



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE GLADSTONE ENTERTAINMENT CONVENTION CENTRE,
56 GOONDOON STREET, GLADSTONE**

On 15 September 2020

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor - Mayor M J Burnett
Councillor G G Churchill
Councillor K Goodluck
Councillor R A Hansen
Councillor D E Branthwaite
Councillor D V O'Grady
Councillor C B Cameron
Councillor C A Trevor
Councillor N Muszkat

Officers

Mrs L Dowling (Chief Executive Officer)
Miss C Daly (Executive Secretary)
Mr M Holmes
Mrs T Whalley
Ms A Scott
Mr J Tumbers
Mrs K Wockner
Mrs K Lee

APOLOGIES

Nil.

G/0.3.2. APOLOGIES AND LEAVE OF ABSENCE

Nil.

G/0.3.3. MESSAGES OF CONDOLENCE

Nil.

G/0.3.4. DECLARATION OF INTERESTS

Nil.

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

Firstly, I would like to start by thanking his excellency, the Honourable Paul de Jersey, Governor of Queensland and Mrs de Jersey for visiting the Gladstone Region last week and hosting Regional Government House here in Gladstone from Monday through to Thursday.

I know our local business operators, community groups, schools and others particularly enjoyed the visit from the Governor. The Governor also attended the South Gladstone Rotary Clubs 50th anniversary dinner, acknowledging Councillor Cameron is a member of the Rotary Club and what a fantastic job they have done over the last 50 years.

We invited the Governor a few years ago to include Gladstone as a host location so it's good to see this request come to fruition. I'm sure the school kids particularly enjoyed their visit as well.

I would like to give a shoutout to our team here at the Gladstone Entertainment Convention Centre for the Drive In Movies that was held on the weekend. I believe they were sold out for the night time sessions and very close to sell out during the matinees. What more of a COVID safe event could you have then a drive in movie with your family in your own family car. It is very good for the team to be thinking outside the box and putting the event together.

We have Symphony under the Stars which is going to be hosted here in the Gladstone Region and we will be welcoming them back this year on the 24th and 25th of September 2020. It is a free event but due to COVID concerns it will be ticketed so the number of people can be limited, fitting in a COVID safe plan. There will be about 600 pre tickets available on the GECC website, so if you are interested in going to one of the two nights for Symphony under the Stars, make sure you get on the GECC website and book your tickets. It is titled 'Reel Classics' and they will be playing theme songs from movies Harry Potter, Star Wars, Lord of the Rings, E.T. and I'm sure it will be a great family night out.

Congratulations to the Little Athletics Club from Agnes Water/1770 who hosted a regional carnival on the weekend.

The regional carnival included Bargara, North Rockhampton, Biloela and Moura. For a small athletics team to put together a regional event in these uncertain conditions is a huge effort and I want to give a shoutout to the committee for putting it on. I was in Agnes on the weekend and it was absolutely packed with visitors.

Another event that will do the same, is the Cultural Emersion Festival that is happening on 3 October 2020, that is happening in 1770 and just around the corner in Baffle Creek area we have the Baffle Creek Family Fishing Festival from the 21 to 26 September 2020.

September is going to be a busy month in our Region and that's just a few off the top of my head, but the family fishing day will actually be on the 26th of September, so if you like to catch some fish; Cr Branthwaite I'm sure you'll be able to wet a line in Baffle Creek on the weekend of September 26.

Saturday was the official opening of the Calliope Multipurpose Sports Centre. It is a fantastic facility for the Calliope community and not just for the Calliope community.

While I was there on Saturday, we did acknowledge a few people, but I would like to mention them again for the minutes. I would like to particularly mention Stuart Claridge for his work, basically project managing the facility and he did a fantastic job bringing everybody together. The many businesses involved supporting the project as it doesn't happen until you have partnerships and I will talk about some of them quickly. Nick Williams from Williams Grader Hire basically provided all his machinery for nothing more than the cost of the diesel and that needs to be acknowledged. There is plenty of people out there like Nick that do fantastic work so thank you.

