the employer in the circumstances set out in subsection 354C(1), to give the information referred to in subsection 354C(2).	Chief Executive Officer		
IRA119	Industrial Relations Act 2016	Section 354C(5)	Power, as an employer who has given information to the registered employee organisation under subsection 354C(2)(a), to notify the employee.	Chief Executive Officer		
LA165	Land Act 1994	Section 57(7)	Power, as trustee, to register a trustee lease in the appropriate register.	Chief Executive Officer		
LA166	Land Act 1994	Section 64(1)	Power, as a relevant person, to apply to the Minister for written authority dispensing with the need to obtain the Minister's or chief executive's approval for relevant leases.	Chief Executive Officer		
LA167	Land Act 1994	Section 176(2)(b)	Power to provide a statement of Council's views on the proposed subdivision.	Chief Executive Officer		
LR01	Land Regulation 2020	Section 4(3)	Power, as trustee, to - (a) give a public notice of the decision to adopt the model by-law, and (b) notify the chief executive. NB for the avoidance of doubt, this section does not include the power to adopt the model by-law.	Chief Executive Officer		
LR02	Land Regulation 2020	Section 4(6)	Power, as trustee, while the model by-law has effect, to keep a copy of the public notice available for inspection free of charge.	Chief Executive Officer		
LR03	Land Regulation 2020	Section 19(2)	Power, as lessee, to appeal against the purchase price decision.	Chief Executive Officer		
LR04	Land Regulation 2020	Section 31(3)	Power, as prospective lessee or licensee, to appeal against the rental category decision.	Chief Executive Officer		
LR05	Land Regulation 2020	Section 32(3)	Power, as prospective permittee, to appeal against the rental category decision.	Chief Executive Officer		
LR06	Land Regulation 2020	Section 48(1)	Power, as a tenure holder, to pay the rent or instalments for the tenure when and where required under Part 5, Division 5.	Chief Executive Officer		
LR07	Land Regulation 2020	Section 60(2)	Power, as a tenure holder in the circumstances set out in subsection 60(1), to apply to the Minister for a deferral of all or part of the rent or instalments payable for the tenure.	Chief Executive Officer		
LR08	Land Regulation 2020	Section 60(4)	Power, as a tenure holder who has lodged an application under subsection 60(2), to give the Minister any further information needed to help decide the application.	Chief Executive Officer		
LR09	Land Regulation 2020	Sections 65(3) & (4)	Power, as a tenure holder in the circumstances set out in subsections 65(1) and (2), to pay the penalty interest.	Chief Executive Officer		
LR10	Land Regulation 2020	Section 85(1)	Power, as the manager of a declared beach area, to temporarily close the declared beach area or a part of the declared beach area. NB this power only applies to the proposed easements A, B and C on SP143259 situated in lots 69, 71 and 72 on plan FD395, which are in the Gladstone Regional Council area.	Chief Executive Officer		
LR11	Land Regulation 2020	Section 85(2)	Power, as the manager of a declared beach area, to allow a person to access the closed area. NB this power only applies to the proposed easements A, B and C on SP143259 situated in lots 69, 71 and 72 on plan FD395, which are in the Gladstone Regional Council area.	Chief Executive Officer		
Not Applicable	Local Government Act 2009	Section 166A(4)(b)	Power, where the runner-up consents to the appointment on or before the deadline for the runner-up, to fill the vacant office by appointing the runner-up.	Remain with Council		
Not Applicable	Local Government Act 2009	Section 166B(6)	Power, where the chief executive officer receives any nominations from qualified persons or candidates, to fill the vacant office by appointing 1 of those persons or candidates.	Remain with Council		
LGA122	Local Government Act 2009	Section 197A(3) & (4)	Power to enter into a written contract of employment with a councillor advisor (including agreeing to any variation to a written contract of employment). NB this power only applies to those local governments that have been prescribed under section 197D(1)(a).	Chief Executive Officer		Gladstone Regional Council can resolve under Section 197A to to engage an advisor for the Mayor if required.
