



GLADSTONE
REGIONAL COUNCIL

**SPECIAL BUDGET MEETING
MINUTES**

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On 7 July 2020

Commencing at 9.00am

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor - Mayor M J Burnett
Councillor G G Churchill
Councillor K Goodluck
Councillor R A Hansen
Councillor D E Branthwaite
Councillor D V O'Grady
Councillor C B Cameron
Councillor C A Trevor
Councillor N Muszkat

Officers

Mrs L Dowling (Chief Executive Officer)
Miss C Daly (Executive Secretary)
Mr M Holmes
Mrs T Whalley

S/1. 2020/21 BUDGET

S/1.1. 2020/2021 BUDGET OVERVIEW

File Ref: FM6.1

Purpose:

The Mayor presenting an Overview Report on Council's 2020/21 Budget.

Recommendation:

That Council receive the Mayor's Budget Overview Report.

S/20/4224 Council Resolution:

Moved Mayor Burnett
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

CARRIED

S/1.2. REVENUE STATEMENT

File Ref: FM6.1, CM28.2

Purpose:

The purpose of this report is to allow Council to consider the revised Revenue Statement to support the 2020/2021 Budget.

Officer's Recommendation:

That Council, in accordance with section 172 of the *Local Government Regulation 2012*:

1. Repeal P-2019-13 Revenue Statement Policy; and
2. Adopt P-2020-10 Revenue Statement provided as Attachment 1.

S/20/4225 Council Resolution:

Moved Cr Hansen
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

S/1.3. LONG-TERM FINANCIAL FORECAST

File Ref: FM6.1

Purpose:

This report seeks the adoption of the Long-Term Financial Forecast, for the 10 years through to 30 June 2030, prepared in accordance with the requirements of the *Local Government Regulation 2012*.

Officer's Recommendation:

That Council adopt the Long-Term Financial Forecast in accordance with section 171 of the *Local Government Regulation 2012*.

S/20/4226 Council Resolution:

Moved Cr Trevor
Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

CARRIED

S/1.4. DEBT POLICY

File Ref: FM6.1, CM28.2

Purpose:

The purpose of this report is to seek Council's endorsement of the Debt Policy for the 2020/2021 financial year.

Officer's Recommendation:

That Council, in accordance with section 192 of the *Local Government Regulation 2012*:

1. Repeal P-2019-17 Debt Policy; and
2. Adopt P-2020-11 Debt Policy provided as Attachment 1.

S/20/4227 Council Resolution:

Moved Cr O'Grady
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

S/1.5. PROJECTED FINANCIAL STATEMENTS FOR YEAR END 30 JUNE 2021

File Ref: FM6.1

Purpose:

This report seeks the adoption of the projected financial statements for year ending 30 June 2021.

Officer's Recommendation:

That Council adopt the projected financial statements attached for the year ending 30 June 2021 in accordance with section 169 of the *Local Government Regulation 2012*, noting the contents of the Balance Sheet include the statement of estimated financial position for the previous 2019/2020 financial year in accordance with section 205 of the *Local Government Regulation 2012*.

S/20/4228 Council Resolution:

Moved Cr Branthwaite
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

S/1.6. RATE PAYMENT PERIOD AND DISCOUNTS

File Ref: FM6.1

Purpose:

This report seeks the adoption of rate payment periods, discount, interest and paying rates or charges by instalments.

Officer's Recommendation:

That Council considers each of the following as separate resolutions.

1. That:

- a. In accordance with section 107 of the *Local Government Regulation 2012* and section 114 of the *Fire and Emergency Services Act 1990*, Council's rates and charges outlined below will be levied on an annual basis in August/September:
 - general rates;
 - special rates and charges;
 - waste cleansing charges;
 - water availability charges (fixed cost component) under section 41(4)(a) of the *Local Government Regulation*;
 - sewerage charges; and
 - State Emergency Management Levy.
- b. In accordance with section 107 of the *Local Government Regulation 2012*, Council rates and charges will be levied on a bi-annual basis in August/September and January/February/March:
 - water consumption charges under section 41(4)(b) of the *Local Government Regulation 2012*; and
 - trade waste charges.
- c. In accordance with section 118 of the *Local Government Regulation 2012*, Council determines that the following rates and charges shall be payable within sixty (60) days of the issue of the rate notice:
 - general rates;
 - special rates and charges;
 - waste cleansing charges;
 - sewerage charges;
 - water charges (availability (fixed cost component) and water consumption);
 - trade waste charges; and
 - State Emergency Management Levy.
- d. In accordance with section 118 of the *Local Government Regulation 2012*, Council determines that the following rates and charges shall be payable within thirty (30) days of the issue of the notice issued in January/February/March:
 - water consumption charges under section 41(4)(b) of the *Local Government Regulation 2012*.