Former Councillor Peter Masters for his tireless work in the background, he also did a sterling job on the day as MC as well but to Pete and of course to the Calliope Roosters committee, past and present members, they did an outstanding job bringing this together. I also want to acknowledge the Queensland Government for their Works for Queensland, Glenn Butcher MP and of course to our State Member for Callide, Colin Boyce, for being there and to Bendigo Bank; Calliope Community Bank, Council and the businesses giving up their time to develop a great project with great local builders. Beta 1 Builders Grant Taylor and Steve Bennet who did a fantastic job. It is an amazing facility and we take our hats off to what they have done and everyone for contributing. Thank you to everyone involved.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 1 SEPTEMBER 2020

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 1 September 2020.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 1 September 2020 be confirmed.

G/20/4309 Council Resolution:

Moved Cr Branthwaite
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/3. OFFICERS' REPORTS

G/3.0. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 25 AUGUST 2020

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the 2020-21 year to date, for the period ended 25 August 2020.

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2020-21 year to date, for the period ended 25 August 2020 as required under Section 204 *Local Government Regulation 2012*.

G/20/4310 Council Resolution:

Moved Cr Goodluck
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/3.1. REPRESENTATION ON THE LOCAL AUTHORITIES WASTE MANAGEMENT ADVISORY COMMITTEE

File Ref: CM8.3

Purpose:

This report seeks Council direction on membership and representation on the Local Authorities Waste Management Advisory Committee (LAWMAC).

Officer's Recommendation:

That Council:

1. Resolve to become a member of the Local Authorities Waste Management Advisory Committee;
2. Appoint Cr _____ on the Local Authorities Waste Management Advisory Committee as Council's representative to exercise voting rights;
3. Authorise the Chief Executive Officer to appoint an Officer representative on the Local Authorities Waste Management Advisory Committee; and
4. Authorise the appointed representatives to attend the next Local Authorities Waste Management Advisory Committee Meeting to be held in Townsville on the 19th and 20th November 2020.

G/20/4311 Council Resolution:

Moved Cr Churchill
Seconded Cr Branthwaite

That Council:

1. Resolve to become a member of the Local Authorities Waste Management Advisory Committee;
2. Appoint Cr Rick Hansen on the Local Authorities Waste Management Advisory Committee as Council's representative to exercise voting rights;
3. Authorise the Chief Executive Officer to appoint an Officer/Officers to the Local Authorities Waste Management Advisory Committee; and
4. Authorise the appointed representatives to attend the next Local Authorities Waste Management Advisory Committee Meeting to be held in Townsville on the 19th and 20th November 2020.

CARRIED

**G/3.3. GLADSTONE REGION ECONOMIC DEVELOPMENT STRATEGY
WORKING GROUP - COUNCILLOR REPRESENTATION**

File Ref: CM8.3

Purpose:

To allow Council to consider the appointment of a Councillor to the Economic Development Strategy Working Group.

Officer's Recommendation:

That Cr _____ be appointed to the Economic Development Strategy Working Group.

G/20/4312 Council Resolution:

Moved Cr Goodluck
Seconded Cr Hansen

That no Councillor be appointed to the Economic Development Strategy Working Group.

CARRIED

G/3.4. PRINCIPLE CYCLE NETWORK PLAN, PRIORITY ROUTE MAPS UPDATE

File Ref: TT6.2

Purpose:

The purpose of this report is to seek formal endorsement of Department of Transport and Main Roads' (DTMR) updated Priority Route Maps that form part of the Principle Cycle Network.