LGR150	Local Government Regulation 2012	Section 141(4)	Power, in circumstances where Council has ended sale procedures, to decide to sell the land again under section 140(2).	Chief Executive Officer		
LGR151	Local Government Regulation 2012	Section 144(1)	Power, after the day of the auction, to decide to continue to offer the land for sale by another auction, or sale by negotiation.	Chief Executive Officer		
LGR152	Local Government Regulation 2012	Section 144(2)	Power to end any negotiations entered into under section 143(2) when a decision is made under section 144(1).	Chief Executive Officer		
LGR153	Local Government Regulation 2012	Section 144(4)	Power to prepare a sales notice if Council decides to offer the land for sale by negotiation under section 144.	Chief Executive Officer		

**REGISTER OF DELEGATIONS - EXERCISE OF STATUTORY POWERS  
COUNCIL TO CHIEF EXECUTIVE OFFICER**

NO.	LEGISLATION	SECTION	DESCRIPTION OF POWER DELEGATED	DELEGATE	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
LGR154	Local Government Regulation 2012	Section 144(5)	Power to: (a) give a copy of the sales notice to each interested party who was given a notice of intention to sell the land, and (b) publish the sales notice on Council's website; and (c) display the sales notice in a conspicuous place in Council's public office; and (d) display the sales notice in a conspicuous place on the land unless it is not reasonably practicable to do so because the land is in a remote location or difficult to access; and (e) take all reasonable steps to publish the sales notice in another way to notify the public about the sale of the land.	Chief Executive Officer		
LGR155	Local Government Regulation 2012	Section 144(6)	Power, if the land is a building unit and it is not practicable to display the sales notice in a conspicuous place on the land, to display the notice in a conspicuous part of the common property for the building units.	Chief Executive Officer		
LGR156	Local Government Regulation 2012	Section 144(7)	Power to ensure that the price for land offered for sale by negotiation is at least – (a) the market value of the land; or (b) the higher of the following – (i) the amount of the overdue rates or charges on the land; (ii) the value of the land.	Chief Executive Officer		
LGR157	Local Government Regulation 2012	Section 232(6)	Power to take all reasonable steps to publish an invitation in another way to notify the public about establishing the register of pre-qualified suppliers.	Chief Executive Officer		Power to be exercised in accordance with the provisions of Gladstone Regional Council's Procurement Policy and Corporate Standard and the Financial Delegation Register.
LGR158	Local Government Regulation 2012	Section 233(5)	Power to take all reasonable steps to publish an invitation to tender in another way to notify the public about the tender process.	Chief Executive Officer		Power to be exercised in accordance with the provisions of Gladstone Regional Council's Procurement Policy and Corporate Standard and the Financial Delegation Register.
LGR159	Local Government Regulation 2012	Section 254B(1)	Power to publish a notice of the days and times when ordinary meetings will be held on Council's website and in other ways considered appropriate (Council and standing committee meetings).	Chief Executive Officer		
LGR160	Local Government Regulation 2012	Section 254B(3)	Power to display in a conspicuous place in Council's public office a notice of the days and times when meetings will be held (Council and committee meetings).	Chief Executive Officer		
LGR161	Local Government Regulation 2012	Section 254B(4)	Power to notify of any change to the days and times of meetings mentioned in section 254B(1) and (3) in the same way as the meetings were previously notified.	Chief Executive Officer		
LGR162	Local Government Regulation 2012	Section 254C(1)	Power to give notice of each meeting or adjourned meeting to each councillor or committee member in accordance with section 254C(1) and (2).	Chief Executive Officer		
LGR163	Local Government Regulation 2012	Section 254D(1)	Power to make the agenda for a Council or committee meeting publicly available in accordance with section 254D(1).	Chief Executive Officer		
LGR164	Local Government Regulation 2012	Section 254D(2)	Power to make a related report for a Council or committee meeting publicly available in accordance with section 254D(2).	Chief Executive Officer		
