



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING AGENDA

**TO BE HELD AT THE GLADSTONE ENTERTAINMENT CONVENTION
CENTRE, 56 GOONDOON STREET, GLADSTONE**

On 21 July 2020

Commencing at 9.00am

Notice *Section 277E Local Government Regulation 2012*: This meeting will be closed to the public, due to health and safety reasons associated with the public health emergency involving COVID-19.

Live streaming will be available on Council's website.

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

Table of Contents

ITEM	PAGE
G/1. MAYORAL STATEMENT OF CURRENT ISSUES.....	3
G/2. CONFIRMATION OF MINUTES	4
G/2.1. CONFIRMATION OF SPECIAL BUDGET MEETING MINUTES FOR 7 JULY 2020	4
G/2.2. CONFIRMATION OF GENERAL MEETING MINUTES FOR 7 JULY 2020	5
G/3. OFFICERS' REPORTS.....	6
G/3.1. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 29 JUNE 2020...6	
G/3.2. COUNCILLOR APPOINTMENT TO THE COASTAL COUNCIL ADAPTATION TASKFORCE (C-CAT) EXECUTIVE COMMITTEE.....	20
G/3.3. BITS GOLF CLUB IRRIGATION SYSTEM	23
G/3.4. GLADSTONE REGION COUNCIL COVID-19 RECOVERY PLAN.....	28
G/3.5. 2020-21 GENERAL SOLE SUPPLIERS	30
G/4. DEPUTATIONS	36
G/4.1. RADAR HILL LOOKOUT PROPOSAL	36
G/5. COUNCILLORS REPORT	37
G/6. URGENT BUSINESS.....	37
G/7. NOTICE OF MOTION	37
G/8. CONFIDENTIAL ITEMS	38
G/8.1. KRIARIS RECYCLABLE PROCESSING - RESOLUTION AMENDMENT	38
G/8.2. GAPDL CONTRACT RE-NEGOTIATION	39
G/8.3. RUSSEL BICKFORD CONSULTING SPECIALISED SUPPLIER	40
G/8.4. BOYNEGLADE LEGAL BRIEFING.....	41

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

Nil.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF SPECIAL BUDGET MEETING MINUTES FOR 7 JULY 2020

Responsible Officer: Chief Executive Officer

Council Meeting Date: 21 July 2020

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the Special Budget Meeting held on 7 July 2020.

Officer's Recommendation:

That the minutes of the Special Budget Meeting of Council held on 7 July 2020 be confirmed.

Attachments:

1. Minutes of the Special Budget Meeting of Council held on 7 July 2020.

Tabled Items:

Nil.

Report Prepared by: Executive Secretary

G/2.2. CONFIRMATION OF GENERAL MEETING MINUTES FOR 7 JULY 2020

Responsible Officer: Chief Executive Officer

Council Meeting Date: 21 July 2020

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 7 July 2020.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 7 July 2020 be confirmed.

Attachments:

1. Minutes of the General Meeting of Council held on 7 July 2020.

Tabled Items:

Nil.

Report Prepared by: Executive Secretary

G/3. OFFICERS' REPORTS

G/3.1. MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 29 JUNE 2020

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 July 2020

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the 2019-20 year to date, for the period ended 29 June 2020.

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached to the officer's report for the 2019-20 year to date, for the period ended 29 June 2020 as required under Section 204 *Local Government Regulation 2012*.

Background:

End of year processing is currently underway with figures yet to be finalised and audited for the 2019-20 financial year. Figures provided in this report are subject to amendment and may not reflect the true actual position as at 30 June 2020.

On 11 March 2020 the World Health Organisation declared COVID-19 a worldwide pandemic. Council has responded swiftly to the changing requirements of operating in this current state, this has been reflected in the financial results since April and is expected to continue as Council works through the process of unwinding of restrictions.

Forecast

The 2019-20 budget was adopted on 17 July 2019. During the month of April 2020, the business undertook a forecasting process to establish an expected position at 30 June, taking into consideration the year to date results and the COVID-19 situation. Commentary will focus on variances between actuals and forecast, as movement from budget to forecast was addressed in the report presented in April.

Statement of Income and Expenditure

Income

Recurrent Revenue

Total recurrent revenue	2019-20	Actual as %
Actual	\$183.7m	
Budget	\$199.3m	92.21%
Forecast	\$194.1m	94.68%

Of note:

Net rates and utility charges	2019-20	Actual as %
Actual	\$142.0m	
Budget	\$152.0m	93.43%
Forecast	\$151.5m	93.76%

General rates and annual waste, water and sewerage charges have been levied as well as water consumption for the period July – December 2019. The remaining water consumption revenue for 2019-20 will be accrued upon completion of the water meter reading cycle for the second half of the financial year. Meter readings are expected to be completed mid-July.

Fees and charges	2019-20	Actual as %
Actual	\$13.4m	
Budget	\$18.6m	72.28%
Forecast	\$13.6m	98.45%

Tipping fees for commercial customers and internal use have not yet been raised for June. Once raised, they will be accrued back to the 2019-20 year.

Interest received from investments	2019-20	Actual as %
Actual	\$2.0m	
Budget	\$3.1m	63.58%
Forecast	\$2.3m	87.39%

Council has earned interest on current term deposits to 30 June, which will be accrued as part of year end processing.

Sales revenue	2019-20	Actual as %
Actual	\$5.4m	
Budget	\$2.2m	240.91%
Forecast	\$4.0m	135.76%

The majority of sales revenue is received from the Queensland Government, through the RMPC program and other contract works, such as the Gladstone-Monto Road shoulder widening project.

Revenue of this nature has been receipted upon receipt; however, Council may be required to defer portions of this income, paid in advance, based on the relevant Australian Accounting Standards. Analysis of this revenue is in progress with completion expected in line with year-end Financial Statement preparation.

Other recurrent revenue	2019-20	Actual as %
Actual	\$3.4m	
Budget	\$3.5m	96.80%
Forecast	\$3.2m	104.90%

The forecast for rental income was reduced in line with Councils COVID-19 support package, however actuals for rental income still exceeded the forecast by \$0.1m, mainly in the area of commercial leases.

State grants and subsidies	2019-20	Actual as %
Actual	\$3.2m	
Budget	\$4.0m	79.50%
Forecast	\$4.0m	79.81%

An advance payment for the State Government Waste Levy was received in June 2019 to mitigate the effect on residential households. Revenue has been recognised to the end of May and the remaining balance of approximately \$1.2m will be recognised as part of year end.

Other grants, subsidies, contributions and donations	2019-20	Actual as %
Actual	\$0.8m	
Budget	\$3.8m	21.04%
Forecast	\$1.9m	41.78%

\$0.8m has been raised to the Gladstone Ports Corporation for the Auckland Hill slope stabilisation works.

The forecast relates to the Gladstone City Plaza Forecourt Upgrade, where Council meets the costs and raises a loan to the Body Corporate. This loan will commence after the completion of the project (currently estimate August 2020) and the debtor will be reduced as repayments are made in future years. Revenue will only be recognised in 2019-20 to the value of expenses incurred prior to 30 June 2020 which is currently estimated at \$1.4m. This revenue recognition will take place following the final accruals process in July.

Capital Revenue

Total capital revenue	2019-20	Actual as %
Actual	\$7.9m	
Budget	\$7.0m	113.75%
Forecast	\$6.4m	122.78%

Capital grants revenue has been receipted upon receipt; however, Council may be required to defer portions of this income, paid in advance, based on the relevant Australian Accounting Standards. Analysis of this revenue is in progress with completion expected in line with year-end Financial Statement preparation.

Of significance:

State government grants and subsidies	2019-20	Actual as %
Actual	\$2.9m	
Budget	\$4.4m	65.01%
Forecast	\$2.2m	132.95%

An additional \$0.8m has been received since the forecast was prepared, relating to:

- \$0.3m Queensland Reconstruction Authority (QRA) for the 2019 bushfire event.
- \$0.5m Department of Transport and Main Roads (DTMR) for the Auckland Hill landslide remediation.

Commonwealth grants and subsidies	2019-20	Actual as %
Actual	\$4.4m	
Budget	\$2.5m	173.88%
Forecast	\$3.9m	112.17%

An additional \$1.2m has been received from the Department of Infrastructure since the forecast was prepared, for the roads to recovery program.

Expenditure

Recurrent expenditure

Total recurrent expenditure	2019-20	Actual as %
Actual	\$183.8m	
Budget	\$197.5m	93.10%
Forecast	\$190.9m	96.32%

Accruals will be processed mid-July, with invoices relating to June posted back into the 2019-20 year.

Of note:

Employee benefits	2019-20	Actual as %
Actual	\$59.1m	
Budget	\$57.2m	103.26%
Forecast	\$60.5m	97.58%

Employee benefits are the largest component of Councils recurrent expenditure. Wages are expected to exceed the forecast due to a decrease in the capitalisation rate of labour following delays in the capital works program. Further, a decrease in leave taken during the COVID-19 period reflects in unanticipated wages paid from the operating surplus as opposed to the leave provisions.

End of year processing is currently underway, with the final pay of 2019-20 yet to be processed in the system.