2. That:

- a. In accordance with section 130 of the *Local Government Regulation 2012*, a discount of 10% will be allowed if payment of all rates and charges is made in full within the discount period of sixty (60) days from the date of issue of the rate notices. The discount will only be applied to the following rates and charges made and levied:

- general rates;
 - waste cleansing charges;
 - sewerage charges;
 - trade waste charges; and
 - water availability (fixed cost component) charges.
- b. No discount will be offered in respect of the following rates and charges made and levied:
- special rates and charges;
 - water consumption charges; and
 - State Emergency Management Levy.
3. That in accordance with section 129 of the *Local Government Regulation 2012*, Ratepayers may choose to pay their complete annual rate account by equal monthly instalments subject to the following conditions:
- the rate discount for payment within sixty (60) days is forfeited;
 - the amount of each instalment is to be calculated on the total amount of rates and charges for the full year;
 - the ratepayer must select the instalments payment option by signing the prescribed form which will be included with each rate notice, and return it no later than sixty (60) days after the date of issue of the notice;
 - should an instalment payment plan application not be received within sixty (60) days, interest charges will apply until the date of approval of the signed prescribed form;
 - no reminder notices for instalments will be issued;
 - rate instalment payments are due on the 21st day of each month, with ratepayers being advised in writing when their first instalment payment is due;
 - the maximum instalment payment frequency is to be six-monthly; however, optimally this frequency should not exceed monthly and advance payments on a weekly and fortnightly basis are accepted;
 - no interest penalty will apply to those participating in the instalment scheme provided that all payments are made in accordance with the instalment schedule; and
 - should an instalment not be received by the due date, the total amount outstanding will become due and payable, and the ratepayer will forfeit the right to participate in the scheme, and interest charges will apply from the day after the due date of the unpaid instalment.
4. That in accordance with section 133 of the *Local Government Regulation 2012*, any rates or charges remaining outstanding from the date on which they become overdue will thereafter bear interest at the rate of 8.53% per annum, compounding daily.

S/20/4229 Council Resolution:

Moved Cr Goodluck
Seconded Cr Muszkat

That:

- (a) In accordance with section 107 of the *Local Government Regulation 2012* and section 114 of the *Fire and Emergency Services Act 1990*, Council's rates and charges outlined below will be levied on an annual basis in August/September:
- general rates;
 - special rates and charges;
 - waste cleansing charges;

- water availability charges (fixed cost component) under section 41(4)(a) of the *Local Government Regulation*;
 - sewerage charges; and
 - State Emergency Management Levy.
- (b) In accordance with section 107 of the *Local Government Regulation 2012*, Council rates and charges will be levied on a bi-annual basis in August/September and January/February/March:
- water consumption charges under section 41(4)(b) of the *Local Government Regulation 2012*; and
 - trade waste charges.
- (c) In accordance with section 118 of the *Local Government Regulation 2012*, Council determines that the following rates and charges shall be payable within sixty (60) days of the issue of the rate notice:
- general rates;
 - special rates and charges;
 - waste cleansing charges;
 - sewerage charges;
 - water charges (availability (fixed cost component) and water consumption);
 - trade waste charges; and
 - State Emergency Management Levy.
- (d) In accordance with section 118 of the *Local Government Regulation 2012*, Council determines that the following rates and charges shall be payable within thirty (30) days of the issue of the notice issued in January/February/March:
- water consumption charges under section 41(4)(b) of the *Local Government Regulation 2012*

CARRIED

S/20/4230 Council Resolution:

Moved Cr Churchill
Seconded Cr Trevor

That:

- (a) In accordance with section 130 of the *Local Government Regulation 2012*, a discount of 10% will be allowed if payment of all rates and charges is made in full within the discount period of sixty (60) days from the date of issue of the rate notices. The discount will only be applied to the following rates and charges made and levied:
- general rates;
 - waste cleansing charges;
 - sewerage charges;
 - trade waste charges; and
 - water availability (fixed cost component) charges.
- (b) No discount will be offered in respect of the following rates and charges made and levied:
- special rates and charges;
 - water consumption charges; and
 - State Emergency Management Levy.

CARRIED

S/20/4231 Council Resolution:

Moved Cr O'Grady
Seconded Cr Hansen

That in accordance with section 129 of the *Local Government Regulation 2012*, Ratepayers may choose to pay their complete annual rate account by equal monthly instalments subject to the following conditions:

- the rate discount for payment within sixty (60) days is forfeited;
- the amount of each instalment is to be calculated on the total amount of rates and charges for the full year;
- the ratepayer must select the instalments payment option by signing the prescribed form which will be included with each rate notice, and return it no later than sixty (60) days after the date of issue of the notice;
- should an instalment payment plan application not be received within sixty (60) days, interest charges will apply until the date of approval of the signed prescribed form;
- no reminder notices for instalments will be issued;
- rate instalment payments are due on the 21st day of each month, with ratepayers being advised in writing when their first instalment payment is due;
- the maximum instalment payment frequency is to be six-monthly; however, optimally this frequency should not exceed monthly and advance payments on a weekly and fortnightly basis are accepted;
- no interest penalty will apply to those participating in the instalment scheme provided that all payments are made in accordance with the instalment schedule; and
- should an instalment not be received by the due date, the total amount outstanding will become due and payable, and the ratepayer will forfeit the right to participate in the scheme, and interest charges will apply from the day after the due date of the unpaid instalment.

