



GLADSTONE
REGIONAL COUNCIL

GENERAL MEETING MINUTES

**HELD AT THE COUNCIL CHAMBERS - CIVIC CENTRE
101 GOONDOON STREET, GLADSTONE**

On 19 June 2018

Commencing at 9.00am

**Mark Holmes
ACTING CHIEF EXECUTIVE OFFICER**

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Elected Members

Councillor C T Bush
Councillor G G Churchill
Councillor K Goodluck
Councillor R A Hansen
Councillor P J Masters
Councillor D V O'Grady
Councillor C A Trevor

Officers

Mr M D Holmes (Acting Chief Executive Officer)
Mrs T J Dykstra (Executive Assistant to the Chief Executive Officer)

G/0.3.1. APOLOGIES

G/18 / 3415 Council Resolution:

Moved Cr Masters
Seconded Cr Bush

That an apology for Mayor Burnett be received as he is attending the Australian Local Government Association - National General Assembly and for Cr Sobhanian as he is attending the Developing Northern Australia Conference 2018.

CARRIED

G/0.3.2. DISCLOSURE OF INTERESTS

MATERIAL PERSONAL INTERESTS

Pursuant to section 175(C) of the *Local Government Act 2009*, where a Councillor declares a Material Personal Interest in an agenda item, the Councillor must leave the room for the agenda item.

G/3.2.1. SAND SWEEPING ROUND HILL CREEK

Cr O'Grady

Cr O'Grady declared a Material Personal Interest in Item G/3.2.1. as her brothers, John Mergard and Mark Mergard have a commercial tourism business at Seventeen Seventy and stand to suffer a loss or benefit a gain dependent on Council's decision. Cr O'Grady advised that she will leave the room during the consideration of Item G/3.2.1.

G/3.8.2. TENDER PSA 162-18 MECHANICAL MAINTENANCE AND SERVICING

Cr O'Grady

Cr O'Grady declared a Material Personal Interest in Item G/3.8.2. as the majority of tenderers are or were customers of her business as follows:-

- T and K Mechanical
- T M Mechanical
- Calliope Rural Traders
- Automotive and Commercial Electrical Services Pty Ltd (ACES)
- Mechanical Equipment Services.

Cr O'Grady advised that she has appointed a manageress since being elected to Council and is unsure if there are other businesses that are not listed above that may have tendered. She declared that the above tenderers may stand to suffer a loss or a benefit a gain dependent on Council's decision. Cr O'Grady advised that she will leave the room during the consideration of Item G/3.8.2.

CONFLICTS OF INTEREST

Pursuant to section 175(E) of the *Local Government Act 2009*, where a Councillor declares a Conflict of Interest and elects to leave the room for an agenda item, a resolution of Council is not required.

G/3.5.2. MAJOR EVENTS ADVISORY PANEL (MEAP) OUT OF ROUND - 2017/18

Cr Bush

Cr Bush declared a real Conflict of Interest in Item G/3.5.2. as follows:-

1. Cr Bush is a member of the Musica! 2018 production team.
2. Cr Bush's husband, Adam Bush is a sponsor of the Musica! 2018 event.
3. Cr Bush is a past member of the Rotary Gladstone Midday Club and served on the Board of Directors as a Director of Communities.
4. Cr Bush is the current Chair of the Major Events Advisory Panel.

Cr Bush advised that she will leave the room during the consideration of Item G/3.5.2.

Cr Hansen

Cr Hansen declared a perceived Conflict of Interest in Item G/3.5.2. as he is a Rotarian and current President of the local Rotary Sunrise Club. Cr Hansen advised that he will leave the room during the consideration of Item G/3.5.2.

Cr Masters

Cr Masters declared a perceived Conflict of Interest in Item G/3.5.2. as he is a Rotarian and has served on the Executive Committee of the Rotary Calliope Club every year of the Club's existence including Vice President this year. Cr Masters advised that he will leave the room during the consideration of Item G/3.5.2.

G/3.8.2 TENDER PSA 162-18 MECHANICAL MAINTENANCE AND SERVICING

Cr Masters

Cr Masters declared a real Conflict of Interest in Item G/3.8.2. as the owners of Calliope Rural Traders are life long family friends and were part of his 2016 Local Government election campaign. Cr Masters declared that he also has a perceived Conflict of Interest in Item G/3.8.2. as one of the owners of T M Mechanical is a past President of the Calliope Roosters Rugby League Club and Cr Masters has served numerous years with him on the executive committee of the Calliope Roosters Rugby League Club. Cr Masters advised that he will leave the room during the consideration of Item G/3.8.2.

G/7.1. WATER ALLOCATIONS AND SEWERAGE CONNECTION CONCESSIONS FOR SPORTING BODIES AND OTHER NOT-FOR-PROFIT ORGANISATIONS

Cr Masters

Cr Masters declared a perceived Conflict of Interest in Item G/7.1. as he is currently a reserve player for both of the Calliope darts teams that play out of the darts hall located at 10 Moura Crescent, Gladstone and are affiliated members of the Gladstone Darts Association.

G/18 / 3416 Council Resolution:

Moved Cr Goodluck
Seconded Cr Bush

Council has determined that Cr Masters has a perceived Conflict of Interest in Item G/7.1.

CARRIED

G/18 / 3417 Council Resolution:

Moved Cr Churchill
Seconded Cr Hansen

Cr Masters can remain in the room and vote on Item G/7.1.

CARRIED

G/1. MAYORAL STATEMENT OF CURRENT ISSUES

Nil.

G/2. CONFIRMATION OF MINUTES

G/2.1. CONFIRMATION OF GENERAL MEETING MINUTES FOR 5 JUNE 2018

File Ref: CM7.2

Purpose:

Confirmation of the minutes of the General Meeting held on 5 June 2018.

Officer's Recommendation:

That the minutes of the General Meeting of Council held on 5 June 2018 be confirmed.

G/18 /3418 Council Resolution:

Moved Cr Churchill
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

CARRIED

G/3. OFFICERS' REPORTS

G/3.1. OFFICE OF THE CEO

Nil.

**The meeting adjourned for morning tea at 10.14 am
and reconvened at 10.39 am.**

G/3.2. STRATEGY AND TRANSFORMATION

**Cr O'Grady (declared Material Personal Interest) left the room during
the consideration and voting of Item G/3.2.1.**

(refer G/0.3.2. Disclosure of Interest section of the minutes - page 3)

G/3.2.1. SAND SWEEPING ROUND HILL CREEK

File Ref: ED3.1

Purpose:

To present the findings of the final report on design work for the channel deepening of Round Hill Creek.

Officer's Recommendation:

That Council note this report and the completion of design work for channel deepening of Round Hill Creek.

G/18 /3419 Council Resolution:

Moved Cr Trevor
Seconded

That Council resolves to seek a second technical review of the channel deepening design of Round Hill Creek.

MOTION LAPSED FOR WANT OF A SECONDER

G/18 /3420 Council Resolution:

Moved Cr Churchill
Seconded Cr Goodluck

That Council resolves to undertake a preliminary concept design of a permanent channel deepening solution for Round Hill Creek within the existing balance of funding allocated to this project for the future benefit of commercial operators, community and community based organisations (including all relevant emergency services) and all key stakeholders to source the required funding to deliver the project.

CARRIED

**In accordance with section 273 of the Local Government Regulation 2012
it was resolved that Council seek further information through
a preliminary concept design for a permanent solution
for the project and the funding required.**

G/3.2.2. PHILIP STREET COMMUNITIES AND FAMILIES PRECINCT UPDATE

File Ref: PRJ-076

Purpose:

The purpose of this report is to seek approval for an additional budget allocation to enable the delivery of stage one of the Philip Street Communities and Families Precinct.

Cr Trevor left the meeting at this point at 10.59 am and returned at 11.01 am

Officer's Recommendation:

That Council:

1. Endorse the name of the community precinct site as "Philip Street Communities and Families Precinct".
2. Allocate a total project budget of \$16.432 million to facilitate the delivery of Stage One of the Philip Street Communities and Families Precinct over the 2018/2019 and 2019/2020 financial years, noting the revenue commitments of \$6.482 million with a net funding contribution by Council of \$9.950 million.
3. Authorise the Chief Executive Officer to:-
 - a. Continue negotiations with the Salvation Army in relation to the required agreements as conditioned in the funding agreement between the Public Trustee and the Salvation Army.
 - b. Sign the required funding agreement between Gladstone Regional Council and the Federal Government (Regional Jobs and Investment Package).
 - c. Investigate all options surrounding the operation of the Philip Street Communities and Families Precinct and prepare a report to a future Council meeting in relation to same.

G/18 /3421 Council Resolution:

Moved Cr Trevor
Seconded Cr Masters

That the Officer's Recommendation be adopted.

CARRIED

The meeting adjourned for a break at 11.54 am and reconvened at 12.03 pm

G/3.3. STRATEGIC ASSET PERFORMANCE

G/3.3.1. TRAFFIC ENVIRONMENT ADVISORY COMMITTEE (TEAC) MEETING - 3 MAY 2018

File Ref: RD4.4

Purpose:

The purpose of this report is to allow Council to note the minutes from the Traffic Environment Advisory Committee (TEAC) meeting held on the 3 May 2018.

Officer's Recommendation:

That Council note the adopted Traffic Environment Advisory Committee Minutes from the meeting held on 3 May 2018.

G/18 /3422 Council Resolution:

Moved Cr Hansen
Seconded Cr Masters

That the Officer's Recommendation be adopted.

CARRIED

**The Acting Chair altered the order of business to allow Officer attendance with Item G/3.4.3. considered by Council next.
The agenda order resumed after the consideration of Item G/3.4.3.**

G/3.4. OPERATIONS

G/3.4.3. FLYING FOX MANAGEMENT PLAN MIRIAM VALE

File Ref: EM7.3

Purpose:

The purpose of this report is to seek Council's approval of the Miriam Vale Flying-fox Management Plan, May 2018.

Officer's Recommendation:

That Council resolve:

1. To adopt the Miriam Vale Flying-fox 5 Year Management Plan, May 2018.
2. To note that the Miriam Vale Flying-fox Management Plan and associated action plan will be reviewed annually.

G/18 /3423 Council Resolution:

Moved Cr Churchill
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

**G/3.4.1. TENDER 196-18 CYCLONE DEBBIE AND OCTOBER 2017 RAIN EVENT -
RESTORATION OF ESSENTIAL PUBLIC ASSETS (REPA)**

File Ref: PE1.1; RD1.8

Purpose:

The purpose of this report is to allow Council to consider the tenders received for Tender 196/18 – 2017 Cyclone Debbie and October 2017 rain event – Restoration of Essential Public Assets (REPA).

Cr Churchill left the meeting at this point at 12.08 pm

Officer's Recommendation:

That Council:-

1. Endorse the Tender Panel's assessment and resolve to accept the Tender from Golding Contractors Pty Ltd for the amount of \$13,121,175.07 exclusive of GST, as per their submission to Tender 196/18 – 2017 Cyclone Debbie and October 2017 rain event – Restoration of Essential Public Assets (REPA).
2. As the Contract Principal, authorise the Chief Executive Officer to appoint a Principal's Representative to execute the appropriate contract documents on Council's behalf.
3. Authorise the Chief Executive Officer to approve variations that may arise during the execution of the contract to the total value not exceeding the identified contingency of \$1,300,000.00 for the delivery of this project.

G/18 /3424 Council Resolution:

Moved Cr Masters
Seconded Cr Bush

That the Officer's Recommendation be adopted.

CARRIED

G/3.4.2. SUPPLY BULK FUEL

File Ref: PE8.3

Purpose:

Council to enter into an agreement with Caltex Australia for the supply and delivery of bulk fuels to various Council sites. This agreement is to be made under LocalBuy Contract NPN1.17

Officer's Recommendation:

Endorse the Tender Panel recommendation and resolve to accept the Tender from Caltex Australia for \$2,399,059.31 exclusive of GST, as per their submission to LocalBuy Contract NPN1.17.

G/18 /3425 Council Resolution:

Moved Cr O'Grady
Seconded Cr Bush

That the Officer's Recommendation be adopted.

CARRIED

G/3.5. COMMUNITY DEVELOPMENT AND EVENTS

G/3.5.1. LEASE RENEWAL THE SCOUT ASSOCIATION OF AUSTRALIA, QUEENSLAND BRANCH INC. (BOYNE TANNUM SCOUT GROUP) LEASE B LOT 51 CTN1818

File Ref: SR1.1

Purpose:

This report proposes the renewal of The Scout Association of Australia, Queensland Branch Inc. (Boyne Tannum Scouts) lease over property situated at Lease B Lot 51 CTN1818 Canoe Point, Tannum Sands.

Officer's Recommendation:

That:

1. Council renew the lease of The Scout Association of Australia, Queensland Branch Inc. (Boyne Tannum Scouts) over Lease B Lot 51 CTN1818, Canoe Point, Tannum Sands for a period of ten (10) years.
2. The Chief Executive Officer, or delegate, be authorised to conclude negotiations with the organisation and execute requisite agreements, inclusive of lease terms and conditions.

G/18 /3426 Council Resolution:

Moved Cr Masters
Seconded Cr Goodluck

That the Officer's Recommendation be adopted.

CARRIED

As Crs Bush, Hansen and Masters had declared Conflicts of Interest for item G/3.5.2 (refer G/0.3.2 Disclosure of Interests – page 4 and 5) and Crs Burnett and Sobhanian were absent from the meeting, it was identified that there would not be a quorum for deciding G/3.5.2. Accordingly, the decision on G/3.5.2 was delegated in accordance with section 257 of the *Local Government Act 2009*.

G/3.5.2. MAJOR EVENTS ADVISORY PANEL (MEAP) OUT OF ROUND - 2017/18

File Ref: GS3.1

The General Manager Community Development and Events advised that in the Consideration section of the officer's report that a correction be noted that "Cr Cindi Bush, Chair of the MEAP Committee, declared a material Conflict of Interest..." be changed to "Cr Cindi Bush, Chair of the MEAP Committee, declared a conflict of interest..."

Purpose:

To seek Council's approval of Major Events Advisory Panel (MEAP) endorsement for financial assistance as outlined below.

Officer's Recommendation:

That Council approve the following recommendations for applications reviewed and endorsed by the Gladstone Regional Council Major Events Advisory Panel, following the final assessment round for 2017/18 financial year.

ORGANISATION	EVENT	AMOUNT RECOMMENDED Inc GST
RACQ Capricorn Helicopter Rescue Service	Colour Me Capricorn	\$ nil
Australian Skateboarding Community Initiative	Skate Titans Gladstone	\$ nil
Rotary Gladstone Midday Club	Musica!	\$11,800

G/18 /3427 Council Resolution:

Moved Cr Trevor
Seconded Cr O'Grady

That the matter be delegated to the Chief Executive Officer for a decision in accordance with section 175E(6) and 257(1)(b) of the *Local Government Act 2009*.

CARRIED

The meeting adjourned for lunch at 12.20 pm and reconvened at 1.01 pm

G/3.6. CUSTOMER EXPERIENCE

Cr Churchill re-joined the meeting at this point at 1.05 pm

G/3.6.1. DEVELOPMENT APPLICATION 264/2016 NEGOTIATED MATERIAL CHANGE OF USE FOR A CARAVAN PARK ASSESSED UNDER THE SUPERSEDED PLANNING SCHEME FOR MIRIAM VALE SHIRE 2009 AT 33 SPRINGS ROAD, AGNES WATER

File Ref: DA/264/2016

Development Application:

Application Number: DA/264/2016
Applicant: Beaches of 1770 Pty Ltd
Owner: Australian National Homes Pty Ltd and Beaches of 1770 Pty Ltd
Request Lodged: 23 April 2018
Location: 33 Springs Road, Agnes Water QLD 4677
RPD: Lot 1 RP 612382, Uxbridge
Area: 1.109 hectares
Current Use of Land: Dwelling House
Zoning: Medium Density Residential Zone
Proposal: Caravan Park (Three Stages)
Submissions Close Date: 21 February 2018
Number Of Submissions: Four Properly Made Submissions

Purpose:

The purpose of this report is to consider the proposed changes to the approved conditions of the Development Application 264/2016 for an extension to an existing Caravan Park.

Officer's Recommendation:

1. Development is to be carried out generally in accordance with the submitted application including the following plans and supporting documentation except where amendments are required to satisfy the conditions of this approval:

Document Number	Revision	Description	Author	Date
1609-SK01	N/A	Development Layout Plan	Contour Consulting Engineers	22/11/2017
1609-SK02	N/A	Typical Sections	Contour Consulting Engineers	22/11/2017
1609-SK03	N/A	Turning Template Plan	Contour Consulting Engineers	22/11/2017
1609-SK05	N/A	Preliminary Sewer Longitudinal Section	Contour Consulting Engineers	22/11/2017

Special Conditions

2. Stage 1 and 2 must be completed within 4 years of this approval taking effect.
3. The Community Facilities building must remain ancillary to the Caravan Park Use at all times and be discontinued if the Caravan Park use ceases. The Community Facilities building must be used exclusively for use of patrons/residents of the Caravan Park at all times.

Advisory Note: Use of the Community Facilities Building for functions such as a wedding reception or birthday party that includes external guests will trigger a requirement for a separate approval for a Material Change of Use of premises for a Function Facility.

4. As part of the first application for Operational Works, the Applicant must provide a Noise Assessment Report (NAR) prepared by a suitably qualified consultant for Council approval. The NAR must demonstrate how the proposed development will sufficiently mitigate any potential noise nuisance from the proposed use on nearby sensitive land uses as well as identify the minimum height and design specifications of the proposed acoustic fence along the Western property boundary. The proposed acoustic fence must be constructed as part of Stage 1 of the development, wholly within the boundary line of the immediate development footprint, be certified by the appropriately qualified RPEQ, take into account overland flow constraints, and be constructed in accordance with the recommendations contained within the NAR.
5. Prior to the commencement of the use, a 6m wide landscaped buffer must be provided along the Western and Southern property boundary as per the approved plans. The landscaping buffer must be wholly contained within the subject allotment (Lot 1 RP 612382) and incorporate a range of species heights reaching a minimum mature height of 1.8m with species from Council's Preferred Species List. Details of potting sizes, planting densities and plant selection must be provided as part of a landscaping plan, and existing trees within the buffer area must be retained and integrated within the overall landscape design.
6. Prior to lodgement of the first application for Building Approval for Stage 1, the Applicant is to submit architectural concept plans (ACPs) for the proposed Amenities block. The ACPs must illustrate building design with architectural merit consistent with exemplary coastal building design within the Agnes Water Locality. The building design must incorporate a mixture of lightweight construction, generous roof overhangs and a variety of at least four different textures and colours as well as including notable articulation within the horizontal and external façades of the building. Details of the proposed colour scheme, materials and finishes for all external areas of the building are to be submitted to Council for approval prior to the issue of a Development Permit for Building Works. The design must consider the minimization of nuisance to the adjoining residences, particularly in regards to light and noise.
7. Prior to lodgement of the first application for Building Approval for Stage 3, the Applicant is to submit architectural concept plans (ACPs) for the Community Facilities Building. The ACPs must illustrate building design with architectural merit consistent with exemplary coastal building design within the Agnes Water Locality. The building design must incorporate a mixture of lightweight construction, generous roof overhangs and a variety of at least four different textures and colours as well as including notable articulation within the horizontal and external façades of the building. Details of the proposed colour scheme, materials and finishes for all external areas of the building are to be submitted to Council for approval prior to the issue of a Development Permit for Building Works.
8. At all times, camp fires are not permitted.

