



**GLADSTONE**  
REGIONAL COUNCIL

# **GENERAL MEETING MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE  
101 GOONDOON STREET, GLADSTONE**

**On Tuesday 2 February 2021**

**Commencing at 9.00am**

**Leisa Dowling  
CHIEF EXECUTIVE OFFICER**

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**Elected Members**

Councillor - Mayor M J Burnett  
Councillor G G Churchill  
Councillor K Goodluck  
Councillor R A Hansen  
Councillor D V O'Grady  
Councillor C A Trevor  
Councillor N Muszkat  
Councillor C Cameron  
Councillor D Branthwaite

**Officers**

Mrs L Dowling (Chief Executive Officer)  
Mrs R Millett (Executive Secretary)  
Mrs B Saunders (Manager Governance)  
Mr M Holmes (General Manager Finance, Governance & Risk)  
Mr R Huth (General Manager Customer Experience)  
Ms Kylie Lee (General Manager Community Development and Events)  
Mr M Francis (General Manager Strategic Asset Performance)  
Ms C Quinn (General Manager Strategy and Transformation)  
Mr T Mienie (General Manager People Culture & Safety)  
Mr J Tumbers (General Manager Operations)  
Ms F Claridge (Principal Executive Assistant to Mayor)  
Ms K Wockner (Manager Contracts and Procurement)

## **G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE**

Nil.

### **G/0.3.3. MESSAGES OF CONDOLENCE**

Councillor Branthwaite expressed sadness of the passing of Rod Neill, who passed away last Saturday, 30 January 2021. Rod was a larger than life character around the Gladstone Region being manager of Chandlers in the late 80's and 90's and following that, the Mellefont Street corner store. Rod certainly left his mark on the Gladstone Region and will be sadly missed.

Condolences were sent out to his family and friends.

## **G/0.3.4. DECLARATION OF INTERESTS**

### **Declarable Conflict of Interest**

#### **Cr Trevor**

Councillor Chris Allan Trevor informed the meeting that he has a declarable conflict of interest in Agenda Item G/4.3 COMMUNITY INVESTMENT PROGRAM - REGIONAL ENHANCEMENT FUND - JUMPSTART CITY HEART as a result of owning and operating a business Chris Trevor & Associates in the CBD.

Cr Trevor elected to leave the meeting room while the matter was considered and voted on.

#### **Cr Hansen**

Councillor Rick Hansen informed the meeting that he has a declarable conflict of interest in Agenda Item G/4.3 COMMUNITY INVESTMENT PROGRAM - REGIONAL ENHANCEMENT FUND - JUMPSTART CITY HEART as a result of owning two businesses in the CBD.

Cr Hansen elected to leave the meeting room while the matter was considered and voted on.

## **G/1. MAYORAL STATEMENT OF CURRENT ISSUES**

I hope everyone had a fantastic Australia Day with lots of events around the region including our regional event this year at the Millennium Esplanade. Here at the Gladstone Entertainment and Convention Centre, not only did we have our citizenship ceremony, where we welcomed more than 40 new Australian citizens, we also had our Gladstone Regional Council 2021 Australia Day Awards and I'd like to acknowledge and announce the winners.

Our Community Volunteer Award went to Bob Pailthorpe. Our Community Event or Initiative Award went to Gladstone Hospital Auxiliary Association Inc.. The Sports Official Award went to Deborah Creighton. The Young Sportsperson Award went to Nicholas Crane. The Arts and Culture Award went to Robyn Addison. The Mayor's Young Citizen of the Year went to Abbi Willis. The Citizen of the Year went to Liz Cunningham.

Congratulations to all those who were nominated and to the award winners. They all volunteer and do so much good work for our local community.

Coming up in February is the Agnes Blues, Roots and Rock Festival starting on the 19th February for a 3 day event, 19th - 21st February, make sure you get your 3 day pass now. Some of the big names we have playing in on the marquee stage, 8 Ball Aitken back again and Killing Heidi one of the headline bands. On the Discovery Stage we have a lot of locals, including The Chris Bax Trio, Jack Viljoen, Ornaments, and Hayley Marsten playing on the Marquee Stage. Huge line up of acts to see on the Friday, Saturday and Sunday and I encourage everyone to get their tickets for that as soon as possible.

## **G/2. CONFIRMATION OF MINUTES**

### **G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 19 JANUARY 2021**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 2 February 2021

**File Ref:** CM7.2

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#### **Purpose:**

Confirmation of the minutes of the General Meeting held on 19 January 2021.

#### **Officer's Recommendation:**

That the minutes of the General Meeting of Council held on 19 January 2021 be confirmed.

#### **GM/21/4432 Council Resolution:**

Moved Cr Trevor  
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

**CARRIED**



## **G/3. DEPUTATIONS**

### **G/3.1. GLADSTONE SEAFARER CENTRE**

**Responsible Officer:** Chief Executive Officer

**Council Meeting Date:** 2 February 2021

**File Ref:** CM7.6

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**Purpose:**

To present to Council a briefing relating to stigma surrounding international transport workers visiting the Port of Gladstone in the wake of COVID-19.