CARRIED

S/20/4232 Council Resolution:

Moved Cr Muszkat
Seconded Cr Cameron

That in accordance with section 133 of the *Local Government Regulation 2012*, any rates or charges remaining outstanding from the date on which they become overdue will thereafter bear interest at the rate of 8.53% per annum, compounding daily.

CARRIED

S/1.7. DIFFERENTIAL GENERAL RATES**File Ref:** FM6.1**Purpose:**

This report seeks the adoption of differential general rates.

Officer's Recommendation:

That:

1. In accordance with section 81 of the *Local Government Regulation 2012* the categories into which rateable land is categorised and the description of each of those categories for 2020/2021 financial year is:

Category	Description
1	Land used, or approved for development, for residential purposes, as a single dwelling, including a lot within a 2-lot community titles scheme, with a rateable value of or not exceeding \$495,734, other than land in Categories 5 to 8 inclusive
2	Land used, or approved for development, for residential purposes, as a single dwelling, including a lot within a 2-lot community titles scheme, with a rateable value of or exceeding \$495,735, other than land in Categories 5 to 8 inclusive
3	a) Land used, or approved for development, for rural activities; or b) Land located on any island, which is not otherwise categorised.
4	Land described in section 49 of the <i>Land Valuation Act 2010</i> , which qualifies for discounted valuation under section 50 of that Act.
5	Vacant residential land that has an area greater than 5 hectares.
6	Land used for: a) the purposes of multiple dwellings as flats, duplexes, boarding houses, and guest houses, other than land included in Category 7, 8, 9, 14 and 15; b) residential purposes, as a lot within a community titles scheme, located on an island; or c) residential purposes, as a lot within a community titles scheme containing between three (3) and eight (8) lots, located on the mainland and which is not part of a gated community.
7	Land used for residential purposes, which is a lot within a community titles scheme containing nine (9) or more lots, located on the mainland and which is not part of a gated community.

Category	Description
8	Land used, or approved for development, for residential purposes, which is a lot located within a gated community on the mainland that forms part of a community titles scheme.
9	Land used for business or commercial purposes, including motels and caravan parks, other than land included in Categories 10 to 24 inclusive.
10	Land used for the purposes of a Shopping Centre with a Gross Floor Area of at least 2,000m ² but less than 5,000m ² .
11	Land used for the purposes of a Shopping Centre with a Gross Floor Area of at least 5,000m ² but less than 10,000m ² .
12	Land used for the purposes of a Shopping Centre with a Gross Floor Area of at least 10,000m ² , but less than 20,000m ² .
13	Land used for the purposes of a Shopping Centre with a Gross Floor Area of at least 20,000m ² .
14	Land used, in whole or in part, for Workforce Accommodation, with up to, and including 500 rooms, suites and/or caravan sites.
15	Land used, in whole or in part, for Workforce Accommodation, with more than 500 rooms, suites and/or caravan sites.
16	Land used for industrial purposes, or approved for development for industrial purposes, other than land included within Categories 17 to 22 inclusive and Category 24.
17	<ul style="list-style-type: none"> a) Land used for, or in connection or association with, major industry; b) All land within a Special Purpose Zone under the Gladstone Regional Council Planning Scheme 2015 adopted on 06 October 2015; c) All land within the Gladstone State Development Area being used for a commissioned major industrial purpose, excluding the land included in Categories 18 to 22 inclusive and Category 24; d) Land used for the generation of electricity; or e) Land used for the manufacture of aluminium oxide.
18	Land, within the Gladstone State Development Area being developed, or approved for development, for future major industrial use, including land upon which all or part of an industrial facility, the primary intended purpose of which is the manufacture of liquefied natural gas, is located or approved to be located.
19	Land used, or being developed for use, for the purposes of storage or handling facilities for the commodities or containers shipped through the Port of Gladstone, other than land included in Category 20.
20	Land used, or being developed for use, for the purposes of storage or handling facilities for commodities or containers shipped through the Port of Gladstone, which is Strategic Port Land and is occupied by a port authority, the State or a government entity.

Category	Description
21	Land used for the purposes of a bulk storage facility with a capacity greater than 1,000,000 litres of any combustible liquid or flammable liquid.
22	Land used for the purposes of a built oil recycling facility.
23	a) Land used for the extraction of minerals, resources or other substances; b) Land used, in connection or association with the extraction of minerals, resources or substances; or c) Land which is a mining lease issued under the <i>Mineral Resources Act 1989</i> .
24	Land used for an operational liquefied natural gas processing facility.

