



# GLADSTONE REGIONAL COUNCIL

## **GENERAL MEETING NOTICE AND AGENDA**

**TO BE HELD AT THE GLADSTONE ENTERTAINMENT CONVENTION CENTRE,  
56 GOONDOON STREET, GLADSTONE**

**On Tuesday, 4 May 2021**

**Commencing at 9.00am**

**Notice Section 277E *Local Government Regulation 2012*: This meeting will be closed to the public, due to health and safety reasons associated with the public health emergency involving COVID-19. Live streaming will be available on Council's website.**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

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## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 20 APRIL 2021**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 4 May 2021

**File Ref:** CM7.2

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#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 20 April 2021.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 20 April 2021 be confirmed.

#### **Attachments:**

1. Minutes of the General Meeting of Council held on 20 April 2021.

#### **Tabled Items:**

Nil.

**Report Prepared by:** Executive Secretary

## G/3. OFFICERS' REPORTS

### G/3.1. REGIONAL ARTS DEVELOPMENT FUND ROUND ONE 2020-21

**Responsible Officer:** General Manager Community Development & Events

**Council Meeting Date:** 4 May 2021

**File Ref:** CC7.16

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#### **Purpose:**

Regional Arts Development Fund (RADF) Committee reporting on recommendations following assessment of Round One 2020-21.

#### **Officer's Recommendation:**

That Council:

1. Accepts the recommendations of its RADF Committee and approve funding the following applications for Round One 2020-21:

<b>Applicant</b>	<b>Project Title</b>	<b>Project description</b>	<b>Category</b>	<b>Artform</b>	<b>Total project value</b>	<b>RADF investment recommend (committee meeting held 15/4/2021)</b>
<b>Moogool Enterprises</b>	<i>Wrapt in Mugul Creative Workshops</i>	Series of nine workshops	Cultural Tourism	Multi-arts	\$24,500	\$0
<b>Gladstone Independent Schools Music Association (GISMA)</b>	GISMA music workshops 2021	For Independent or home-schooled students	Building Community Cultural Capacity	Music	\$12,005	\$6,170
<b>Boyne Tannum Arts Business Community Association Inc. (BTABCA)</b>	Video Clip Making Workshop and Showcase	For teenagers during 2021 <i>Under the Trees Festival</i>	Building Community Cultural Capacity	New media / film	\$5,500	\$3,120
<b>Ping Carlyon</b>	<i>Fly into art</i>	Watercolour on paper at Gladstone Airport	Regional Partnerships	Visual arts	\$36,195	\$10,000
<b>Sharon Hare</b>	<i>CQ Fringe Festival Tour - phase 1</i>	Build creative and cultural network	Concept Development	Community Arts & Cultural	\$6,709	\$4,969.97

				Development		
<b>Kathryn Apel</b>	<i>Celebrating Our Stories</i>	Tour, author talk, concept development for future opportunities	Regional Partnerships	Multi-arts	\$18,269	\$5,826
<b>Maggie McMahon</b>	<i>Once Upon a Time (OUT) in Gladstone</i>	Fairytale set utilising vacant shopfronts	Cultural Tourism	Visual arts	\$24,145	\$0
<b>Travis Horsfall</b>	<i>The Guitar Light Project</i>	Music and animation video, collaboration	Regional Partnerships	New media/film	\$22,078	\$0
<b>Luke Graham</b>	<i>Sharko</i>	Feature documentary Gladstone resident Mark Graham, mentoring emerging artists.	Contemporary Collections / Stories	New media/film	\$960,000	\$10,000
<b>Rosedale State School</b>	<i>Turraburra First Nations Cultural Camp</i>	Engage 15 students, developing cultural leaders in art, dance, music and culture	Regional Partnerships	Multi-arts	\$25,941	\$8,600
<b>Haidee Wrench</b>	<i>Wild-Craft Travelling Workshops</i>	Day of workshops for artists and community	Developing Regional Skills	Craft	\$12,590	\$0
<b>TOTAL</b>					\$1.4m	\$48,685.97

2. Notes the acceptance of Outcome Reports (7) for the following RADF projects:

- a) Boyne Valley Community Discovery Centre,
- b) Ping Carlyon,
- c) Melissa Peacock,
- d) Clifton Schulke,
- e) Margaret Worthington,
- f) Brittany-Elise Johansen
- g) Boyne Tannum Arts Business Community Association Inc. (BTABCA)

3. Accepts recommendation of the committee to include Acknowledgement of Traditional Owners of the Gladstone Region as the Byellee, Gooreng Gooreng, Gurang and Taribelang Bunda people as a condition of funding.