LGR165	Local Government Regulation 2012	Section 254F(6)	Power to make a copy of the minutes of each Council or committee meeting publicly available in accordance with section 254F(6).	Chief Executive Officer		
LGR166	Local Government Regulation 2012	Section 254F(7)	Power to make a copy of the confirmed minutes publically available, and available for purchase at Council's public office in accordance with section 254F(7).	Chief Executive Officer		
LGR167	Local Government Regulation 2012	Section 254K	Power to allow a person to take part in a meeting (Council and committee meetings) by audio link or audio visual link.	Chief Executive Officer Mayor		
LGR168	Local Government Regulation 2012	Sections 295(4)	Power where a register of interests for a councillor changes, to amend the copy and the extract to reflect the changes.	Chief Executive Officer		
LGR169	Local Government Regulation 2012	Sections 296A(2)	Power to ensure a register of interests kept under section 296A(1)(a) is available for inspection by the public at Council's public office for the period Council must keep the register.	Chief Executive Officer		
LGR170	Local Government Regulation 2012	Sections 364(1)	Power to ensure that an extract of the register of interests for each councillor is made available for inspection under section 295 within 35 days after the commencement.	Chief Executive Officer		
LGR172	Local Government Regulation 2012	Section 173A(2)	Power to amend Council's annual budget for the 2020-2021 financial year to take account of an extraordinary decision.	Chief Executive Officer		
LGR173	Local Government Regulation 2012	Section 228(6)	Power to take all reasonable steps to publish an invitation for tenders or expressions of interest in another way to notify the public about the tender process.	Chief Executive Officer		Power to be exercised in accordance with the provisions of Gladstone Regional Council's Procurement Policy and Corporate Standard and the Financial Delegation Register.
LGR174	Local Government Regulation 2012	Section 213A(2)	Power, in the circumstances set out in subsection (1), to give the Minister a notice and any documents about a controlled entity that Council considers to be relevant to a notifiable event.	Chief Executive Officer		

**REGISTER OF DELEGATIONS - EXERCISE OF STATUTORY POWERS  
COUNCIL TO CHIEF EXECUTIVE OFFICER**

NO.	LEGISLATION	SECTION	DESCRIPTION OF POWER DELEGATED	DELEGATE	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
LGR175	Local Government Regulation 2012	Section 213A(3)	Power, if a governing document of a Council controlled entity changes, to give the Minister a notice stating details of the change and a copy of the governing document as amended.	Chief Executive Officer		
LGR176	Local Government Regulation 2012	Section 213B(2)	Power, in the circumstances set out in subsection (1), to obtain a copy of the audited financial statements of the controlled entity.	Chief Executive Officer		
LGR177	Local Government Regulation 2012	Section 213A(4)	Power to ensure that a copy or a link to a copy of the controlled entity's audited financial statements is published on Council's website.	Chief Executive Officer		
MERCPA40	Mineral & Energy Resources (Common Provisions) Act 2014	Section 101D(1)	Power, as an owner or occupier of land that may be affected by a resource authority, to give notice to an authorised officer of concerns relating to the resource authority.	Chief Executive Officer		
MERCPA41	Mineral & Energy Resources (Common Provisions) Act 2014	Section 101E(2) and 101F(3)	Power, as an owner or occupier of land or another person interested in the concern, to participate in a conference conducted by the authorised officer, including agreeing to a settlement of the concern the subject of the conference.	Chief Executive Officer		
MERCPA42	Mineral & Energy Resources (Common Provisions) Act 2014	Section 101F(4)(b)	Power, as a party who attends a conference, to apply to the Land Court for an order requiring a party who did not attend the conference to pay the attending party's reasonable costs of attending.	Chief Executive Officer		
MRA18	Mineral Resources Act 1989	Section 344G	Power, as the owner of affected land, to:- (a) give consent to the entry of the land; (b) impose reasonable conditions on the entry of the land; (c) withdraw consent for entry of the land; and (d) sign an acknowledgement of the consent.	Chief Executive Officer		