2. Council delegates to the Chief Executive Officer the power pursuant, to sections 81(4) and 81(5) of the *Local Government Regulation 2012* to identify the rating category to which each parcel of rateable land belongs.
3. In accordance with section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012* ("Regulation"), the differential rate to be made and levied for each differential general rate category, and pursuant to section 77 of the Regulation, the minimum general rate to be made and levied for each differential general rate category, and pursuant to section 116 of the Regulation, the maximum percentage by which rates levied for each differential general rate category will increase (if a limit is imposed) for the 2020/2021 financial year is as follows:
 - (a) For properties within Category 1: 1.402 cents in the dollar, with a minimum rate of \$1,010.00 and Regulation section 116 shall apply with the amount so levied not to exceed 110% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;
 - (b) For properties within Category 2: 0.569 cents in the dollar, with a minimum rate of \$7,089.00 and Regulation section 116 shall apply with the amount so levied not to exceed 110% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;
 - (c) For properties within Category 3: 1.025 cents in the dollar, with a minimum rate of \$1,010.00 and Regulation section 116 shall apply with the amount so levied not to exceed 110% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;
 - (d) For properties within Category 4: 1.402 cents in the dollar;
 - (e) For properties within Category 5: 1.315 cents in the dollar, with a minimum rate of \$1,010.00;
 - (f) For properties within Category 6: 3.136cents in the dollar, with a minimum rate of \$1,010.00 Regulation section 116 shall apply with the amount so levied not to exceed 110% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;

- (g) For properties within Category 7: 5.553 cents in the dollar, with a minimum rate of \$1,220.00 Regulation section 116 shall apply with the amount so levied not to exceed 110% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;
- (h) For properties within Category 8: 1.900 cents in the dollar, with a minimum rate of \$1,561.00; Regulation section 116 shall apply with the amount so levied not to exceed 110% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;
- (i) For properties within Category 9: 2.911 cents in the dollar, with a minimum rate of \$1,112.00; Regulation section 116 shall apply with the amount so levied not to exceed 115% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;
- (j) For properties within Category 10: 2.127 cents in the dollar, with a minimum rate of \$30,600.00;
- (k) For properties within Category 11: 3.411 cents in the dollar, with a minimum rate of \$105,926.00;
- (l) For properties within Category 12: 3.822 cents in the dollar, with a minimum rate of \$111,203.00;
- (m) For properties within Category 13: 7.733 cents in the dollar, with a minimum rate of \$306,000.00;
- (n) For properties within Category 14: 15.035 cents in the dollar, with a minimum rate of \$95,398.00;
- (o) For properties within Category 15: 94.286 cents in the dollar, with a minimum rate of \$364,854.00;
- (p) For properties within Category 16: 5.579 cents in the dollar, with a minimum rate of \$1,112.00; Regulation section 116 shall apply with the amount so levied not to exceed 115% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;
- (q) For properties within Category 17: 14.143 cents in the dollar, with a minimum rate of \$2,567.00; Regulation section 116 shall apply with the amount so levied not to exceed 150% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;
- (r) For properties within Category 18: 13.731 cents in the dollar, with a minimum rate of \$2,567.00 Regulation section 116 shall apply with the amount so levied not to exceed 150% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;
- (s) For properties within Category 19: 11.510 cents in the dollar, with a minimum rate of \$1,112.00; Regulation section 116 shall apply with the amount so levied not to exceed 150% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;
- (t) for properties within Category 20: 11.976 cents in the dollar, with a minimum rate of \$2,567.00; Regulation section 116 shall apply with the amount so levied not to

exceed 150% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year;

- (u) For properties within Category 21: 17.381 cents in the dollar, with a minimum rate of \$1,112.00;
- (v) For properties within Category 22: 6.213 cents in the dollar, with a minimum rate of \$69,051.00;
- (w) For properties within Category 23: 2.447 cents in the dollar, with a minimum rate of \$1,112.00; Regulation section 116 shall apply with the amount so levied not to exceed 115% of the corresponding annual amount levied as the differential general rate in the 2019/2020 financial year; and
- (x) For properties within Category 24: 71.919 cents in the dollar, with a minimum rate of \$3,832,344.00.

S/20/4233 Council Resolution:

Moved Cr Trevor
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

S/1.8. CORONAVIRUS (COVID-19) CONCESSION

File Ref: FM6.1

Purpose:

This report seeks the adoption of a Coronavirus (COVID-19) concession, applying to the 2020/2021 financial year.

Officer's Recommendation:

That in accordance with section 120, 121 and 122 of the *Local Government Regulation 2012*, a concession be granted to rating categories 1 to 16 (inclusive) to aid the economic development of the region in response to the impacts from the Coronavirus (COVID-19) pandemic by limiting the general rates for the 2020/2021 financial year to not greater than:

1. If the general rates for the 2019/2020 financial year were levied for the full year, the general rates for the 2019/2020 financial year; or
2. If the general rates for the 2019/2020 financial year were not levied for the full year, the corresponding annual amount for the general rates for the 2019/2020 financial year.

S/20/4234 Council Resolution:

Moved Cr Churchill
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

S/1.9. PENSIONER CONCESSION

File Ref: FM6.1, CM28.2

Purpose:

This report seeks the adoption of P-2020-06 Pensioner Remission Policy applying to the 2020/2021 financial year.

Officer's Recommendation:

That Council:

1. Repeal P-2019-10 Pensioner Remission Policy;
2. Adopt P-2020-06 Pensioner Remission Policy provided as Attachment 1 and apply to the 2020/2021 financial year; and
3. In accordance with sections 119-122 of the *Local Government Regulation 2012* and the requirements of Council's Pensioner Remission Policy, a concession of the differential general rate of 50% up to a maximum \$300 per annum be granted to all ratepayers who are pensioners and who are eligible for the Queensland State Government Pensioner Rate Subsidy Scheme.