Contractors and consultants	2019-20	Actual as %
Actual	\$23.8m	
Budget	\$30.1m	79.07%
Forecast	\$25.9m	91.83%

The remaining forecast includes the following amounts, with the balance spread across the business:

- \$0.6m for kerbside waste collection
- \$0.7m for gravel pit environmental works
- \$0.3m for the Gladstone City Plaza forecourt upgrade

Donations and sponsorships	2019-20	Actual as %
Actual	\$2.1m	
Budget	\$3.4m	61.22%
Forecast	\$2.8m	74.00%

The forecast includes \$0.4m for financial support for sporting and community organisations under Council's COVID-19 support package.

An additional \$0.1m expenditure is expected as part of Council's contributions to the completion of the Calliope & District Multi-Purpose Facility under the Works 4 Queensland program.

Equipment and software purchases	2019-20	Actual as %
Actual	\$4.8m	
Budget	\$3.9m	123.19%
Forecast	\$4.4m	108.07%

The biggest variance from actuals to forecast is within the external plant hire. The forecast for external plant hire was insufficient in several areas across Council including:

- Roads maintenance
- Stormwater
- Gravel pits
- Miriam Vale water
- Urban sewerage

It is likely that some of these costs will be offset by an over forecast in the area of contractors, due to the similarities between wet equipment hire and contract work.

Insurance	2019-20	Actual as %
Actual	\$2.2m	
Budget	\$2.0m	107.52%

Forecast	\$1.9m	118.11%
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Insurance prepayments were processed in May and were not considered correctly in the forecast.

Other materials and services	2019-20	Actual as %
Actual	\$8.4m	
Budget	\$9.2m	91.36%
Forecast	\$9.4m	89.22%

The major expenses included in this category are repairs and maintenance and the purchase of materials. It is not unusual for this account to track below pro-rata at this time of year, as invoices received in July relating to 2019-20 will be accrued back into this current year. This means that the expenditure recognised in June will likely be higher than that of any other month in the year.

Property and utilities expenses	2019-20	Actual as %
Actual	\$6.9m	
Budget	\$7.2m	95.83%
Forecast	\$6.9m	99.65%

Actuals for electricity and telephone expenses are already exceeding forecast, with June expenses still to be accrued to an estimated value of \$0.3m.

Staff and Councillor expenses	2019-20	Actual as %
Actual	\$2.0m	
Budget	\$3.9m	51.91%
Forecast	\$3.3m	61.95%

The forecast includes an amount of \$0.4m payable to the Electoral Commission Queensland relating to the local election that is yet to be paid.

With accruals still to be processed, \$0.4m remains unspent for training and attendance at seminars and conferences. The ability to attend face to face training as well as travelling for professional development has been hindered by the COVID-19 situation.

An additional \$0.2m remains unspent in the hospitality budget for staff events (i.e. Christmas party, SERVICE awards etc.). This surplus is due in part to the cancellation of events during the COVID-19 pandemic as well as an over forecast in this area.

Waste disposal and tipping fees	2019-20	Actual as %
Actual	\$8.0m	
Budget	\$10.1m	79.78%
Forecast	\$7.5m	107.11%

Internal waste disposal charges and payment of the QLD Waste Levy for June are yet to be accrued. The actuals will exceed the forecast but will be offset by additional waste income recognised under fees & charges.

Water purchases	2019-20	Actual as %
Actual	\$17.0m	
Budget	\$18.1m	93.71%
Forecast	\$18.4m	91.95%

Water for June is yet to be accrued.

Capital Expenditure

	Year to date actual expenditure	Budget	Actual as % of budget	Forecast	Actual as % of forecast
Year to date capital expenditure	\$38.8m	\$74.9m	51.83%	\$40.8m	95.30%
Including commitments (purchase orders)	\$44.1m		58.83%		108.16%

Capital expenditure (not including commitments) against groups with significant capital expenditure budgets is shown in the table below:

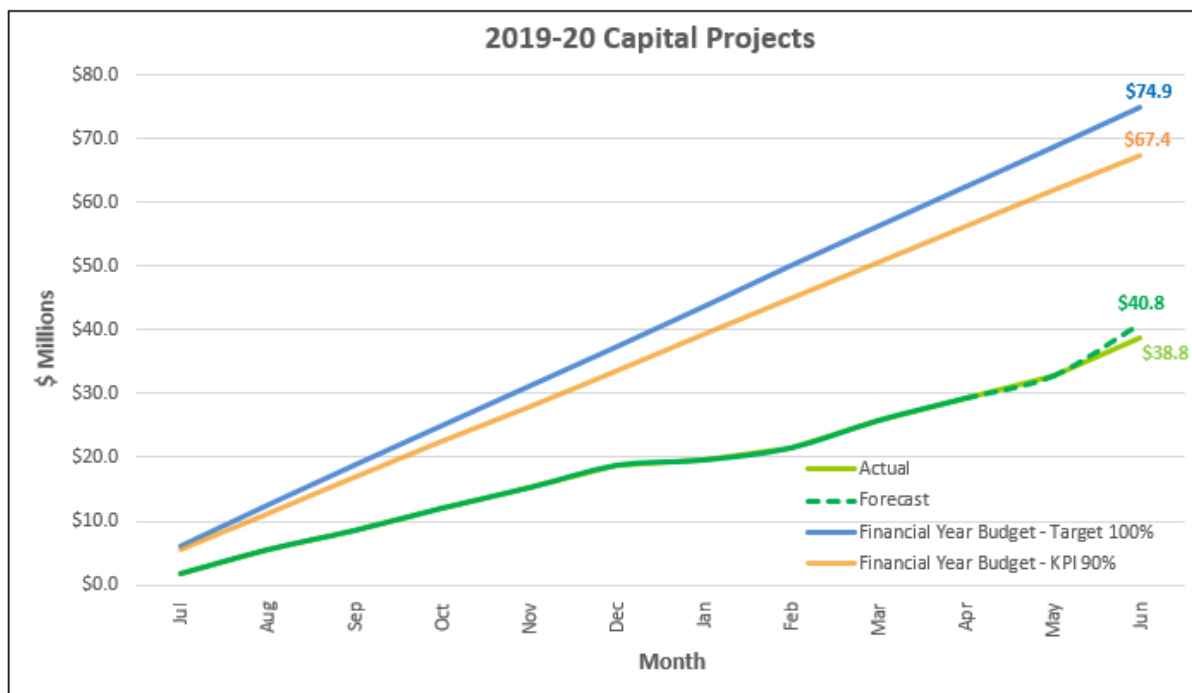
GLADSTONE REGIONAL COUNCIL - GENERAL MEETING AGENDA 21 JULY 2020

Group	YTD Actual	Budget	Actual as % of Budget	Forecast	Actual as % of Forecast
Road Assets	\$14.468m	\$21.544m	67%	\$11.853m	122%
Major forecast movement remaining					
- RDC0784 - Goondoon Street Footpath & Pavement \$0.8m					
Sewerage Assets	\$11.040m	\$20.430m	54%	\$12.615m	88%
Major forecast movement remaining					
- SIC6002 - Yarwun Waste Water Treatment Plant \$0.3m					
- SGC1025 Gladstone Sewer Pipe Bridge Replacement \$0.3m					
- SGC5007 SCADA Network Upgrade - Gladstone \$0.3m					
Strategy & Transformation	\$3.318m	\$9.170m	36%	\$5.090m	65%
Major forecast movement remaining					
- BDC0113 - Philip Street Community Precinct \$2.1m					
Water Assets	\$2.648m	\$8.263m	32%	\$2.672m	99%
Delivery Support and Performance	\$2.969m	\$6.210m	48%	\$3.018m	98%
Waste Assets	\$2.499m	\$3.820m	65%	\$2.598m	96%
Property Assets	\$0.201m	\$2.145m	9%	\$0.162m	124%
Parks & Environment Assets	\$0.492m	\$1.906m	26%	\$0.639m	77%
Community Development & Events	\$0.698m	\$0.651m	107%	\$0.528m	132%
Other	\$0.510m	\$0.804m	63%	\$0.804m	63%
Total	\$38.843m	\$74.943m	52%	\$40.759m	95%

To account for the delays experienced year to date, as well as those anticipated during the COVID-19 pandemic, Council completed an in depth forecast in April to arrive at a new expected capital position at 30 June 2020. Non-essential projects have been placed on hold or deferred. Details of the variance were provided in the Quarter 3 Capital Report.

Accruals will be processed mid-July, which will further increase the actual result.

The following graph illustrates the year to date capital expenditure as at 29 June 2020 and anticipated capital forecast for the full year as reflected in the April 2020 reforecast, compared to the adopted budget.



Statement of Financial Position

Year to date Assets	Current Value	Adopted Budget	Percentage of Adopted Budget
	\$2.28b	\$2.31b	98.47%

Council’s cash remains high following the rates generation and reduced expenditure on capital projects. Property, plant and equipment is less than the budgeted amount for 30 June 2020 as there are still capital works invoices to be accrued as per the forecast detailed above.