MQSHA31	Mining and Quarrying Safety and Health Act 1999	Section 255(1)(a)	Power, as a person given a notice by the CEO under subsection 259(1), to comply with the notice.	Chief Executive Officer		
MQSHR32	Mining and Quarrying Safety and Health Regulation 2017	Section 11D(2)(a)	Power, as a responsible person for a mine, to apply to the chief executive to extend the period to give the a safety and health census.	Chief Executive Officer		
MQSHR33	Mining and Quarrying Safety and Health Regulation 2017	Section 11D(2)(a)	Power, as a responsible person for a mine, in the circumstances set out in subsection 11DA(1), to choose to give a safety and health census each financial year rather than each quarter.	Chief Executive Officer		
MQSHR34	Mining and Quarrying Safety and Health Regulation 2017	Section 11D(2)(a)	Power, as a responsible person for a mine, in the circumstances set out in subsection 11DB(1), to give the chief executive a safety and health census for the current quarter and each earlier quarter of the financial year, not previously given to the chief executive.	Chief Executive Officer		
MQSHR35	Mining and Quarrying Safety and Health Regulation 2017	Section 11D(2)(a)	Power, as a responsible person for a mine, keep records enabling the accuracy of the information required to be included in the safety and health census to be verified.	Chief Executive Officer		
MQSHR36	Mining and Quarrying Safety and Health Regulation 2017	Section 11D(2)(a)	Power, as a responsible person for a mine, to give the CEO the records within 14 days or a later period agreed in writing with the CEO.	Chief Executive Officer		
MQSHR37	Mining and Quarrying Safety and Health Regulation 2017	Section 145D(4)	Power, as a worker's employer, to pay for the worker's health surveillance, respiratory health examination and health surveillance reports.	Chief Executive Officer		
MQSHR38	Mining and Quarrying Safety and Health Regulation 2017	Section 145H(3)	Power, as a former worker's employer, to carry out the respiratory health surveillance.	Chief Executive Officer		
NCANIMR01	Nature Conservation (Animals) Regulation 2020	Sections 42(2) & (3)	Power, as the owner of an airport, in the circumstances listed in subsection 42(1), to - (a) take the animal at the airport; (b) remove or otherwise deal with an animal breeding place used by the animal; (c) keep an animal taken for the purpose of releasing it; and (d) release the animal into a prescribed natural habitat for the animal.	Chief Executive Officer		
NCANIMR02	Nature Conservation (Animals) Regulation 2020	Section 43(1)	Power, as the owner of an airport, to keep a record for an animal taken under section 42(2).	Chief Executive Officer		
NCANIMR03	Nature Conservation (Animals) Regulation 2020	Section 61(2)	Power, in the circumstances listed in subsection 61(1) to:- (a) destroy the flying-fox roost; (b) drive away, or attempt to drive away, a flying-fox from the roost; and (c) disturb a flying fox in the roost.	Chief Executive Officer		
NCANIMR04	Nature Conservation (Animals) Regulation 2020	Section 62(1)	Power to carry out the activities listed in subsection 62(1) in relation to a tree that is a flying-fox roost.	Chief Executive Officer		
NCANIMR05	Nature Conservation (Animals) Regulation 2020	Section 235	Power to apply to the chief executive for the grant of an animal authority.	Chief Executive Officer		
NCANIMR06	Nature Conservation (Animals) Regulation 2020	Section 242(4)	Power to comply with a notice from the chief executive asking for other information or a document the chief executive requires to decide the application.	Chief Executive Officer		
NCANIMR07	Nature Conservation (Animals) Regulation 2020	Section 243	Power to amend an application for the grant of an animal authority.	Chief Executive Officer		
NCANIMR08	Nature Conservation (Animals) Regulation 2020	Section 258	Power, as the holder of a renewable licence, to apply to renew the licence.	Chief Executive Officer		
NCANIMR09	Nature Conservation (Animals) Regulation 2020	Section 285	Power, as the holder of an animal authority, to apply for an amendment of the authority.	Chief Executive Officer		
NCANIMR10	Nature Conservation (Animals) Regulation 2020	Section 266(1)	Power to comply with a notice from the chief executive asking for other information or a document the chief executive requires to decide the amendment application.	Chief Executive Officer		