S/20/4235 Council Resolution:

Moved Cr Goodluck
Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

CARRIED UNANIMOUSLY

S/1.10. PROPERTIES EXEMPT FROM GENERAL AND DIFFERENTIAL RATES

File Ref: CM28.2, FM6.1

Purpose:

This report seeks the adoption of P-2020-07 Properties Exempt from General and Differential Rates Policy, applying to the 2020/2021 financial year.

Officer's Recommendation:

That Council:

1. Repeal P-2019-11 Properties Exempt from General and Differential Rates Policy;
2. Adopt P-2020-07 Properties Exempt from General and Differential Rates Policy provided as Attachment 1 and apply to the 2020/2021 financial year; and
3. In accordance with section 93 of the *Local Government Act 2009* and Council's Properties Exempt from General and Differential Rates Policy, an exemption from general rates (including differential general rates) will be granted where Council considers a property is used for a charitable purpose.

S/20/4236 Council Resolution:

Moved Cr Muszkat
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

S/1.11. RATING FINANCIAL HARDSHIP CONCESSION

File Ref: FM6.1, CM28.2

Purpose:

This report seeks the adoption of P-2020-05 Rating Financial Hardship Concession Policy, applying to the 2020/2021 financial year.

Officer's Recommendation:

That Council:

1. Repeal P-2019-07 Rating Financial Hardship Policy;
2. Adopt P-2020-05 Rating Financial Hardship Concession Policy provided as Attachment 1 and apply to the 2020/2021 financial year; and
3. In accordance with section 119, 120, 121 and 122 of the *Local Government Regulation 2012* and the requirements of Council's Rating Financial Hardship Concession Policy, a concession be granted to land owners who are experiencing financial hardship and are unable to pay rates and charges levied upon a property.

S/20/4237 Council Resolution:

Moved Cr Hansen
Seconded Cr Cameron

That the Officer's Recommendation be adopted.

CARRIED

S/1.12. WASTE CLEANSING CHARGES

File Ref: FM6.1

Purpose:

This report seeks the adoption of waste cleansing charges for 2020/2021.

Officer's Recommendation:

That in accordance with section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, the following utility charges be made and levied for the 2020/2021 financial year:

1. Domestic Refuse - Wheeled Bin Collection Normal Collection Day:
 - (a) an annual charge of \$345.50 will be levied for each domestic premises in the defined cleansing service area. A domestic bin service provides for the removal from the premises of a weekly 240 litre wheeled cart of refuse and a fortnightly service of a 240 litre wheeled cart of recyclables;
 - (b) optional 240 litre cart of refuse collected and disposed of weekly and one 340 litre wheeled cart of recyclables collected and processed fortnightly shall be \$371.40;
 - (c) optional 140 litre cart of refuse collected and disposed of weekly and one 140 litre wheeled cart of recyclables collected and processed fortnightly shall be \$324.90;
 - (d) optional 140 litre cart of refuse collected and disposed of weekly and one 240 litre wheeled cart of recyclables collected and processed fortnightly shall be \$324.90;
 - (e) optional 140 litre cart of refuse collected and disposed of weekly and one 340 litre wheeled cart of recyclables collected and processed fortnightly shall be \$345.50;
 - (f) additional 2nd 240 litre wheeled cart of refuse collected and disposed of weekly carried out in conjunction with the 1st domestic service shall be \$226.50;
 - (g) additional 2nd 240 litre wheeled cart of recyclables collected and processed fortnightly in conjunction with the 1st domestic service shall be \$119.00;
 - (h) additional 2nd 340 litre wheeled cart of recyclables collected and processed fortnightly in conjunction with the 1st domestic service shall be \$187.30.

2. Commercial Refuse - Wheeled Bin Collection Normal Collection Day:
 - (a) optional annual charge will be levied for each premises in the defined cleansing service area, which charge will be \$614.60 per Commercial Bin Unit included in the Nominated Bin Unit, for the purpose of providing for the removal from the premises weekly Commercial Refuse and fortnightly Commercial Recycling;
 - (b) optional annual charge will be levied for each premises in the defined cleansing service area, which charge will be \$691.50 per Commercial Bin Unit included in the Nominated Bin Unit, for the purpose of providing for the removal from the premises weekly Commercial Refuse and fortnightly Commercial Recycling based on a 340 litre wheeled cart of recyclables;
 - (c) additional 2nd 240 litre wheeled cart of refuse collected and disposed of weekly carried out in conjunction with the 1st commercial service shall be \$456.00;
 - (d) additional 2nd 240 litre wheeled cart of recyclables collected and processed fortnightly in conjunction with the 1st commercial service shall be \$226.50;
 - (e) additional 2nd 340 litre wheeled cart of recyclables collected and processed fortnightly in conjunction with the 1st commercial service shall be \$330.00.