## **Background:**

Regional Arts Development Fund (RADF) is a Queensland Government and Gladstone Regional Council partnership to support local arts and culture in region Queensland. Each year, a public invitation is advertised for people to become involved in the administration of RADF through appointment to its committee.

Council appointed Cr Glenn Churchill as chair of RADF, 4 December 2018, and provides a secretariat service to the committee through the Gladstone Regional Art Gallery & Museum.

Council initiated 2020-21 Strategic Projects include:

- a) Take pART Act III – Gladstone Region and
- b) Community & Committee Training

R1 2020-21 Funding Celebration event details are yet to be advised.

A Special Funding Round to close 30 June 2021, for Developing Regional Skills submissions to attend Artlands, Regional Arts Australia national conference, Launceston, TAS. held 1-3 September 2021.

## **Options, Risk and Opportunity Analysis:**

Eleven (11) applications were received, requesting \$105,951.00 and seven (7) were recommended for approval, totalling \$48,685.97. Applicants were supported through training opportunities (i) group session and (ii) individual sessions as well as committee member mentoring, RADF Liaison Officer, Manager & Curator and Manager Events & Entertainment guidance.

## **Communication and Consultation:**

The RADF Committee members provided training and mentorship to the applicants of Round 1 and will continue to provide support to unsuccessful applicants to build on their existing submissions.

## **Legal Strategy and Policy Implications:**

RADF is a financial partnership between the Queensland Government (Arts Queensland) and Gladstone Regional Council.

RADF is informed by Council's Arts & Culture Policy developed in conjunction with the advisory committee and the community, adopted 18 June 2019 and scheduled for review in 2022.

## **Financial and Resource Implications:**

No additional financial implications.

Council has budgeted \$154,310 (gross) for the RADF program in 2020-21 which includes \$19,810 surplus from RADF 2019-20 and \$54,500 from the Queensland Government.

## **Summary:**

RADF and the funding partnership offered by Arts Queensland is a key component of arts and culture development in Gladstone Region.

**Anticipated Resolution Completion Date:**

4 May 2021

**Attachments:**

1. Minutes of Meeting RADF R1 2020-21, 15 April 2021

**Tabled Items:**

Nil.

**Report Prepared by:** Cultural Projects Specialist



## G/3.2. COMMUNITY INVESTMENT PROGRAM - COMMUNITY CELEBRATION FUND - DESTINATION EVENT

**Responsible Officer:** General Manager Community Development and Events

**Council Meeting Date:** 04 May 2021

**File Ref:** GS3.1

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### **Purpose:**

Consider the recommendation of the Community Investment Panel on the application received under the Community Celebration Fund – Destination Event initiative.

### **Officer's Recommendation:**

That Council: -

1. Adopt the Community Investment Panel recommendation of funding for the application received under the category of funding tabled below:

<b>Applicant</b>	<b>Event</b>	<b>Date</b>	<b>In- Kind Recommendation</b>
Radio Townsville Pty Ltd	2021 Santos GLNG Mayor's Carols	3 <sup>rd</sup> December 2021	\$33,709.45

2. Authorise the Chief Executive Officer (or delegate) to provide an additional \$7000.00 in-kind support to accommodate potential fencing and ticketing expenses. This support will be extended upon written request from the applicant if required to meet COVID-19 restriction requirements.
3. Authorise the Chief Executive Officer (or delegate) to finalise and execute a grant and/or funding agreement (detailing entitlements and conditions) with the successful applicant.

### **Background:**

The Community Celebration Fund – Destination Event Fund received one (1) out of round application in March. The eligible application has been assessed by a Community Investment Panel (the Panel) with the recommendation presented to Council at this General Meeting for decision.