9. Prior to the commencement of the use, a Flood Hazard Emergency Management Plan (FEMP) must be provided to Council for approval. The FEMP is to:
 - a. Be prepared by a suitably qualified person experienced in the area of flood management;
 - b. Incorporate the findings of the Stormwater Flood Hazard Assessment noted as part of Condition 1;
 - c. Be provided for the whole of the site;
 - d. Provide an evacuation and emergency plan in the event of a flood event;
 - e. Identify an alternative evacuation route in order to achieve an acceptable level of flood risk;
 - f. Identify areas of cut and fill which alters the behaviour of flood hazard;
 - g. Identify of the location and severity of all flood risks including creeks, waterways and floodplains; and
 - h. Be implemented by the Applicant for the life of the approval.

Operational Works

10. A Development Permit for Operational Works must be obtained from Council prior to the commencement of construction. The Development Application for Operational Works is to include the following:
 - a. Road works (including signage and footpaths);
 - b. Sewer Infrastructure;
 - c. Water Infrastructure;
 - d. Landscaping, environmental protection and associated works;
 - e. Street lighting, electrical and telecommunications; and
 - f. Stormwater Management (quantity, quality, flood and drainage control).
11. Development Applications for Operational Works shall be designed and constructed in accordance with Australian Standards, the Engineering Design Planning Scheme Policy under the Our Place Our Plan Gladstone Regional Council Planning Scheme Version 2 or any other applicable standards at the time of lodgement. Prior to the commencement of the use, all Operational Works conditioned by this approval must be accepted "on maintenance" by Council.

Advisory Note: The Capricorn Municipal Development Guidelines within the Engineering Design Planning Scheme Policy is the current document for preparing any Development Application for Operational Works which is found at <http://www.cmdg.com.au/index.htm>.

Building, Plumbing and Drainage Works

12. The Applicant is required to obtain a Development Permit and Building Final for all Building Works as required and in accordance with the *Planning Act 2016*. Construction is to comply with the *Building Act 1975*, the National Construction Code and the requirements of other relevant authorities. This includes appropriate access and facilities for the disabled and compliance with the relevant building classification requirements for all new and existing structures (including any building re-classification requirements for the new proposed use) in accordance with the Building Code of Australia.

13. As part of Building Works, the Community Facility building and the Amenities block must not exceed two storeys or have a finished roof height greater than 8.5m above Natural Ground Level.
14. The Applicant is required to obtain a Development Permit for Plumbing and Drainage Works and Plumbing and Drainage Final in accordance with the *Planning Act 2016*. Construction is to comply with the *Plumbing and Drainage Act 2002* and the requirements of other relevant authorities.
15. Prior to the commencement of the use, all plant and equipment (including air conditioners, exhaust fans and the like) are to be housed, screened and located so that these do not cause environmental nuisance or harm to residential uses in the surrounding area.
16. As part of the Operational Works Application, the Applicant is to provide plans demonstrating the street lighting to be provided on the internal roads and pathways for pedestrian safety. At all times, lighting at ground level and associated with illuminating ground level areas must be focused downwards and be provided with hoods, shades or other permanent devices to direct illumination downwards and not allow upward lighting to adversely affect the residential uses on this site and the adjoining the sites.

Sewerage Infrastructure

17. As part of the first Operational Works application, the Applicant is to submit and have approved by Council detailed plans drafted by a suitably qualified person outlining the grades, sizing and connections for the proposed sewer network.
18. As part of any Operational Works Application, any on-site effluent disposal systems are to be sited above the 1% AEP flood level.
19. Prior to the commencement of the use, all sanitary drainage is to drain into a new 1050mm diameter privately owned maintenance hole within the development site, before connection to Council's sewerage infrastructure. The location and size of the sewer service is to be determined in consultation with Council. The property is to have one connection point only to Council's existing sewerage infrastructure.
20. Prior to the commencement of the use, connections to Council's live sewerage network must be carried out by Council. The cost of these works is to be borne by the Applicant.

Advisory Note: Council's Application for Sewer is found at <http://www.gladstone.qld.gov.au/forms>.

Stormwater Infrastructure

21. As part of the first Development Application for Operational Works, the Applicant is to submit for approval by Council an amended Site Based Stormwater Management Plan, to allow for the inclusion for the 1.8 metre acoustic fence along the western boundary of the property within the flood modelling. The Site Based Stormwater Management Plan must address the impacts of this structure, including amended mapping for all 1% and 20% AEP events and provide mitigation options in accordance with the Engineering Design Planning Scheme Policy under the *Our Place Our Plan Gladstone Regional Council Planning Scheme Version 2* and the *State Planning Policy – July 2017*. The Site Based Stormwater Management Plan must be certified by a Registered Professional Engineer of Queensland experienced in this type of work.

Transportation Services

22. Prior to the commencement of use, a minimum of 34 car parking spaces are to be constructed on site generally in accordance with the approved plans and is to be staged as follows:
- A minimum of 17 car parking spaces adjacent to each caravan/annex pad which are to remain grassed and be constructed prior to the commencement of use for Stage 1;
 - A minimum of 2 car parking spaces are to be constructed, sealed, line marked, provided with wheel stops and maintained in accordance with the Engineering Design Planning Scheme Policy under the *Our Place Our Plan Gladstone Regional Council Planning Scheme* and AS2890.1, prior to the commencement of use for Stage 1; and
 - A minimum of an additional 15 car parking spaces are to be constructed on site generally in accordance with the approved plans, sealed, line marked, provided with wheel stops and maintained in accordance with the Engineering Design Planning Scheme Policy under the *Our Place Our Plan Gladstone Regional Council Planning Scheme* and AS2890.1, prior to the commencement of use for Stage 2.
23. **As part of the Operational Works Application, the Applicant is to provide amended plans certified by a RPEQ demonstrating the vehicle swept paths of the following:**
- A vehicle towing a caravan (minimum length of 12.5 metres) exiting and entering the site, contained wholly within the driveway for Council approval; and**
 - A recreational vehicle (R.V) of a minimum length of 10 metres, entering and exiting the powered RV sites, contained wholly within the R.V site and within the property boundaries of the site. The location of sites 9 and 10 are not considered to allow sufficient space for this movement.**
24. Prior to the commencement of use, all vehicle movement areas are to be constructed, sealed, line marked and maintained in accordance with the Engineering Design Planning Scheme Policy under the *Our Place Our Plan Gladstone Regional Council Planning Scheme* and AS2890.1.
25. Prior to the commencement of the use, the existing driveway crossover is to be replaced with a Commercial Driveway crossover constructed in accordance with Council's Standard Drawing Urban Commercial/Industrial Driveway. The Commercial Driveway crossover is to be contained wholly within the property's frontage.
- Advisory Note: Council's standard drawing is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications at <http://www.cmdg.com.au/index.htm>.*
26. Prior to the commencement of Stage 1, a total of 4 bicycle spaces are to be constructed onsite. All bicycle spaces are to be constructed in accordance with AS2890.3 (2015).
27. Prior to the construction of any works within Council's road reserve, the Applicant shall obtain a Works on a Council Road Approval for construction of the driveway crossover in conformity with Council's Subordinate Local Law No. 1.15.
- Advisory Note: Council's Local Law No. 1.15 - Application to Construct (and maintain) a Driveway (vehicle crossover) is found at <http://www.gladstone.qld.gov.au/forms>.*
28. Prior to the commencement of the use, any damage to the kerb and channel as a result of development works undertaken must be repaired at the owner's expense and to Council's Standard Drawing Urban Commercial/Industrial Driveway.

Advisory Note: Council's standard drawing is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications
at <http://www.cmdg.com.au/index.htm>.

29. Prior to the commencement of the use, all grassed footpath areas disturbed by the development are to be top dressed and turfed following completion of construction activity.
30. Prior to the commencement of the use for Stage 1, the existing 2 metre wide concrete footpath along the Springs Road frontage of the site must be saw cut, amended and tied in to the constructed driveway in accordance with Council's Standard Drawing Concrete Pathway/Bikeway Details.

Advisory Note: Council's standard drawing is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications
at <http://www.cmdg.com.au/index.htm>.

31. The internal roads system is designed to cater for all anticipated vehicle use enabling suitable manoeuvrability and safety whilst avoiding congestion. Internal roads are to be a minimum of 4m wide for a one-way road and 6m wide for a two-way road and must be constructed, sealed, line marked and maintained in accordance with the Engineering Design Planning Scheme Policy under the Our Place Our Plan Gladstone Regional Council Planning Scheme and AS2890.1.
32. The internal road to service the caravan/annex pads is to be one way movement only, with appropriate signage installed at the entrance and exit of the internal access road.
33. As part of the Operational Works Application, the Applicant is to provide RPEQ signed plans demonstrating the vehicle swept paths of a vehicle towing a caravan (minimum length of 12.5 metres) exiting and entering the site, contained wholly within the driveway for Council approval.
34. As part of the Operational Works Application, a turning facility is to be provided at the end of the terminating road within the development and must have a minimum radius of 9 metres, an approach of 15 metres and be completely contained within the property boundaries.

35. **Deleted**

Landscaping Works

36. As part of the first Development Application for Operational Works, the Applicant must provide a full Landscaping Plan in accordance with Table 9.3.4.3.2 - Plant Species List of the Landscaping Code of the *Our Place Our Plan Gladstone Regional Council Planning Scheme* and the Capricorn Municipal Development Guidelines - Landscaping C273 Construction Specification. The full Landscaping Plan is to be certified by a Landscape Architect.

Advisory Note: Council's construction specification is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications
at <http://www.cmdg.com.au/index.htm>.

37. As part of Operational Works, all landscaping areas are to be constructed with an appropriate irrigation system. Details of the irrigation system are to be provided as part of the full Landscaping Plan.
38. As part of Operational Works, street trees are to be installed along the Springs Road frontage, at a rate of 1 tree per 10m in accordance with Table 9.3.4.3.2 - Plant Species List of the Landscaping Code of the *Our Place Our Plan Gladstone Regional Council Planning*

Scheme and the Capricorn Municipal Development Guidelines - Landscaping C273 Construction Specification.

Advisory Note: Council's construction specification is located within the Capricorn Municipal Development Guidelines - Drawings and Specifications at <http://www.cmdg.com.au/index.htm>

Waste Management

39. **As part of the first Development Application for Operational Works, an updated Waste Management Plan is to be submitted and approved by Council showing that the waste and recycling bin storage area is located on the corner of the primary internal road and the one-way road for Stage 1, closest to the southern property boundary, ensuring unimpeded access to the subject site from Springs Road for vehicles at all times. The Waste Management Plan is to be in accordance with the Waste Management Planning Scheme Policy of the *Our Place Our Plan Gladstone Regional Council Planning Scheme Version 2*.**
40. Prior to the commencement of the use, refuse bins are to be provided in accordance with Table SC6.11.3.2 of Schedule 6.11 Waste Management at a rate of one (1) 240 litre waste bins for every four (4) caravan sites, and one (1) 240 litre recycling bin for every four (4) tent camp sites. Bulk bins can be used in lieu of the aforementioned service level for caravan sites provided the capacity of the bin equates to 60 litres of waste storage per caravan site per week, and 60 litres of recycling storage per caravan site per week.
41. Prior to the commencement of the use for Stage 1, the refuse service area is to have sufficient width for a refuse vehicle to be stationary and accessing the waste, while allowing for vehicles to pass.
42. Prior to the commencement of the use, the waste storage area/s are to be sufficient in size to house all waste collection containers including recycling waste containers. The waste storage area/s must be suitably enclosed and imperviously paved, with a hose cock and hose fitted in close proximity to the enclosure to ensure the area can be easily and effectively cleaned.
43. Prior to the commencement of the use, open storage areas shall be adequately screened so as not to detract from the visual amenity of the area. One way of achieving compliance with this condition is as follows:
 - a. Outdoor storage areas are situated in locations not visible from the street; and
 - b. A 1.8m solid screen fence is located around storage areas.

Easements

44. The Applicant is to provide registered easement documents in favour of Council and at no cost to Council over infrastructure (sewerage) within the development and over other parts of the development property as may be deemed necessary by Council having considered the engineering drawings submitted with the Operational Works application for a particular stage of the development and the amended Site Based Stormwater Management Plan.

Miscellaneous

45. Prior to commencement of the use, Lot 1 RP 612382 and Lot 55 SP140371 must be amalgamated into a single indefeasible title.

Lawful Commencement

46. Prior to the commencement of this use for each stage, the Applicant must apply for and receive approval from Council for a "License to Operate a Caravan Park" in accordance with the Gladstone Regional Council Subordinate Law No 1.8 (Operation of Caravan Parks) 2011.
47. Advisory Note: Gladstone Regional Council Subordinate Law No 1.8 (Operation of Caravan Parks) 2011 prescribes the minimum Council standards for the Operation of Caravan Parks, and the provision of amenities to be complied with. Where caravan parks do not meet the minimum standards outlined in the Gladstone Regional Council Subordinate Law No 1.8 (Operation of Caravan Parks) 2011, the Owner/Operator must obtain a "License to Operate a Caravan Park" to legally operate.
48. Prior to the commencement of the use, a Compliance Inspection is to be undertaken by the relevant Council Officer, with all conditions to be appropriately addressed. The premises may be subject to a future compliance inspection as part of Council's routine compliance inspection process.

G/18 /3428 Council Resolution:

Moved Cr Hansen
Seconded Cr Bush

That the Officer's Recommendation be adopted.

CARRIED

G/3.6.2. COMMERCIAL ACTIVITY ON COUNCIL LAND - STATIONARY VENDING - OH ... COFFEE!

File Ref: LE2.25

Purpose:

The purpose of this report is to allow the Council to consider an application for the commercial use of a Council controlled area and make a decision on the application.

Officer's Recommendation:

That:

1. Council approve the application with standard conditions, stationary vending conditions and a non-standard condition (as attached to the officer's report) for Oh...Coffee! to conduct stationary roadside vending under Council's *Local law no.1 (Administration) 2011* as a prescribed activity at the following locations:
 - a. The Esplanade, Turkey Beach
 - b. Two (2) locations on Hancock Street, Turkey Beach
2. Council authorise the Manager Regulatory Services (delegate) to issue the approval in accordance with the recommended conditions.

G/18 /3429 Council Resolution:

Moved Cr Goodluck
Seconded Cr Trevor

That the Officer's Recommendation be adopted.

MOTION LOST

G/18 /3430 Council Resolution:

Moved Cr O'Grady
Seconded Cr Hansen

That Council refuse the operation of Oh...Coffee! to conduct stationary roadside vending to the following locations:-

- a. The Esplanade, Turkey Beach
- b. Two (2) locations on Hancock Street, Turkey Beach.

MOTION LOST

G/18 /3431 Procedural Motion:

Moved Cr Trevor
Seconded Cr Hansen

That the matter being considered be deferred to the next General Meeting of Council in accordance with section 6.8.6.(a)(vii) of Council's Conduct of Council Meetings Policy.

CARRIED

G/3.7. PEOPLE CULTURE AND SAFETY

Nil.

G/3.8. FINANCE GOVERNANCE AND RISK

G/3.8.1. WORK HEALTH & SAFETY POLICY

File Ref: CM28.2

Purpose:

This report seeks Council's adoption of a revised Work Health and Safety Policy.

Officer's Recommendation:

That Council:

1. Repeal P-2017-30 – Occupational Health & Safety Policy;
2. Adopt P-2018-24 – Work Health and Safety Policy attached as **Addendum 1**.

G/18 /3432 Council Resolution:

Moved Cr Hansen
Seconded Cr Masters

That the Officer's Recommendation be adopted.

CARRIED

**Cr O'Grady (declared Material Personal Interest) and Cr Masters
(declared real Conflict of Interest) left the room during the
consideration and voting of Item G/3.8.2.**

(refer G/0.3.2. Disclosure of Interest section of the minutes - page 3 and 4)

G/3.8.2. TENDER PSA 162-18 MECHANICAL MAINTENANCE AND SERVICING

File Ref: PE8.2

Purpose:

This report seeks Council's approval to enter into six (6) contracts for the provision of mechanical maintenance and servicing under a Preferred Supplier Arrangement (PSA 162-18).

Officer's Recommendation:

That Council:

1. Enter into a contract with CQ Diesel Fitting for the provision of all mechanical maintenance and servicing, of all categories of Council plant, in accordance with the tender specifications and their submission for an initial period of two (2) years,
2. Enter into a contract with Automotive and Commercial Electrical Services Pty Ltd (ACES) and Tim Barker Auto Electrics CQ Diesel Fitting for the provision of auto electrical, air conditioning and electrical servicing of all categories of Council plant, in accordance with the tender specifications and their submission for an initial period of two (2) years,
3. Enter into a contract with Calliope Rural Traders for the provision of mechanical maintenance and servicing of all of Council's small plant, in accordance with the tender specifications and their submission for an initial period of two (2) years,
4. Enter into a contract with T & K Mechanical for the provision of mechanical maintenance and servicing of light plant only, in accordance with the tender specifications and their submission for an initial period of two (2) years,
5. Enter into a contract with T M Mechanical for the provision of mechanical maintenance and servicing of all of Council's specialised plant only, in accordance with the tender specifications and their submission for an initial period of two (2) years,
6. Authorise a sole supplier arrangement in accordance with section 235(b) of the *Local Government Regulation 2012* for the use of Original Equipment Manufacturers (OEM) to carry out repairs on vehicles where specific diagnostic tools and equipment are only available from the OEM; and
7. Authorise the Chief Executive Officer (or delegate), to exercise the option of extending the contracts for a further period of one (1) year followed by an additional one (1) year, as required.

G/18 /3433 Council Resolution:

Moved Cr Churchill
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/3.8.3. PSA 175-18 HYDRO-EXCAVATION SERVICES

File Ref: PE8.2

Purpose:

This report seeks approval to enter into a contract for the provision of hydro-excavation services under a Preferred Supplier Arrangement (PSA 175-18).

Officer's Recommendation:

That Council:

1. Enter into a PSA with Power Pumping Pty Ltd for the provision of hydro-excavation services for various Council activities, in accordance with the tender specifications and their submission for an initial period of twelve (12) months, and
2. Authorise the Chief Executive Officer (or delegate) to exercise the option of extending the contract for a further period of twelve (12) months.

G/18 /3434 Council Resolution:

Moved Cr Goodluck
Seconded Cr Masters

That the matter be deferred to the General Meeting of Council on 17 July 2018 to obtain further information.