NCANIMR11	Nature Conservation (Animals) Regulation 2020	Section 287	Power to amend an application for the amendment of an animal authority.	Chief Executive Officer		
NCANIMR12	Nature Conservation (Animals) Regulation 2020	Section 271(1)	Power to comply with a notice from the chief executive the holder the opportunity to make written representations to the chief executive about why the proposed amendment should not be made.	Chief Executive Officer		
NCANIMR13	Nature Conservation (Animals) Regulation 2020	Section 275(1)	Power to make written representations to the chief executive about why the chief executive should not suspend or cancel an animal authority.	Chief Executive Officer		

**REGISTER OF DELEGATIONS - EXERCISE OF STATUTORY POWERS  
COUNCIL TO CHIEF EXECUTIVE OFFICER**

NO.	LEGISLATION	SECTION	DESCRIPTION OF POWER DELEGATED	DELEGATE	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
NCANIMR14	Nature Conservation (Animals) Regulation 2020	Section 276	Power to return an animal authority that has been amended to the chief executive.	Chief Executive Officer		
NCANIMR15	Nature Conservation (Animals) Regulation 2020	Section 277	Power to return an animal authority that has been suspended to the chief executive.	Chief Executive Officer		
NCANIMR16	Nature Conservation (Animals) Regulation 2020	Section 278	Power to return an animal authority that has been cancelled to the chief executive.	Chief Executive Officer		
NCANIMR17	Nature Conservation (Animals) Regulation 2020	Section 279	Power to apply to have an animal authority that has been damaged, destroyed, lost or stolen, replaced.	Chief Executive Officer		
NCANIMR18	Nature Conservation (Animals) Regulation 2020	Section 280	Power to surrender an animal authority (with an accompanying notice of surrender) to the chief executive.	Chief Executive Officer		
NCANIMR19	Nature Conservation (Animals) Regulation 2020	Section 371	Power to apply to the chief executive to amend the urban flying-fox management area map.	Chief Executive Officer		
NCANIMR20	Nature Conservation (Animals) Regulation 2020	Section 372	Power to provide information to the chief executive that is relevant to the removal of an urban flying-fox management area from the urban flying-fox management area map.	Chief Executive Officer		
NCANIMR21	Nature Conservation (Animals) Regulation 2020	Section 379(1)	Power, as an affected person, to apply to the chief executive for a review of the decision.	Chief Executive Officer		
NCANIMR22	Nature Conservation (Animals) Regulation 2020	Section 379(2)	Power, as an affected person, to ask the chief for an information notice for the decision.	Chief Executive Officer		
NCANIMR23	Nature Conservation (Animals) Regulation 2020	Section 381(2)	Power to agree to a longer period for the chief executive to comply with section 381(1).	Chief Executive Officer		
NCANIMR24	Nature Conservation (Animals) Regulation 2020	Section 382	Power, as an affected person, to apply to QCAT for a stay of the operation of a decision.	Chief Executive Officer		
NCANIMR25	Nature Conservation (Animals) Regulation 2020	Section 383	Power to apply to QCAT for a review of an internal review decision.	Chief Executive Officer		
NCPR01	Nature Conservation (Plants) Regulation 2020	Section 63(2)	Power, as the holder of a plant authority, to ensure a relevant person carrying out an activity under the authority has a copy of the authority endorsed by the holder with the relevant person's name and residential address available for inspection.	Chief Executive Officer		
NCPR02	Nature Conservation (Plants) Regulation 2020	Section 64(1)	Power, as the holder of a plant authority, to- (a) give the chief executive a notice stating the nature of the change and (b) apply to the chief executive for an amendment of the authority to reflect the change.	Chief Executive Officer		
NCPR03	Nature Conservation (Plants) Regulation 2020	Section 71	Power, as the holder of a protected plant growing licence, to carry out the activities listed in section 71.	Chief Executive Officer		
NCPR04	Nature Conservation (Plants) Regulation 2020	Section 79	Power, as the holder of a protected plant harvesting licence, to take an authorised plant in accordance with section 79.	Chief Executive Officer		
NCPR05	Nature Conservation (Plants) Regulation 2020	Section 89	Power, as the holder of a protected plant clearing permit, to carry out the activities listed in section 89.	Chief Executive Officer		