#### **Community Celebration Fund – Destination Event**

*Destination Event funding supports events that are well established, well designed, and clearly demonstrate return on investment building community pride, return visitation, regional profile, economic stimulus and attract over 5,000 participants, with 15% out-of-region visitors.*

*The Destination Event objectives are: -*

1. *Destination - Enhances the profile and appeal of the Gladstone Region.*
2. *Economic Impact - Generates economic activity in the Gladstone Region.*
3. *Overnight Visitation - Attracts external visitation specifically generating overnight visitor expenditure.*
4. *Financial Sustainability - Demonstrates financial sustainability.*
5. *Environmental Sustainability - Demonstrates environmental sustainability.*
6. *Social & Community - Drives social and community outcomes, including community pride and cohesion*

## Panel Assessment Process

In accordance with the Community Investment Policy (P-2019-08) and Community Investment Corporate Standard (CS-2019-09), the eligible application has been assessed by the Panel.

Panel assessment is undertaken using an assessment matrix to score each application against Key Selection Criteria (KSC) to determine an order of merit.

The overall score (ranking) is used to inform the recommendation. The table below defines the KSC, weighting and definition of score applied in the assessment matrix.

Funding Category	Key Selection Criteria	Weighting (Out of 100%)
Community Celebration Fund – Destination Event	<b>KSC 1:</b> Drives social and community outcomes, including community pride and cohesion.	25%
	<b>KSC 2:</b> Enhance the profile and appeal of the Gladstone region.	25%
	<b>KSC 3:</b> Generates economic activity in the Gladstone region.	20%
	<b>KSC 4:</b> Demonstrates financial sustainability.	7.5%
	<b>KSC 5:</b> Demonstrated environmental sustainability	7.5%
	<b>KSC 6:</b> Attracts external visitation specifically generating overnight visitor expenditure	15%
Overall Score	Definition	
<b>65% and above</b>	An overall score of 65.5% and above demonstrates that an application has met or exceeded all KSC. The Assessment Panel may favorably recommend the application.	
<b>Between 50.5% to 65%</b>	An overall score between 51% to 65% demonstrates that an application has met or exceeded a KSC but mostly marginal evidence in others. The Assessment Panel may choose to recommend funding the application based on scores received for KSC with high weighting and overall alignment to the Community Celebration Fund objectives.	
<b>50% or Less</b>	An overall score of 50% or less demonstrates that an application has mostly provided marginal evidence across all KSC. The Assessment Panel may still choose to recommend the application for part funding based on some evidence of meeting the objectives of Community Celebration Fund objectives.	

## Options, Risk and Opportunity Analysis:

Panel assessment was undertaken in March 2021. Individual panel member scores are captured within an assessment matrix. The Community Investment Panel recommendation is summarised within this table.

Applicant Name	Project	Location	Applicant Request	Panel Score	Panel Recommendation
Radio Townsville Pty Ltd	2021 Santos GLNG Mayor's Carols	Gladstone	\$33,709.75	54%	\$33709.45 + \$7000.00 additional in-kind support if required.

Panel commentary that supports the Panel recommendation is included below.

<b>2021 Santos GLNG Mayor's Carols</b>	
Date:	3 <sup>rd</sup> December 2021
Location:	GPC Marina Main Stage, Gladstone
Applicant:	Radio Townsville Pty Ltd
Funding Request:	\$33,709.75 In-Kind Support only
Event Summary:	<p>“SANTOS GLNG Mayor's Carols is an annual, well established, FREE community event. The event attracts up to 7000+ locals and we welcome the Gladstone and surrounding communities to enjoy an evening of our favorite Christmas Carols sung by local school choirs and soloists. Bringing the Christmas Spirit to life, the event includes tasty local food stalls, a great kids pre entertainment show, a visit from Santa and a thrilling Firework display to conclude the night. We also invite a well-known celebrity to join us. The celebrity will perform to the community, providing the community an opportunity an experience for FREE.”</p>
Participation Projection	<p>35 Volunteers            17 Store Holders            9 Paid Suppliers            7500 Gladstone Region Residents            15 Intrastate Visitors            8 Interstate Visitors  <b>TOTAL 7577</b></p>
Assessment Score	<b>54%</b>
Panel Comment	<p>The panel scored this application highest in relation to Key Selection Criteria relating to driving social and community outcomes including community pride and cohesion, noting this long standing events significant status in the local event calendar. The panel commented on the events value in promoting the regions livability, enhancing the profile and appeal of the region to residents. The panel noted the application could be strengthened with greater details provided in relation to generating economic activity in the region and addressing ways the event could improve environmental sustainability through recycling initiatives as an example. The panel noted that the event is required to apply and be assessed as a Destination Event purely due to the value of the in-kind amount requested rather than the events ability to meet Destination Event objectives. It is for this reason that full support toward the event is recommended.</p>
Panel Recommendation	<p>Considering the events local significance, the panel recommends full funding of the in-kind request to the value of \$33709.45. The panel recommends Council approve an additional \$7000.00 in-kind support to be extended if required to support fencing and ticketing requirements that may be required pending COVID 19 restrictions that may be applicable at the time of the event.</p>