CARRIED

G/3.8.4. LOCAL LAW - WASTE MANAGEMENT

File Ref: LE3.1

Purpose:

To recommend Council resolve to adopt *Local Law no. 8 (Waste Management) 2018* and *Local Government Controlled Areas, Facilities and Roads (Amendment) Subordinate Local Law (No. 1) 2018*.

Officer's Recommendation:

That Council resolves—

1. To note that Council has consulted with relevant government entities about the overall State interest in *Local Law No. 8 (Waste Management) 2018*; and
2. To implement the recommendations of the Public Interest Test Report about *Local Law No. 8 (Waste Management) 2018*; and
3. To make *Local Law No. 8 (Waste Management) 2018* as advertised, but amended by the insertion of a definition in the Schedule for the expression “domestic clean-up waste”; and
4. To note that *Local Law No. 8 (Waste Management) 2018* contains anticompetitive provisions; and
5. To make *Local Government Controlled Areas, Facilities and Roads (Amendment) Subordinate Local Law (No. 1) 2018* as advertised; and
6. To adopt, pursuant to section 32 of the *Local Government Act 2009*, in the form attached to the officer's report to Council, a consolidated version of *Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011*.

G/18 /3435 Council Resolution:

Moved Cr O'Grady
Seconded Cr Churchill

That the Officer's Recommendation be adopted.

CARRIED

G/3.8.5. POLICIES FOR CONSIDERATION IN ADVANCE OF 2018/2019 BUDGET ADOPTION

File Ref: CM28.2, FM6.1

Purpose:

This report seeks Council's endorsement of the suite of policies that require consideration prior to and in conjunction with the 2018/2019 budget adoption.

Officer's Recommendation:

That Council:

1. Repeal P-2017-16 Revenue Policy;
2. Adopt P-2018-19 Revenue Policy provided as Attachment 1 (attached as **Addendum 2**)
3. Repeal P-2017-15 Properties Exempt from General and Differential Rates Policy;
4. Adopt P-2018-18 Properties Exempt from General and Differential Rates Policy provided as Attachment 3 (attached as **Addendum 3**);
5. Repeal P-2016-28 Financial Hardship Policy;
6. Adopt P-2018-17 Financial Hardship Policy provided as Attachment 4 (attached as **Addendum 4**);
7. Repeal P-2017-18 Concealed Water Leak Concession Policy; and
8. Adopt P-2018-20 Concealed Water Leak Concession Policy provided as Attachment 6 (attached as **Addendum 5**).

G/18 /3436 Council Resolution:

Moved Cr Churchill
Seconded Cr Bush

That the Officer's Recommendation be adopted.

CARRIED

G/3.8.6. MONTHLY FINANCIAL STATEMENTS FOR THE PERIOD END 31 MAY 2018

File Ref: FM15.1

Purpose:

This report seeks Council adoption of the Monthly Financial Statements for the 2017-18 year to date, for the period ended 31 May 2018, as required under Section 204 *Local Government Regulation 2012*.

**Cr Trevor left the meeting at this point at 2.19 pm
and re-joined the meeting at 2.22 pm**

Officer's Recommendation:

That Council adopt the Monthly Financial Statements attached as **Addendum 6** for the 2017-18 year to date, for the period ended 31 May 2018, as required under Section 204 *Local Government Regulation 2012*.

G/18 /3437 Council Resolution:

Moved Cr Goodluck
Seconded Cr Hansen

That the Officer's Recommendation be adopted.

CARRIED

G/4. COUNCILLORS REPORT

Nil.

G/5. URGENT BUSINESS

Nil.

G/6. NOTICE OF MOTION

Nil.

G/7. CONFIDENTIAL ITEMS

G/18 /3438 Procedural Motion:

Moved by Cr Masters
Seconded Cr Churchill

That in accordance with Section 275 (1) of the Local Government Regulation 2012, the meeting be closed to the public to discuss business relating to the following: -

- d) rating concessions.
- e) contracts proposed to be made by it.

CARRIED

G/18 /3439 Procedural Motion:

Moved by Cr Hansen
Seconded Cr Churchill

That Council re-open the meeting to the public.

CARRIED

Cr Masters (declared perceived Conflict of Interest) remained in the room during the consideration and voting of Item G/7.1.

(refer G/0.3.2. Disclosure of Interest section of the minutes - page 5)

G/7.1. WATER ALLOCATIONS AND SEWERAGE CONNECTION CONCESSIONS FOR SPORTING BODIES AND OTHER NOT-FOR-PROFIT ORGANISATIONS

File Ref: CM28.2, FM6.1

G/18 /3440 Council Resolution:

Moved Cr Bush
Seconded Cr Goodluck

That Council:

1. Repeal P-2017-34 Water Allocation and Sewerage Connection Concessions for Sporting Bodies and other Not-for-Profit Organisations Policy;
2. Adopt P-2018-21 Water Allocation and Sewerage Connection Concessions for Sporting Bodies and other Not-for-Profit Organisations Policy, provided as Attachment 1 (attached as **Addendum 7**); and
3. Advise the 1770 Dragons that a concession for vacant water and sewerage charges is granted.

CARRIED

G/7.2. NON-RECOVERABLE OUTSTANDING RATES AND GENERAL DEBTORS TO BE WRITTEN-OFF

File Ref: FM1.9

G/18 /3441 Council Resolution:

Moved Cr Hansen
Seconded Cr O'Grady

That:

1. The outstanding rates identified below be written off:
 - \$4,376.43 for Rating Assessment 21525-1; and
 - \$770.00 for Rating Assessment 32661-1; and
 - \$8,815.47 for Rating Assessments 35085-0 (\$4544.46) and 35162-7 (\$4217.01); and
 - \$5,879.30 for Rating Assessment 939/9; and
2. The listing of general debtors totalling \$220,094.08 (as attached to the officer's report) be written off.

CARRIED

G/7.3. GLADSTONE DEVELOPMENT BOARD (GDB)

File Ref: ED2.1

G/18 /3442 Council Resolution:

Moved Cr Goodluck
Seconded Cr Hansen

That:

1. Council endorse the amendments to the Heads of Agreement for Gladstone Development Board as per Attachment 1 of the officer's report;
2. Given the short term nature of the Agreement and the specialised nature of the role, Council endorse the Gladstone Ports Corporation nomination as Interim Chief Executive Officer up to 31 January 2019;
3. Council establish the Gladstone Development Board as a separate legal entity and as such authorise the Chief Executive Officer to progress the matter.

CARRIED

There being no further business the Acting Mayor formally closed the meeting.

THE MEETING CLOSED AT 03:16 pm

CERTIFICATION

I hereby confirm that I have read the minutes and they are a true and correct record of the proceedings of the meeting.

I certify that these 80 pages form the official copy of Gladstone Regional Council General Meeting Minutes of the 19 June 2018.

.....
Mayor Matt Burnett

...../...../.....
Date

ATTACHMENTS

ADDENDUM 1



Gladstone Regional Council

Council Policy

Title	WORK HEALTH AND SAFETY
Policy Number	P-2018-24
Business Unit/s	PEOPLE CULTURE AND SAFETY
Date of Adoption	
Resolution Number	
Date Review Due	
Date Repealed	

1.0 PURPOSE:

The purpose of the Work Health and Safety Policy is to demonstrate Council's commitment to providing a safe, supportive, protective and healthy working environment for our employees, contractors, volunteers and visitors to the workplace.

2.0 SCOPE:

All workers of Gladstone Regional Council as defined under s7 of the *Work Health and Safety Act 2011*.

3.0 RELATED LEGISLATION:

- *Work Health and Safety Act 2011*;
- *Work Health and Safety Regulation 2011*;
- *Work Health and Safety (Codes of Practice) Notice 2011*;
- *Mining and Quarrying Safety and Health 1999*.

4.0 RELATED DOCUMENTS:

- OHS Management System Corporate Standard
- OHS Risk Management Corporate Standard
- Safety Management of Contractors Corporate Standard
- Drug and Alcohol Policy & Corporate Standard
- Electrical Safety Policy
- Fire Safety Policy
- Fitness for Work Policy
- Rehabilitation and Return to Work Policy and Corporate Standard

5.0 DEFINITIONS:

"Officer" as defined in accordance with s27 of the *Work Health and Safety Act 2011*.

GLADSTONE REGIONAL COUNCIL
 POLICY NO. P-2018-24 - OCCUPATIONAL HEALTH AND SAFETY POLICY
 PAGE 2 of 3

"Worker" means a worker as defined in accordance with s7 of the *Work Health and Safety Act 2011* who is directly or indirectly engaged by Gladstone Regional Council.

6.0 POLICY STATEMENT:

Refer to policy commitment statement attached.

7.0 ATTACHMENTS:

Nil

8.0 REVIEW TRIGGER:

This policy will be reviewed when any of the following occur:

1. The related legislation or governing documents are amended or replaced; or
2. Other circumstances as determined by resolution of Council or the CEO; or
3. Three years from date of adoption.

TABLE OF AMENDMENTS			
Document History	Date	Council Resolution No.	Notes (including the prior Policy No, precise of change/s, etc)
Originally Approved			
Amendment 1			
Amendment 2			
Amendment 3			

.....
ROSLYN BAKER
 CHIEF EXECUTIVE OFFICER

WH&S POLICY STATEMENT

Gladstone Regional Council is committed to providing a safe, supportive, protective and healthy working environment for our employees, contractors, volunteers and visitors to the workplace by adopting and promoting the provisions of the *Workplace Health and Safety Act 2011* and its associated Regulation, Codes of Practice and Standards.

All possible measures are taken to remove risks to the health, safety and welfare of employees, sub-contractors, authorised visitors and anyone else who may be affected by our operations. We seek the co-operation of and suggestions from employees, customers and visitors to assist in realising our health and safety objective to create a safe and healthy working environment.

Gladstone Regional Council recognises its responsibility to provide a safe and healthy work environment and is committed to maintaining a WHS Management System consistent with the requirements of AS/NZs4801.

Gladstone Regional Council will achieve a safe and healthy workplace by:

- Consulting with employees and relevant stakeholders in the decision-making processes impacting on workplace health and safety;
- Complying with all legal requirements, codes of practice and standards applicable to our activities;
- Demonstrating visible safety leadership through our Team Leaders;
- Identifying and understanding the hazards inherent to the activities we undertake and effectively assessing, controlling and managing those risks;
- Providing appropriate training and support to our employees and contractors to enable them to understand our Safety, Health and Wellness vision and to allow them to perform their roles competently and safely;
- Setting objectives, targets and key performance indicators which continually drive us to improve our health and safety performance;
- Learning from our performance and continuously improving our processes and work practices; and sharing lessons learnt with others;
- Ensuring that all incidents are investigated fully - specifically identifying the causal and contributing factors so that appropriate corrective actions are taken;
- Regularly undertaking audits and inspections of our operations; and
- Communicating this policy to employees and interested stakeholders; and reporting on our health and safety performance openly and transparently.
- All employees and contractors are required to:
 - Carry out their work in accordance with GRC's safety policies, processes and procedures;
 - Be accountable for their own safety, and that of others;
 - Manage the hazards and risks inherent to the activities they undertake;
 - Report any hazards or identified risks and all incidents which cause actual or potential injury or damage.

We all have an obligation to ensure that we have a strong safety culture at Gladstone Regional Council and we expect that you will actively participate to achieve this.

Chief Executive Officer

Date: __/__/__

Date for Review: __/__/__

ADDENDUM 2



Gladstone Regional Council

Council Policy

Title	REVENUE
Policy Number	P-2018-19
Business Unit/s	FINANCE GOVERNANCE AND RISK
Date of Adoption	
Resolution Number	
Review Date	
Date Repealed	

1.0 PURPOSE:

Under section 169(2)(c) of the *Local Government Regulation 2012* Council's budget must include a Revenue Policy. Section 193 of the *Local Government Regulation 2012* sets out what the Revenue Policy must state and, Section 193(3) requires that "a local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year".

This Revenue Policy seeks to meet the above requirements.

2.0 SCOPE:

In accordance with section 193(1) of the *Local Government Regulation 2012*, the scope of this policy is to set out the principles to be used by Council in the framing of its Rates and Charges for the 2018/2019 year in the following areas:

- The levying of rates and charges; and
- The granting of concessions for rates and charges; and
- The purpose for granting concessions for rates and charges; and
- The recovery of overdue rates and charges; and
- The setting of cost recovery methods; and
- The extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

This Revenue Policy may also (under section 193(2)) state guidelines that may be used for preparing the local government's revenue statement. No such guidelines have been included in this policy.

3.0 RELATED LEGISLATION:

- *Local Government Act 2009*; and
- *Local Government Regulation 2012*.

4.0 RELATED DOCUMENTS:

- Gladstone Regional Council Revenue Statement.

5.0 DEFINITIONS:

To assist in interpretation of this policy, definitions that apply are available in the dictionary of the:

- *Local Government Act 2009*; and
- *Local Government Regulation 2012*.

6.0 POLICY STATEMENT:

6.1 Principles used for the levying of rates and charges

Council will be guided by State and Federal government legislative requirements and will apply in general the principles of "user pays" in the making of rates and charges in a regional context, so as to treat all ratepayers in an equitable manner and to minimise the impact of rating on the efficiency of the regional economy.

Council will give due consideration to the requirement to balance its service levels, the needs and expectations of the community, and the setting of appropriate rates and charges to adequately resource its roles and responsibilities. In discharging this responsibility, Council will have regard to the principles of:

- Transparency in the making of rates and charges;
- Sustainable development and management of assets and infrastructure;
- Delivery of effective services;
- Establishment of rating categories to recognise the different demands placed on Council resources;
- Having in place a rating regime that is simple and inexpensive to administer; and
- Equity by taking into account the varying degrees of potential to produce to income of differing land uses.

Council will seek to achieve financial sustainability, and will when levying rates and charges, minimise the impact of rates and charges upon the community, and distribute the rate burden equitably across the community.

With respect to general rates, it is accepted that land valuations are an appropriate basis in achieving the equitable imposition of general rates across the community, with different rating categories established based primarily on land use and development potential.

When determining rates and charges, Council will:

- Have regard to its long term financial plan and relevant drivers and prices paths;
- Have regard to local economic conditions and where possible and appropriate phase in increases in an attempt to avoid significant price escalation in any one year;
- Utilise various smoothing mechanisms available to Council under the *Local Government Act 2009* to mitigate significant fluctuations in property valuations;
- Utilise discounts to encourage the prompt payment of rates;
- Make the levying system simple and inexpensive to administer; and
- Equity through flexible payment arrangements for ratepayers with a lower capability to pay.

6.2 Principles used for the recovery of overdue rates and charges

Council will exercise its rate recovery powers in order to reduce the overall rate burden on ratepayers. Council will be guided by the principles of:

- Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations;
- Making the processes used to recover outstanding rates and charges clear, simple to administer, and cost effective;
- Determining appropriate arrangements for different sectors of the community, giving consideration to the ratepayer's capability to meet those arrangements;
- Equity by having regard to providing the same treatment for ratepayers with similar circumstances;
- Flexibility by responding where necessary to changes in the local economy; and
- Ratepayers are expected to pay all rates and charges by the due date, and Council will consider legal action if rates remain outstanding.

6.3 Principles used for the granting of concessions for rates and charges

In considering the application of concessions, Council will be guided by the principles of:

- Encouraging pensioners to be independent and live in their own home where possible which Council believes has a "quality of life" benefit;
- Acknowledging the role of community and sporting organisations by providing financial assistance to those non-profit organisations that would otherwise have difficulty in paying their general rates without such concession; and
- Transparency by making clear the requirements necessary to receive such concessions.

6.4 Principles used in determining the purpose for granting concessions for rates and charges

Principles set under Part 10 of the *Local Government Regulation 2012* will be used by Council in determining the purpose for granting concessions for rates and charges.

6.5 Principles used in the setting of cost-recovery methods

Council considers that in almost all instances it is appropriate, and in the community interest, to apply full cost recovery to its Water, Sewerage, Cleansing, and Waste Management Utility Charges. In accordance with the long term financial forecast, the methods used may include obtaining a return on capital for assets used in the delivery of these services, as appropriate.

A return on capital will only be calculated and charged where permissible under the *Local Government Act 2009* or *Local Government Regulation 2012*.

By imposing charges that accurately reflect the full cost of the provisions of services, Council will promote efficiency in both provision and use of the services.

Full cost-recovery methods will also be set for other services and activities for which Council believes it is appropriate.

GLADSTONE REGIONAL COUNCIL
POLICY NO. P-2018-19 REVENUE POLICY
PAGE 4 of 4

From time to time, Council may choose to subsidise a fee or a charge when Council believes that it is in the community interest to do so. These will be funded as Community Service Obligations from the Budget.

6.6 Principles used for determining the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development

Council will fund the physical and social costs of any new development by levying charges upon that development, so that the burden on existing ratepayers is minimised, noting that this may be subject to legislative constraint per the provisions of the *Planning Act 2016*.

Council may choose to subsidise from other sources (e.g. general rate revenue) the charges payable for the development when Council believes that it is in the community interest to do so having regard for the capability to pay within the local community, and recognising that there may be broader economic issues, at times, that may require the flexibility in the determination of infrastructure charges by Council.

7.0 ATTACHMENTS:

Nil.

8.0 REVIEW MECHANISM:

This policy will be reviewed when any of the following occur:

1. The related legislation or governing documents are amended or replaced; or
2. Other circumstances as determined by resolution of Council or the CEO; or
3. Annually in conjunction with budget adoption.

TABLE OF AMENDMENTS			
Document History	Date	Council Resolution No.	Notes (including the prior Policy No, precise of change/s, etc)
Originally Approved	03 June 2008	08/241	
Amendment 1	16 June 2009	09/334	
Amendment 2	15 June 2010	10/194	
Amendment 3	21 June 2011	G/11/588	
Amendment 4	03 July 2012	G/12/1114	
Amendment 5	04 June 2013	G/13/1568	
Amendment 6	20 May 2014	G/14/2010	
Amendment 7	5 May 2015	G/15/2410	
Amendment 8	17 May 2016	G/16/2811	
Amendment 9	06 June 2017	G/17/3065	
Amendment 10			

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ROSLYN BAKER
CHIEF EXECUTIVE OFFICER

ADDENDUM 3



Gladstone Regional Council

Council Policy

Title	PROPERTIES EXEMPT FROM GENERAL AND DIFFERENTIAL RATES
Policy Number	P-2018-18
Business Unit/s	FINANCE GOVERNANCE AND RISK
Date of Adoption	
Resolution Number	
Review Date	
Date Repealed	

1.0 PURPOSE:

To identify properties for which Council has exercised its discretion to grant an exemption from General Rates (including Differential General Rates), under the provisions of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

2.0 SCOPE:

This policy applies to the categories of properties identified in Part 6 of this policy.

3.0 RELATED LEGISLATION:

- *Local Government Act 2009*; and
- *Local Government Regulation 2012*.