Year to date Liabilities	Current Value	Adopted Budget	Percentage of Adopted Budget
	\$135.91m	\$133.05m	102.14%

The budget for liabilities is the expected position at 30 June 2020 following all end of year adjustments. Loan statements for June were not available at the time of preparation of these reports however the payments were later processed and applied to the 2019-20 year, bringing the total liabilities into alignment with budget.

Outstanding Rates

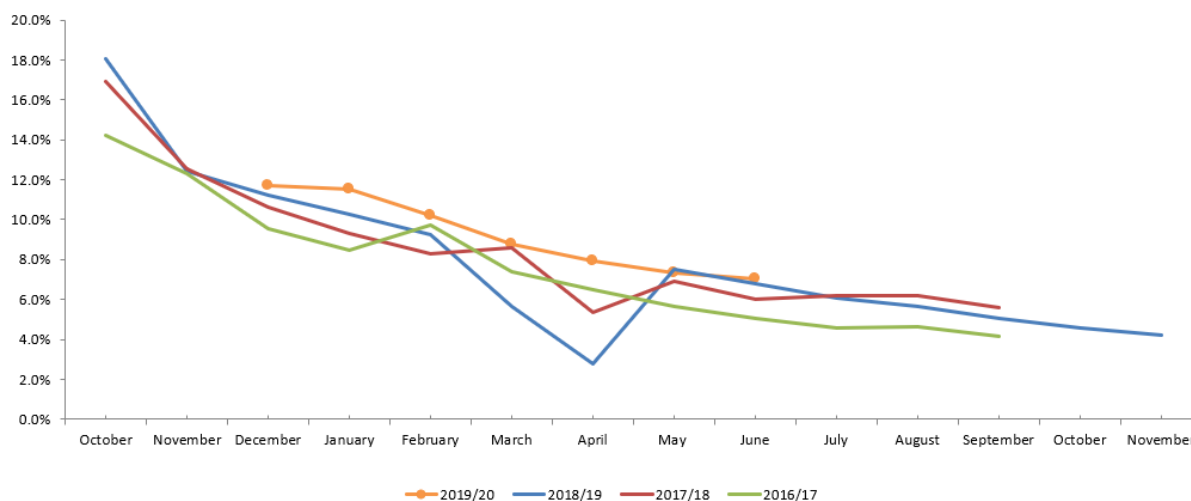
Outstanding rates as a percentage of gross rates levied and collectible for 2019-20, is at 7.04% at the end of June 2020 compared to 6.82% for the same period last year. Of the \$12.9m of outstanding rates, 15.40% relates to commercial/ industrial assessments and 84.60% represents residential assessments.

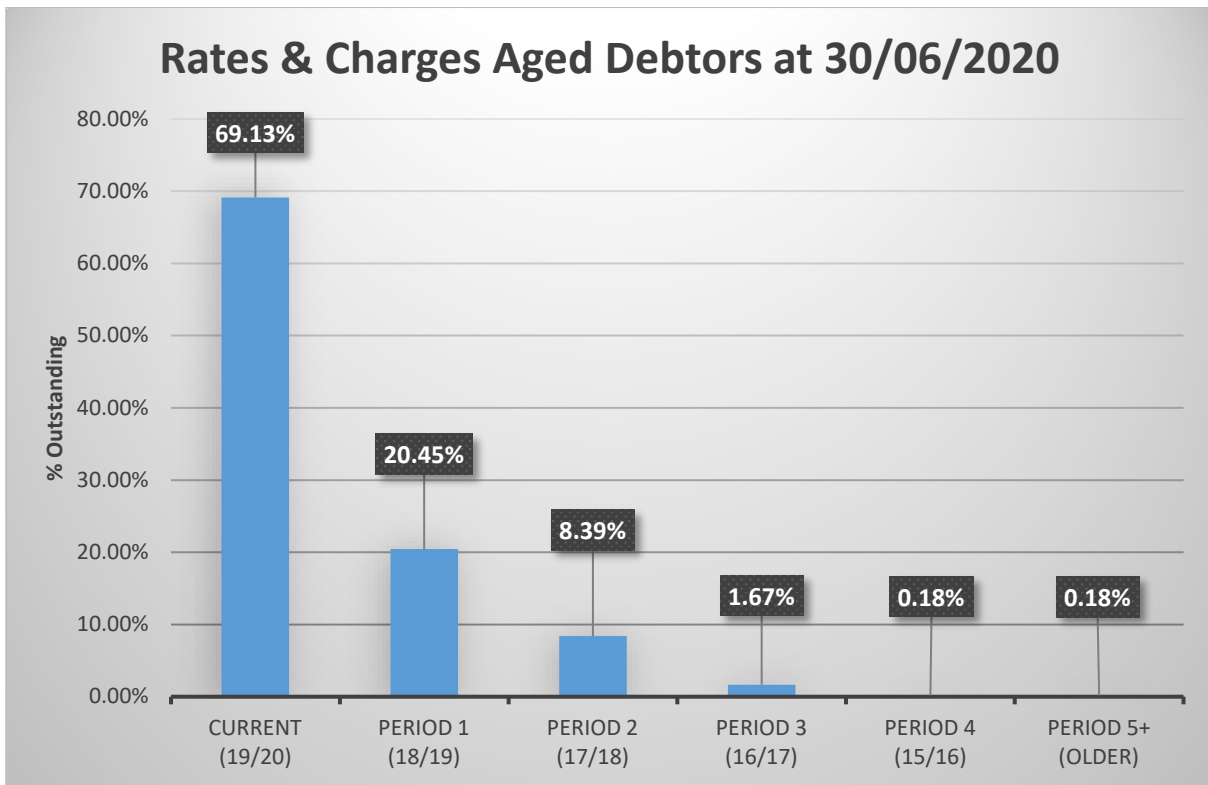
These figures include \$1.2m of rates that are currently being repaid under an authorised payment plan, for which there were 41 commercial/industrial assessments and 918 residential assessments. This is a total of 959 assessments – a decrease from 1,289 assessments in May.

There were 6,002 ratepayers who had paid their rates in advance, in the amount of \$8.9m.

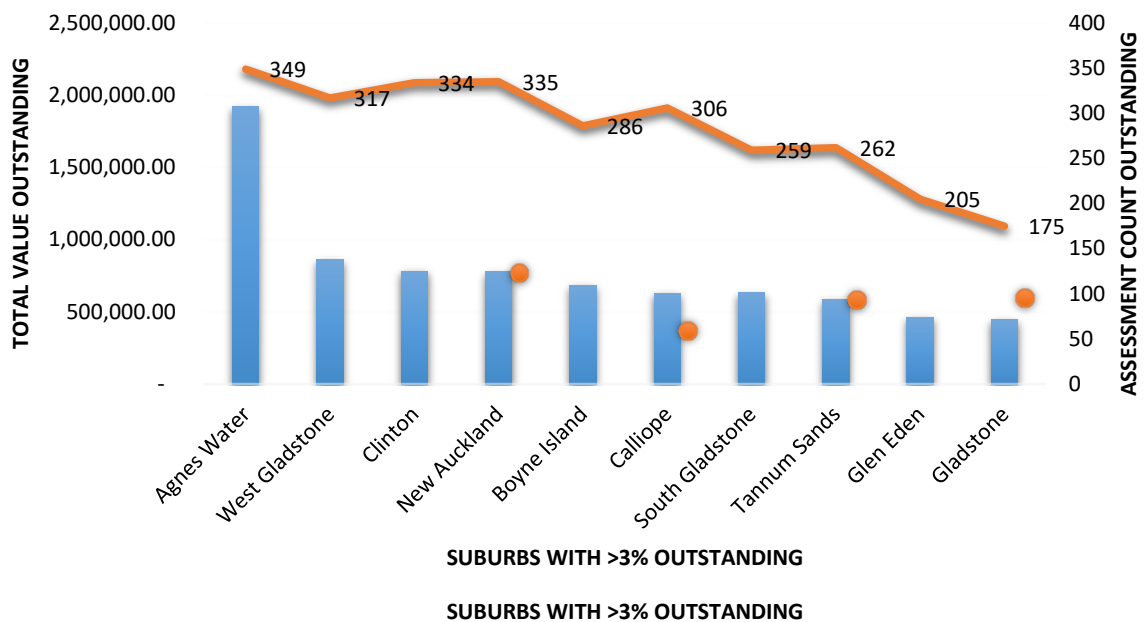
The extension to the due date for the 2019-20 rates is reflected in the higher outstanding rates percentage compared to this time in previous years. A similar effect is expected going forward, following the extension of the due date for July – December 2019 water consumption due to COVID-19.

Outstanding Rates 2019-20





Residential Rates & Charges Outstanding > 3% per Suburb



Sustainability Ratios

Financial ratios provide a useful snapshot of Council's financial status and emerging trends. Individual ratios do not provide enough information to form a comprehensive opinion of Council's financial position and performance, but when the right mix of ratios are considered together, they become an important tool in analysing Council's overall financial performance.