3. Bulk Refuse:
In cases where the Owner/Occupier of any multi residential (over 6 units) premises has entered into a contract with a Waste Service Provider for a Bulk Bin service for the whole of the period from 1 July 2020 to the next succeeding June 30, which has sufficient capacity to contain all refuse likely to be generated in or on such premises then the charges specified in clause 2 shall be waived.
4. Waste Service Contribution for Facing Island and Curtis Island (Waste Transfer Service):
An annual charge of \$345.50 for each premises situated on Facing Island or Curtis Island, for the purpose of providing the Facing Island (including Gatcombe Head) or Curtis Island Waste Transfer Service.
5. New / Additional Service:
The commencement date for application of charges with respect to new and / or additional services will be the earliest of either the plumbing approval or delivery of refuse bins.

S/20/4238 Council Resolution:

Moved Cr Branthwaite
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

S/1.13. WATER CHARGES**File Ref:** FM6.1**Purpose:**

This report seeks the adoption of water charges for 2020/2021.

Officer's Recommendation:

That in accordance with section 94 of the *Local Government Act 2009* and Chapter 4, Part 7 of the *Local Government Regulation 2012*, Council make and levy the following utility charges for the 2020/2021 financial year:

1. Water Availability (Fixed Cost Component):

Water Meter Service Size	Lake Awoonga Treated Water Scheme	Miriam Vale & Bororen Treated Water Schemes	Agnes Water / Seventeen Seventy Treated Water Scheme
Vacant	\$ 490	\$ 538	\$ 538
20mm	\$ 490	\$ 538	\$ 538
20mm (sub-meter)	\$ 368	\$ 404	\$ 404
25mm (domestic)	\$ 490	\$ 538	\$ 538
25mm (all other users)	\$ 764	\$ 839	\$ 839
25mm (sub meter) (domestic)	\$ 490	\$ 538	\$ 538
25mm (sub meter) (all other users)	\$ 764	\$ 839	\$ 839
32mm	\$ 1,254	\$ 1,377	\$ 1,377
32mm (sub meter)	\$ 1,254	\$ 1,377	\$ 1,377
40mm	\$ 1,960	\$ 2,152	\$ 2,152
40mm (sub meter)	\$ 1,960	\$ 2,152	\$ 2,152
50mm	\$ 3,063	\$ 3,363	\$ 3,363
50mm (sub meter)	\$ 3,063	\$ 3,363	\$ 3,363
80mm	\$ 7,840	\$ 8,608	\$ 8,608
80mm (sub meter)	\$ 7,840	\$ 8,608	\$ 8,608
100mm	\$ 12,250	\$ 13,450	\$ 13,450
100mm (sub meter)	\$ 12,250	\$ 13,450	\$ 13,450
150mm	\$ 27,563	\$ 30,263	\$ 30,263
150mm (sub meter)	\$ 27,563	\$ 30,263	\$ 30,263
150mm (Rail Corridor Land)	\$ 55,517	\$ 60,955	\$ 60,955
200mm	\$ 49,000	\$ 53,800	\$ 53,800
250mm	\$ 76,563	\$ 84,063	\$ 84,063
300mm	\$ 110,250	\$ 121,050	\$ 121,050
375mm	\$ 172,264		

2. Consumption Charge per Kilolitre by Supply Type and Water Scheme:

Scheme	\$ per Kilolitre
Lake Awoonga Treated Water Scheme	1.83
Miriam Vale & Bororen Treated Water Schemes	3.73
Agnes Water / Seventeen Seventy Treated Water Scheme	3.81

- a. In determining water consumption charges, based on the above unit rates, Council will apply section 102 of the *Local Government Regulation 2012* to calculating water consumption charges against land or premises for which consumption charges were made and levied, so that:
 - regardless of whether the meter reading for the second half of the 2019/2020 financial year occurs before the end of that financial year or after the beginning of the 2020/2021 financial year, the consumption charge for that half year is calculated in accordance with the relevant basis of charge in Council's rating resolution for the 2019/2020 financial year; and
 - regardless of whether the meter reading for the second half of the 2020/2021 financial year occurs before the end of that financial year or after the beginning of the 2021/2022 financial year, the consumption charge for that half year is calculated in accordance with the relevant basis of consumption charge for the 2020/2021 financial year.
- b. Council will apply section 102(2) of the *Local Government Regulation 2012* to the reading of water meters so that if a meter is due to be read on a particular day (e.g. the last day of a half year) to enable Council to calculate a consumption charge to be levied, the meter will be deemed read on that particular day if it is read within 2 weeks before the day or 2 weeks after the day.
- c. The commencing water meter reading for a consumption charge cycle is the reading last recorded in a biannual charge cycle, or, in the case of a new meter connection, the reading recorded on the day of connection.

3. The Beecher/Burua and Tuckers Road Constant Flow Water System:

For those properties connected to the constant flow water scheme, the rate is determined based on the charges below and the flow rate permitted by the valve installed on each connection. This will determine the amount of kilolitres charged for those unmetered services.

- Fixed or Access Charge \$490.00 per connection
- Consumption Charge \$2.01 per kilolitre

Constant Flow Water System	Beecher, Burua & Tuckers Road
Constant Flow - Access	\$ 490
Constant Flow - 211kl	\$ 914
Constant Flow - 368kl	\$ 1,230
Constant Flow - 526kl	\$ 1,547
Constant Flow - 684kl	\$ 1,865

S/20/4239 Council Resolution:

Moved Cr Goodluck
Seconded Cr Trevor

That the Officer's Recommendation be adopted.