4.0 RELATED DOCUMENTS:

Nil.

5.0 DEFINITIONS:

To assist in interpretation of this policy the following definitions apply:

Council means Gladstone Regional Council.

General Rates (including Differential General Rates) has the meaning as defined under section 92(2) of the *Local Government Act 2009*.

'General rates are for services, facilities and activities that are supplied or undertaken for the benefit of the community in general (rather than a particular person).

Example—

General rates contribute to the cost of roads and library services that benefit the community in general.'

Regulation means the *Local Government Regulation 2012*.

6.0 POLICY STATEMENT:

Under section 93(3)(i) of the *Local Government Act 2009*, Council can exercise its discretion, by resolution, to exempt properties from general rates (including differential general rates) where Council considers that such properties are used for charitable purposes.

Where Council resolves to exercise this discretion, such exemptions are in addition to those set out under section 73 of the *Local Government Regulation 2012*. The Regulation makes provisions for certain types of properties which are used for the general public good, to be exempt from paying general and differential rates. This is generally land used for facilities such as hospitals, schools, health and community service related activities, and for religious purposes.

Council has identified land that is used for charitable purposes that is not captured by the exemptions under the Regulation and will apply its discretion to grant such properties an exemption from general rates (including differential general rates).

Council is of the view that land is being used for charitable purposes when:

- a) land is being used for a purpose which has a public service element; and
- b) the purpose of use is being conducted on a not-for-profit basis.

The table below identifies the level of exemption to be applied and the basis of the provision of the exemption to be applied under this policy:

Exemption Category	% Exempt from General Rates	Provision
1	100%	<p>Sporting clubs and other not-for-profit community organisations that occupy Council owned/leased/controlled land without a gaming licence and with or without a liquor licence.</p> <p>Sporting clubs and other not-for-profit community organisations that own private (freehold) property without a gaming licence and with or without a liquor licence.</p> <p>Not-for-profit community organisations that own private property that would otherwise be exempt from rates under section 93(3)(i) of the <i>Local Government Act 2009</i>.</p>

Exemption Category	% Exempt from General Rates	Provision
2	75%	<p>Sporting clubs and other not-for-profit community organisations that own private (freehold) property with a community club licence and without a gaming licence.</p>

GLADSTONE REGIONAL COUNCIL
 POLICY NO. P-2018-18 PROPERTIES EXEMPT FROM GENERAL AND DIFFERENTIAL RATES POLICY
 PAGE 3 of 3

7.0 ATTACHMENTS:

Nil.

8.0 REVIEW MECHANISM:

This policy will be reviewed when any of the following occur:

1. The related legislation or governing documents are amended or replaced; or
2. Other circumstances as determined by resolution of Council or the CEO; or
3. Annually in conjunction with budget adoption.

TABLE OF AMENDMENTS			
Document History	Date	Council Resolution No.	Notes (including the prior Policy No, precise of change/s, etc)
Originally Approved	04 August 2009	09/446	
Amendment 1	18 March 2014	G/14/1926	
Amendment 2	21 June 2016	G/16/2824	
Amendment 3	06 June 2017	G/17/3065	
Amendment 4			
Amendment 5			

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ROSLYN BAKER
CHIEF EXECUTIVE OFFICER

ADDENDUM 4



Gladstone Regional Council

Council Policy

Title	FINANCIAL HARDSHIP
Policy Number	P-2018-17
Business Unit/s	FINANCE GOVERNANCE AND RISK
Date of Adoption	
Resolution Number	
Review Date	
Date Repealed	

1.0 PURPOSE:

To set out Council guidelines for the assessment of requests for rates and charges relief due to financial hardship.

2.0 SCOPE:

This policy applies to property owners who are experiencing financial hardship and are unable to meet a realistic payment arrangement for the rates and charges levied against a property defined under section 6.2 of this policy.

3.0 RELATED LEGISLATION:

- *Local Government Act 2009*; and
- *Local Government Regulation 2012*.

4.0 RELATED DOCUMENTS:

Nil.

5.0 DEFINITIONS:

To assist in interpretation of this policy the following definitions apply:

- **Chief Executive Officer** means the chief executive officer of Council as appointed under the *Local Government Act 2009*.
- **Chronic Illness** means an illness that is permanent or lasts longer than three (3) months.
- **Council** means Gladstone Regional Council.

- **Death of a Partner** means unexpected expenses (funeral costs) and reduction or loss of family income as a result of the death of a member of a couple (married, registered relationship or defacto relationship).
- **Financial Hardship** means unable to meet basic requirements (including food, clothing, medicine, accommodation, and children's education). This hardship may occur as a result of chronic illness, long-term unemployment or death of a partner.
- **Long-Term Unemployment** means unemployed for over fifty-two (52) weeks.
- **Property Owner** means the 'owner of the land' as defined under the *Local Government Act 2009*.
- **Residential Property** means property that has as its primary use, use for residential purposes¹.

6.0 POLICY STATEMENT:

6.1 Background

Council will provide support to Property Owners that may be experiencing Financial Hardship and are unable to meet a realistic payment arrangement for the rates and charges levied against a property.

Where a Property Owner can show that maintaining a realistic payment arrangement would entail genuine Financial Hardship due to a loss the Property Owner has suffered, Council seeks to provide a framework for assistance deemed appropriate to the circumstances experienced.

Financial Hardship relief provided under this policy does not forgo Council's normal debt recovery action, including Council's ability to sell land for arrears of rates.

Under section 120(1)(c) of the *Local Government Regulation 2012*, Council may grant a concession if it is satisfied that "the payment of rates or charges will cause hardship to the land owner". Council has determined it will grant such a concession for rates relief as set out in section 6.3 of this policy.

6.2 When Applications will be considered

Council will only consider an application for rates and charges relief on a property where:

- it is the Property Owner's principal place of residence;
- no commercial benefit is derived from the property;
- the Property Owner is unable to maintain realistic payment arrangements;
- the Property Owner is experiencing genuine financial hardship due to a loss the Property Owner has suffered:
 - a person who has less than two (2) weeks of available funds equivalent to the maximum rate of income support payment provided by the Department of Human Services for Crisis Payments; and
 - has been unemployed for over fifty-two (52) weeks; or

¹ This is shown by the land use codes applied by the Valuer General when valuing the property for rating purposes.

- suffers from a chronic illness that is permanent or lasts longer than three (3) months; or
- has incurred unexpected expenses (funeral costs) and reduction or loss of family income as a result of the death of a partner.
- upon application being made to Council for the relief of rates and charges by the Property Owner.

6.3 Relief Available

The Chief Executive Officer, or delegate, may grant relief to a Property Owner under this policy offering assistance by one or more of the following:

- an agreed payment plan outside the current debt recovery action;
- subject to satisfactory completion of an agreed payment plan:
 - reimbursement of interest already applied and charged;
 - reimbursement of interest charges accruing between the Chief Executive Officer or delegate's, consideration and the completion of an agreed payment plan; and
 - reimbursement of charges for Council's costs to recover outstanding rates and charges (for which the court has ordered that the Property Owner pay Council's costs²).

6.4 Lodging a Request for Relief

Requests for relief must be received in writing and will involve a full financial assessment undertaken by the Chief Executive Officer, or delegate.

6.5 Assessment of Request for Relief

The Chief Executive Officer, or delegate, will consider applications for rates and charges relief to determine the most appropriate form of assistance to be provided to a Property Owner.

The Chief Executive Officer, or delegate, will operate within the budgetary limits allocated by Council each financial year.

6.6 Dispute or Failure to Comply

If a Property Owner:

- does not respond to the Council's offer of relief; or
- fails to wholly comply with Council's offer of relief; or
- once an agreed payment plan is entered, fails to comply with the requirements of that agreed payment plan;

Council will continue with normal debt recovery action.

² See section 132(1)(b) of the *Local Government Regulation 2012*

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POLICY NO. P-2018-17 FINANCIAL HARDSHIP POLICY
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However, prior to implementing debt recovery action, if the property owner is on a payment plan, Council will first liaise with the property owner to determine if an amended payment plan can be agreed on.

If property owners are unsatisfied with the outcome of their application under this policy, they may seek a review of the decision via a more senior Officer than the original decision maker as delegated by the Chief Executive Officer.

7.0 ATTACHMENTS:

Nil.

8.0 REVIEW MECHANISM:

This policy will be reviewed when any of the following occur:

1. The related legislation or governing documents are amended or replaced; or
2. Other circumstances as determined by resolution of Council or the CEO; or
3. Annually in conjunction with budget adoption.

TABLE OF AMENDMENTS			
Document History	Date	Council Resolution No.	Notes (including the prior Policy No, precise of change/s, etc)
Originally Approved	04 October 2016	G/16/2895	
Amendment 1			

.....
ROSLYN BAKER
CHIEF EXECUTIVE OFFICER

ADDENDUM 5



Gladstone Regional Council

Council Policy

Title	CONCEALED WATER LEAK CONCESSION
Policy Number	P-2018-20
Business Unit/s	FINANCE GOVERNANCE AND RISK
Date of Adoption	
Resolution Number	
Review Date	
Date Repealed	

1.0 PURPOSE:

To set out Council guidelines for the assessment of requests for concession due to financial hardship arising as a result of increased Water Consumption charges attributed to a Concealed Leak on Residential Property.

2.0 SCOPE:

This policy applies to property owners connected to a Council operated water reticulation scheme where high water consumption charges have been incurred on a residential property that are attributed to a Concealed Leak defined under section 6.2 of this policy.

3.0 RELATED LEGISLATION:

- *Local Government Act 2009;*
- *Local Government Regulation 2012;*
- *Water Supply (Safety and Reliability) Act 2008;* and
- *Plumbing and Drainage Act 2002.*

4.0 RELATED DOCUMENTS:

- Application for Concession of Water Consumption Charges due to a Concealed Leak
- Plumber's Report on Repair of Concealed Leak
- Water Meter Concealed Leak Identification and Concessions Procedure
- Water Meter Maintenance Sheet
- High Consumption Letter.

5.0 DEFINITIONS:

To assist in interpretation of this policy the following definitions apply:

- **Average Daily Water Consumption** means the average amount of water consumed on a daily basis during a Billing Cycle.

- **Billing Cycle** means the time between water meter readings. (Note that this term does not refer to the time when a water notice was sent, nor does it refer to the time by which the payment of the water notice was to have been made).
- **Concealed Leak** means a leak that has occurred in the internal water reticulation pipe from the Property Water Meter to structures on the property, where a resident on the property could not reasonably be expected to be aware of the existence of the water leak (e.g. because the water leak occurred underground, under or within concrete paving, or underneath a structure).
- **Council** means Gladstone Regional Council.
- **Estimated Water Consumption** means the average amount of water consumed during a Billing Cycle at the Property, calculated by the average daily water consumption over a period of the three Billing Cycles previous to the Billing Cycle in which the Concealed Leak was detected.
- **High Water Consumption** means a level of Average Daily Water Consumption that is 40% or more in the current Billing Cycle compared to the level of Average Daily Water Consumption in the previous Billing Cycle.
- **Property Owner** means the 'owner of the land' as defined under the *Local Government Act 2009*.
- **Property Water Meter** means the metering device used by Council to record water that has passed through the meter on the property.
- **Residential Property** means property that has as its primary use, use for residential purposes¹.
- **Revised Water Consumption** means the water consumption estimated by Council, at its absolute discretion that would have occurred had there been no Concealed Water Leak on the property.
- **Water Consumption** means the water that has passed through the Property Water Meter as recorded by that meter or the Estimated Water Consumption that has been determined by Council in the event of a Property Water Meter being found to be faulty or to have been interfered with so as to not properly record water supplied to the property by Council.

6.0 POLICY STATEMENT:

6.1 Principles

The property owner has primary responsibility for water leaks on the property side of the water meter and any charges for Water Consumption that arise from water passing through the Property Water Meter. Responsibility for the maintenance and repair of the internal water reticulation pipes (i.e. pipes on the property owner's side of the water meter) rests solely with the Property Owner.

¹ This is shown by the land use codes applied by the Valuer General when valuing the property for rating purposes.

Council has responsibility for water leaks in its water supply network, on the water supply network side of the Property Water Meter, including for any Water Leaks attributable to the Property Water Meter itself.

Council will provide support to Property Owners that may be experiencing High Water Consumption on their property by providing a proactive program for the identification of High Water Consumption. Where High Water Consumption is identified by Council, Council will seek to advise property owners of any such significant increase in Water Consumption to allow the Property Owner to undertake investigations and corrective actions if the High Water Consumption is as a result of a Concealed Leak or some other cause.

Property owners should not solely rely on Council to advise them of High Water Consumption (which may be as a result of a Concealed Leak). Council actively encourages property owners to monitor their Water Consumption and regularly read the Property Water Meter as significantly increased Water Consumption, and/or Water Consumption at night or Water Consumption when the property is unoccupied are primary indicators of the potential for a Concealed Water Leak.

Under section 120(1)(c) of the *Local Government Regulation 2012*, Council may grant a concession if it is satisfied that "the payment of rates or charges will cause hardship to the land owner". Council has determined that it will grant such a concession for Water Consumption charges for High Water Consumption arising out of a Concealed Leak as set out in section 6.2 of this policy.

6.2 When Concessions will be applied

Council will only consider a request for concession of Water Consumption charges on a property due to a water leak where:

- the property's primary use is for residential purposes;
- the property has experienced an instance of High Water Consumption;
- the High Water Consumption is attributable to a Concealed Leak on the property as defined in this Policy;
- the Property Owner took reasonable steps to ensure that the leak was repaired as soon as possible, but not exceeding 7 days from the date the leak was detected;
- the leak was repaired by a licenced plumber;
- the additional Water Consumption charges arising from the Concealed Leak will cause the Property Owner undue financial hardship; and
- upon application being made to Council for the concession by the Property Owner.

6.3 When Concessions will not be applied

Leaks in any other area of the Property Owners property (including but not limited to: tap leaks; pool leaks; hot water system leaks; leaks in showers, bathrooms, toilets, any walls in the building, irrigation systems, solar systems; as a result of building or demolition works; etc) are not covered under this policy.

6.4 Amount of Concession available

Council will provide a concession to the following amount:

- the maximum concession per property will not exceed an amount equivalent to 600 kilolitres for the Council operated water reticulation scheme to which the property is connected;
- the maximum concession will be calculated on 50% of the difference between the levied Water Consumption and the Estimated Water Consumption, where the difference is greater than 40% of the Average Daily Water Consumption of the previous Billing Cycle;
- the Estimated Water Consumption will be calculated by Council up to the date of repair of the Concealed Water Leak - not just the Property Water Meter reading date. (Note: this is necessary so that all Water Consumption recorded on the Property Water Meter, as a result of the Concealed Water Leak but not yet levied, is considered in the one request for concession);
- If concession has previously been granted for a property, no further consideration will be given to additional requests for concession, unless satisfactory evidence is provided to establish that the internal water reticulation pipes had been repaired following a previous leak;
- No concession or reimbursement will be given for any repairs associated with the Concealed Leak; and
- No concession will be given in the event excavations or building works at the property have occurred within six months prior to the Concealed Water Leak being detected.

6.5 Lodging a Request for Concession

Requests for concession must be received in writing and must be accompanied by:

- Application for Concession of Water Consumption Charges due to a Concealed Leak (attachment 1); and
- Plumber's Report on Repair of Concealed Leak (attachment 2) detailing:
 - the Concealed Water Leak was repaired by the licenced plumber;
 - the date the Concealed Water Leak was repaired;
 - that the Concealed Water Leak was in the internal water reticulation pipes from the Property Water Meter to the structure on the property; and
 - that the leak was in a location and/or of a nature which contributed to it not being evident.

7.0 ATTACHMENTS:

1. Application for Concession of Water Consumption Charges due to a Concealed Leak; and

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2. Plumbers Report on Repair of Concealed Leak.

8.0 REVIEW MECHANISM:

This policy will be reviewed when any of the following occur:

1. The related legislation or governing documents are amended or replaced; or
2. Other circumstances as determined by resolution of Council or the CEO; or
3. Annually in conjunction with budget adoption.

TABLE OF AMENDMENTS			
Document History	Date	Council Resolution No.	Notes (including the prior Policy No, precise of change/s, etc)
Originally Approved	21 June 2016	G/16/2824	
Amendment 1	20 December 2016	G/16/2959	
Amendment 2	6 June 2017	G/17/3065	
Amendment 3			
Amendment 4			

.....
ROSLYN BAKER
CHIEF EXECUTIVE OFFICER

GLADSTONE REGIONAL COUNCIL
 POLICY NO. P-2018-20 CONCEALED WATER LEAK CONCESSION POLICY
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ATTACHMENT 1



**Application for Concession of Water Consumption
 Charges due to a Concealed Leak**

PHONE: 07 4970 0700
 PO Box 29, GLADSTONE QLD 4680
 EMAIL: info@gladstonerc.qld.gov.au

PROPERTY OWNER DETAILS	
SURNAME:	GIVEN NAMES:
POSTAL ADDRESS:	
SUBURB:	POST CODE:
TELEPHONE:	MOBILE:
PROPERTY ADDRESS DETAILS FOR WHICH CONCEALED LEAK HAS OCCURRED	
STREET ADDRESS:	
SUBURB:	POST CODE:
ASSESSMENT No:	OTHER:
GROUNDS FOR REQUEST (attach additional page if necessary)	
Was a licensed plumber engaged to make repairs:	Yes No

LICENSED PLUMBER'S DETAILS	
COMPANY:	NAME:
ADDRESS:	
SUBURB:	POST CODE:
TELEPHONE:	DATE REPAIRED: / /

Please circle:
 Was the concealed leak the sole cause of the high water consumption for the billing period in question?
 Yes No

Plumber's Report on Repair of Concealed Leak attached?
 Yes No

Copy of Plumber's Invoice attached?
 Yes No

I hereby confirm that the payment of the full Water Consumption Notice issued to me by Council will result in undue financial hardship to myself/my family.

PROPERTY OWNER'S SIGNATURE:	DATE:
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PRIVACY DISCLAIMER:
 Gladstone Regional Council is collecting this information in order to process your application. This information may be disclosed to your nominated licensed plumber, but will not be disclosed to any other third party without your written or verbal authorisation or except as required by law.

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ATTACHMENT 2



Plumber's Report on Repair of Concealed Leak

PHONE: 07 4970 0700
 PO Box 29, GLADSTONE QLD 4680
 EMAIL: info@gladstonerc.qld.gov.au

PROPERTY ADDRESS DETAILS FOR WHICH CONCEALED LEAK HAS OCCURRED	
STREET ADDRESS:	
SUBURB:	POST CODE:
ASSESSMENT No:	OTHER:
LOCATION OF CONCEALED LEAK AND DESCRIPTION OF WORK (attach page if necessary)	

- I confirm that the leak was:
- in the internal water reticulation pipe, from the property water meter to a structure on the property;
 - in a location and/or of a nature which contributed to it not being evident;
 - repaired by me on / / ;
 - repaired in conformity with the *Plumbing and Drainage Act 2002* and the *Standard Plumbing and Drainage Regulation 2003*.