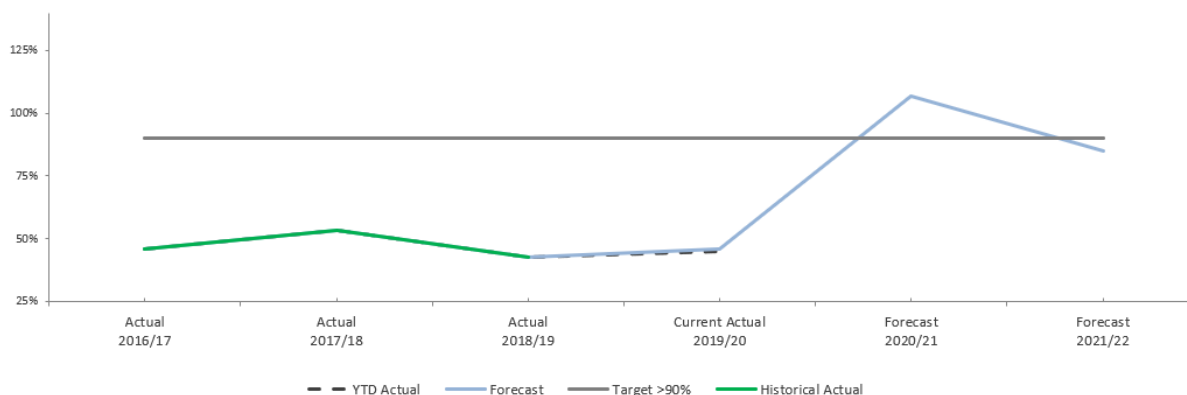
Asset Sustainability Ratio

This ratio compares Councils expenditure on capital renewal assets with the rate at which our assets are depreciating. As Council invests in the renewal of its asset base on a rolling cycle, the expected results can vary from year to year. The actual results for a single year are compared to the budget for that year are dependent on the delivery of renewal projects in the capital program. The information provided in the section above indicates the expectations of completion of the capital program as a whole.

Asset Sustainability Ratio				
CURRENT YTD	PRIOR YEAR RESULT	BUDGET	FORECAST	TARGET
44.93%	42.81%	79.39%	45.96%	>90%

Asset Sustainability Ratio

(indicates rate of replacement/renewal vs consumption of assets)



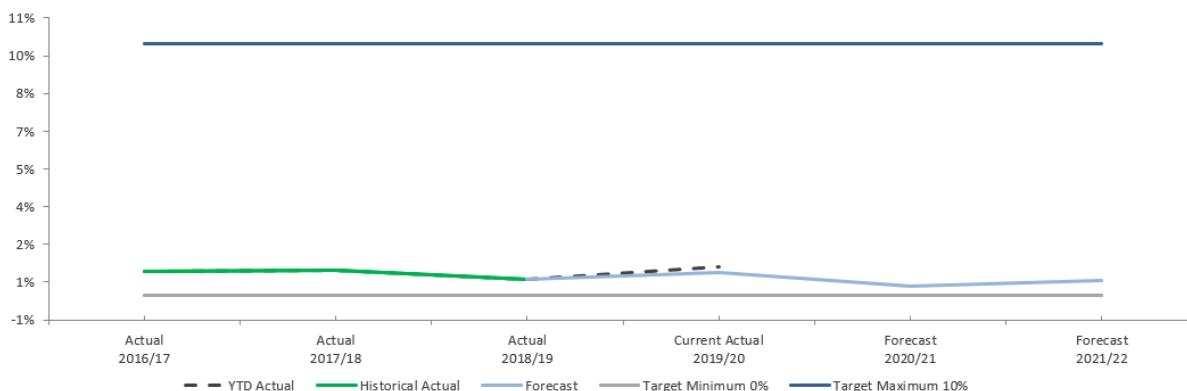
Interest Coverage Ratio

This ratio indicates the percentage operating revenue required to cover net interest costs. The results of this ratio are within the target range. The improvement from the previous year's result is due to decreased interest costs in line with decreasing loan balances.

Interest Coverage Ratio				
CURRENT YTD	PRIOR YTD	BUDGET	FORECAST	TARGET
1.10%	1.81%	1.47%	0.90%	0 - 10%

Interest Coverage Ratio

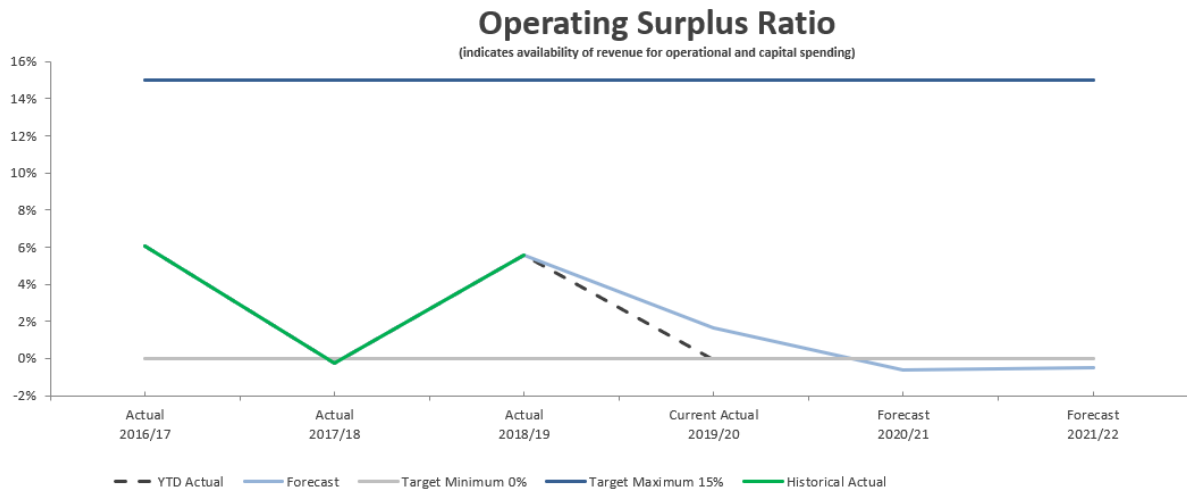
(indicates extent of commitment of revenue to interest payments)



Operating Surplus Ratio

A positive result for this ratio indicates that operating revenue can be used to fund capital expenditure, on top of the operational costs of Council. The results of this ratio are currently negative, however there are 6 months of water consumption revenue to be accrued following the completion of the water meter reading cycle currently underway. It is anticipated that this additional revenue will bring this result closer to the forecast position.

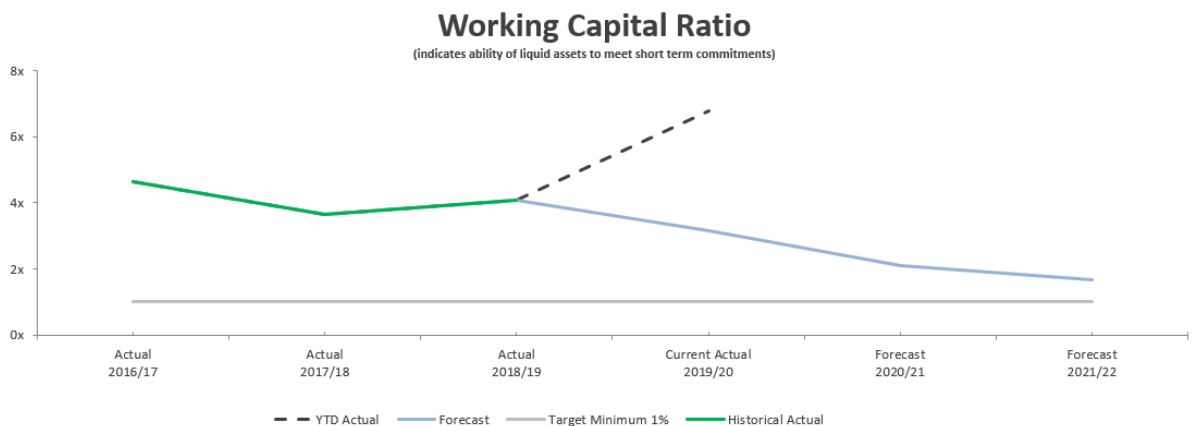
Operating Surplus Ratio				
CURRENT YTD	PRIOR YTD	BUDGET	FORECAST	TARGET
(0.05%)	5.06%	0.91%	1.57%	0 - 15%



Working Capital Ratio

The working capital ratio shows the ability of Councils current assets, to cover the commitments of its current liabilities. Due to delays in capital expenditure, Council has a large cash balance that increases the results of this ratio. The ratio is in excess of the target minimum, reflecting a healthy position for Council.

