



GLADSTONE
REGIONAL COUNCIL

POST ELECTION MEETING AGENDA

**TO BE HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On 14 APRIL 2020

Commencing at 9.30am

Notice *Section 277E Local Government Regulation 2012*: This meeting will be closed to the public, due to health and safety reasons associated with the public health emergency involving COVID-19.

Live streaming will be available on Council's website.

**Leisa Dowling
CHIEF EXECUTIVE OFFICER**

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PE/1. ELECTION OF DEPUTY MAYOR

PE/1.1. ELECTION OF DEPUTY MAYOR

Responsible Officer: Chief Executive Officer

Council Meeting Date: 14 April 2020

File Ref: CM7.2

Purpose:

To appoint a Deputy Mayor by resolution from Councillors in accordance with section 175 of the *Local Government Act 2009*.

Officer's Recommendation:

That Councillor _____ be appointed Deputy Mayor for Gladstone Regional Council.

Attachments:

Nil.

Tabled Items:

Nil.

Report Prepared by: Manager Governance

PE/2. SCHEDULE FOR COUNCIL GENERAL MEETINGS

PE/2.1. SCHEDULE FOR COUNCIL GENERAL MEETINGS

Responsible Officer: Chief Executive Officer

Council Meeting Date: 14 April 2020

File Ref: CM7.2

Purpose:

In accordance with section 256 of the *Local Government Regulation 2012*, Council must set its General Meeting schedule at the Post Election meeting.

Officer's Recommendation:

That Council:

1. Hold its first General Meeting for the 2020 election term on Tuesday 28 April 2020; and
2. Adopt the General Meeting schedule of the first and third Tuesday of each month, commencing 5 May 2020.

Background:

General Meetings have previously been held on the first and third Tuesdays of each month. The current Council Meetings Procedures Policy requires reports to be submitted for review two weeks before a meeting.

To accommodate current meeting procedures, it is recommended that the first General Meeting of the incoming Council be held on Tuesday 28 April 2020. The following meetings can then commence in-line with the recommended meeting schedule of the first and third Tuesday each month. Reports will be due for the 28 April meeting by Tuesday 14 April 2020.

Attachments:

Nil.

Tabled Items:

Nil.

Report Prepared by: Manager Governance

PE/3. NOMINATION FOR LOCAL GOVERNMENT ASSOCIATION QUEENSLAND POLICY EXECUTIVE

PE/3.1. NOMINATION FOR LOCAL GOVERNMENT ASSOCIATION QUEENSLAND POLICY EXECUTIVE

Responsible Officer: Chief Executive Officer

Council Meeting Date: 14 April 2020

File Ref: CM7.2

Purpose:

To provide Council with the opportunity to nominate a candidate for the Local Government Association of Queensland's Policy Executive District Representatives (District 6) 2020-2024.

Officer's Recommendation:

That Councillor _____ be appointed as Council's nominated candidate for the Local Government Association of Queensland's Policy Executive District Representative (District 6) 2020-2024.

Background:

Local Government Association of Queensland (LGAQ) member councils elect 15 District Representatives who together with the President, form the LGAQ's Policy Executive.

Gladstone Regional council is a part of District 6 which also includes the councils of Banana, Central Highlands, Rockhampton and Livingstone.

To be eligible to become a Policy Executive Representative a person must:

1. be and remain a councillor of a member;
2. have been a councillor of a member immediately before a quadrennial election held in the past ninety days; and
3. not have been convicted of a disqualifying offence as defined in the *Industrial Relations Act 1999*.

The Policy Executive is responsible for:

- appointing three directors (from the Policy Executive) to join the LGAQ President in forming the LGAQ Board;
- appointing the Chief Executive Officer;
- approving the annual budget; and
- determining LGAQ's policy on behalf of member councils (in line with the overall direction set at the Annual Conference).

Nominations must be received by 5pm 1 May 2020. If more than one candidate is nominated for the district, LGAQ will conduct an election by postal ballot.

An elected Executive Representative takes office ninety days after the date of the Quadrennial Election and remains in office until the 89th day after the next Quadrennial Election.

Mayor Burnett is currently in his first term as Policy Executive for District 6.

Options, Risk and Opportunity Analysis:

The key roles of an Executive Representative can be broadly defined as:

- representing the overall interests of local government within Queensland;
- representing each district's interest on the Policy Executive;
- contributing to Policy Executive decision-making; and
- assisting in relationships between councils at a district and regional level.

It is expected that the Executive Representative will:

- Attend and represent LGAQ at meetings of regional groupings of councils, such as District Local Government Associations (and/or, where appropriate, other relevant bodies such as Regional Road Groups and RDA Committees);
- Undertake direct communication with member councils within their electoral district including on key issues and matters before the Policy Executive for consideration;
- Develop a full understanding of the scope and scale of the activities of the Association to enable referral of member councils to relevant solutions and support services;
- Familiarise themselves with and provide input into LGAQ segment plans and segment activities relevant to the councils within their district.

Policy Executive Members attending Policy Executive and Committee Meetings and other approved meetings currently receive the following remuneration with the rates reviewed each year's budget:

Daily Allowance \$491.00

Accommodation \$271.00

Travel costs are also reimbursed.

Council may elect not to nominate a candidate for the Policy Executive.

Communication and Consultation:

Nil.

Legal Strategy and Policy Implications:

The Policy Executive and the election thereof is governed by Part 5 of the LGAQ Constitution, available on LGAQ's website.

Financial and Resource Implications:

It will be the nominee's responsibility if elected to manage Policy Executive requirements and Gladstone Regional Council commitments.

Following the election of Policy Executives, there will be a CEO Reference Group formed comprising the CEO's of the Executive Representatives. This group will support the Executive Representatives and provide strategic advice and input to LGAQ.

Summary:

Nil.

Anticipated Resolution Completion Date:

Council's nomination must be received by 5pm on 1 May 2020.

Attachments:

1. Correspondence from LGAQ Chief Executive Officer dated 7 April 2020.

Tabled Items:

Nil.

Report Prepared by: Manager Governance