CARRIED

S/1.14. SEWERAGE CHARGES

File Ref: FM6.1

Purpose:

This report seeks the adoption of sewerage charges for 2020/2021.

Officer's Recommendation:

That in accordance with section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, the following utility charges be made and levied for the 2020/2021 financial year:

1. Sewerage Unit Classifications:

Sewerage charges in the urban areas of Gladstone, Boyne Island, Tannum Sands, Calliope, Agnes Water, and Seventeen Seventy are levied on a "per unit" basis with the number of units allocated to particular land uses, dependent on expected demand:

No.	Category	Unit
1	Each parcel of unconnected land located within the defined sewerage service area.	7
2	Each single unit dwelling constructed on an allotment and located within the defined sewerage service area.	10
3	First Connection - each non-residential premises connected to the scheme including accommodation units and caravan parks.	10
4	Additional Connections - each non-residential premises connected to the scheme including accommodation units and caravan parks, for each additional pedestal or metre of urinal, as assessed by Council's Plumbing Inspectors.	7

2. Unit Charge:

Urban Sewerage Scheme - Gladstone	\$75.00 per unit
Urban Sewerage Scheme - Boyne Island, Tannum Sands, and Calliope	\$77.30 per unit
Urban Sewerage Scheme - Agnes Water / Seventeen Seventy	\$91.90 per unit

- The sewerage charge levied in respect of the Boyne Aluminium Smelter be \$120,588.00 being the equivalent of 156 standard dwellings which has been assessed on actual usage.
- The sewerage charge levied in respect of the NRG Power Station, located at Lot 1 CP 818823 Parish Auckland be \$6,750.00 being 20 units at a rate of \$337.50.

3. Yarwun Industrial Area:

The following charges be imposed in respect of the Yarwun Industrial Area:

Sewerage Charge:

a.	ORICA Chemical Plant	\$132,150
b.	Transpacific Plant	\$35,537
c.	Comalco Refinery	\$730,403

Trade Waste Charge:

a.	ORICA Chemical Plant	\$297,721
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4. Curtis Island Sewerage Scheme:

The following volumetric (consumption) charges be imposed in respect of the Curtis Island Sewerage Scheme, in accordance with the principles identified in the respective Service and Special Charge Agreements:

a.	Australia Pacific LNG	111.548 cents per kilolitre of wastewater discharged from the LNG facility.
b.	Queensland Curtis LNG	111.548 cents per kilolitre of wastewater discharged from the LNG facility.
c.	GLNG	111.548 cents per kilolitre of wastewater discharged from the LNG facility.

S/20/4240 Council Resolution:

Moved Cr Hansen
Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

CARRIED

S/1.15. WATER ALLOCATIONS AND SEWERAGE CONNECTION CONCESSION

File Ref: CM28.2, FM6.1

Purpose:

This report seeks the adoption of P-2020-08 Water Allocations and Sewerage Connection Concessions Policy, applying to the 2020/2021 financial year.

Officer's Recommendation:

That Council:

1. Repeal P-2019-14 Water Allocations and Sewerage Connection Concessions for Sporting Bodies and Other Not-for-Profit Organisations Policy;
2. Adopt P-2020-08 Water Allocations and Sewerage Connection Concessions Policy provided as Attachment 1 and apply to the 2020/2021 financial year; and
3. In accordance with section 119, 120, 121 and 122 of the *Local Government Regulation 2012* (Regulation) and the requirements of Council's Water Allocations and Sewerage Connection Concessions Policy, a concession for water availability, water consumption, and sewerage charges be granted to local sporting bodies and other not-for-profit community organisations who fit within the criteria requirements of section 120(1)(b) of the Regulation.

S/20/4241 Council Resolution:

Moved Cr Churchill

Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

S/1.16. CONCEALED WATER LEAK CONCESSION

File Ref: FM6.1

Purpose:

This report seeks the adoption of P-2020-09 Concealed Water Leak Concession Policy, applying to the 2020/2021 financial year.

Officer's Recommendation:

That Council:

1. Repeal P-2019-09 Concealed Water Leak Concession Policy;
2. Adopt P-2020-09 Concealed Water Leak Concession Policy provided as Attachment 1 and apply to the 2020/2021 financial year; and
3. In accordance with section 119, 120, 121 and 122 of the *Local Government Regulation 2012* and Council's Concealed Water Leak Concession Policy, a concession of 50% of the difference, up to 600 kilolitres, between the levied water consumption and the estimated average daily water consumption where the difference is greater than 40% of the average daily water consumption be granted on the basis that the payment of water consumption charges will result in financial hardship to the land owner.

S/20/4242 Council Resolution:

Moved Cr Cameron

Seconded Cr Branthwaite

That the Officer's Recommendation be adopted.

CARRIED

S/1.17. SPECIAL CHARGES

File Ref: FM6.1

Purpose:

This report seeks the adoption of special charges for 2020/2021.

