

Office: .....  
Date: ...../...../.....  
Time: .....  
Name: .....

## Application for Water Connection

*Water Supply and Safety Reliability Act 2008, Plumbing and Drainage Act 2018 AS Standards*

APPLICANT DETAILS (Mandatory)	
Title:	
Given Name/s:	
Surname:	
Company Name:	
Contact Number:	
Email (Mandatory):	
Address:	
PROPERTY OWNER DETAILS – IF DIFFERENT TO APPLICANT	
Title:	
Given Name/s:	
Surname:	
Contact Number:	
Email (Mandatory):	
Address:	
SITE DETAILS – CONNECTION LOCATION (Mandatory)	
Property Address:	
Lot and Plan:	
<b>Site Obstruction (where applicable) – Please included detail of any proposed works to the property that could interfere with placement of water connection, i.e., driveway, electrical box:</b>	
<b>Justification for proposal – please include detail on the reason for the application:</b>	

CONNECTION DETAILS	
<input type="checkbox"/> New Connection <input type="checkbox"/> Residential	<input type="checkbox"/> Established Premises <input type="checkbox"/> Commercial/Industrial
STANDARD CONNECTION	NON-STANDARD CONNECTION
<input type="checkbox"/> Meter at Vacant block – no previous water connection	<input type="checkbox"/> Subdivision / Realignment of property <input type="checkbox"/> Other

Select standard connection type required	Select non-standard connection type required
<p><b>Standard Connection type Meter</b></p> <p><input type="checkbox"/> 20mm meter only</p> <p><input type="checkbox"/> 25mm meter only</p> <p><input type="checkbox"/> 20mm meter with service</p> <p><input type="checkbox"/> 25mm meter with service</p> <p style="text-align: center;"><b>OR</b></p> <p><b>Trickle Feed (Beecher/Burua area only)</b></p> <p><input type="checkbox"/> New Connection</p> <p><input type="checkbox"/> New Connection – Access only</p> <p><input type="checkbox"/> Modification – Remove access only &amp; instate flow</p>	<p><b>Non-Standard Connection type</b></p> <p><input type="checkbox"/> Development associated with a Material Change of Use and/or Operational Works application</p> <p><input type="checkbox"/> Service Only (Subdivision or Boundary Realignment)</p> <p>Please state Development Application (DA) number _____</p> <p><input type="checkbox"/> New Meter other than &gt;25mm Connection sizes as per Fees &amp; Charges Please state size required _____</p> <p><input type="checkbox"/> Disconnection of Meter</p> <p><input type="checkbox"/> Relocation of Meter Fire Hydrant/Service – new and relocation</p> <p><input type="checkbox"/> Backflow Device – Connection sizes as per Fees &amp; Charges Please state size required _____</p> <p><input type="checkbox"/> Live network connection</p>

**\*\*\* Complete Non-Standard Application Lodgement checklist for documentation to be supplied\*\*\***

NON-STANDARD APPLICATION LODGEMENT CHECKLIST	
<input type="checkbox"/> Service only	<ul style="list-style-type: none"> <li>▪ Site plan</li> </ul>
<input type="checkbox"/> New Meter > 25mm <i>*Council will not support any request for a meter above 25mm for a standard residential lot</i>	<ul style="list-style-type: none"> <li>▪ Site plan</li> <li>▪ RPEQ Certified Hydraulic Plan including pressure and flow table – certified engineer to ensure the size requested allows for applicable pressure flow for the property</li> <li>▪ Drawings in accordance with CDMG guidelines</li> </ul>
<input type="checkbox"/> Disconnection of meter	<ul style="list-style-type: none"> <li>▪ Site plan</li> </ul>
<input type="checkbox"/> Relocation of meter	<ul style="list-style-type: none"> <li>▪ Site plan</li> </ul>
<input type="checkbox"/> Fire Hydrant/Service <input type="checkbox"/> Backflow device	<ul style="list-style-type: none"> <li>▪ Site &amp; RPEQ Certified Hydraulic plans as per above</li> <li>▪ Fire service booster pump cannot be connected to Council mains – must be connected to separate tank</li> <li>▪ Backflow device can only be the same size as the meter connection size</li> </ul>

PAYMENT OF APPLICATION FEES	
<ul style="list-style-type: none"> <li>▪ Payable upon application as per Council's fees and charges</li> <li>▪ Where not referenced, assessment and quotation as per fees and charges</li> </ul>	<ul style="list-style-type: none"> <li>▪ A quote/invoice will be issued, and works will commence after payment is received</li> </ul>

**CERTIFICATION BY APPLICANT**

I hereby certify that:

- 1) I am the relevant person with authority to make this application and the details provided in this application are correct.
- 2) I acknowledge that if this application is for a Non-Standard Connection that I have attached all relevant site plans and hydraulic plans otherwise it will be deemed not properly made.
- 3) I acknowledge that until payment is received the requested connection cannot be installed.
- 4) I acknowledge that submission of this application does not constitute grant of approval and Council reserves the right to refuse this application.
- 5) I acknowledge that the installation timeframe may be subject to change if any non-standard matters are identified which may impact upon Council's meter installation, including but not limited to sites where vegetation is impeding Council's service delivery and where cultural heritage matters require that Council engage *with Traditional Owners*.

**I hereby declare that the information I have provided on this form is true and correct.**

**Name and Signature of Property Owner (Authorised Person where Applicant is a Company)**

Name:

*(Please print)*

Signature:

Date: \_\_ / \_\_ / \_\_\_\_

**LODGEMENT**

**Email to:**

[info@gladstone.qld.gov.au](mailto:info@gladstone.qld.gov.au)

**In Person** at any Council Office during business hours

**Post to:** PO Box 29, Gladstone, QLD, 4680

**PRIVACY ACT PERSONAL INFORMATION COLLECTION NOTICE:** *"Gladstone Regional Council is collecting your personal information for the purposes of processing your request and undertaking associated Council functions and services. Council is authorised to collect this information in accordance with the Local Government Act 2009 and associated laws. Your personal information will not be disclosed to third parties without your consent, or, if required to do so by law. This document is subject to the provisions of the Information Privacy Act 2009, Right to Information Act 2009 and the Public Records Act 2002."*

**OFFICE USE ONLY – Customer Solutions Officer**

Attachments received (if applicable)

**Officer Name:**

**Date:**

Application signed

**Application No.:**

**Receipt No.:**