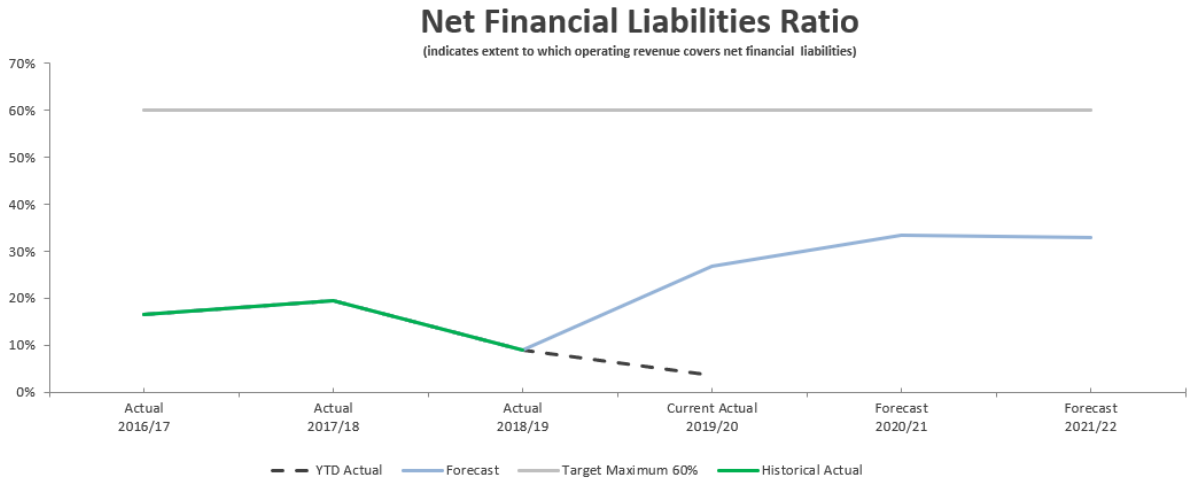
Working Capital Ratio				
CURRENT YTD	PRIOR YTD	BUDGET	FORECAST	TARGET
6.78x	6.54x	3.13x	3.17x	Greater than 1:1



Net Financial Liabilities Ratio

The ratio shows the extent to which operating revenue covers net financial liabilities. Where the current asset value exceeds the total liabilities, the ratio will return a negative value. High spending in June for both capital and operating, and the resulting decrease in cash have resulted in a swing back to a positive position.

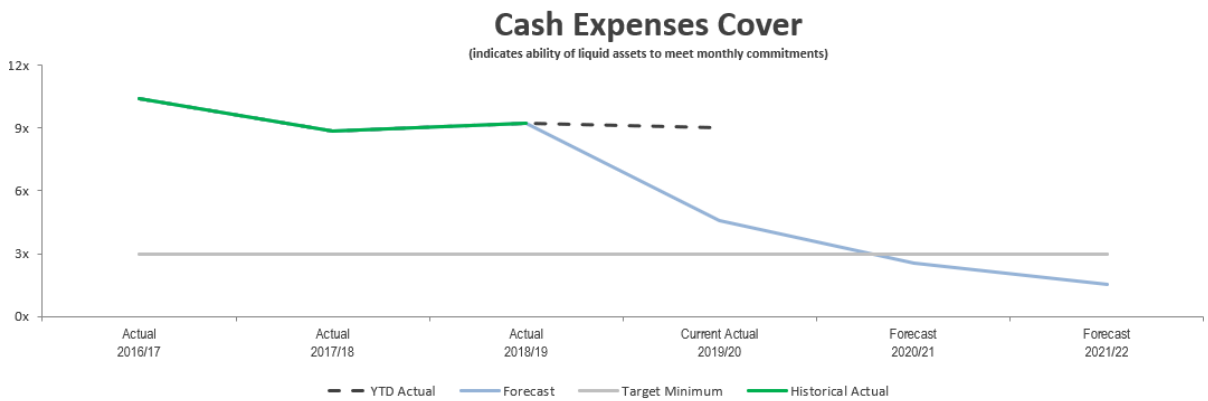
Net Financial Liabilities Ratio				
CURRENT YTD	PRIOR YTD	BUDGET	FORECAST	TARGET
3.52%	9.68%	26.70%	26.92%	< 60%



Cash Expenses Cover Ratio

This ratio indicates the number of months that Councils cash balance could cover its cash expenses. The current result reflects a continuing strong cash position proportional to operating costs. This result is well above the target ratio.

Cash Expenses Cover Ratio				
CURRENT YTD	PRIOR YTD	BUDGET	FORECAST	TARGET
9.04x	10.72x	4.32x	4.59x	> 3x



Options, Risk and Opportunity Analysis:

Nil.

Communication and Consultation:

The report seeks specialist input regarding budget and forecast from Systems Modelling and Metrics Specialist and Cost Analyst. Capital expenditure commentary is provided through Manager Works Planning and Scheduling and information relative to outstanding rates and prepaid rates is sought from Manager Revenue Services.

Legal Strategy and Policy Implications:

Council is required to receive an update at least monthly relative to its financial position, *Section 204 Local Government Regulation 2012*

Financial and Resource Implications:

Nil.

Summary:

Nil.

Anticipated Resolution Completion Date:

21 July 2020.

Attachments:

1. Monthly Financial Statements for period ending 29 June 2020
2. Operating Statements for month end June 2020

Tabled Items:

Nil.

Report Prepared by: Statutory Accountant

G/3.2. COUNCILLOR APPOINTMENT TO THE COASTAL COUNCIL ADAPTATION TASKFORCE (C-CAT) EXECUTIVE COMMITTEE

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 July 2020

File Ref: CM7.1

Purpose:

To allow Council to consider appointing a councillor to the Coastal Council Adaptation Taskforce (C-CAT) Executive Committee.

Officer's Recommendation:

That Cr Natalia Muszkat be nominated as Council's candidate for Councillor Representative to the Coastal Council Adaptation Taskforce Executive Committee.

Background:

The Coastal Council Adaptation Taskforce (C-CAT) is an alliance of Queensland coastal councils which aims to collectively improve capacity to adapt to coastal climate change challenges through:

- Information sharing;
- Collaborative research into common coastal climate change adaptation challenges;
- Collaboration with key partner organisations; and
- Advocacy and engagement with relevant State and Federal Government agencies on policies, programs and initiatives related to coastal climate change adaptation.

Membership is voluntary and limited to the Queensland coastal and island councils, any landward councils that will experience the impacts of sea level rise and storm surge, and the LGAQ. Membership is based on a two-yearly subscription.

The role and responsibilities of C-CAT council members are to:

- nominate an elected and staff representative/s to form the Executive;
- make available council representatives to form sub-committees; and
- endorse the objectives and initiatives of C-CAT.

The structure of C-CAT is comprised of:

- C-CAT Executive Committee;
- C-CAT Secretariat; and
- any necessary C-CAT Sub-committees.

The General Manager of Strategic Asset Performance currently represents Council on C-CAT.

The C-CAT Executive Committee recently resolved to expand each member council's representation to include an elected member. It is intended that inclusion of elected members will introduce different skills, perspectives and influence for the group.

The Executive will be comprised of one elected voting member, one non-voting technical officer (unless appointed as proxy) from each of the C-CAT Council Members, and one representative from LGAQ.

The Executive's role is to:

- Undertake overarching direction setting and project decision making on behalf of C-CAT council members;
- Oversee the realisation of C-CAT's purpose and objectives;
- Oversee the implementation of the C-CAT Action Plan;
- Provide direction to the Secretariat;
- Raise awareness of C-CAT, its initiatives and activities to other State and National organisations; and
- Seek assistance and invite participation from academic institutions, State and Federal Government agencies, consultants, relevant industry stakeholders and non-government organisations.

The Executive is responsible for:

- Circulating all relevant information and/or agenda items through the Secretariat;
- Establishing sub-committees to undertake specific tasks or projects;
- Maintaining strong communication flows to and from C-CAT; and
- Making judgements and decisions within the parameters identified by the C-CAT Action Plan.

Meetings are held quarterly on the third Thursday of the month from 10am – 11.30am. Meetings have been scheduled for:

- Thursday 23 July 2020;
- Thursday 22 October 2020; and
- Thursday 21 January 2020.

Terms of Reference for C-CAT are attached as Attachment 1.

Options, Risk and Opportunity Analysis:

Option 1 – Appoint Councillor Representative (Officer's Recommendation)

Participation in C-CAT allows member councils the opportunity to collaborate with other coastal councils and LGAQ on matters relating to coastal climate change challenges. Option 1 provides Council with the opportunity to have a Councillor representative on the C-CAT Executive Committee. The Terms of Reference provide that the Councillor Representative will be a voting member of the Executive Committee.

There are synergies between C-CAT, the Reef Guardians Committee and Council's Coastal Hazards Adaptation Strategy Community Reference Group. Councillor Muszkat is the councillor representative for the Reef Guardians Committee and Chair of Council's Coastal Hazards Adaptation Strategy Community Reference Group.

Option 2 – Not appoint a Councillor Representative

In accordance with the Terms of Reference, without a councillor representative, Council will not hold a vote on the Executive Committee and therefore will not have the ability to influence the direction of C-CAT and participate in decision making relating to C-CAT's activities.

Communication and Consultation:

Input was provided by Council's current representative on the C-CAT General Manager Strategic Asset Performance.

Legal Strategy and Policy Implications:

C-CAT is a voluntary local government member-based group. The group is not an incorporated association.

C-CAT is governed by the C-CAT Terms of Reference.

Financial and Resource Implications:

Council pays a two-yearly subscription fee to be a member of C-CAT. The subscription fee is set by the Executive and each council's contribution is calculated using the LGAQ's membership subscription formula.

There is no additional subscription cost associated with Council appointing a councillor representative.

Summary:

Nil.

Anticipated Resolution Completion Date:

Officers are required to notify C-CAT of Council's candidate by 22 July 2020.