I also confirm that the information in this form is a true and accurate record of the work carried out.

LICENSED PLUMBER'S DETAILS	
COMPANY NAME:	
PLUMBER'S NAME:	LICENCE NUMBER:
PHONE:	MOBILE:
ADDRESS:	
SUBURB:	POST CODE:
TELEPHONE:	DATE REPAIRED: / /

PLUMBER'S SIGNATURE:	DATE:
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PRIVACY DISCLAIMER:
 Gladstone Regional Council is collecting this information in order to process your Client's application. This information may be disclosed to the owner of the property, but will not be disclosed to any other third party without your written or verbal authorisation or except as required by law.

ADDENDUM 6

STATEMENT OF INCOME & EXPENDITURE

	Actual as at 30 June 2017 \$	Actual as at 31 May 2018 \$	Adopted Budget 30 June 2018 \$	Revised Budget 30 June 2018 \$
Revenue				
Recurrent revenue				
General rates	83,103,465	84,091,107	85,698,554	85,663,880
Water	29,826,053	23,197,699	31,472,689	31,472,976
Sewerage	29,685,064	29,615,020	30,332,005	30,332,005
Waste management	7,882,894	8,066,422	8,072,934	8,076,269
Total rates and utility charge revenue	150,497,476	144,970,248	155,576,182	155,545,130
Less: Discounts	(10,998,934)	(11,253,715)	(11,205,250)	(11,205,250)
Less: Pensioner remissions	(717,433)	(835,091)	(725,004)	(725,004)
Net rates and utility charges	138,781,109	132,881,442	143,645,928	143,614,876
Fees and charges	10,254,914	8,810,692	9,849,590	9,835,991
Sales - contract and recoverable works	5,269,655	2,379,909	2,000,000	3,386,718
General purpose grants	11,196,287	3,488,649	7,514,790	7,420,032
State government grants and subsidies	1,169,041	791,366	847,500	867,488
Commonwealth subsidies and grants	684,492	1,944,663	839,500	3,023,070
Contributions	362	1,000	5,000	6,000
Donations	-	-	100	100
Non-government subsidies and grants	31,018	16,904	-	6,904
Grants, subsidies, contributions and donations	13,081,200	6,242,582	9,206,890	11,323,594
Interest received from investments	3,569,255	2,448,997	2,455,725	2,455,725
Interest from overdue rates and utility charges	854,486	711,489	300,000	454,637
Interest received	4,423,741	3,160,486	2,755,725	2,910,362
Rental income	644,597	657,248	769,650	739,250
Commissions	187,215	183,371	165,000	165,000
Other operating revenue	7,250,131	4,024,888	4,394,466	4,651,011
Dividends received	6,337,119	-	4,060,000	4,060,000
Other recurrent income	13,774,465	4,208,259	8,619,466	8,876,011
Total recurrent revenue	186,229,681	158,340,618	176,847,265	180,686,802
Capital revenue				
Grants, subsidies, contributions and donations	16,438,437	16,548,068	24,940,025	17,117,187
Developer contributions	5,115,123	380,962	2,000,000	570,326
Total capital revenue	21,553,560	16,929,030	26,940,025	17,687,513
Capital income				
Gain/(loss) on sale of property, plant and equipment	-	-	-	-
Other capital income	-	-	-	-
Total capital income	-	-	-	-
Total capital revenue and capital income	21,553,560	16,929,030	26,940,025	17,687,513
Total income	207,783,243	175,269,648	203,787,290	198,374,315
Expenses				
Recurrent expenses				
Employee benefits	52,682,981	54,577,498	61,472,805	60,975,449
Materials and services	71,733,662	52,539,743	62,115,924	63,334,422
Depreciation and amortisation	43,038,043	40,805,273	44,514,843	44,515,076
Finance costs charged by Queensland Treasury Corporation	6,421,171	4,362,562	5,738,107	5,738,107
Other finance costs	290,059	200,922	230,000	230,032
Finance costs	6,711,230	4,563,484	5,968,107	5,968,139
Community Service Obligation Payments	817,586	767,987	1,011,500	1,011,500
Total recurrent expenses	174,983,501	153,253,984	175,083,178	175,804,585
Total capital expenses	19,642,436	-	-	-
Total expenses	194,625,937	153,253,985	175,083,178	175,804,585
Result from ordinary activities	13,157,306	22,015,662	28,704,111	22,569,729
OPERATING RESULT				
Operating revenue	186,229,681	158,340,619	176,847,265	180,686,802
Operating expense	174,983,501	153,253,985	175,083,178	175,804,585
Operating result	11,246,181	5,086,634	1,764,086	4,882,216

STATEMENT OF FINANCIAL POSITION

	Adopted as at 30 June 2017 \$	Actual as at 31 May 2018 \$	Adopted Budget 30 June 2018 \$	Revised Budget 30 June 2018 \$
Assets				
<u>Current assets:</u>				
Cash assets and cash equivalents	108,479,419	107,059,411	60,754,747	82,885,370
Land held for development or sale	300,152	300,152	191,000	191,000
Other inventory	2,478,206	3,516,717	2,695,000	3,829,202
Inventories	2,778,358	3,816,869	2,886,000	4,020,202
Receivables	24,303,359	15,537,348	17,914,627	17,914,627
Prepayments	1,654,380	201,585	1,409,000	1,409,000
Total current assets	137,215,516	126,615,213	82,964,374	106,229,199
<u>Non-current assets</u>				
Investment in controlled entity	71,853,878	71,853,878	71,854,000	71,854,000
Investment property	4,712,000	4,712,000	5,510,000	5,510,000
Property, plant and equipment	2,195,130,169	2,160,050,366	2,284,294,959	2,283,093,263
Intangible assets	396,926	214,965	156,137	156,137
Capital works in progress	34,567,085	86,509,259	101,518,033	72,710,153
Other non-current assets	33,715,593	35,232,390	35,396,000	35,396,000
Total non-current assets	2,340,375,652	2,358,572,859	2,498,729,129	2,468,719,553
Total assets	2,477,591,168	2,485,188,072	2,581,693,503	2,574,948,752
Liabilities				
<u>Current liabilities</u>				
Trade and other payables	13,585,027	6,089,943	7,243,799	7,243,799
Borrowings	9,070,107	2,927,168	10,011,888	10,011,888
Employee payables/provisions	6,862,296	6,844,306	11,827,478	11,827,478
Total current liabilities	29,517,430	15,861,417	29,083,165	29,083,165
<u>Non-current liabilities</u>				
Loans - interest	123,350,262	123,350,262	113,316,754	113,316,754
Loans - interest free	5,027,024	4,293,508	3,322,590	3,322,590
Borrowings	128,377,286	127,643,770	116,639,344	116,639,344
Employee payables/provisions	7,056,375	7,056,375	6,946,000	6,946,000
Other provisions	2,884,974	2,884,974	3,828,000	3,828,000
Total non-current liabilities	138,318,635	137,585,119	127,413,344	127,413,344
Total liabilities	167,836,065	153,446,536	156,496,509	156,496,509
Net community assets	2,309,755,104	2,331,741,536	2,425,196,992	2,418,452,243
Equity				
<u>Community equity</u>				
Asset revaluation reserve	808,769,738	808,769,740	883,567,552	883,567,552
Retained surplus (deficiency)	1,410,150,462	1,444,188,701	1,464,605,327	1,455,748,175
Other reserves capital	90,834,903	78,783,096	77,024,113	79,136,516
Total community equity	2,309,755,104	2,331,741,536	2,425,196,992	2,418,452,243

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

GLADSTONE REGIONAL COUNCIL					
YEAR TO DATE OPERATING STATEMENTS					
TO 31 MAY 2018 (YTD = 91.78%)					
VARIATIONS FROM ORIGINAL BUDGET					
DESCRIPTION		ORIG BUDGET (\$,000)	REV TOTAL (\$,000)	IMPACT ON BUD (\$,000)	EXPLANATION <small>(Earlier revisions have been condensed. Please see relevant month for detail.)</small>
GENERAL FUND					
OFFICE OF THE CEO					
Executive Support	↓ Exp	1,723	1,573	150	Budget Revisions Processed: July - April
FINANCE GOVERNANCE AND RISK					
Elected Members	↑ Exp	1,484	1,500	(16)	Budget Revisions Processed: July - April
Corporate Performance and Reporting	↓ Exp	507	365	142	Budget Revisions Processed: July - April
Corporate Finance	↓ Rev	(14,868)	(11,054)	(3,814)	Budget Revisions Processed: July - April
Corporate Finance	↓ Cap Exp	1,500	490	1,010	Budget Revisions Processed: July - April
Corporate Finance	↓ Tfr from Reserves	(1,500)	(490)	(1,010)	Budget Revisions Processed: July - April
Finance & Risk	↑ Rev	(1,328)	(1,354)	26	Budget Revisions Processed: July - April
Finance & Risk	↓ Exp	1,328	986	342	Budget Revisions Processed: July - April
Finance & Risk	↑ Cap Exp	-	7	(7)	Budget Revisions Processed: July - April
Finance, Governance and Risk Administration	↑ Exp	-	625	(625)	Budget Revisions Processed: July - April
Disaster Coordination	↑ Exp	772	820	(48)	Budget Revisions Processed: July - April
Disaster Coordination	↓ Cap Exp	330	10	320	Budget Revisions Processed: July - April
Records Management	↓ Rev	(815)	(809)	(6)	Budget Revisions Processed: July - April
Records Management	↓ Exp	814	726	88	Budget Revisions Processed: July - April
Contracts Administration	↓ Exp	614	611	3	Budget Revisions Processed: July - April
Corporate Performance and Reporting	↓ Exp	365	362	3	Anticipated Position May 2018
Corporate Finance	↓ Rev	(11,054)	(14,773)	3,719	Anticipated Position May 2018
Corporate Finance	↑ Cap Exp	490	-	490	Anticipated Position May 2018
Corporate Finance	↑ Tfr from Reserves	(490)	-	(490)	Anticipated Position May 2018
STRATEGY AND TRANSFORMATION					
Economic Development	↑ Exp	1,238	1,241	(3)	Budget Revisions Processed: July - April
Strategy and Transformation Administration	↑ Exp	-	1,121	(1,121)	Budget Revisions Processed: July - April
STRATEGIC ASSET PERFORMANCE					
Investigation & Design Services	↓ Exp	1,636	1,585	51	Budget Revisions Processed: July - April
Investigation & Design Services	↓ Cap Exp	2,270	964	1,306	Budget Revisions Processed: July - April
Investigation & Design Services	Tfr from Reserves	(1,400)	(650)	(750)	Budget Revisions Processed: July - April
Developments	↓ Exp	2,472	1,924	548	Budget Revisions Processed: July - April
Strategic Asset Performance Administration	↑ Exp	-	121	(121)	Budget Revisions Processed: July - April
Engineering Administration	↓ Exp	1,983	1,427	556	Budget Revisions Processed: July - April
Development	↑ Exp	1,924	2,075	(151)	Anticipated Position May 2018
Engineering Administration	↓ Exp	1,427	1,360	67	Anticipated Position May 2018
CUSTOMER EXPERIENCE					
Plumbing Services	↓ Rev	(550)	(460)	(90)	Budget Revisions Processed: July - April
Plumbing Services	↓ Exp	1,141	1,007	134	Budget Revisions Processed: July - April
Planning Services	↑ Rev	(455)	(537)	82	Budget Revisions Processed: July - April
Planning Services	↑ Exp	1,606	1,651	(45)	Budget Revisions Processed: July - April
Building Certification Services	↓ Rev	(527)	(475)	(52)	Budget Revisions Processed: July - April
Building Certification Services	↓ Exp	1,220	1,135	85	Budget Revisions Processed: July - April
Environmental Health	↓ Rev	(248)	(247)	(1)	Budget Revisions Processed: July - April
Pest Management	↑ Rev	(80)	(92)	12	Budget Revisions Processed: July - April
Regulatory Service Administration	↑ Exp	1,188	1,365	(177)	Budget Revisions Processed: July - April
Regulatory Service Administration	↓ Cap Exp	7	6	1	Budget Revisions Processed: July - April
Customer Service	↓ Exp	1,359	1,346	13	Budget Revisions Processed: July - April
GIS System	↓ Rev	(443)	(422)	(21)	Budget Revisions Processed: July - April
GIS System	↓ Exp	471	461	10	Budget Revisions Processed: July - April
Rating and Revenue Management	↓ Exp	1,309	1,302	7	Budget Revisions Processed: July - April
Information Technology	↑ Exp	4,157	4,303	(146)	Budget Revisions Processed: July - April
Customer Service	↓ Rev	(1,317)	(1,317)	-	Budget Revisions Processed: July - April
Customer Service	↓ Exp	1,346	1,417	(71)	Budget Revisions Processed: July - April
Southern Customer Services	↓ Exp	771	767	4	Budget Revisions Processed: July - April
Mt Larcom Rural Transaction Centre	↓ Exp	338	337	1	Budget Revisions Processed: July - April
Customer Experience Administration	↑ Exp	-	127	(127)	Budget Revisions Processed: July - April
Local Laws	↓ Rev	(762)	(767)	5	Anticipated Position May 2018
Environmental Health	↓ Rev	(247)	(242)	(5)	Anticipated Position May 2018
Environmental Health	↓ Exp	643	642	1	Anticipated Position May 2018
Internal Environmental Compliance	↓ Rev	(155)	(153)	(2)	Anticipated Position May 2018
Immunisation	↓ Rev	(46)	(46)	-	Anticipated Position May 2018
Pest Management	↑ Rev	(92)	(118)	26	Anticipated Position May 2018
Pest Management	↓ Exp	1,566	1,543	23	Anticipated Position May 2018
Regulatory Service Administration	↓ Exp	1,365	1,361	4	Anticipated Position May 2018

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

GLADSTONE REGIONAL COUNCIL
 YEAR TO DATE OPERATING STATEMENTS
 TO 31 MAY 2018 (YTD = 91.78%)

VARIATIONS FROM ORIGINAL BUDGET					
DESCRIPTION		ORIG BUDGET (\$,000)	REV TOTAL (\$,000)	IMPACT ON BUD (\$,000)	EXPLANATION <small>(Earlier revisions have been condensed. Please see relevant month for detail.)</small>
OPERATIONS					
Corporate Buildings & Facilities	↓ Rev	(25)	(28)	3	Budget Revisions Processed: July - April
Corporate Buildings & Facilities	↓ Exp	3,911	3,645	266	Budget Revisions Processed: July - April
Land Holdings & Developments	↓ Rev	(20)	(15)	(5)	Budget Revisions Processed: July - April
Land Holdings & Developments	↓ Exp	65	39	26	Budget Revisions Processed: July - April
Land Holdings and Developments	↓ Cap Exp	790	600	190	Budget Revisions Processed: July - April
Investment Properties	↓ Rev	(230)	(186)	(44)	Budget Revisions Processed: July - April
Investment Properties	↓ Exp	177	134	43	Budget Revisions Processed: July - April
Community Buildings & Facilities	↓ Rev	(74)	(67)	(7)	Budget Revisions Processed: July - April
Community Buildings & Facilities	↓ Exp	143	105	38	Budget Revisions Processed: July - April
1770 Camping Grounds	↑ Rev	(332)	(351)	19	Budget Revisions Processed: July - April
1770 Camping Grounds	↓ Tfr to Reserves	332	351	(19)	Budget Revisions Processed: July - April
Parks Maintenance	↓ Cap Rev	(166)	(54)	(112)	Budget Revisions Processed: July - April
Parks Maintenance	↑ Exp	8,451	8,454	(3)	Budget Revisions Processed: July - April
Parks Maintenance	↓ Tfr to Reserve	166	54	112	Budget Revisions Processed: July - April
Parks Maintenance	↓ Cap Exp	260	240	20	Budget Revisions Processed: July - April
Park Development	↑ Cap Rev	(1,804)	(1,855)	51	Budget Revisions Processed: July - April
Park Development	↑ Cap Exp	5,541	5,837	(296)	Budget Revisions Processed: July - April
Parks Administration	↑ Exp	2,878	3,070	(192)	Budget Revisions Processed: July - April
Parks Technical Services	↓ Exp	2,120	2,100	20	Budget Revisions Processed: July - April
Planning & Environment Administration	↓ Exp	1,154	117	1,037	Budget Revisions Processed: July - April
Environmental and Conservation Initiatives	↓ Cap Exp	230	191	39	Budget Revisions Processed: July - April
BITS Golf Course Operations	↓ Cap Exp	800	50	750	Budget Revisions Processed: July - April
Bridges, Jetty's & Boat Ramps	↓ Exp	582	356	226	Budget Revisions Processed: July - April
Bridges, Jetty's & Boat Ramps	↑ Cap Rev	(1,248)	(1,348)	100	Budget Revisions Processed: July - April
Bridges, Jetty's & Boat Ramps	↓ Cap Exp	3,208	2,847	361	Budget Revisions Processed: July - April
Footpath Management	↑ Exp	362	367	(5)	Budget Revisions Processed: July - April
Footpath Management	↑ Cap Rev	-	(1,123)	1,123	Budget Revisions Processed: July - April
Footpath Management	↑ Cap Exp	795	954	(159)	Budget Revisions Processed: July - April
Rural & Urban Road Maintenance	↓ Exp	11,723	11,260	463	Budget Revisions Processed: July - April
Recoverable Works	↑ Rev	(2,000)	(3,032)	1,032	Budget Revisions Processed: July - April
Recoverable Works	↑ Exp	1,800	2,993	(1,193)	Budget Revisions Processed: July - April
Flood Damage	↑ Rev	(250)	(2,282)	2,032	Budget Revisions Processed: July - April
Flood Damage	↑ Exp	-	1,166	(1,166)	Budget Revisions Processed: July - April
Flood Damage	↓ Cap Rev	(14,500)	(2,019)	(12,481)	Budget Revisions Processed: July - April
Flood Damage	↓ Cap Exp	15,000	1,320	13,680	Budget Revisions Processed: July - April
Roadworks Program - Capital	↑ Cap Rev	(2,893)	(3,136)	243	Budget Revisions Processed: July - April
Roadworks Program -Capital	↓ Cap Exp	17,540	18,082	(542)	Budget Revisions Processed: July - April
Roadworks Program -Capital	↓ Tfr to Reserves	770	234	536	Budget Revisions Processed: July - April
Roadworks Program - Capital	↑ Tfr from Reserves	(300)	-	(300)	Budget Revisions Processed: July - April
LG Public Car Parks	↓ Exp	84	32	52	Budget Revisions Processed: July - April
Street Lighting	↑ Cap Exp	285	335	(50)	Budget Revisions Processed: July - April
Street Lighting	↓ Exp	1,523	1,456	67	Budget Revisions Processed: July - April
Street Lighting	↑ Cap Exp	285	303	(18)	Budget Revisions Processed: July - April
Stormwater	↑ Exp	2,072	2,546	(474)	Budget Revisions Processed: July - April
Stormwater	↓ Cap Rev	(436)	(94)	(342)	Budget Revisions Processed: July - April
Stormwater	↓ Cap Exp	2,307	1,621	686	Budget Revisions Processed: July - April
Stormwater	↓ Tfr to Reserves	150	15	135	Budget Revisions Processed: July - April
Roads Administration	↑ Rev	(3,166)	(3,171)	5	Budget Revisions Processed: July - April
Roads Administration	↓ Exp	3,782	3,764	18	Budget Revisions Processed: July - April
Roads Administration	↑ Cap Exp	12	26	(14)	Budget Revisions Processed: July - April
Call Centre	↑ Exp	146	228	(82)	Budget Revisions Processed: July - April
Operations Administration	↑ Exp	-	683	(683)	Budget Revisions Processed: July - April
Parks Maintenance	↑ Cap Rev	(54)	(41)	(13)	Anticipated Position May 2018
Parks Maintenance	↓ Cap Exp	240	220	20	Anticipated Position May 2018
Parks Maintenance	↓ Tfr to Reserve	54	41	13	Anticipated Position May 2018
Park Development	↑ Cap Rev	(1,855)	(2,276)	421	Anticipated Position May 2018
Park Development	↓ Cap Exp	5,837	5,608	229	Anticipated Position May 2018
Rural & Urban Road Maintenance	↓ Exp	11,260	11,240	20	Anticipated Position May 2018
Recoverable Works -Roads	↓ Rev	(3,032)	(3,387)	355	Anticipated Position May 2018
Recoverable Works -Roads	↑ Exp	2,993	3,125	(132)	Anticipated Position May 2018
LG Public Car Parks	↓ Exp	32	22	10	Anticipated Position May 2018
Stormwater	↑ Exp	2,546	2,921	(375)	Anticipated Position May 2018
Stormwater	↓ Cap Rev	(94)	(105)	11	Anticipated Position May 2018
Stormwater	↓ Cap Exp	1,621	1,023	598	Anticipated Position May 2018
Stormwater	↓ Tfr to Reserves	15	12	3	Anticipated Position May 2018