NCPR06	Nature Conservation (Plants) Regulation 2020	Section 97	Power to apply to the chief executive for the grant of a plant authority.	Chief Executive Officer		
NCPR07	Nature Conservation (Plants) Regulation 2020	Section 105	Power to comply with a request from the chief executive asking for other information or a document the chief executive requires to decide the application.	Chief Executive Officer		
NCPR08	Nature Conservation (Plants) Regulation 2020	Section 107	Power to amend an application for the grant of a plant authority.	Chief Executive Officer		
NCPR09	Nature Conservation (Plants) Regulation 2020	Section 117	Power, as the holder of a plant authority, to apply to amend the authority.	Chief Executive Officer		
NCPR10	Nature Conservation (Plants) Regulation 2020	Section 121	Power, as the holder of a plant authority, to make written representations to the chief executive about why a proposed amendment to the plant authority should not be made.	Chief Executive Officer		
NCPR11	Nature Conservation (Plants) Regulation 2020	Section 124	Power, as the holder of a plant authority, to make written representations to the chief executive about why the chief executive should not suspend or cancel the plant authority.	Chief Executive Officer		
NCPR12	Nature Conservation (Plants) Regulation 2020	Section 125	Power to return a plant authority that has been amended to the chief executive.	Chief Executive Officer		
NCPR13	Nature Conservation (Plants) Regulation 2020	Section 126	Power to return a plant authority that has been suspended to the chief executive.	Chief Executive Officer		
NCPR14	Nature Conservation (Plants) Regulation 2020	Section 127	Power to return a plant authority that has been cancelled to the chief executive.	Chief Executive Officer		
NCPR15	Nature Conservation (Plants) Regulation 2020	Section 128	Power to apply to have a plant authority that has been damaged, destroyed, lost or stolen, replaced.	Chief Executive Officer		
NCPR16	Nature Conservation (Plants) Regulation 2020	Section 129	Power to surrender a plant authority (with an accompanying notice of surrender) to the chief executive.	Chief Executive Officer		
NCPR17	Nature Conservation (Plants) Regulation 2020	Section 134	Power to ask the chief executive to agree to reduce the area of the usual buffer zone for an area to be cleared.	Chief Executive Officer		
NCPR18	Nature Conservation (Plants) Regulation 2020	Section 152	Power, as the holder of a protected plant licence in the circumstances set out in subsection 152(1), to keep a protected plant harvest record.	Chief Executive Officer		
NCPR19	Nature Conservation (Plants) Regulation 2020	Section 153	Power, as the holder of a protected plant licence in the circumstances set out in subsection 153(1), to keep a protected plant trade record.	Chief Executive Officer		
NCPR20	Nature Conservation (Plants) Regulation 2020	Section 154	Power, as the holder of a plant authority in the circumstances set out in subsection 154(1), to keep a record of the information listed in subsection 154(2).	Chief Executive Officer		
NCPR21	Nature Conservation (Plants) Regulation 2020	Section 155	Power, as the holder of a plant authority in the circumstances set out in subsection 155(1), to keep a record of the information listed in subsection 155(2).	Chief Executive Officer		

**REGISTER OF DELEGATIONS - EXERCISE OF STATUTORY POWERS  
COUNCIL TO CHIEF EXECUTIVE OFFICER**

NO.	LEGISLATION	SECTION	DESCRIPTION OF POWER DELEGATED	DELEGATE	DATE AND NUMBER OF RESOLUTION	CONDITIONS TO WHICH THE DELEGATION IS SUBJECT
N CPR22	Nature Conservation (Plants) Regulation 2020	Section 163	Power, as the holder of a plant authority in the circumstances set out in subsection 163(1), to give the chief executive a notice stating the record or copy has been stolen, lost, destroyed or damaged.	Chief Executive Officer		
N CPR23	Nature Conservation (Plants) Regulation 2020	Section 167	Power, as the holder of a protected plant harvesting licence in the circumstances set out in subsection 167(1), to attach a tag supplied under section 165 to the plant.	Chief Executive Officer		
N CPR24	Nature Conservation (Plants) Regulation 2020	Section 173	Power, as the holder of a protected plant licence in the circumstances set out in subsection 173(1), to attach a protected plant harvest label.	Chief Executive Officer		
N CPR25	Nature Conservation (Plants) Regulation 2020	Section 174	Power, as the holder of a protected plant harvesting licence in the circumstances set out in subsection 174(1), to attach a protected plant trade label.	Chief Executive Officer		