Attachments:

1. C-CAT Terms of Reference

Tabled Items:

Nil.

Report Prepared by: Manager Governance

G/3.3. BITS GOLF CLUB IRRIGATION SYSTEM

Responsible Officer: General Manager Strategic Asset Performance

Council Meeting Date: 21 July 2020

File Ref: PR4.1

Purpose:

The purpose of this report is to seek Council's direction regarding soil remediation and renewal works in order to continue irrigating effluent at the BITS Golf Club.

Officer's Recommendation:

That Council:

1. Endorse the preparation of a detailed design to remediate the soil condition and replace the existing irrigation system, with provision for system expansion to cater for additional future holes, at the BITS Golf Club.
2. Request officers present a further report to Council following completion of the detailed design activities in line with Council's investment decision framework.

Background:

The BITS Golf Club leases land from Gladstone Regional Council (Council), on which they operate a 13-hole golf course. Council supplies effluent from Tannum Sands Wastewater Treatment Plant, which is used to irrigate the golf course. Clause 5.9(5) of the lease provides that Council is responsible for the maintenance and repair of the irrigation system. The lease however is silent on replacement or renewal of the irrigation system at the end of its useful life.

The BITS Golf Club has made several requests to Council to renew the irrigation system as it is approaching the end of its useful life and is failing to meet standards expected of an irrigation system.

Council currently has an open resolution (G/20/4097):

That Council re-offer the 20 December 2016 resolution (G16/2943) to the club for re-consideration.

The terms of Council's resolution of 20 December 2016 is as follows:

1. *That Boyne Island Tannum Sands Golf Club Inc be advised that, in the interest of reaching agreement, Council is prepared to increase its earlier (13 June 2016) offer of a one-off investment (estimated to be in the order of \$460,000) to upgrade/replace the existing irrigation system at Boyne Island Tannum Sands Golf Course and no longer require a financial contribution from the club.*
2. *This increased offer to the club remains subject to the following conditions:*
 - i. *All other conditions (with the exception of the financial condition) from Council's June 2016 offer being accepted.*
 - ii. *The club agreeing to work collaboratively with Council and other clubs accessing the irrigation system to ensure that no undue disadvantage is created for one or other club as part of this proposal.*
 - iii. *Council reserving its rights to not proceed with the project unless a satisfactory and affordable tender can be accepted.*
 - iv. *The club consider restoring usage rights (revenue raising opportunities) of the licenced clubhouse for other BITS sporting clubs (AFL, cricket and soccer).*

3. *Officers provide a further report on the cost and timing of transitioning the balance of BITS sporting clubs to ownership and maintenance of irrigation systems currently contemplated for 2018/19.*

The conditions from Council's resolution G/16/2815 (excluding the financial contribution) included:

- ii. The club acknowledging Council's statutory obligation to invite tenders for a purchase of the quantum anticipated.*
- iii. The club accepting all ownership responsibility, management and maintenance of any upgraded irrigation reticulation system, subject to Council providing suitable training to club personnel.*
- iv. The club accepting the finite volume of treated effluent available from the Council system.*
- v. The club acknowledging that responsibility for any supplementary water source additional to that provided via Council's treated effluent system rests entirely with the club.*
- vi. The club consenting to a termination/renewal of its current lease to better reflect the conditions outlined above.*

In response to concerns raised regarding the condition of the irrigation system and the capacity of the soil to continue accepting effluent water, Gladstone Regional Council (Council) commissioned Aqueduct Consultancy in April 2020 to assess the irrigation system and soil condition and provide recommendations on how to address any shortcomings.

Findings provided by Aqueduct Consultancy included:

- Due to a combination of undersized irrigation pipes and pumps and operation of the irrigation zones, the existing irrigation system is causing uneven application of water, resulting in significant wastage of water and soil damage due to waterlogging in certain locations.
- Irrigation of effluent has likely increased sodium levels within the soil, resulting in moderate to low levels of permeability in the soil profile. This in turn limits the ability of the soil to drain water from top layers to lower layers.
- There is no secondary back up or stand-by water supply system for irrigating the course in the event of failure of the effluent supply system.
- Turf coverage varied across the course and struggled to maintain cover in many places. The cause of poor turf coverage is due to a number of causes including:
 - Compaction of soil due to high traffic movement (from golf carts and people).
 - Competition for available water from tree roots.
 - The hard setting nature of soil reducing permeability and filtration.
 - Low nutrient levels.
 - Lack of topsoil, particularly around hole numbers 5, 6, 11 and 12.
- Reduced reliability of recycled water due to issues with the wastewater treatment, effluent quality and control systems associated with the effluent tank farm at the BITS club.

Recommendations to address findings included:

- Implement short term interim irrigation improvements to effect changes that allow continued and effective use of the irrigation system with recycled water including potable water supply.
- Implement long term irrigation improvements which require installation of a new irrigation system and soil remediation.
- Develop standard operating procedures (SOPs) for the new irrigation system and in the use of recycled water.

Options, Risk and Opportunity Analysis:

Option 1 – Implement short-term recommendations only

Under this option, Council would commit to making minor improvements including:

- Replacing the irrigation smart controller.
- Installing flow, wind and rain sensors and connecting to the new controller.
- Replacing sprinkler heads on greens and fairways.
- Reinstating the filtration system and installing pre-filtration.
- Implementing a revised irrigation schedule.

While the short-term recommendations would improve the performance of the irrigation system, they are unlikely to address the following risks:

- Low turf coverage due to soil compaction and inconsistent water application.
- Effluent ponding and runoff due to poor soil condition.
- Undersized irrigation mains and pumping units.
- The irrigation system is reaching the end of its useful life.

Option 2 – Implement the long-term recommendations

Under this option Council would commit to undertaking detailed designs and refining cost estimates for:

- An irrigation system (incorporating pumps, filters, pipework, sprinkler heads and control systems) that ensures irrigation application rates are met whilst meeting restrictions associated with using effluent.
- Incorporation of root barriers in irrigation runs down fairway boundaries.
- Remediation of soil to improve effectiveness of irrigation systems and improve playing experience.
- Development of operating procedures including fertiliser and aeration programs that align with recommended practices and reduce the risk of inadequate topsoil cover and high levels of sodium in the soil to enhance good turf performance and surface condition.

This option addresses the majority of issues identified by the consultants and would provide the club with improved playing surfaces. This option also provides for a gated decision-making process in line with Council's investment decision framework.

Relying exclusively on effluent as an irrigation source however does place the club at greater risk of interrupted irrigation as effluent may not always be available for use.

Option 3 – Provide a potable water supply for irrigation purposes

Officers have used a water supply model that was created and hydraulically validated in 2017 to model drinking water quality throughout the Lake Awoonga network. Whilst this type of model would not typically be used for hydraulic assessment, it is considered adequate for the purpose of these investigations.

Modelling indicates that the system does not have sufficient capacity to directly feed the irrigation pumps. An option would be to disconnect the effluent supply to the existing tank farm and replace with a potable water connection.

While there is sufficient flow capacity within the network to meet the full irrigation demand of the golf club, estimated at 78ML/annum, the existing water main along Jacaranda Drive is insufficiently sized. To provide potable water to the existing tank farm and based on current irrigation patterns approximately 600m of 150mm diameter water main would be required.

This option would provide the Golf Club with an irrigation source water with higher reliability.

The irrigation system will still require replacement to address performance and reliability issues. The soil remediation works will also be required.

Option 4 – Do Nothing

Under this option, Council would rescind previous resolutions and advise the BITS Golf Club that the irrigation system would not be replaced at the end of its useful life.

Whilst not efficient or effective, the irrigation system could continue to operate, albeit in a declining condition, for a number of years. Whilst the system remains operational, Council would still face the following risks:

- Incur increasing maintenance and operating costs due to aged equipment and further deterioration of the irrigation system, with high likelihood of frequent failures.
- Due to current soil condition, effluent will pond and runoff from various parts of the course in contradiction with environmental obligations.
- Without appropriate filtration systems in place, operation and maintenance costs will increase due to clogged sprinkler heads.
- Without investment in addressing identified issues, the playing experience will continue to deteriorate and ultimately impact on the viability of the course.

Communication and Consultation:

Internal

- Property Acquisition and Disposal Specialist has provided input on the leasing conditions and implications.
- Asset Planning engineer has provided input into the feasibility of providing a potable water supply.

External

Council officers met with members of the BITS Golf Club committee on 8 June 2020 to discuss the 18 February 2020 resolution, provide a high level of overview of the Aqueduct Consultancy findings and seek their feedback on a number of issues raised by the consultant.

The committee members were open to complying with the conditions outlined in the June 2016 resolution, understanding that a new irrigation system would be designed to achieve the required irrigation rates to sustain the soil and turf in an acceptable playing condition. The committee members requested a copy of the Aqueduct report prior to formally responding to the 18 February 2020 correspondence.

Whilst the committee accepts that Council has made no commitment to invest in additional holes, the committee members would like Council to consider the eventuality of additional holes in designing the irrigation system.

The committee members also expressed interest in considering a staged approach to implementing a new irrigation system, with sprinklers initially only installed on tees and greens. The feasibility of staging would need to be considered during detailed design.