**Officer's Recommendation:**

That the deputation from Gladstone Seafarers Centre be received.

**GM/21/4433 Council Resolution:**

Moved Cr O'Grady  
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4. OFFICERS' REPORTS**

### **G/4.1. TENDER 117-21 BLACKMAN GAP ROAD MIRIAM VALE SAFETY IMPROVEMENTS**

**Responsible Officer:** General Manager Operations

**Council Meeting Date:** 2 February 2021

**File Ref:** PE1.1

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#### **Purpose:**

This report seeks resolution from Council to enter into a contract with P.K. and K.M. Robertson Family Trust Trading as Miriam Vale Plant Hire for Safety Improvements to Blackman Gap Road, Miriam Vale.

#### **Officer's Recommendation:**

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the offer from P.K. and K.M. Robertson Family Trust Trading as Miriam Vale Plant Hire for Tender 117-21 Blackman Gap Road, Miriam Vale, Safety Improvements; and
2. Authorise the Chief Executive Officer to enter into a contract and associated contract variations within the approved budget, with P.K. and K.M. Robertson Family Trust Trading as Miriam Vale Plant Hire for Tender 117-21 Blackman Gap Road, Miriam Vale, Safety Improvements.

#### **GM/21/4434 Council Resolution:**

Moved Cr Muszkat  
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.2. MEMORIAL PLAQUES ON COUNCIL REPLACEABLE ASSETS**

**Responsible Officer:** General Manager Customer Experience

**Council Meeting Date:** 2 February 2021

**File Ref:** FM3.2

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### **Purpose:**

The purpose of this report is for Council to consider approving the use of names in memoriam on Council's replaceable assets including park furniture.

### **Officer's Recommendation:**

That Council resolve to allow for the naming of removable assets and park furniture for the purpose of memorialisation, by an appropriate Administrative Process.

### **GM/21/4435 Council Resolution:**

Moved Cr O'Grady  
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

### **G/4.3. COMMUNITY INVESTMENT PROGRAM - REGIONAL ENHANCEMENT FUND - JUMPSTART CITY HEART**

**Responsible Officer:** General Manager Community Development and Events

**Council Meeting Date:** 02 February 2021

**File Ref:** GS3.1

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**Councillors Trevor and Hansen (declared Conflict of Interest) left the room for Agenda Item G/4.3 and did not participate in the decision.**  
(refer G/0.3.4 Disclosure of Interest section of the minutes – page 6)

**Purpose:**

Consider the recommendation of the Community Investment Panel for one (1) application received under the Regional Enhancement Fund – Jumpstart City Heart initiative.

**Officer's Recommendation:**

That Council: -

1. Adopt the Community Investment Panel recommendation of funding for the application received under the category of funding tabled below:

**Regional Enhancement Fund – Jumpstart City Heart**

<b>Applicant</b>	<b>Project</b>	<b>Recommendation</b>
IMMY – Imogene’s Movement, Massage & Yoga	HIIT in the City	\$750.00

2. Authorise the Chief Executive Officer (or delegate) to finalise and execute a grant and/or funding agreement (detailing entitlements and conditions) with the successful applicant.

**GM/21/4436 Council Resolution:**

Moved Cr Churchill  
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

**CARRIED**

## **G/4.4. GLADSTONE REGIONAL COUNCIL RECONCILIATION ACTION PLAN REFERENCE GROUP APPOINTMENTS**

**Responsible Officer:** General Manager Community Development and Events

**Council Meeting Date:** 2 February 2021

**File Ref:** CR3.2

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### **Purpose:**

Gladstone Regional Council (GRC) Reconciliation Action Plan (RAP) Group is seeking approval to appoint one new reference group member for a two (2) year term and re-appoint three (3) existing members for one more two (2) year term.

### **Officer's Recommendation:**

That Council resolve to:

1. Appoint Megan Nixon to the Reconciliation Action Plan Reference Group for a (2) two year term.
2. Re-appoint the following existing members to the Reconciliation Action Plan Reference Group for a further (2) two-year term:
  - Annette Rutherford
  - Patricia Coleman
  - Tia Rauch

### **GM/21/4437 Council Resolution:**

Moved Cr Hansen  
Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

**CARRIED**

**G/5. COUNCILLORS REPORT**

Nil.

**G/6. URGENT BUSINESS**

Nil.

**G/7. NOTICE OF MOTION**

Nil.

**G/8. CONFIDENTIAL ITEMS**

Nil.

There being no further business the Mayor formally closed the meeting.

**THE MEETING CLOSED AT 10.12am**

**CERTIFICATION**

I hereby confirm that I have read the minutes and they are a true and correct record of the proceedings of the meeting. I certify that these 15 pages form the official copy of Gladstone Regional Council General Meeting Minutes of the 2 February 2021.

.....  
Mayor Matt Burnett

...../...../.....  
Date