### Communication and Consultation:

As detailed within the Community Investment Corporate Standard the assessment panel consisted of the following delegated Officers:

- General Manager Community Development & Events
- Manager Engagement & Partnerships
- General Manager Customer Experience
- Manager Brand

### Legal Strategy and Policy Implications:

The application has been assessed against Council's Community Investment Program (P-2019- 08), Community Investment Corporate Standard (CS-2019-09) and published Community Celebration Fund – Destination Event funding guideline.

On favorable adoption of the Panel's recommendations detailed in this report, authorised officers will proceed to enter into a grant and or funding agreement (detailing entitlements and conditions) with the successful applicant.

### Financial and Resource Implications:

In 2020/21, Council budgeted \$460,000.00 to fund recommended applications received through the Community Celebration Fund, with specifically \$80,000.00 allocated to the Destination Event. As this request is to secure In-Kind support only the request does not impact the Destination Event budget specifically.

Council budgeted \$170,000 to support in-kind initiatives. The table below summaries in-kind support commitments to date and the balance remaining following endorsement of the panel recommendation contained within this report.

Applicant	Event	Date	In-Kind Support Value
Agnes Water/1770 Little Athletics	2020 Nordic Sport Regional Championships Little Athletics	September 2020	\$220.00
Gladstone Engineering Alliance	GEA 2020 Major Industry Conference and Gala Dinner & Industry Awards Night	October 2020	\$2500.00
Discovery Coast Tourism and Commerce Inc	Agnes Water Blues, Roots and Rock Festival	February 2021	\$1000.00
Gladstone Festival & Events 2021	2021 Gladstone Harbour Festival	April 2021	\$44,500.00
Capricorn Film Festival	CAPS Short Film Tour Gladstone	April 2021	\$2500.00
Gladstone Ports Corporation	Port to Park FUNd Run	August 2021	\$15,000.00
Gladstone Multicultural Association Inc	Gladstone Multicultural Festival 2021	August 2021	\$4400.00
Boyne Tannum Arts Business & Community Association Inc	Under the Trees	September 2021	\$1000.00
Benaraby Progress Association	Lake Awoonga Adventure Race	October 2021	\$220.00
<b>TOTAL</b>			<b>\$71,340.00</b>
Radio Townsville Pty Ltd	2021 Santos GLNG Mayor's Carols	December 2021	\$33,709.75
<b>BALANCE</b>			<b>\$64,950.25</b>

**Summary:**

Nil

**Anticipated Resolution Completion Date:**

31 January 2022.

**Attachments:**

Nil

**Tabled Items:**

Nil.

**Report Prepared by:** Community Investment Officer

### **G/3.3. SPECIALISED SUPPLIER - JEDER INSTITUTE**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 4 May 2021

**File Ref:** PE1.1

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#### **Purpose:**

This report seeks resolution from Council to make use of the provisions in s235 of the *Local Government Regulation 2012*, that allows for the exceptions to the requirement for written quotes or tenders. The use of this provision is sought in relation to Asset Based Community Development training provided by the Jeder Institute.

#### **Officer's Recommendation:**

That Council:

1. Resolves, in accordance with section 235 (b) of the *Local Government Regulation 2012*, that is it satisfied due to the specialised nature of the services sought, Jeder Institute can be engaged as a specialised supplier to provide Asset Based Community Development Training to Council officers.