The committee members also shared a July 2018 quote that they had obtained to replace the irrigation system.

The golf club will be included as a key stakeholder during future detailed design works.

Legal Strategy and Policy Implications:

Renewal of the irrigation system aligns with Council's smart asset management goal and safe connected community goal.

As the generator of effluent from a regulated environmental activity site, Council is ultimately responsible for ensuring that the effluent is disposed of in accordance with regulations and standards.

Financial and Resource Implications:

An allocation has been made in the 2020/21 budget to undertake the detailed design works associated with a new irrigation system and to remediate the soil.

High level cost estimates have been provided by Aqueduct Consultancy to address identified issues. High level cost estimates have been provided by officers to convert irrigation water supply to potable water.

Option	Annual O&M Cost to Council ¹	Capital Cost to Council ²	Annual O&M Costs to Golf Club ¹	Capital Cost to the Golf Club
1 – Implement short term recommendations only	\$70,000	\$103,000		
2 – Implement long term recommendations		\$1,090,000 (irrigation) \$1,320,000 (soil)	\$91,000 ³	
3 – Convert to potable water	\$ 5,000 \$ 121,695 (water usage concession) ⁵	\$1,090,000 (irrigation) ⁴ \$1,320,000 (soil)	\$ 12,250 (access charges water connection) \$ 24,705 (water usage) \$91,000 ³	\$ 600,000 (including water meter) ⁴
4 – Do nothing	\$70,000	Not applicable		

Note 1: includes depreciation

Note 2: if the irrigation system is “gifted” to the golf club the irrigation system costs will be treated as an operational expense.

Note 3: assumes that the golf club will be responsible for operating and maintaining the system

Note 4: cost estimates have been based on current irrigation patterns. Increasing time available for irrigation may potentially reduce the costs.

Note 5: based on Council’s current water allocations and sewerage connection concessions for not-for-profit sporting clubs and other not-for-profit community organisations policy and assumption the Golf Club is willing to accept the conditions associated with the policy.

Summary:

Nil

Anticipated Resolution Completion Date:

The detailed design is scheduled to be completed by 30 June 2021.

Attachments:

1. ECM DSI 4696475 - Irrigation and Soil Assessment Detailed Report for Boyne Island Tannum Sands Golf Club by Aqueduct Consultancy
2. Response to Deputation from Boyne Island Tannum Sands Golf Club

Tabled Items:

Nil

Report Prepared by: Asset Engineer – Parks & Waste

G/3.4. GLADSTONE REGION COUNCIL COVID-19 RECOVERY PLAN

Responsible Officer: General Manager Strategy & Transformation

Council Meeting Date: 21 July 2020

File Ref: ES11.1

Purpose:

Seek Council's endorsement of the recovery plan – Reviving our community for a brighter future – An action plan for the Gladstone Region to recover from COVID-19.

Officer's Recommendation:

That Council endorse the recovery plan – *Reviving our community for a brighter future – An action plan for the Gladstone Region to recover from COVID-19.*

Background:

In March 2020, Council stood up its Local Disaster Management Group (LDMG) and its Incident Management Team in response to the global pandemic COVID-19. The focus for both groups was to ensure the immediate health and wellbeing of the community and its employees, as well as the immediate continuity of essential services and the temporary modification of services during the COVID-19 restrictions.

Council's Local Disaster Management Group (LDMG) subsequently requested the stand up of both the Human and Social, and Economic Recovery Groups. These groups were tasked with the role of developing recovery strategies to rejuvenate the Gladstone Region.

Membership of the Human and Social Recovery Group consists of representatives of Council, Department of Communities, Department of Health, Department of Housing, Department of Education, The Salvation Army, St Vincent de Paul, Roseberry Community Services, Women's Health Centre, and other support services, community and industry representatives as required.

The Economic Recovery Group has been established with representatives from Council, Chamber of Commerce, Gladstone Area Promotion and Development Ltd (GAPDL), Gladstone Engineering Alliance (GEA), Department of State Development, Discovery Coast Tourism Committee (DCTC), Gladstone Airport Corporation, Regional Development Australia (RDA), Queensland Reconstruction Authority, and other major industry and local business group representatives.

Both groups have met regularly since March 2020 to identify and develop initiatives to support the recovery process.

A combined group will continue to meet quarterly to activate and monitor the recovery plans.

The Recovery Plan will also inform the Gladstone Region response and input into the Queensland Government's Central Queensland Regional Recovery Strategy being led by the Queensland Reconstruction Authority.

Options, Risk and Opportunity Analysis:

Option 1 – Endorse the Recovery Plan

The attached Recovery Plan represents a multi-year recovery strategy categorised in short, medium and long-term projects and initiatives to support the Region's resurgence.

The Plan has been developed and endorsed by each of the Recovery Groups.

Option 2 – do not endorse the Recovery Plan and send it back to the respective Groups for rework
This option should only be considered if Council has fundamental issues with inclusions or exclusions relating to the plan. The plan is the culmination of considerable input and participation by a wider stakeholder group across the region.

Communication and Consultation:

Over thirty-five (35) stakeholders and a wide cross section of Council Business Units have participated in around twelve (12) meetings and associated communication and interaction over a period of five (5) months to develop and finalise the Recovery Plan.

Legal Strategy and Policy Implications:

The Recovery Plan is required by the Recovery Coordinator to report back the LDMG. There are no legal, strategy or policy implications in the report.

Financial and Resource Implications:

Through the Gladstone Regional Council Community Response, Council has approved a \$1 million Novel Coronavirus (COVID-19) support package to assist residents, business, sporting and community groups in the Gladstone Region.

Further to this package the Recovery Plan identifies items that can be delivered under the current Council Operating Budget and the remaining activities will be delivered under the \$500,000 new allocation to the recovery initiatives.

Summary:

N/A.

Anticipated Resolution Completion Date:

21 July 2020

Attachments:

1. Reviving our community for a brighter future – An action plan for the Gladstone Region to recover from COVID-19.

Tabled Items:

Nil.

Report Prepared by: Economic Development Specialist

G/3.5. 2020-21 GENERAL SOLE SUPPLIERS**Responsible Officer: General Manager Operations****Council Meeting Date: 21 July 2020****File Ref: PE1.1**

Purpose:

This report seeks resolution from Council to make use of the provisions in section 235 of the Local Government Regulation 2012, that allows for exceptions to the requirement for written quotes or tenders.

Officer's Recommendation:

That:

1. In accordance with s235(a) of the *Local Government Regulation 2012*, Council is satisfied that the below suppliers are the only suppliers reasonably available to deliver the relevant product/service for the 2020/21 financial year:

Supplier	Relevant Product/Service
Telstra	Sole supplier of telecommunication infrastructure in Central Queensland
Kvitko Holdings T/A Elevate Media	Only publisher of a publication that circulates throughout the Gladstone Region focused on the Gladstone Region (Gladstone News).
News Limited	Only publisher of a newspaper that circulates throughout the state of Queensland focused on the state of Queensland (Courier Mail)
Aurion Corporation Pty Ltd	Sole supplier of Aurion software used for payroll management
Technology One Pty Ltd	Sole supplier of Technology One software used for the management of Council's financials, supply chain, maintenance, document management, etc.
VendorPanel	Sole supplier of VendorPanel e-Procurement platform used by Council's Contracts and Procurement group for facilitating quote releases to the market.
LG Tenderbox	Sole supplier of LG Tenderbox e-Tendering platform used by Council's Contracts and Procurement group for facilitation tender releases to the market.
QIT Plus Pty Ltd	Sole supplier of the online platform (Guardian) used for managing disaster events under the Queensland Disaster Management Arrangements
Infor	Sole supplier for Pathway software used for managing customer service requests
Hastings Deering	Sole supplier (OEM) of Caterpillar machinery parts
Mettler Toledo-Limited	Sole supplier (OEM) of weighbridge service and parts at Gladstone TS and Benaraby LF
Western Truck Group Pty Ltd	Sole supplier (OEM) of Volvo machinery parts

Strategic Grants	Sole supplier of a grants database (GEM Portal) and management system available to Australia and New Zealand
Davcor Group Pty Ltd t/a Electronic Keying Australia	Sole supplier (OEM) of the electronic keys and vaults used to access Council buildings.

2. In accordance with s235(b) of the *Local Government Regulation* 2012, Council is satisfied that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders for the relevant product/service for the 2020/21 financial year:

Supplier	Requirements
Institute of Public Works Engineering Australasia (IPWEA)	Specialised peak association for professionals who deliver public works and engineering services to communities in Australia and New Zealand. Technical Society of Engineers Australia, providing, training, networking, on-line documents for purchase and exchange of specialist expertise.
Gladstone Engineering Alliance (GEA)	Specialised body established to strengthen business and industry relationships within the Gladstone Region facilitating events, supply chain engagements and suppliers exclusive to businesses in the Gladstone Region.
SEEK Limited	Provider of online recruitment advertising. The reason for specialised provider is due to the connection to Aurion which allows advertisements to be automatically released on SEEK when a recruitment process in Aurion is commenced.
Southern Cross Austereo	Provider of advertising services for Hit FM 93.5 and Triple M radio. The reason for specialised supplier is due to it being impractical to invite quotes for this service as selection of radio station is based on target demographic and listener base relevant to the required advertising.
Grant Broadcasters	Provider of advertising services for 4CC and Kix Country radio. The reason for specialised supplier is due to it being impractical to invite quotes for this service as selection of radio station is based on target demographic and listener base relevant to the required advertising.