Officer's Recommendation:

That Council endorse the following Priority Route Maps for inclusion in Department of Transport and Main Roads (DTMR) 2020 Principle Cycle Network Plan:

- Priority Route Map 14 (Yarwun)
- Priority Route Map 15 (Gladstone)
- Priority Route Map 16 (Burua)
- Priority Route Map 17 (Boyne Island/Tannum Sands)
- Priority Route Map 18 (Calliope)
- Priority Route Map 19 (Agnes Water)

G/20/4313 Council Resolution:

Moved Cr Muszkat
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

G/3.5. 2020-21 GENERAL SOLE SUPPLIERS - ADDITIONAL

File Ref: PE1.1

Purpose:

This report seeks resolution from Council to include additional suppliers to the General Sole/Specialised Suppliers listing for 2020/21 financial year, making use of the provisions in section 235(a) of the Local Government Regulation 2012, that allows for exceptions to the requirement for written quotes or tenders.

Officer's Recommendation:

That in accordance with s235(a) of the *Local Government Regulation 2012*, Council is satisfied that the below suppliers are the only suppliers reasonably available to deliver the respective product/service for the 2020/21 financial year:

Spirac Solid Handling Solutions	Sole supplier (OEM) of Spirac conveyor parts
Mottech Parkland Pty Ltd	Sole importer and supplier of IRRInet smart controller parts
Key Cut Services Pty Ltd	Only supplier reasonably available to council to provide EKA (electronic keys) services
Harbour Software	Only supplier available to supply Council with Software as a Service access to Doc Assembler and Docs on Tap software

G/20/4314 Council Resolution:

Moved Cr Hansen
 Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

G/3.6. COMMUNITY INVESTMENT PROGRAM - IGNITE EVENT - OUT OF ROUND APPLICATION**File Ref:** GS3.1**Purpose:**

To allow Council to consider the recommendation of the Community Investment Panel on a revised application received as an out of round submission under the Community Investment Program's Community Celebration Fund.

Officer's Recommendation:

That Council adopt the Community Investment Panel's recommendation and approve the recommendation in the below table:

Applicant	Event	Date	Location	Recommendation	
				Funds	In-kind
Gladstone Harbour City BMX Club Inc	Qld Country Championships	11, 12, 13 December 2020	Gladstone	\$0.00	\$573

G/20/4315 Council Resolution:

Moved Cr Trevor
Seconded Cr Hansen

That the matter be deferred to allow Gladstone Harbour City BMX Club Inc the opportunity to reapply for funding and delegate authority to the Chief Executive to make the decision on the approval of the funding.

CARRIED

Statement of Reasons s273(3) Local Government Regulation 2020: That given the current economic circumstances, the event provides the potential for significant economic opportunities for the region.

G/3.7. AUDIT RISK AND IMPROVEMENT COMMITTEE MEETING 24 JUNE 2020

File Ref: CM26.2

Purpose:

To present a written report about the matters reviewed at the Audit Risk and Improvement Committee Meeting held on 24 June 2020 in accordance with s211 of the *Local Government Regulation 2012*.

Officer's Recommendation:

That Council receive the minutes of the Audit Risk and Improvement Committee Meeting held on 24 June 2020.

G/20/4316 Council Resolution:

Moved Cr Goodluck
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/4. DEPUTATIONS

Nil.

G/5. COUNCILLORS REPORT

Nil.

G/6. URGENT BUSINESS

Nil.

G/7. NOTICE OF MOTION

G/7.1. NOTICE OF MOTION - POSITIONING THE GLADSTONE REGION AS A POWERHOUSE FOR MANUFACTURING IN THE POST-COVID ECONOMY

Purpose:

To allow Council to consider the need to position the Gladstone Region as a powerhouse for manufacturing for the Post-COVID economy.

Councillor's Recommendation:

That Council:

1. Note the report from the Australia Institute – A Fair Share for Australian Manufacturing: Manufacturing Renewal for the Post-COVID Economy;
2. Facilitate a Gladstone leader's group roundtable of stakeholders to discuss the findings of the Australia Institute report and identify policy and/or advocacy gaps and opportunities; and
3. Endorse the Mayor to invite key stakeholders to a roundtable discussion including: Member for Gladstone Mr Glenn Butcher, Minister for Regional Development and Manufacturing, Federal Member for Flynn Mr Ken O'Dowd, Federal Minister for Resources Water and Northern Australia Mr Keith Pitt, Gladstone Ports Corporation, industry bodies, trade unions and other key stakeholders.