#### **Background:**

Asset Based Community Development (“ABCD”) is a globally adopted approach that recognises and builds on the strengths, gifts, talents and resources of individuals and communities to create strong, inclusive and sustainable communities.

Council’s Engagements and Partnerships team wish to undertake ABCD training in order to create authentic social change through increased community engagement and participation through:

- Skills and tools to support a connected community;
- Support community members to be empowered by strengthened relationships;
- Understanding of how social innovation and entrepreneurship can be the catalyst for economic and community development;
- Range of social impact projects; and
- Shift in organisation and community mindset to one of positive change and discovery.

The Jeder Institute were recently engaged under a non-competitive low-value procurement process, to undertake an introductory course on ABCD and to undertake an opportunities analysis on existing team members to determine the capability development required for any future training.

The analysis supported the development of a bespoke program that would support existing officers to further enhance skills in the community development field, particularly:

1. Transition community service to community development;
2. Partner with communities to support delivery of programs rather than deliver a service;
3. Increased understanding of Community Development tools and techniques;
4. Empower the community to become co-producers and not only consumers.

The ABCD approach also aligns with the draft Community Development Strategy and will support the delivery of the associated action plan.

**Options, Risk and Opportunity Analysis:**

Whilst there are other organisations that deliver ABCD training in Australia, the Jeder Institute are well known for their knowledge in the community development arena and can guide Council to deliver a better, more meaningful community development program.

There are only three (3) ABCD Institute Stewards in Australia and only two (2) are also trained in the Art of Hosting Stewards, a technique that supports collective input from diverse memberships, a common construct of groups in regional communities. Both practitioners work for the Jeder Institute; hence the specialised nature of the offering from Jeder Institute.

**Communication and Consultation:**

Nil.

**Legal Strategy and Policy Implications:**

It is a requirement of the Local Government Regulation 2012 section 225 to invite written quotations or tenders where the supply of goods or services with a cost greater than \$15,000 ex GST. Section 235 of the Regulation does provide some exceptions, relevant to this report is section 235(b) which provides an exception where:

*"The local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders..."*

**Financial and Resource Implications:**

The full cost of this training can be accommodated within Council's existing 2020/21 Learning & Development budget.

**Summary:**

Nil.

**Anticipated Resolution Completion Date:**

An agreement will be executed in May 2021.

**Attachments:**

Nil.

**Tabled Items:**

Nil.

**Report Prepared by:** General Manager Community Development and Events & Manager Contracts and Procurement.

## **G/3.4. TENDER 220-21 SUPPLY & DELIVERY OF 4 X MOTOR GRADERS**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 4 May 2021

**File Ref:** PE1.1

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### **Purpose:**

This report seeks resolution from Council to enter into a contract with Hastings Deering (Australia) Limited for the supply and delivery of four (4) motor graders.

### **Officer's Recommendation:**

That Council:

1. Endorse the recommendation to accept the offer from Hastings Deering (Australia) Limited for 220-21 Supply and Delivery of Four (4) Motor Gradgers; and
2. Authorise the Chief Executive Officer to enter into a contract with Hastings Deering (Australia) Limited for 220-21 Supply and Delivery of Four (4) Motor Gradgers.

### **Background:**

In accordance with Council's fleet replacement program, four (4) motor graders are required to support the Roads Program Delivery team for the completion of daily duties and to enhance equipment availability levels.

The four (4) motor graders are replacing current assets and are part of the fleet replacement program, however the purchase and budget has been brought forward from FY21/22 due to global supply impacts and identified availability of machinery within the region. Replaced assets will be disposed via auction.

In-line with the current practice of standardising Council's fleet, Caterpillar ("CAT") has been identified as the preferred brand for motor graders on the basis of:

- Current grader fleet consists of 8 graders all of which are CAT (4 of these are being replaced);
- Operators are inducted, trained and competent on CAT machinery;
- Workshop staff are inducted, trained and competent on CAT machinery;
- No requirement for further components or consumables to be held as stock for maintenance;
- Council's workshops are currently equipped with tooling and diagnostic equipment appropriate to CAT equipment;
- Tooling provides engine data related to (fault code details), directly linked to CAT to allow remote access to provide repair and fault-finding assistance;
- Tooling provides database of authorised CAT task processes related to equipment repairs inclusive of (risk management, implemented controls, required tooling/consumables and diagrams/schematics);
- Hastings Deering (Australia) Limited ("Hastings") have field services based in Gladstone; and
- Previous market tests have confirmed value for money with the purchase of CAT motor graders from Hastings.