N CPR26	Nature Conservation (Plants) Regulation 2020	Section 175	Power, as the holder of a protected plant harvesting licence in the circumstances set out in subsection 175(1), to mark or label a container containing the plant with the words required by subsection 175(2).	Chief Executive Officer		
N CPR27	Nature Conservation (Plants) Regulation 2020	Section 177	Power, in the circumstances set out in subsection 177(2), to remove a harvest label.	Chief Executive Officer		
N CPR28	Nature Conservation (Plants) Regulation 2020	Section 190(1)	Power, as an affected person, to apply for a review of a decision.	Chief Executive Officer		
N CPR29	Nature Conservation (Plants) Regulation 2020	Section 190(2)	Power, as an affected person, to ask the chief executive for an information notice for the decision.	Chief Executive Officer		
N CPR30	Nature Conservation (Plants) Regulation 2020	Section 192	Power to agree to a longer period for the chief executive to comply with section 192.	Chief Executive Officer		
N CPR31	Nature Conservation (Plants) Regulation 2020	Section 193	Power, as an affected person, to apply to QCAT for a stay of the operation of a decision.	Chief Executive Officer		
N CPR32	Nature Conservation (Plants) Regulation 2020	Section 194	Power, in the circumstances set out in subsection 194(1), to apply to QCAT for a review of an internal review decision.	Chief Executive Officer		
PR16	Planning Regulation 2017	Section 68E(1)	Power to publish certain material listed in subsection 1 on Council's website after adoption of economic support instrument.	Chief Executive Officer		
PR17	Planning Regulation 2017	Section 68E(3)(b)	Power to give a copy of the economic support instrument and adoption notice to the chief executive.	Chief Executive Officer		
PR18	Planning Regulation 2017	Section 68G(2)	Power to publish notice of revocation of an economic support instrument.	Chief Executive Officer		
PR19	Planning Regulation 2017	Section 68G(6)	Power to give copy of notice of revocation of economic support instrument to the chief executive.	Chief Executive Officer		
RTRACERR24	Residential Tenancies and Rooming Accommodation (COVID-19 Emergency Response) Regulation 2020	Section 85(3)	Power, in the circumstances prescribed by subsection 85(3), to:- (a) make a dispute resolution request under repealed section 12(2); and (b) make an application to the tribunal under repealed section 12(3).	Chief Executive Officer		
TIA63	Transport Infrastructure Act 1994	Section 36(4)	Power, as an owner or occupier of land, to make submissions to the proposed temporary occupier about the accommodation works or land management activities proposed to be carried out on the land.	Chief Executive Officer		
WCRA45	Workers Compensation and Rehabilitation Act 2003	Section 66(2)	Power, as an employer who is not a self-insurer, and who is or is required to have accident insurance, to pay the weekly payment of compensation payable to an injured worker during the excess period.	Chief Executive Officer		
WCRA46	Workers Compensation and Rehabilitation Act 2003	Section 109(5)	Power, as an employer, to pay a worker an amount, either in compensation or instead of compensation, in the circumstances provided for in subsection 109(5).	Chief Executive Officer		
WCRA47	Workers Compensation and Rehabilitation Act 2003	Section 133	Power, as an employer whose worker sustains an injury for which compensation may be payable, to complete a report in the approved form and give the report to the insurer.	Chief Executive Officer		
WCRA48	Workers Compensation and Rehabilitation Act 2003	Section 133A	Power, as an employer, other than a self-insurer, to give WorkCover the insurer written notice in the approved form if:- (a) a worker asks the employer for compensation for an injury sustained by the worker; or (b) the employer pays the worker an amount, either in compensation or instead of compensation, that is payable by the employer as a self-insurer or WorkCover under the Act for an injury sustained by the worker.	Chief Executive Officer		
WCRA49	Workers Compensation and Rehabilitation Act 2003	Section 226(4)	Power, as an employer, to give the insurer the prescribed details of a person appointed as a Rehabilitation and Return to Work Coordinator and details of any change to the prescribed details.	Chief Executive Officer		