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

GLADSTONE REGIONAL COUNCIL					
YEAR TO DATE OPERATING STATEMENTS					
TO 31 MAY 2018 (YTD = 91.78%)					
VARIATIONS FROM ORIGINAL BUDGET					
DESCRIPTION		ORIG BUDGET (\$,000)	REV TOTAL (\$,000)	IMPACT ON BUD (\$,000)	EXPLANATION <small>(Earlier revisions have been condensed. Please see relevant month for detail.)</small>
Roads Administration	↓ Exp	3,764	3,712	52	Anticipated Position May 2018
Roads Administration	↓ Cap Exp	26	19	7	Anticipated Position May 2018
Bridges, Jetty's & Boatramps	↓ Exp	356	291	65	Anticipated Position May 2018
Bridges, Jetty's & Boatramps	↓ Cap Exp	2,847	2,317	530	Anticipated Position May 2018
Footpath Management	↑ Rev	(27)	(18)	(9)	Anticipated Position May 2018
Footpath Management	↑ Exp	367	400	(33)	Anticipated Position May 2018
Footpath Management	↓ Cap Exp	954	886	68	Anticipated Position May 2018
Roadworks Program - Capital	↓ Cap Rev	(3,136)	(3,066)	(70)	Anticipated Position May 2018
Roadworks Program - Capital	↓ Cap Exp	18,082	17,828	254	Anticipated Position May 2018
Roadworks Program - Capital	↓ Trf to Reserves	234	176	58	Anticipated Position May 2018
Street Lighting	↓ Cap Exp	303	165	138	Anticipated Position May 2018
Gravel Pits	↓ Cap Rev	(904)	(1,250)	346	Anticipated Position May 2018
Gravel Pits	↑ Cap Exp	920	2,400	(1,480)	Anticipated Position May 2018
Operations Administration	↓ Exp	683	647	36	Anticipated Position May 2018
BITS Golf Course Operations	↓ Cap Exp	50	-	50	Anticipated Position May 2018
PEOPLE CULTURE AND SAFETY					
People and Performance Administration	↓ Exp	805	445	360	Budget Revisions Processed: July - April
Learning and Development	↑ Rev	(1,664)	(1,765)	101	Budget Revisions Processed: July - April
Learning and Development	↑ Exp	1,745	2,196	(451)	Budget Revisions Processed: July - April
Workplace Health and Safety Administration	↓ Exp	1,406	1,368	38	Budget Revisions Processed: July - April
Human Resource Services	↓ Exp	1,121	1,060	61	Budget Revisions Processed: July - April
Payroll Management	↓ Exp	461	457	4	Budget Revisions Processed: July - April
People Culture and Safety Administration	↑ Exp	-	133	(133)	Budget Revisions Processed: July - April
Workplace Health and Safety Administration	↓ Exp	1,368	1,365	3	Anticipated Position May 2018
COMMUNITY DEVELOPMENT AND EVENTS					
Communications and Marketing	↓ Exp	879	852	27	Budget Revisions Processed: July - April
Corporate & Community Services Administration	↓ Exp	1,003	767	236	Budget Revisions Processed: July - April
Community Wellbeing Management	↑ Rev	(84)	(121)	37	Budget Revisions Processed: July - April
Community Wellbeing Management	↓ Exp	1,455	1,439	16	Budget Revisions Processed: July - April
Community Wellbeing Management	↓ Cap Exp	5,100	325	4,775	Budget Revisions Processed: July - April
Community Wellbeing Management	↓ Trf from Reserves	(5,100)	(325)	(4,775)	Budget Revisions Processed: July - April
Grants/Programs	↑ Rev	(513)	(552)	39	Budget Revisions Processed: July - April
Grants/Programs	↑ Exp	513	554	(41)	Budget Revisions Processed: July - April
Rental Programs	↓ Rev	(25)	(21)	(4)	Budget Revisions Processed: July - April
Rental Programs	↑ Exp	41	42	(1)	Budget Revisions Processed: July - April
Sport & Recreation	↓ Rev	(5)	-	(5)	Budget Revisions Processed: July - April
Sport & Recreation	↓ Exp	998	994	4	Budget Revisions Processed: July - April
Sport & Recreation	↑ Cap Rev	(649)	(2,768)	2,119	Budget Revisions Processed: July - April
Sport & Recreation	↑ Cap Exp	810	2,459	(1,649)	Budget Revisions Processed: July - April
Gladstone Entertainment and Convention Centre	↑ Rev	(1,677)	(1,718)	41	Budget Revisions Processed: July - April
Gladstone Entertainment and Convention Centre	↓ Exp	3,320	3,278	42	Budget Revisions Processed: July - April
Gladstone Entertainment and Convention Centre	↑ Cap Exp	600	604	(4)	Budget Revisions Processed: July - April
Gladstone Home Library Service	↓ Exp	171	171	-	Budget Revisions Processed: July - April
Gladstone Library	↓ Rev	(381)	(380)	(1)	Budget Revisions Processed: July - April
Gladstone Library	↓ Exp	2,278	2,265	13	Budget Revisions Processed: July - April
Agnes Water Library	↓ Rev	(10)	(9)	(1)	Budget Revisions Processed: July - April
Agnes Water Library	↑ Exp	175	177	(2)	Budget Revisions Processed: July - April
Calliope Library	↑ Exp	172	192	(20)	Budget Revisions Processed: July - April
Miriam Vale Library	↑ Exp	120	125	(5)	Budget Revisions Processed: July - April
AGM Operations	↓ Exp	1,258	1,250	8	Budget Revisions Processed: July - April
Regional Arts Development Fund	↓ Rev	(63)	(58)	(5)	Budget Revisions Processed: July - April
Regional Arts Development Fund	↓ Exp	141	136	5	Budget Revisions Processed: July - April
Boyne Tannum Community Centre	↓ Rev	(50)	(51)	1	Budget Revisions Processed: July - April
Boyne Tannum Community Centre	↑ Exp	734	736	(2)	Budget Revisions Processed: July - April
Community Development and Events Administration	↑ Exp	-	193	(193)	Budget Revisions Processed: July - April
Aquatic Centre	↓ Rev	(7)	(2)	(5)	Budget Revisions Processed: July - April
Aquatic Centre	↓ Exp	468	472	(4)	Budget Revisions Processed: July - April
Community Support	↓ Exp	1,565	1,589	(24)	Budget Revisions Processed: July - April
Sport & Recreation	↓ Cap Exp	2,459	1,848	611	Anticipated Position May 2018
Gladstone Home Library Service	↓ Exp	171	175	(4)	Anticipated Position May 2018
Gladstone Library	↓ Rev	(380)	(383)	3	Anticipated Position May 2018
Gladstone Library	↓ Exp	2,265	2,265	-	Anticipated Position May 2018
Agnes Water Library	↓ Exp	177	189	(12)	Anticipated Position May 2018
Calliope Library	↓ Exp	192	192	-	Anticipated Position May 2018
Miriam Vale Library	↓ Rev	(1)	(1)	-	Anticipated Position May 2018
Miriam Vale Library	↓ Exp	125	127	(2)	Anticipated Position May 2018
Boyne Tannum Community Centre	↓ Rev	(51)	(53)	2	Anticipated Position May 2018

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VARIATIONS FROM ORIGINAL BUDGET					
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Boyne Tannum Community Centre	↓ Exp	736	734	2	Anticipated Position May 2018
Aquatic Centre	↓ Cap Exp	290	83	207	Anticipated Position May 2018
TOTAL VARIATION - GENERAL FUND				\$8,100	

SEWERAGE FUND					
Industrial Sewerage	↓ Exp	528	385	143	Budget Revisions Processed: July - April
1770/Agnes Waters Sewerage	↑ Cap Rev	-	(140)	140	Budget Revisions Processed: July - April
Industrial Sewerage	↓ Cap Exp	1,935	360	1,575	Budget Revisions Processed: July - April
1770/Agnes Waters Sewerage	↓ Exp	1,851	1,628	223	Budget Revisions Processed: July - April
1770/Agnes Water Sewerage Scheme	↑ Cap Exp	703	1,043	(340)	Budget Revisions Processed: July - April
1770/Agnes Water Sewerage Scheme	↑ Tfr from Reserves	-	(133)	133	Budget Revisions Processed: July - April
Curtis Island Sewerage	↓ Exp	2,309	1,763	546	Budget Revisions Processed: July - April
Curtis Island Sewerage	↓ Cap Exp	296	246	50	Budget Revisions Processed: July - April
Urban Sewerage - Boyne Is/Tannum/Calliope	↓ Exp	3,573	2,981	592	Budget Revisions Processed: July - April
Urban Sewerage - Boyne Is/Tannum/Calliope	↑ Cap Rev	(188)	(61)	(127)	Budget Revisions Processed: July - April
Urban Sewerage - Boyne Is/Tannum/Calliope	↑ Tfr to Reserves	188	61	127	Budget Revisions Processed: July - April
Urban Sewerage - Boyne Is/Tannum/Calliope	↓ Cap Exp	1,066	521	545	Budget Revisions Processed: July - April
Urban Sewerage - Boyne Is/Tannum/Calliope	↑ Tfr from Reserves	-	(19)	19	Budget Revisions Processed: July - April
Urban Sewerage - Gladstone	↓ Exp	8,078	7,007	1,071	Budget Revisions Processed: July - April
Urban Sewerage - Gladstone	↑ Cap Rev	(2,114)	(3,115)	1,001	Budget Revisions Processed: July - April
Urban Sewerage - Gladstone	↓ Cap Exp	10,172	8,890	1,282	Budget Revisions Processed: July - April
Urban Sewerage - Gladstone	↓ Tfr from Reserves	(3,663)	(2,275)	(1,388)	Budget Revisions Processed: July - April
Urban Sewerage - Gladstone	↑ Tfr to Reserves	364	118	246	Budget Revisions Processed: July - April
Industrial Sewerage	↓ Exp	385	358	27	Anticipated Position May 2018
Industrial Sewerage	↓ Cap Exp	360	230	130	Anticipated Position May 2018
1770/Agnes Waters Sewerage	↓ Exp	1,628	1,468	160	Anticipated Position May 2018
1770/Agnes Waters Sewerage	↓ Cap Exp	1,043	537	506	Anticipated Position May 2018
1770/Agnes Waters Sewerage	↑ Tfr from Reserves	(133)	(124)	(9)	Anticipated Position May 2018
Curtis Island Sewerage	↓ Exp	1,763	1,760	3	Anticipated Position May 2018
Curtis Island Sewerage	↓ Cap Exp	246	120	126	Anticipated Position May 2018
Urban Sewerage - Boyne Is/Tannum/Call	↓ Rev	(4,549)	(4,555)	6	Anticipated Position May 2018
Urban Sewerage - Boyne Is/Tannum/Call	↓ Exp	2,981	2,831	150	Anticipated Position May 2018
Urban Sewerage - Boyne Is/Tannum/Call	↑ Cap Rev	(61)	(46)	(15)	Anticipated Position May 2018
Urban Sewerage - Boyne Is/Tannum/Call	↓ Cap Exp	521	298	223	Anticipated Position May 2018
Urban Sewerage - Boyne Is/Tannum/Call	↓ Tfr to Reserves	61	46	15	Anticipated Position May 2018
Urban Sewerage - Gladstone	↓ Rev	(14,569)	(14,576)	7	Anticipated Position May 2018
Urban Sewerage - Gladstone	↓ Exp	7,007	6,290	717	Anticipated Position May 2018
Urban Sewerage - Gladstone	↑ Tfr to Reserves	118	89	29	Anticipated Position May 2018
Urban Sewerage - Gladstone	↑ Cap Rev	(3,115)	(2,697)	(418)	Anticipated Position May 2018
Urban Sewerage - Gladstone	↓ Cap Exp	8,890	6,707	2,183	Anticipated Position May 2018
Urban Sewerage - Gladstone	↑ Tfr from Reserves	(2,275)	(2,191)	(84)	Anticipated Position May 2018
TOTAL VARIATION - SEWERAGE FUND				\$9,594	

WATER FUND					
Lake Awoonga Scheme	↓ Exp	21,571	21,288	283	Budget Revisions Processed: July - April
Lake Awoonga Scheme	↓ Cap Rev	(1,611)	(854)	(757)	Budget Revisions Processed: July - April
Lake Awoonga Scheme	↑ Cap Exp	20,012	20,885	(873)	Budget Revisions Processed: July - April
Lake Awoonga Scheme	↓ Tfr to Reserves	361	117	244	Budget Revisions Processed: July - April
Lake Awoonga Scheme	↓ Tfr from Reserves	(9,647)	(11,889)	2,242	Budget Revisions Processed: July - April
Miriam Vale & Bororen Water Schemes	↓ Cap Rev	-	(357)	357	Budget Revisions Processed: July - April
Miriam Vale & Bororen Water Schemes	↑ Exp	307	398	(91)	Budget Revisions Processed: July - April
Miriam Vale & Bororen Water Schemes	↑ Cap Exp	376	523	(147)	Budget Revisions Processed: July - April
1770/Agnes Waters Water Scheme	↑ Cap Rev	(495)	-	(495)	Budget Revisions Processed: July - April
1770/Agnes Waters Water Scheme	↓ Exp	1,972	1,880	92	Budget Revisions Processed: July - April
1770/Agnes Water Water Scheme	↓ Cap Exp	1,386	2,045	(659)	Budget Revisions Processed: July - April
1770/Agnes Waters Water Scheme	↑ Tfr from Reserves	(706)	(1,800)	1,094	Budget Revisions Processed: July - April
Water and Sewerage Administration	↓ Exp	6,889	6,804	85	Budget Revisions Processed: July - April
Water and Sewerage Administration	↑ Rev	(6,889)	(7,028)	139	Budget Revisions Processed: July - April
Water and Sewerage Administration	↑ Cap Rev	-	(120)	120	Budget Revisions Processed: July - April
Water and Sewerage Administration	↓ Cap Exp	-	120	(120)	Budget Revisions Processed: July - April
Lake Awoonga Scheme	↓ Exp	21,288	21,150	138	Anticipated Position May 2018
Lake Awoonga Scheme	↑ Cap Rev	(854)	(525)	(329)	Anticipated Position May 2018

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

GLADSTONE REGIONAL COUNCIL					
YEAR TO DATE OPERATING STATEMENTS					
TO 31 MAY 2018 (YTD = 91.78%)					
VARIATIONS FROM ORIGINAL BUDGET					
DESCRIPTION		ORIG BUDGET (\$,000)	REV TOTAL (\$,000)	IMPACT ON BUD (\$,000)	EXPLANATION <small>(Earlier revisions have been condensed. Please see relevant month for detail.)</small>
Miriam Vale Water Scheme	↓ Exp	398	381	17	Anticipated Position May 2018
1770/Agnes Waters Water Scheme	↓ Exp	1,880	1,875	5	Anticipated Position May 2018
Water and Sewerage Administration	↓ Rev	(7,028)	(3,651)	(3,377)	Anticipated Position May 2018
Water and Sewerage Administration	↑ Exp	6,804	7,104	(300)	Anticipated Position May 2018
Lake Awoonga Scheme	↓ Cap Exp	20,885	19,865	1,020	Anticipated Position May 2018
Lake Awoonga Scheme	↓ Tfr to Reserves	117	88	29	Anticipated Position May 2018
Lake Awoonga Scheme	↑ Tfr from Reserves	(11,889)	(11,515)	(374)	Anticipated Position May 2018
Miriam Vale & Bororen Water Schemes	↓ Cap Exp	523	403	120	Anticipated Position May 2018
1770/Agnes Waters Water Scheme	↓ Rev	(1,368)	(1,369)	1	Anticipated Position May 2018
1770/Agnes Waters Water Scheme	↓ Cap Exp	2,045	1,972	73	Anticipated Position May 2018
TOTAL VARIATION - WATER FUND				(\$1,463)	
GRAVEL PIT REHABILITATION FUND					
TOTAL VARIATION - GRAVEL PIT REHABILITATION FUND				\$0	
REGIONAL WASTE MANAGEMENT RESERVE					
Transfer Station Operations - Gladstone	↓ Exp	1,975	1,820	155	Budget Revisions Processed: July - April
Transfer Station Operations - Agnes Water/1770	↓ Cap Exp	1,396	600	796	Budget Revisions Processed: July - April
Transfer Station Operations - Agnes Water/1770	↓ Exp	415	400	15	Budget Revisions Processed: July - April
Transfer Station Operations - Other	↑ Exp	520	555	(35)	Budget Revisions Processed: July - April
Benaraby Landfill	↑ Cap Rev	-	(300)	300	Budget Revisions Processed: July - April
Benaraby Landfill	↓ Exp	4,335	3,935	400	Budget Revisions Processed: July - April
Benaraby Landfill	↑ Cap Exp	150	781	(631)	Budget Revisions Processed: July - April
Waste Services Administration	↑ Exp	1,326	1,356	(30)	Budget Revisions Processed: July - April
Waste Services Administration	↑ Cap Exp	-	8	(8)	Budget Revisions Processed: July - April
Cleansing & Disposal	↑ Rev	(7,387)	(7,434)	47	Budget Revisions Processed: July - April
Cleansing & Disposal	↑ Exp	6,748	6,759	(11)	Budget Revisions Processed: July - April
Transfer Station Operations - Agnes Water/1770	↓ Exp	400	395	5	Anticipated Position May 2018
Transfer Station Operations - Gladstone	↓ Exp	1,820	1,812	8	Anticipated Position May 2018
Transfer Station Operations - Calliope	↑ Exp	185	190	(5)	Anticipated Position May 2018
Benaraby Landfill	↓ Cap Exp	781	746	35	Anticipated Position May 2018
Waste Services Administration	↓ Exp	1,356	1,350	6	Anticipated Position May 2018
Cleansing & Disposal	↑ Rev	(7,434)	(7,435)	1	Anticipated Position May 2018
Cleansing & Disposal	↓ Exp	6,759	6,653	106	Anticipated Position May 2018
TOTAL VARIATION - REGIONAL WASTE MANAGEMENT RESERVE				\$1,154	
FUTURE CAPITAL WORKS RESERVE					
Corporate Finance	↑ Tfr from Reserves	1,500	490	1,010	Budget Revisions Processed: July - April
Community Wellbeing Management	↑ Tfr from Reserves	5,100	325	4,775	Budget Revisions Processed: July - April
Corporate Finance	↑ Tfr from Reserves	490	-	490	Anticipated Position May 2018
TOTAL VARIATION - FUTURE CAPITAL WORKS RESERVE				\$6,275	
ROADS CONSTRAINED WORKS RESERVE					
Roadworks Program - Capital	↓ Tfr to Reserves	(770)	(234)	(536)	Budget Revisions Processed: July - April
Stormwater	↓ Tfr to Reserves	(150)	(15)	(135)	Budget Revisions Processed: July - April
Roadworks Program - Capital	↑ Tfr from Reserves	300	-	300	Budget Revisions Processed: July - April
Investigation Services	↓ Tfr from Reserves	1,400	650	750	Budget Revisions Processed: July - April
Roadworks Program - Capital	↓ Tfr to Reserves	(234)	(176)	(58)	Anticipated Position May 2018
Stormwater	↓ Tfr to Reserves	(15)	(12)	(3)	Anticipated Position May 2018
TOTAL VARIATION - ROADS CONSTRAINED WORKS RESERVE				\$318	