*Photos of CAT 150 Motor Graders*

### **Options, Risk and Opportunity Analysis:**

On 1 April 2021, Council approached Hastings directly for an offer to supply and deliver four (4) CAT 150 motor graders using Local Buy contract NPN 2.15-2.

The offer received, was assessed by Council's Fleet team as meeting requirements with regards to delivery timeframe, equipment inclusions and price.

The offer from Hastings is recommended on the basis that it presents the best overall value offer to Council, with value for money confirmed in recent, comparable open market tests.

### **Communication and Consultation:**

Members of the following teams have been involved in the selection and confirmation of the recommended supply:

- Fleet;
- Workshops; and
- Roads Program Delivery.

### **Legal Strategy and Policy Implications:**

Council sought the offer via Local Buy in accordance with the Local Government Regulation 2012, *Local Government Act 2009* and Council's Procurement Policy P-2018-12, making use of Section 234 of the *Local Government Regulation 2012*, states that:

*A local government may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.*

Council's endorsement of this tender award is in accordance with the Register of Delegations - Exercise of Statutory Powers and Financial Delegation Register.

### **Financial and Resource Implications:**

The offer made by Hastings for \$2,124,000.00 ex GST is within existing allocated funds for this project.

**Summary:**

Nil.

**Anticipated Resolution Completion Date:**

A purchase order will be issued to Hastings in May 2021.

**Attachments:**

Nil.

**Tabled Items:**

Nil.

**Report Prepared by:** Manager Contracts and Procurement.

## **G/3.5. LEAVE OF ABSENCE FOR MAY 2021**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 4 May 2021

**File Ref:** CM7.2

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### **Purpose:**

Reporting on Councillors' leave of absences proposed as at May 2021 as required under section 6.1.2 of the Council Meetings Procedures Policy (P-2020-19).

### **Officer's Recommendation:**

That Council:

1. Grant Cr O'Grady a leave of absence from Council General Meeting to be held on 21 September 2021; and
2. Grant Cr Hansen a leave of absence from Council General Meeting to be held on 18 May 2021.

### **Background:**

In accordance with Council's Meetings Procedures Policy (P-2020-19) a Councillor must seek a leave of absence from a General meeting where a Councillor cannot attend for a private reason. This applies to Council's General Meetings. Leave from a meeting is granted to a Councillor at the discretion of Council via a resolution and can be applied for prior to the meeting or at the meeting itself. A leave of absence does not need to be requested by a Councillor in person.

This report is the leave of absence proposed as at as 23 March 2021 from Cr O'Grady and 19 April 2021 from Cr Hansen.

### **Options, Risk and Opportunity Analysis:**

On 23 March 2021, Cr O'Grady submitted a leave of absence request that includes the period of the General Meeting to be held on 21 September and on 19 April Cr Hansen submitted a leave of absence request that includes the period of the General Meeting to be held on 18 May 2021.

### **Communication and Consultation:**

Mayor and Chief Executive Officer.

### **Legal Strategy and Policy Implications:**

The Council Meetings Procedures Policy requires Councillors to seek a leave of absence from General meetings where the Councillor cannot attend for a private reason under section 6.1.2. An application for leave does not need to be made in person but must be granted by Council.

The *Local Government Act 2009* (section 162) states that if a Councillor is absent, without the local government's leave, from two or more consecutive General meetings of the local government over at least 2 months, the Councillor's office becomes vacant.

**Financial and Resource Implications:**

Nil

**Summary:**

Nil

**Anticipated Resolution Completion Date:**

4 May 2021

**Attachments:**

Nil

**Tabled Items:**

Nil.

**Report Prepared by:** Chief Executive Officer

**G/4. DEPUTATIONS**

Nil.

**G/5. COUNCILLORS REPORT**

Nil.

**G/6. URGENT BUSINESS**

Nil.

**G/7. NOTICE OF MOTION**

Nil.

**G/8. CONFIDENTIAL ITEMS**

Nil.

## ATTACHMENTS