G/20/4317 Council Resolution:

Moved Cr Goodluck
Seconded Cr Trevor

That the Officer's Recommendation be adopted.

CARRIED

**The meeting adjourned for morning tea at 10:45am
and reconvened at 11:12am.**

G/8. CONFIDENTIAL ITEMS

G/20/4318 Procedural Motion

Moved Cr Churchill
Seconded Cr Muszkat

That in accordance with Section 275 (1) of the *Local Government Regulation 2012*, the meeting be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

CARRIED

G/20/4319 Procedural Motion

Moved Cr O'Grady
Seconded Cr Goodluck

That Council re-open the meeting to the public.

CARRIED

G/8.1. 45-21 BOYNE ISLAND WASTEWATER TREATMENT PLANT PUMP STATION

File Ref: PE1.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

G/20/4320 Council Resolution:

Moved Cr Goodluck
Seconded Cr Hansen

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the tender from Roadpak Industries Pty Ltd for tender 45-21 Boyne Island Wastewater Treatment Plant Pump Station and associated works; and
2. Authorise the Chief Executive Officer to enter into a contract with Roadpak Industries for tender 45-21 Boyne Island Wastewater Treatment Plant Pump Station and associated works.

CARRIED

G/8.2. TENDER 148-20 SEWER PUMP STATION A06 REFURBISHMENT

File Ref: PE1.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

G/20/4321 Council Resolution:

Moved Cr Cameron
Seconded Cr O'Grady

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the tender from Re-Pump Australia Pty Ltd for tender 148-20 Refurbishment of A06 Sewerage Pump Station; and
2. Authorise the Chief Executive Officer to enter into a contract with Re-Pump Australia Pty Ltd for tender 148-20 Refurbishment of A06 Sewerage Pump Station.

CARRIED

G/8.3. PSA 02-21 BIOSOLIDS REMOVAL/REUSE AND DEWATERING ACTIVITIES

File Ref: PE1.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

G/20/4322 Council Resolution:

Moved Cr Branthwaite
Seconded Cr Hansen

That Council:

1. Endorse the Tender Evaluation Panel's recommendation and accept the tender from Conhur Pty Ltd for the provision of Biosolids Removal/Reuse and Dewatering Activities under a Preferred Supplier Arrangement; and
2. Authorise the Chief Executive Officer to enter into a two (2) year Preferred Supplier Arrangement with the option to extend for a further three (3) 12-month periods, with Conhur Pty Ltd for the provision of Biosolids Removal/Reuse and Dewatering Activities.

CARRIED

G/8.4. MOWING & SLASHING CONTRACT EXTENSIONS

File Ref: PE1.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

G/20/4323 Council Resolution:

Moved Cr Churchill
Seconded Cr Cameron

That Council endorse the contract extensions and authorise the Chief Executive Officer to:

- (a) Offer a contract extension to 31 March 2021, to Graham Stirrat for the mowing and slashing for Parks (Rosedale area assets only) and Roads south components under the current terms and conditions of PSA 182-17 Mowing and Slashing, and to execute the appropriate variation document; and
- (b) Offer a contract extension to 31 March 2021, to Opal Holdings for the mowing and slashing for all Parks assets (excluding Rosedale) under the current terms and conditions of PSA 182-17 Mowing and Slashing, and to execute the appropriate variation document; and
- (c) Offer a contract extension to 31 March 2021, to Just In Just Out Pty Ltd for the mowing of waste transfer stations throughout the region under the current terms and conditions of PSA 06-19 Mowing (Transfer Stations), and to execute the appropriate variation document.

CARRIED

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 11:40am.

CERTIFICATION

I hereby confirm that I have read the minutes and they are a true and correct
record of the
proceedings of the meeting.
I certify that these 19 pages
form the
official copy of Gladstone Regional Council
General Meeting Minutes of the 15 September 2020.

.....
Mayor Matt Burnett

...../...../.....
Date

ATTACHMENTS