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

GLADSTONE REGIONAL COUNCIL					
YEAR TO DATE OPERATING STATEMENTS					
TO 31 MAY 2018 (YTD = 91.78%)					
VARIATIONS FROM ORIGINAL BUDGET					
DESCRIPTION		ORIG BUDGET (\$,000)	REV TOTAL (\$,000)	IMPACT ON BUD (\$,000)	EXPLANATION <small>(Earlier revisions have been condensed. Please see relevant month for detail.)</small>
PLANT ASSET REPLACEMENT RESERVE					
Fleet Operations	↓ Rev	(11,335)	(11,257)	(78)	Budget Revisions Processed: July - April
Fleet Operations	↓ Exp	4,725	4,530	195	Budget Revisions Processed: July - April
Fleet Operations	↓ Cap Exp	4,299	3,500	799	Budget Revisions Processed: July - April
Fleet Operations	↓ Tfr to Reserve	(2,000)	(800)	(1,200)	Budget Revisions Processed: July - April
Fleet Operations	↓ Tfr from Reserve	2,939	1,247	1,692	Budget Revisions Processed: July - April
Fleet Administration	↓ Exp	579	454	125	Budget Revisions Processed: July - April
Workshop Administration	↑ Exp	766	998	(232)	Budget Revisions Processed: July - April
TOTAL VARIATION - PLANT ASSET REPLACEMENT RESERVE				\$1,301	
SEWERAGE CONSTRAINED WORKS RESERVE					
1770/Agnes Water Sewerage Scheme	↑ Tfr from Reserves	-	133	(133)	Budget Revisions Processed: July - April
Urban Sewerage - Boyne Is/Tannum/Calliope	↑ Tfr from Reserves	-	18	(18)	Budget Revisions Processed: July - April
Urban Sewerage - Boyne Is/Tannum/Calliope	↑ Tfr to Reserves	(188)	(61)	(127)	Budget Revisions Processed: July - April
Urban Sewerage - Gladstone	↓ Tfr from Reserves	3,663	2,275	1,388	Budget Revisions Processed: July - April
Urban Sewerage - Gladstone	↓ Tfr to Reserves	(364)	(118)	(246)	Budget Revisions Processed: July - April
1770/Agnes Water Sewerage Scheme	↓ Tfr from Reserves	133	124	9	Anticipated Position May 2018
Urban Sewerage - Gladstone	↓ Tfr to Reserves	(118)	(89)	(29)	Anticipated Position May 2018
Urban Sewerage - Gladstone	↑ Tfr from Reserves	2,275	2,191	84	Anticipated Position May 2018
Urban Sewerage - Boyne Is/Tannum/Calliope	↑ Tfr to Reserves	(61)	(46)	(15)	Anticipated Position May 2018
TOTAL VARIATION - SEWERAGE CONSTRAINED WORKS RESERVE				\$913	
WATER CONSTRAINED WORKS RESERVE					
Lake Awoonga Scheme	↓ Tfr from Reserves	9,647	11,889	(2,242)	Budget Revisions Processed: July - April
Lake Awoonga Scheme	↓ Tfr to Reserves	(361)	(117)	(244)	Budget Revisions Processed: July - April
1770/Agnes Waters Water Scheme	↓ Tfr from Reserves	706	1,800	(1,094)	Budget Revisions Processed: July - April
Lake Awoonga Scheme	↓ Tfr to Reserves	(117)	(88)	(29)	Anticipated Position May 2018
Lake Awoonga Scheme	↓ Tfr from Reserves	11,889	11,515	374	Anticipated Position May 2018
TOTAL VARIATION - WATER CONSTRAINED WORKS RESERVE				(\$3,235)	
RECURRENT GRANT FUNDING RESERVE					
TOTAL VARIATION - RECURRENT GRANT FUNDING RESERVE				\$0	
PARKS CONSTRAINED WORKS RESERVE					
1770 Camping Grounds	↑ Tfr to Reserves	(332)	(351)	19	Budget Revisions Processed: July - April
Parks Maintenance	↑ Tfr to Reserve	(166)	(54)	(112)	Budget Revisions Processed: July - April
Parks Maintenance	↑ Tfr to Reserve	(54)	(41)	(13)	Anticipated Position May 2018
TOTAL VARIATION - PARKS CONSTRAINED WORKS RESERVE				(\$106)	
EMERGENCY SERVICES RESERVE					
TOTAL VARIATION - EMERGENCY SERVICES RESERVE				\$0	
TOTAL IMPACT ON BUDGET:				\$22,851	

**GLADSTONE REGIONAL COUNCIL OPERATING STATEMENTS
2017 - 18 FINANCIAL YEAR**

	OFFICE OF THE CHIEF EXECUTIVE OFFICER				FINANCE, GOVERNANCE & RISK				STRATEGY & TRANSFORMATION			
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	-	-	-	-	98,820,969	95,027,498	90,848,516	96%	-	-	24,592	-
Ordinary Expenses	(1,722,956)	(1,572,880)	(1,458,540)	93%	(8,151,649)	(8,262,617)	(7,318,336)	89%	(1,238,404)	(2,362,644)	(2,178,762)	92%
Depreciation	-	-	-	-	(65,765)	(65,765)	(78,618)	92%	-	-	-	-
Net Operating Income/(Deficit)	(1,722,956)	(1,572,880)	(1,458,540)	93%	90,583,555	86,679,117	83,451,563	96%	(1,238,404)	(2,362,644)	(2,154,170)	91%
Capital Income	-	-	-	-	-	-	-	-	-	-	-	-
Capital Purchases	-	-	-	-	(1,830,000)	(16,700)	118,504	-710%	-	-	-	-
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	(7,271,575)	(7,271,575)	(5,443,988)	75%	-	-	-	-
Net Capital Income/(Deficit)	-	-	-	-	(9,101,575)	(7,288,275)	(5,325,484)	73%	-	-	-	-
Transfer to Reserves	-	-	-	-	(4,390,100)	(4,390,100)	-	0%	-	-	-	-
Transfer from Reserves	-	-	-	-	1,951,898	451,898	-	0%	-	-	-	-
Total Reserve Movement	-	-	-	-	(2,438,202)	(3,938,202)	-	0%	-	-	-	-
TOTAL	(1,722,956)	(1,572,880)	(1,458,540)	93%	79,043,778	75,452,640	78,126,078	104%	(1,238,404)	(2,362,644)	(2,154,170)	91%
	STRATEGIC ASSET PERFORMANCE				CUSTOMER EXPERIENCE				COMMUNITY DEVELOPMENT & EVENTS			
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	2,034,127	2,034,127	1,816,337	89%	10,698,259	10,652,789	9,869,942	93%	3,652,665	3,754,211	3,472,803	93%
Ordinary Expenses	(6,090,524)	(5,141,615)	(3,870,275)	75%	(17,676,632)	(17,958,762)	(15,538,648)	87%	(15,354,037)	(15,310,093)	(14,768,544)	96%
Depreciation	(2,053)	(2,053)	(1,862)	92%	(455,427)	(455,427)	(417,475)	92%	(1,352,778)	(1,352,778)	(1,240,047)	92%
Net Operating Income/(Deficit)	(4,058,450)	(3,109,542)	(2,955,819)	66%	(7,433,800)	(7,761,400)	(6,086,181)	78%	(13,054,149)	(12,908,659)	(12,535,787)	97%
Capital Income	-	-	-	-	-	314	314	100%	648,818	2,767,686	1,633,975	59%
Capital Purchases	(2,270,000)	(964,000)	(752,565)	78%	(412,915)	(411,880)	(62,396)	15%	(5,900,000)	(3,570,474)	(1,363,165)	38%
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	(975,725)	(975,725)	(885,152)	91%
Net Capital Income/(Deficit)	(2,270,000)	(964,000)	(752,565)	78%	(412,915)	(411,566)	(62,083)	15%	(7,226,907)	(1,778,513)	(614,342)	35%
Transfer to Reserves	-	-	-	-	-	-	-	-	(890,678)	(890,678)	(32,358)	4%
Transfer from Reserves	1,400,000	650,000	-	0%	252,041	252,041	-	0%	7,834,009	3,059,009	203,058	7%
Total Reserve Movement	1,400,000	650,000	-	0%	252,041	252,041	-	0%	6,943,331	2,168,331	179,700	8%
TOTAL	(4,928,450)	(3,423,542)	(2,888,384)	82%	(7,594,674)	(7,920,925)	(6,148,264)	78%	(13,337,725)	(12,518,841)	(12,979,430)	104%
	OPERATIONS				PEOPLE, CULTURE & SAFETY				TOTAL			
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	103,407,360	103,535,956	93,788,088	91%	20,165,494	20,267,057	18,169,429	90%	238,778,875	235,271,639	217,989,707	93%
Ordinary Expenses	(113,303,332)	(111,116,012)	(95,299,001)	86%	(20,659,208)	(20,777,592)	(18,409,891)	89%	(184,196,743)	(182,502,215)	(158,841,997)	87%
Depreciation	(41,892,276)	(42,617,526)	(39,065,853)	92%	(1,527)	(1,527)	(1,400)	92%	(43,789,826)	(44,515,676)	(40,805,273)	92%
Net Operating Income/(Deficit)	(51,788,248)	(50,197,582)	(40,576,766)	81%	(495,241)	(512,061)	(241,862)	47%	10,792,306	8,254,348	18,342,437	222%
Capital Income	29,087,267	17,769,513	16,478,822	93%	-	-	8,000	-	29,736,085	20,537,513	18,121,110	86%
Capital Purchases	(91,601,219)	(69,906,967)	(57,596,006)	82%	-	-	(18,093)	-	(103,014,134)	(74,870,021)	(59,675,721)	80%
Loan Proceeds	-	-	(733,516)	-	-	-	-	-	-	-	(733,516)	-
Loan Payments	(8,549,667)	(8,549,667)	(5,706,748)	67%	-	-	-	-	(16,796,967)	(16,796,967)	(12,037,888)	72%
Net Capital Income/(Deficit)	(71,063,619)	(60,687,120)	(47,561,448)	78%	-	-	(10,093)	-	(90,075,016)	(71,129,474)	(54,326,015)	76%
Transfer to Reserves	(10,538,017)	(16,938,262)	-	0%	-	-	-	-	(15,818,795)	(22,219,040)	(32,358)	0%
Transfer from Reserves	27,563,903	26,703,550	226,712	1%	-	-	-	-	39,001,851	31,116,498	429,770	1%
Total Reserve Movement	17,025,886	9,765,288	226,712	2%	-	-	-	-	23,183,056	8,897,458	397,412	4%
TOTAL	(105,825,980)	(101,119,415)	(87,911,502)	87%	(495,241)	(512,061)	(251,955)	49%	(56,099,653)	(53,977,668)	(35,586,166)	66%

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

FINANCE, GOVERNANCE & RISK												
FINANCE, GOVERNANCE & RISK				RECORDS MANAGEMENT				DISASTER MANAGEMENT				
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	1,834,721	1,861,248	1,642,034	88%	815,252	809,252	719,690	89%	36,000	36,000	62,667	174%
Ordinary Expenses	(1,834,721)	(1,348,397)	(1,159,409)	86%	(813,752)	(726,235)	(673,612)	93%	(772,260)	(820,392)	(758,563)	92%
Depreciation	(132)	(132)	(121)	92%	(1,032)	(1,032)	(946)	92%	(55,077)	(55,077)	(50,487)	92%
Net Operating Income/(Deficit)	(132)	512,719	482,504	94%	468	81,986	45,132	55%	(791,337)	(839,469)	(746,383)	89%
Capital Income	-	-	-	-	-	-	-	-	-	-	-	-
Capital Purchases	-	(6,700)	(6,700)	100%	-	-	-	-	(330,000)	(10,000)	-	0%
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	-	(6,700)	(6,700)	100%	-	-	-	-	(330,000)	(10,000)	-	0%
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Total Reserve Movement	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	(132)	506,019	475,804	94%	468	81,986	45,132	55%	(1,121,337)	(849,469)	(746,383)	88%
PROCUREMENT & WAREHOUSING				CONTRACTS				ELECTED MEMBERS				
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	1,260,957	1,260,957	1,330,770	106%	613,617	613,617	449,315	73%	-	-	-	-
Ordinary Expenses	(1,260,957)	(1,259,066)	(1,146,792)	91%	(613,617)	(611,317)	(526,465)	86%	(1,484,485)	(1,500,485)	(1,333,900)	89%
Depreciation	(28,404)	(28,404)	(26,037)	92%	(1,120)	(1,120)	(1,027)	92%	-	-	-	-
Net Operating Income/(Deficit)	(28,404)	(26,513)	157,941	-596%	(1,120)	1,180	(78,177)	-6625%	(1,484,485)	(1,500,485)	(1,333,900)	89%
Capital Income	-	-	-	-	-	-	-	-	-	-	-	-
Capital Purchases	-	-	125,209	-	-	-	-	-	-	-	-	-
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	-	-	125,209	-	-	-	-	-	-	-	-	-
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Total Reserve Movement	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	(28,404)	(26,513)	283,150	-1068%	(1,120)	1,180	(78,177)	-6625%	(1,484,485)	(1,500,485)	(1,333,900)	89%

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

	TREASURY				ADMINISTRATION				TOTAL			
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	94,260,422	90,446,424	86,644,040	96%	-	-	-	-	98,820,969	95,027,498	90,848,516	96%
Ordinary Expenses	(1,371,857)	(1,371,857)	(1,236,044)	90%	-	(624,868)	(483,550)	77%	(8,151,649)	(8,262,617)	(7,318,336)	89%
Depreciation	-	-	-	-	-	-	-	-	(85,765)	(85,765)	(78,618)	92%
Net Operating Income/(Deficit)	92,888,565	89,074,567	85,407,996	96%	-	(624,868)	(483,550)	77%	90,583,555	86,679,117	83,451,563	96%
Capital Income	-	-	-	-	-	-	-	-	-	-	-	-
Capital Purchases	(1,500,000)	-	(5)	-	-	-	-	-	(1,830,000)	(16,700)	118,504	-710%
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	(7,271,575)	(7,271,575)	(5,443,988)	75%	-	-	-	-	(7,271,575)	(7,271,575)	(5,443,988)	75%
Net Capital Income/(Deficit)	(8,771,575)	(7,271,575)	(5,443,993)	75%	-	-	-	-	(9,101,575)	(7,288,275)	(5,325,484)	73%
Transfer to Reserves	(4,390,100)	(4,390,100)	-	0%	-	-	-	-	(4,390,100)	(4,390,100)	-	0%
Transfer from Reserves	1,951,898	451,898	-	0%	-	-	-	-	1,951,898	451,898	-	0%
Total Reserve Movement	(2,438,202)	(3,938,202)	-	0%	-	-	-	-	(2,438,202)	(3,938,202)	-	0%
TOTAL	81,678,788	77,864,790	79,964,002	103%	-	(624,868)	(483,550)	77%	79,043,778	75,452,640	78,126,078	104%

	STRATEGY & TRANSFORMATION											
	ECONOMIC DEVELOPMENT				ADMINISTRATION				TOTAL			
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	-	-	34,592	-	-	-	-	-	-	-	24,591	-
Ordinary Expenses	(1,236,464)	(1,241,797)	(1,017,100)	89%	(1,120,647)	(1,121,512)	(1,121,512)	100%	(1,229,494)	(1,242,644)	(2,178,762)	92%
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-
Net Operating Income/(Deficit)	(1,236,464)	(1,241,797)	(982,508)	89%	(1,120,647)	(1,121,512)	(1,121,512)	100%	(1,229,494)	(1,242,644)	(2,154,171)	91%
Capital Income	-	-	-	-	-	-	-	-	-	-	-	-
Capital Purchases	-	-	-	-	-	-	-	-	-	-	-	-
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Total Reserve Movement	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	(1,236,464)	(1,241,797)	(982,508)	89%	(1,120,647)	(1,121,512)	(1,121,512)	100%	(1,229,494)	(1,242,644)	(2,154,171)	91%