Background:

Due to the nature of some goods and services, there may be only one supplier who is reasonably available or who provides a specialised service. Given that a number of these types of purchase recur on an annual basis, it has become more typical for Councils to apply the legislation and prepare an annual report seeking resolution. It is expected however, that particularly since this is the first paper of this nature brought to Council, there will be occasions throughout the year that will require officers to bring similar reports to the table for singular situations.

s225 of *Local Government Regulation (LGR) 2012* provides Council cannot enter into a medium sized contractual arrangement unless it first invites 3 potential suppliers to quote. s224(2) defines *medium sized contractual arrangement* as a contractual arrangement with a supplier that is

expected to be worth \$15,000 or more (plus GST) but less than \$200,000 over a financial year (or longer term of contract). S224(4) provides *expected value* is the total expected value of all Council's contracts with the supplier for goods and services of a similar type under the arrangement.

There are several exceptions including:

- s231 Council can establish an approved contractor list by EOI process (this is for services only, not goods or works, and it is suggested in the King & Co commentary on LG Online that need more than 1 supplier on a list);
- s232 Council can establish Prequalified Supplier Register via tender process (if 1 of the points in 232(3) applies which includes that the preparation and evaluation of invitations every time would be costly);
- s234 where the supplier is on LGAQ contract arrangement;
- s235(a) where Council in general meeting resolve that Council is satisfied there is only 1 supplier who is reasonably available;
- s235(b) where Council in general meeting resolve that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes of tenders;
- s235(c) where a genuine emergency exists; and
- s235(f) the contract is made with or under an arrangement with a government agency.

Additionally, to the specific requirements of the *LGR* sections, Council officers are required to comply with the local government principles in section 4 of *Local Government Act 2009* and the sound contracting principles in s104(3) of *LGR*, plus the provisions of the policy statement in Procurement Policy.

In addition to the *LGR* requirements – Council's procurement corporate standard adds a further requirement to issue 2 or more written invitations to quote where the contract value is \$3,000 to \$15,000 and the exceptions do not apply.

Options, Risk and Opportunity Analysis:

Council's Contracts and Procurement team have identified an organisational need for the exception to be applied to the following annual purchases which have the potential to exceed \$3,000 ex GST per annum thus requiring the application of the following exceptions:

- s235(a) where Council in general meeting resolve that Council is satisfied there is only 1 supplier who is reasonably available; and
- s235(b) where Council in general meeting resolve that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes of tenders.

Supplier	Relevant Product/Service	Exception
Telstra	Sole supplier of telecommunication infrastructure in Central Queensland	s235 (a)

Kvitko Holdings T/A Elevate Media	Only publisher of a publication that circulates throughout the Gladstone Region focused on the Gladstone Region (Gladstone News).	s235 (a)
News Limited	Only publisher of a newspaper that circulates throughout the state of Queensland focused on the state of Queensland (Courier Mail)	s235 (a)
Aurion Corporation Pty Ltd	Sole supplier of Aurion software used for payroll management	s235 (a)
Technology One Pty Ltd	Sole supplier of Technology One software used for the management of Council's financials, supply chain, maintenance, document management, etc.	s235 (a)
VendorPanel	Sole supplier of VendorPanel e-Procurement platform used by Council's Contracts and Procurement group for facilitating quote releases to the market.	s235 (a)
LG Tenderbox	Sole supplier of LG Tenderbox e-Tendering platform used by Council's Contracts and Procurement group for facilitation tender releases to the market.	s235 (a)
QIT Plus Pty Ltd	Sole supplier of the online platform (Guardian) used for managing disaster events under the Queensland Disaster Management Arrangements	s235 (a)
Infor	Sole supplier for Pathway software used for managing customer service requests	s235 (a)
Hastings Deering	Sole supplier (OEM) of Caterpillar machinery parts	s235 (a)
Mettler Toledo- Limited	Sole supplier (OEM) of weighbridge service and parts at Gladstone TS and Benaraby LF	s235 (a)
Western Truck Group Pty Ltd	Sole supplier (OEM) of Volvo machinery parts	s235 (a)
Strategic Grants	Sole supplier of a grants database (GEM Portal) and management system available to Australia and New Zealand	s235 (a)
Davcor Group Pty Ltd t/a Electronic Keying Australia	Sole supplier (OEM) of the electronic keys and vaults used to access Council buildings.	s235 (a)
Institute of Public Works Engineering Australasia (IPWEA)	Specialised peak association for professionals who deliver public works and engineering services to communities in Australia and New Zealand. Technical Society of Engineers Australia, providing, training, networking, on-line documents for purchase and exchange of specialist expertise.	s235 (b)
Gladstone Engineering Alliance (GEA)	Specialised body established to strengthen business and industry relationships within the Gladstone Region facilitating events, supply chain engagements and suppliers exclusive to businesses in the Gladstone Region.	s235 (b)
SEEK Limited	Provider of online recruitment advertising. The reason for specialised provider is due to the connection to Aurion which allows advertisements to be automatically released on SEEK when a recruitment process in Aurion is commenced.	s235 (b)

Southern Cross Austereo	Provider of advertising services for Hit FM 93.5 and Triple M radio. The reason for specialised supplier is due to it being impractical to invite quotes for this service as selection of radio station is based on target demographic and listener base relevant to the required advertising.	s235 (b)
Grant Broadcasters	Provider of advertising services for 4CC and Kix Country radio. The reason for specialised supplier is due to it being impractical to invite quotes for this service as selection of radio station is based on target demographic and listener base relevant to the required advertising.	s235 (b)

Communication and Consultation:

Purchasing data from Technology One has underpinned the identification of goods and services provided in this paper and the application of these exceptions has been confirmed by Council's Senior Legal Advisor.

Legal Strategy and Policy Implications:

It is a requirement of the Local Government Regulation 2012 section 225 to invite written quotations or tenders where the supply of goods or services with a cost greater than \$15,000.

Additionally, Council's Procurement Corporate Standard requires a minimum of two (2) quotes for all purchases of goods and services greater than \$3,000 and three (3) quotes for all purchases greater than \$15,000.

Section 235 of the Regulation provides the following exceptions to the requirement relevant to this request including:

- a) the local government resolves it is satisfied that there is only (1) supplier who is reasonably available.
- b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

Financial and Resource Implications:

Nil.

Summary:

Nil.

Anticipated Resolution Completion Date:

Exceptions granted within this report will be added to Council's contracts register in July 2020.

Attachments:

Nil.

Tabled Items:

Nil.

Report Prepared by: Manager Contracts and Procurement

G/4. DEPUTATIONS

G/4.1. RADAR HILL LOOKOUT PROPOSAL

Responsible Officer: Chief Executive Officer

Council Meeting Date: 21 July 2020

File Ref: CM7.6

Purpose:

The Rotary Club of South Gladstone Inc. is seeking support to reinstate and construct a lookout on Radar Hill.

Anticipated Outcome:

That Council adopt the Radar Hill Lookout proposal, secure funding and work with the Rotary Club of South Gladstone Inc. to complete the proposal.

Background:

The Rotary Club of South Gladstone Inc. is proposing to build a lookout on Radar Hill to celebrate its 50th anniversary as a service club in Gladstone. A previous lookout at Radar Hill has been constructed at the location and since removed.

Time of Presentation	9:00am
Duration of Presentation plus question time	15 minutes
Speakers to present	Michael Comley, Secretary Bruce Hunt, Treasurer
Is the matter currently or has previously been subject to legal proceedings?	No
Matter for information only	No

Attachments:

Nil.

Tabled Items:

Nil.

Reported Prepared by: Executive Secretary

G/5. COUNCILLORS REPORT

Nil.

G/6. URGENT BUSINESS

Nil.

G/7. NOTICE OF MOTION

Nil.

G/8. CONFIDENTIAL ITEMS

G/8.1. KRIARIS RECYCLABLE PROCESSING - RESOLUTION AMENDMENT

Responsible Officer: General Manager Operations

Council Meeting Date: 21 July 2020

File Ref: PE1.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

G/8.2. GAPDL CONTRACT RE-NEGOTIATION

Responsible Officer: General Manager Community Development and Events

Council Meeting Date: 21 July 2020

File Ref: PE1.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

G/8.3. RUSSEL BICKFORD CONSULTING SPECIALISED SUPPLIER

Responsible Officer: General Manager Operations

Council Meeting Date: 21 July 2020

File Ref: PE1.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(e) contracts proposed to be made by it.

G/8.4. BOYNEGLADE LEGAL BRIEFING

Responsible Officer: General Manager Finance Governance and Risk

Council Meeting Date: 21 July 2020

File Ref: CM12.3 & DB1.1

Reason for Confidentiality:

This report is **CONFIDENTIAL** in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting is to be closed to the public to discuss business relating to the following: -

(f) starting or defending legal proceeding involving the local government.

ATTACHMENTS