Officer's Recommendation:

That:

1. In accordance with section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, and pursuant to a service and special charge agreement made with each of Australia Pacific LNG (Shared Facilities) Pty Limited (APLNG); QCLNG Land Pty Ltd (QCLNG), and GLNG Operations Pty Ltd (GLNG), Council will levy a special charge "Curtis Island Sewerage Infrastructure Special Charge" on the following rateable land parcels at Curtis Island:
 - a) Lot 3 SP 228454, Lot 5 SP 283963, Lease A SP 252872, and Lease B SP 252872, (APLNG Land);
 - b) Lot 2 SP 228454, and Lot 2 SP 228185, Lease A SP 252874, and Lease B SP 252874 (QCLNG Land); and
 - c) Lot 1 SP 235007 and Lease A SP 271500 (GLNG Land).
2. In accordance with section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, Council levy the Curtis Island Sewerage Infrastructure Special Charges for 2020/2021 as:
 - APLNG land - \$1,981,176.63 per annum;
 - QCLNG land - \$5,012,865.06 per annum;
 - GLNG land - \$983,771.98 per annum.
3. The purpose of the special charge is to reimburse Council the cost it incurs in operating its Curtis Island wastewater collection and reticulation infrastructure (the Wastewater Infrastructure) to provide a wastewater disposal and processing service (the Wastewater Service) for the special benefit of those land parcels, each of which is used for operations that especially contribute to the need for the service activity. Council created the collection and reticulation infrastructure pursuant to common use infrastructure agreement, dated 24 August 2011 with Gladstone Area Water Board and APLNG.
4. The LNG Facilities land to be levied with the special charge especially benefits from the Wastewater Service because:
 - a) operations upon each LNG Facility consume significant volumes of water and produce significant volumes of wastewater;
 - b) it was necessary for Council to construct and commission the Wastewater Infrastructure (pursuant to the common use infrastructure agreement) to enable APLNG, QCLNG and GLNG to construct and operate the LNG Facilities; and
 - c) the LNG Facilities cannot operate without the Wastewater Service.
5. The Overall Plan for the service to which the special charge applies, is as follows:

- a) Council will operate the Wastewater Infrastructure to service the liquefied natural gas (LNG) production, storage, and distribution facilities (the LNG Facilities) that APLNG, QCLNG, and GLNG operate upon the land parcels.
 - b) Council will recoup, pursuant to the service and special charge agreements, its operating and capital costs associated with operating the Wastewater Infrastructure.
 - c) The estimated cost of operating the Wastewater Infrastructure over a 25-year period and recovering capital costs in accordance with the service and special charge agreements is \$129.887 million in current terms.
 - d) The estimated time for implementing the overall plan is 25 years, expiring on 30 June 2039.
6. The Annual Implementation Plan for the 2020/2021 financial year is that Council will operate the Wastewater Infrastructure to service the LNG Facilities, and will apply the special charge revenue, which it estimates at \$7,977,813.67, against the operating cost it incurs.

S/20/4243 Council Resolution:

Moved Cr Goodluck
Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

CARRIED

S/1.18. FEES AND CHARGES FOR THE 2020/2021 FINANCIAL YEAR

File Ref: FM6.1

Purpose:

This report seeks the adoption of fees and charges for the 2020/2021 financial year.

Officer's Recommendation:

That Council adopt the 2020/2021 Schedule of Fees and Charges provided as Attachment 1, to be effective from 7 July 2020.

S/20/4244 Council Resolution:

Moved Cr Hansen
Seconded Cr O'Grady

That the Officer's Recommendation be adopted.

CARRIED

S/1.19. OPERATIONAL PLAN AND BUDGET ADOPTION

File Ref: FM6.1

Purpose:

This report recommends the adoption of Council's Operational Plan and Gladstone Regional Council budget for 2020/2021.

Officer's Recommendation:

That:

1. In accordance with s174 of the *Local Government Regulation 2012 (Qld)*, Council adopts its annual Operational Plan for the 2020/2021 financial year; and
2. In accordance with s107A of the *Local Government Act 2009 (Qld)* and ss169 -170 of the *Local Government Regulation 2012*, Council adopts Council's Budget for the 2020/2021 financial year **as attached**, noting its formulation has incorporated:
 - (a) The statement of financial position;
 - (b) The statements of cash flow;
 - (c) The statements of income and expenditure;
 - (d) The statements of changes in equity;
 - (e) The long-term financial forecast;
 - (f) The revenue statement;
 - (g) The revenue policy (adopted by Council resolution on 19 May 2020 (G/20/4194);
 - (h) The relevant measures of financial sustainability; and
 - (i) The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.

S/20/4245 Council Resolution:

Moved Mayor Burnett
Seconded Cr Muszkat

That the Officer's Recommendation be adopted.

CARRIED

S/2. CONFIDENTIAL ITEMS

Nil.

There being no further business the Mayor formally closed the meeting.

THE MEETING CLOSED AT 9:34 AM.

CERTIFICATION

I hereby confirm that I have read the minutes and they are a true and correct
record of the
proceedings of the meeting.
I certify that these 35 pages
form the
official copy of Gladstone Regional Council
Special Budget Meeting Minutes of the 7 July 2020.

.....
Mayor Matt Burnett

...../...../.....
Date

ATTACHMENTS