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

STRATEGIC ASSET PERFORMANCE												
	TECHNICAL SERVICES				ADMINISTRATION				TOTAL			
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	2,034,127	2,034,127	1,816,337	89%	-	-	-	-	2,034,127	2,034,127	1,816,337	89%
Ordinary Expenses	(6,090,524)	(5,020,673)	(3,805,870)	76%	-	(120,942)	(64,405)	53%	(6,090,524)	(5,141,615)	(3,870,275)	75%
Depreciation	(2,053)	(2,053)	(1,882)	92%	-	-	-	-	(2,053)	(2,053)	(1,882)	92%
Net Operating Income/(Deficit)	(4,058,450)	(2,988,600)	(1,991,415)	67%	-	(120,942)	(64,405)	53%	(4,058,450)	(3,109,542)	(2,055,819)	66%
Capital Income	-	-	-	-	-	-	-	-	-	-	-	-
Capital Purchases	(2,270,000)	(964,000)	(752,565)	78%	-	-	-	-	(2,270,000)	(964,000)	(752,565)	78%
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	(2,270,000)	(964,000)	(752,565)	78%	-	-	-	-	(2,270,000)	(964,000)	(752,565)	78%
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Reserves	1,400,000	650,000	-	0%	-	-	-	-	1,400,000	650,000	-	0%
Total Reserve Movement	1,400,000	650,000	-	0%	-	-	-	-	1,400,000	650,000	-	0%
TOTAL	(4,928,450)	(3,302,600)	(2,743,979)	83%	-	(120,942)	(64,405)	53%	(4,928,450)	(3,429,542)	(2,808,384)	82%

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

CUSTOMER EXPERIENCE												
CUSTOMER SERVICE				INFORMATION OFFICE				DEVELOPMENT SERVICES				
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	1,545,784	1,545,861	1,460,632	94%	5,000,065	4,979,065	4,558,971	92%	1,532,400	1,472,500	1,435,611	97%
Ordinary Expenses	(2,468,215)	(2,520,825)	(2,262,918)	90%	(4,628,325)	(4,763,853)	(4,552,279)	96%	(3,967,340)	(3,792,580)	(3,264,144)	86%
Depreciation	(7,141)	(7,141)	(6,546)	92%	(393,167)	(393,167)	(360,403)	92%	(1,446)	(1,446)	(1,326)	92%
Net Operating Income/(Deficit)	(929,572)	(981,905)	(808,832)	82%	(21,427)	(177,955)	(353,712)	199%	(2,436,386)	(2,321,526)	(1,829,859)	79%
Capital Income	-	-	-	-	-	-	-	-	-	-	-	-
Capital Purchases	(5,500)	(5,500)	-	0%	(400,000)	(400,000)	(56,017)	14%	-	-	-	-
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	(5,500)	(5,500)	-	0%	(400,000)	(400,000)	(56,017)	14%	-	-	-	-
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Total Reserve Movement	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	(935,072)	(987,405)	(808,832)	82%	(421,427)	(577,955)	(409,728)	71%	(2,436,386)	(2,321,526)	(1,829,859)	79%
REGULATORY SERVICES				RATING				ADMINISTRATION				
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	1,310,961	1,346,314	1,131,000	84%	1,309,049	1,309,049	1,283,729	98%	-	-	-	-
Ordinary Expenses	(5,303,703)	(5,452,914)	(4,471,455)	82%	(1,309,049)	(1,301,949)	(901,200)	69%	-	(126,841)	(86,652)	68%
Depreciation	(53,673)	(53,673)	(49,200)	92%	-	-	-	-	-	-	-	-
Net Operating Income/(Deficit)	(4,046,415)	(4,160,273)	(3,389,655)	81%	(0)	7,100	382,528	5388%	-	(126,841)	(86,652)	68%
Capital Income	-	314	314	100%	-	-	-	-	-	-	-	-
Capital Purchases	(7,415)	(6,380)	(6,380)	100%	-	-	-	-	-	-	-	-
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	(7,415)	(6,066)	(6,066)	100%	-	-	-	-	-	-	-	-
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Reserves	252,041	252,041	-	0%	-	-	-	-	-	-	-	-
Total Reserve Movement	252,041	252,041	-	0%	-	-	-	-	-	-	-	-
TOTAL	(3,801,789)	(3,914,298)	(3,395,722)	87%	(0)	7,100	382,528	5388%	-	(126,841)	(86,652)	68%

	TOTAL			
	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised
	\$	\$	\$	\$
Ordinary Income	10,698,259	10,652,789	9,869,942	93%
Ordinary Expenses	(17,676,632)	(17,958,762)	(15,538,648)	87%
Depreciation	(455,427)	(455,427)	(417,475)	92%
Net Operating Income/(Deficit)	(7,433,800)	(7,761,400)	(6,086,181)	78%
Capital Income	-	314	314	100%
Capital Purchases	(412,915)	(411,880)	(62,396)	15%
Loan Proceeds	-	-	-	-
Loan Payments	-	-	-	-
Net Capital Income/(Deficit)	(412,915)	(411,566)	(62,083)	15%
Transfer to Reserves	-	-	-	-
Transfer from Reserves	252,041	252,041	-	0%
Total Reserve Movement	252,041	252,041	-	0%
TOTAL	(7,594,674)	(7,920,925)	(6,148,264)	78%

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

COMMUNITY DEVELOPMENT & EVENTS												
COMMUNITY WELLBEING				COMMUNICATIONS & MARKETING				ART GALLERY				
	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Ordinary Income	634,005	696,297	675,104	97%	44,000	44,000	40,988	93%	123,591	118,591	110,061	93%
Ordinary Expenses	(5,039,622)	(5,089,101)	(5,528,029)	109%	(879,177)	(852,123)	(700,504)	82%	(1,460,654)	(1,447,654)	(1,166,747)	81%
Depreciation	(504,437)	(504,437)	(462,401)	92%	(5,038)	(5,038)	(4,618)	92%	(87,002)	(87,002)	(79,752)	92%
Net Operating Income/(Deficit)	(4,910,054)	(4,897,242)	(5,315,326)	109%	(840,215)	(813,161)	(664,134)	82%	(1,424,065)	(1,416,065)	(1,136,438)	80%
Capital Income	648,818	2,767,668	1,626,457	59%	-	-	-	-	-	-	-	-
Capital Purchases	(6,200,000)	(2,866,707)	(1,192,460)	42%	-	-	-	-	(100,000)	(100,000)	(20,033)	20%
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	(5,551,182)	(99,039)	433,996	-438%	-	-	-	-	(100,000)	(100,000)	(20,033)	20%
Transfer to Reserves	(177,847)	(177,847)	(32,358)	18%	-	-	-	-	-	-	-	-
Transfer from Reserves	5,951,522	1,176,522	-	0%	-	-	-	-	-	-	-	-
Total Reserve Movement	5,773,675	998,675	(32,358)	-3%	-	-	-	-	-	-	-	-
TOTAL	(4,687,561)	(3,997,605)	(4,913,687)	123%	(840,215)	(813,161)	(664,134)	82%	(1,524,065)	(1,516,065)	(1,156,471)	76%
REGIONAL LIBRARIES				GLADSTONE ENTERTAINMENT CONVENTION CENTRE				ADMINISTRATION				
	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Ordinary Income	447,480	450,134	369,384	82%	1,676,700	1,718,300	1,618,205	94%	726,889	726,889	659,062	91%
Ordinary Expenses	(3,650,985)	(3,682,176)	(3,299,483)	90%	(3,320,154)	(3,278,137)	(2,882,588)	88%	(1,003,444)	(960,901)	(1,191,193)	124%
Depreciation	(263,814)	(263,814)	(241,823)	92%	(485,222)	(485,222)	(444,787)	92%	(7,265)	(7,265)	(6,660)	92%
Net Operating Income/(Deficit)	(3,467,319)	(3,495,856)	(3,171,928)	91%	(2,128,675)	(2,045,059)	(1,709,170)	84%	(283,820)	(241,277)	(538,791)	223%
Capital Income	-	18	7,518	41768%	-	-	-	-	-	-	-	-
Capital Purchases	-	-	-	-	(600,000)	(603,767)	(150,672)	25%	-	-	-	-
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	(975,725)	(975,725)	(885,152)	91%	-	-	-	-
Net Capital Income/(Deficit)	-	18	7,518	41768%	(1,575,725)	(1,579,492)	(1,035,824)	66%	-	-	-	-
Transfer to Reserves	-	-	-	-	(712,831)	(712,831)	-	0%	-	-	-	-
Transfer from Reserves	-	-	-	-	1,882,487	1,882,487	203,058	11%	-	-	-	-
Total Reserve Movement	-	-	-	-	1,169,656	1,169,656	203,058	17%	-	-	-	-
TOTAL	(3,467,319)	(3,495,838)	(3,164,409)	91%	(2,534,744)	(2,454,895)	(2,541,936)	104%	(283,820)	(241,277)	(538,791)	223%

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

TOTAL				
	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised
	\$	\$	\$	\$
Ordinary Income	3,652,665	3,754,211	3,472,803	93%
Ordinary Expenses	(15,354,037)	(15,310,093)	(14,768,544)	96%
Depreciation	(1,352,778)	(1,352,778)	(1,240,047)	92%
Net Operating Income/(Deficit)	(13,054,149)	(12,908,659)	(12,535,787)	97%
Capital Income	648,818	2,767,686	1,633,975	59%
Capital Purchases	(6,900,000)	(3,570,474)	(1,363,165)	38%
Loan Proceeds	-	-	-	-
Loan Payments	(975,725)	(975,725)	(885,152)	91%
Net Capital Income/(Deficit)	(7,226,907)	(1,778,513)	(614,342)	35%
Transfer to Reserves	(890,678)	(890,678)	(32,358)	4%
Transfer from Reserves	7,834,009	3,059,009	203,058	7%
Total Reserve Movement	6,943,331	2,168,331	170,700	8%
TOTAL	(13,337,725)	(12,518,841)	(12,979,430)	104%

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

OPERATIONS												
ROAD SERVICES				WATER SERVICES				WASTE SERVICES				
	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Ordinary Income	5,450,643	8,865,613	5,931,285	67%	70,674,205	67,451,359	61,738,017	92%	14,555,097	14,603,669	13,816,998	95%
Ordinary Expenses	(21,449,314)	(24,331,197)	(22,290,785)	92%	(47,999,742)	(43,539,556)	(35,413,069)	81%	(15,503,269)	(14,889,328)	(12,756,899)	86%
Depreciation	(28,324,830)	(29,049,848)	(26,629,028)	92%	(9,419,762)	(9,419,762)	(8,634,782)	92%	(92,514)	(92,514)	(84,805)	92%
Net Operating Income/(Deficit)	(44,329,501)	(44,515,432)	(42,988,528)	97%	13,854,701	14,492,040	17,690,165	122%	(1,040,686)	(978,173)	975,294	-258%
Capital Income	19,326,401	7,831,944	8,752,070	112%	4,408,200	3,884,363	3,775,588	97%	586,320	886,320	444,000	50%
Capital Purchases	(39,647,284)	(24,057,098)	(19,502,824)	81%	(35,947,182)	(30,252,046)	(23,557,258)	78%	(1,546,000)	(1,354,162)	(946,934)	70%
Loan Proceeds	-	-	-	-	-	-	(733,516)	-	-	-	-	-
Loan Payments	-	-	-	-	(8,340,408)	(8,340,408)	(5,551,804)	67%	(209,259)	(209,259)	(156,944)	75%
Net Capital Income/(Deficit)	(20,320,883)	(16,225,154)	(10,750,755)	66%	(39,879,390)	(34,708,091)	(26,066,990)	75%	(1,168,939)	(677,101)	(659,878)	97%
Transfer to Reserves	(920,400)	(187,395)	-	0%	(6,169,026)	(12,472,609)	-	0%	-	-	-	-
Transfer from Reserves	300,000	51	-	0%	22,773,953	23,268,897	226,712	1%	2,117,110	962,759	-	0%
Total Reserve Movement	(620,400)	(187,284)	-	0%	16,604,927	10,796,288	226,712	2%	2,117,110	962,759	-	0%
TOTAL	(65,264,784)	(60,927,870)	(53,739,282)	88%	(9,419,762)	(9,419,763)	(8,150,113)	87%	(92,515)	(92,515)	315,416	-341%

CALL CENTRE				GRAVEL PITS				FLEET OPERATIONS				
	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Ordinary Income	146,200	146,200	134,017	92%	-	-	295,579	-	11,335,000	11,257,000	10,689,706	95%
Ordinary Expenses	(146,200)	(228,030)	(180,888)	79%	(130,000)	(130,000)	(9,875)	8%	(6,070,879)	(5,981,437)	(5,484,134)	92%
Depreciation	-	-	-	-	-	-	-	-	(2,968,891)	(2,968,891)	(2,721,483)	92%
Net Operating Income/(Deficit)	(0)	(81,830)	(46,872)	57%	(130,000)	(130,000)	285,705	-220%	2,295,230	2,306,672	2,484,089	108%
Capital Income	-	-	-	-	904,060	1,250,000	1,192,080	95%	1,102,000	1,000,000	-	0%
Capital Purchases	-	-	-	-	(904,060)	(2,400,000)	(2,190,053)	91%	(5,401,000)	(4,500,000)	(4,846,561)	108%
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	-	-	-	-	(0)	(1,150,000)	(997,973)	87%	(4,299,000)	(3,500,000)	(4,846,561)	138%
Transfer to Reserves	-	-	-	-	-	-	-	-	(2,938,936)	(2,575,563)	-	0%
Transfer from Reserves	-	-	-	-	130,000	130,000	-	0%	2,000,000	800,000	-	0%
Total Reserve Movement	-	-	-	-	130,000	130,000	-	0%	(938,936)	(1,775,563)	-	0%
TOTAL	(0)	(81,830)	(46,872)	57%	-	(1,150,000)	(712,269)	62%	(2,942,706)	(2,968,891)	(2,362,472)	80%

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

	PROPERTY SERVICES				ADMINISTRATION				PARKS & ENVIRONMENT			
	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Ordinary Income	680,700	646,600	588,057	91%	-	-	-	-	565,515	565,515	594,428	105%
Ordinary Expenses	(4,300,936)	(3,928,297)	(3,375,095)	86%	-	(647,067)	(604,906)	93%	(18,302,992)	(17,441,100)	(15,183,350)	87%
Depreciation	(609,337)	(609,569)	(558,559)	92%	-	-	-	-	(476,941)	(476,941)	(437,196)	92%
Net Operating Income/(Deficit)	(4,229,573)	(3,891,266)	(3,345,597)	86%	-	(647,067)	(604,906)	93%	(18,214,418)	(17,352,526)	(15,026,117)	87%
Capital Income	790,000	600,000	-	0%	-	-	-	-	1,970,286	2,316,886	2,315,085	100%
Capital Purchases	(200,000)	(200,000)	(326,515)	163%	-	-	-	-	(7,955,691)	(7,143,660)	(6,227,860)	87%
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	590,000	400,000	(326,515)	-82%	-	-	-	-	(5,985,405)	(4,826,774)	(3,912,776)	81%
Transfer to Reserves	(332,000)	(351,000)	-	0%	-	-	-	-	(177,655)	(51,755)	-	0%
Transfer from Reserves	5,000	5,000	-	0%	-	-	-	-	237,840	236,843	-	0%
Total Reserve Movement	(327,000)	(346,000)	-	0%	-	-	-	-	60,185	185,088	-	0%
TOTAL	(3,966,573)	(3,837,266)	(3,672,112)	96%	-	(647,067)	(604,906)	93%	(24,139,638)	(21,994,212)	(18,938,893)	86%

	TOTAL			
	Original Budget	Revised Budget	YTD Actual	Actual as % of Revised
	\$	\$	\$	\$
Ordinary Income	103,407,360	103,535,956	93,788,088	91%
Ordinary Expenses	(113,303,332)	(111,116,012)	(95,299,001)	86%
Depreciation	(41,892,276)	(42,617,526)	(39,065,853)	92%
Net Operating Income/(Deficit)	(51,788,248)	(50,197,582)	(40,576,766)	81%
Capital Income	29,087,267	17,769,513	16,478,822	93%
Capital Purchases	(91,601,218)	(69,906,967)	(57,598,006)	82%
Loan Proceeds	-	-	(733,516)	-
Loan Payments	(8,549,667)	(8,549,667)	(5,708,748)	67%
Net Capital Income/(Deficit)	(71,063,618)	(60,687,120)	(47,561,448)	78%
Transfer to Reserves	(10,538,017)	(15,638,262)	-	0%
Transfer from Reserves	27,563,903	25,403,550	226,712	1%
Total Reserve Movement	17,025,886	9,765,288	226,712	2%
TOTAL	(105,825,980)	(101,119,415)	(87,911,502)	87%

GLADSTONE REGIONAL COUNCIL - GENERAL MEETING MINUTES 19 JUNE 2018

PEOPLE, CULTURE & SAFETY												
EMPLOYEE RELATIONS					SAFETY				LEARNING & DEVELOPMENT			
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	1,727,060	1,727,060	1,631,293	94%	2,081,388	2,081,633	2,096,812	101%	1,663,748	1,765,066	1,274,509	72%
Ordinary Expenses	(1,581,911)	(1,516,863)	(1,241,392)	82%	(2,405,847)	(2,365,596)	(2,172,896)	92%	(1,745,228)	(2,195,674)	(1,192,379)	54%
Depreciation	-	-	-	-	(1,527)	(1,527)	(1,400)	92%	-	-	-	-
Net Operating Income/(Deficit)	145,149	210,177	389,901	186%	(325,986)	(285,490)	(77,484)	27%	(81,480)	(490,608)	82,130	-19%
Capital Income	-	-	8,000	-	-	-	-	-	-	-	-	-
Capital Purchases	-	-	-	-	-	-	(14,491)	-	-	-	-	-
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	-	-	8,000	-	-	-	(14,491)	-	-	-	-	-
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Total Reserve Movement	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	145,149	210,177	397,901	189%	(325,986)	(285,490)	(91,974)	32%	(81,480)	(490,608)	82,130	-19%
EMPLOYEE ENTITLEMENTS					ADMINISTRATION				TOTAL			
	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$	Original Budget \$	Revised Budget \$	YTD Actual \$	Actual as % of Revised \$
Ordinary Income	14,121,000	14,121,000	12,625,352	89%	572,298	572,298	541,464	95%	20,165,494	20,267,057	18,169,429	90%
Ordinary Expenses	(14,121,000)	(14,121,000)	(13,358,203)	95%	(805,222)	(578,439)	(445,021)	77%	(20,659,208)	(20,777,592)	(18,409,891)	89%
Depreciation	-	-	-	-	-	-	-	-	(1,527)	(1,527)	(1,400)	92%
Net Operating Income/(Deficit)	-	-	(732,851)	-	(232,924)	(6,141)	96,442	-1570%	(495,241)	(512,061)	(241,862)	47%
Capital Income	-	-	-	-	-	-	-	-	-	-	8,000	-
Capital Purchases	-	-	-	-	-	-	(3,603)	-	-	-	(18,093)	-
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Net Capital Income/(Deficit)	-	-	-	-	-	-	(3,603)	-	-	-	(10,093)	-
Transfer to Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Reserves	-	-	-	-	-	-	-	-	-	-	-	-
Total Reserve Movement	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	-	-	(732,851)	-	(232,924)	(6,141)	92,840	-1512%	(495,241)	(512,061)	(251,955)	49%